



City of Kingsburg

Community Services Department

1401 Draper Street, Kingsburg, CA 93631

Community Services
Coordinator
Ashlee Schmal

Chairperson
Melissa Bethel

Vice Chairperson
Edward Moreno

Commissioners
Seth Brown
Tamara Norris
Catherine Hambleton
Sarah Chambless

Student Commissioner
Austin Bratton

Secretary
Mary Colby

COMMUNITY SERVICES COMMISSION

REGULAR MEETING

LCPWCT| 27, 2018

6:30pm

AGENDA

1. **CALL TO ORDER**
2. **PUBLIC COMMENTS** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
3. **APPROVE MINUTES** – Approve minutes from the Community Services Commission meeting held November 23, 2015 as mailed or corrected. Minutes prepared by Planning Secretary Mary Colby.
4. **ADULT SOFTBALL AND/OR COMMISSION DISCUSSION ON ADULT ACTIVITIES.**
5. **SKATE PARK SUB COMMITTEE REPORT.**
6. **CONTINUED DISCUSSION – PAINTING OF THE MEMORIAL PARK BANDSTAND (QUOTES)**
7. **DOG PARK UPDATE – SHADE STRUCTURE WORK DAY**
8. **UNSCHEDULED MATTERS FOR COMMISSION DISCUSSION** - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
9. **ADJOURN**

COMMUNITY SERVICES COMMISSION
REGULAR MEETING
NOVEMBER 23, 2015

Call to Order At 6:32 PM the community services meeting was called to order.

Commissioners present – Chambliss, Moreno, Norris, Brown and Bethel.

Commissioners Absent – Hambleton and one vacant seat.

Staff Present – Community Services Coordinator Ashlee Schmal and Planning Secretary Mary Colby

Others Present – Brian Chambliss

Public Comments – There were no citizens present who wished to comment at this time.

Approve Minutes – Commissioner Moreno made a motion, seconded by Commissioner Brown to approve the minutes from the Community Services Commission meeting held October 10, 2015 as mailed. The motion carried by unanimous vote of those Commissioners present.

YOUTH BASEBALL PRESENTATION – Michelle Barnett, sent the information to Commissioner Norris about Adult softball co-ed league. Tamara stated that Michelle Barnett has played softball for many years. Community Services Coordinator Schmal stated that it would be helpful if an interested group started the process for an adult league.

Commissioner Norris stated that she would like to explore the feasibility of having the City sponsor some recreation programs to offer more reasonable pricing and times that would suit the majority of citizens. She stated that there are no activities for adults.

The Commissioners discussed offering some sort of activity at the Senior Center and this would work as long as it does not interfere with any senior activities.

Explore activities other than sports that could be offered to residents.

Arrange to have Michelle Barnett give her presentation at the next meeting.

Compile ideas to offer to the community using the facilities that are available.

Research if a cooking instructor would need credentials.

ORAL REPORT FROM SKATEPARK SUBCOMMITTEE. – Hambleton’s report was given out at the meeting for the Commissioners to review and the following was discussed:

- Would the Community Services Commission like a representative from a modular skate park to come to a meeting with a presentation? Community Services Coordinator Schmal stated that she will look into this and get back to the Commission.
- Would the Community Services Commission like to explore locating a skate park at one of our already existing parks? The Commission decided that Athwal Park was not an option but discussed the possibility of one of the other parks.
- Is it possible for the City Council to offer a tax incentive to a property owner who is willing to donate their land for a skate park?
- Discussed the advantages of the City maintaining a skate park if one was built.

REVIEW PAINTING QUOTES FOR PAINTING THE BANDSTAND AND SHELL –

Quotes for painting and repairing the bandstand were received from the following two vendors, Bryan's Classic Colors and HD Custom Paint. Both contractors state that there is damage to the roof and a lot of repairs to be done. A suggestion was made to ask the Beautification Committee to pay for half of the painting project. Commissioner Bethel stated that she will obtain one more quote before a decision is made.

ATHWAL PLAYGROUND EQUIPMENT UPDATE – A quote from the vendor was distributed at the meeting and discussed. Community Services Coordinator Schmal stated that this is not the entire cost, there is engineering, installation, irrigation and landscaping that will need to be completed also. She stated that the price for this equipment is only good until December 4 and if this is something the Commission would like to pursue they should plan now and take it to Council to be put in the budget for next year. Ms. Schmal stated that there is some grant money available from the completion of Marion Villas which could be used for the installation of the play equipment.

Commissioner Bethel suggested that the Commission give the Council an update on the progress of the spending of their budgeted money.

PARKS NEEDS ASSESSMENT PUNCH LIST – Commission discussion

Items that the commissioners felt needed to be taken care of has been narrowed down and items that the City takes care of were taken off the list. The following are items the Commission will take care of:

- Painting stage
- Updating signs
- Trade out 3 compartment slide –
- Additional BBQ pits
- Update & paint park restrooms they need more than paint must be updated for ADA accessibility.
- Drinking fountain at Heritage Park
- Athwal add tot equip
- Sunset Tot Lot adding directional signage.
- Shade structure & additional play features.

DOG PARK PROGRESS UPDATE –

Commissioner Bethel Reported:

- The Pamphlets are completed and copies have been distributed to the Commissioners.
- We are waiting on a quote for the shade structure and the question was asked if the City would be willing to install the poles. Community Services Coordinator Schmal stated that she will confirm this request.
- Directional signage needs to be updated and add information for the dog park.
- Commissioner Bethel's company will allow her to use wholesale pricing for the City to purchase items.

Commissioner Chambless:

Will ask the Vet's office to pass out the flyers and place a sandwich board sign on their property advertising that the Dog Park is open.

Miscellaneous:

- The water line will begin being installed in the next few days. The crew is just a couple of guys so it may take a little longer to complete the job.
- Wabo Construction has agreed to install trees and irrigation throughout the park.
- The City Manager would like to organize a work day to make improvements such as planting trees and cleaning up the grounds.
- The Commissioners agreed that Fountain #3 from the pamphlet would work at the dog park.

Unscheduled Matters for Commission Members -

Commissioner Brown asked what was being done to fill the vacant position on the Commission. Community Services Coordinator Schmal stated that the City is always looking for applicant to fill this vacant position.

Next meeting scheduled for December 28, 2015 at 6:30PM

Adjourn – At 8:36PM Commissioner Brown made a motion, seconded by Commissioner Norris to adjourn the Community Services Commission meeting. The motion carried by unanimous vote of those Commissioners present.

Submitted by

Planning Secretary
Mary Colby

Skate Park Subcommittee Report
12/28/15

The subcommittee did not meet this month. We will try to get together in early January.

Findings:

1. Called City of Parlier to find out where their skate park is and how big it is. Austin Bratton indicated that their park is very nice and a good size. Spoke with Shun Patlan, Director of Community Development for City of Parlier. They had a skate park and it was well used for several years. In the past 2-3 years, it became a problem. The equipment was failing and people started to vandalize the park. The Parlier City Council decided to remove the skate park and is currently developing the area as basketball courts. Shun indicated that even though their skate park was located right by the Parlier police department it didn't stop the problems. The City of Parlier is currently developing a new, large park. Their plan is to have a "skate plaza" *within* the new park.
2. Called Orchard Church to speak with the pastor who had previously explored the idea of a skate park in town. Was informed by secretary that that pastor is no longer there. They did not have any information on vendors they used to have a skate day in their parking lot in 2009.
3. There are some companies that rent our ramps for Pop-Up Skate Park Events. An idea would be to rent out the ramps on 3 different Saturdays in March, April, and May. Ramps would be located in various church parking lots in town. Per Ashlee, liability would be covered by the City of Kingsburg. Cost per event \$1500+ depending on number of ramps we choose.

Benefits of creating a pop-up skate park:

- Have ramps available to kids this year, rather than waiting for a permanent park
- Find out who is interested in helping to develop a permanent skate park
- Build the skate community in town to create a base of support for permanent park

Contacted Keen Ramps in Long Beach, CA. They rent out their ramps for "pop-up skatepark" events and would be willing to drive to Kingsburg. Cory Keen sent information about the costs and possibilities (see below).

-Catherine Hambleton

From Cory Keen:

I've attached are a couple of renderings of what I think would work best for your pop-up skatepark event. Also for your reference, I've attached some pictures of similar courses we've created for demo and contest purposes. Costs for the setup in the renderings breaks down as follows:

- (2) 3'x6' Quarter Pipes: \$478
- (2) 3'x8' Quarter Pipes: \$598
- large contest scale A-frame: \$499
- 14"x6' wedge: \$139
- Ramp to Rail: \$189
- (2) 32"x10" wedges: \$138
- (2) 1'x2' kicker ramps: \$118
- 6' plaza pad grind box: \$149
- 7' adjustable round rail: \$75
- Fuel: \$390 (520 miles roundtrip @ .75/ mile)
- Setup labor: \$195
- Strike/ loud out labor: \$195

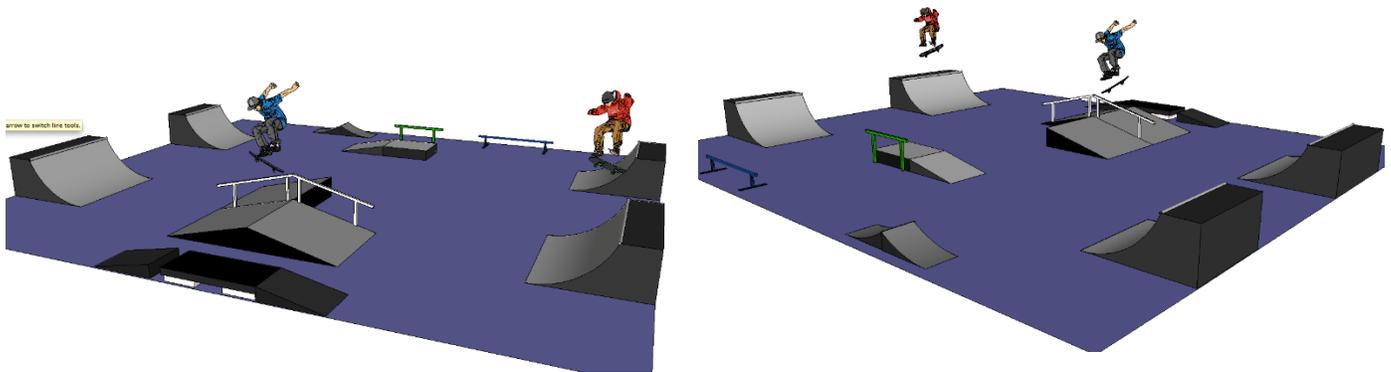
total: \$3,163

bulk discount (no fuel charge): \$390

TOTAL: \$2,773

We can scale the course down some get you closer to the \$1,500 range if you'd like. Also if you want to go bigger, we can accommodate you as well (i.e. something similar to some of the attached photos). I know you mentioned that you might want to have this happen multiple times... in that scenario we would of course work with you even more on price.

I also want to mention that often times we have provided demo and/or contest coordination/ logistic services in which we provide an announcer, giveaways and prize packages for winners, judges, professional guest skaters, etc. Let me know if that's something you might be interested in and I'll put together some separate figures.







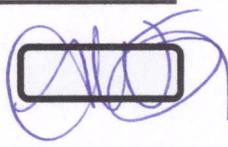




Meeting Date: 12-28-2015
Agenda Item: VI

COMMUNITY SERVICES COMMISSION MEETING STAFF REPORT

REPORT TO: Community Services Commission

REVIEWED BY: 

REPORT FROM: Ashlee Winslow – Schmal
Community Services and Senior Citizens Coordinator

AGENDA ITEM: Memorial Park Painting Quotes

ACTION REQUESTED: Motion Receive/File

EXECUTIVE SUMMARY

Per the request of the Commissioners at the October 26th meeting, staff contacted local painters to get quotes for painting the Memorial Park band shell and restrooms.

Staff contacted Bryan's Classic Colors and HD Custom Paint. Both contractors have done work for the City previously.

- Artis Painting quote was for \$7,900.00 – Includes: pressure washing; sanding; scraping, repairing stucco; masking all areas; painting; safety stripes; pressuring washing restrooms; painting inside restrooms. **Does not have a Kingsburg Business License.**
- Bryan's Classic Colors quote was for \$8,200.00 – includes: pressure washing, repairing stucco, masking all areas, painting, sanding, safety stripes, pressure washing inside of the restrooms, painting inside of the restrooms, and cleaning the metal in the inside of the restrooms.
- HD Custom Paint quote was for \$13,850.00 – includes: pressure washing, scraping of loose paint, sanding, masking all areas, repair and fill all cracked stucco, painting (2 coats), painting handrails with oxide primer paint, painting stage doors, painting inside of restrooms and restroom gates.

All quotes include a large amount of repair work that needs to be completed, as well as some clean up on both the exterior of the band shell and the inside of the restrooms. Repairs that are included are: damages stucco on the exterior walls; sanding of all metal and wood; repairing cracks in the ceiling of the shell.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? YES
2. Is it Currently Budgeted? NO
3. If Budgeted, Which Line? Recreation Funds

ATTACHED INFORMATION

1. Estimate from Bryan's Classic Colors
2. Estimate from HD Custom Paint
3. Estimate from Artis Painting

ARTIS PAINTING
P.O Box 64
Kingsburg, Ca 93631
Lic# 804317
Cell 559.859.4113
Email: artispainting@sbcglobal.net

I propose to supply labor and materials for the Exterior painting of Bandstand and Interior painting of Bathrooms.

Pressure wash complete exterior of structure to remove any loose paint and debris.

Sand all wood trim, facia boards and beams with 80grit sandpaper to remove any loose paint and for adhesion of primer coat. Scrape off all loose stucco and apply stucco patch material on lower walls. Stucco patch holes left behind from old shutters and any cracks.

Sand and scrape all metal handrails, posts, window grids and doors to remove loose paint and rust. Spray red oxide primer on rusted areas. Spray 2 coats on metal doors and window grids with Rust-inhibitive Oil Base finish. Brush and roll Handrails/posts with 2 coats of Oil Base finish.

Mask off concrete floors and walkways to avoid overspray and drips. Mask off light fixture, fans and surrounding areas to avoid overspray. Paint Safety Yellow stripe on steps with oil base semi-gloss finish.

Prime wood trim with Pittsburgh paints Seal grip Primer/satin blocker. Caulk and putty any holes. Brush 1 coat of Pittsburgh Paints Sun Proof semi-gloss on all wood trim, beams and facia boards.

Spray and back roll 1 coat of Seal Grip primer on stucco patches and stains. Spray and Back roll 1 coat of Pittsburgh Paint Sun Proof Satin finish on all stucco walls, ceilings and overhangs.

Spray 1 coat of Sun Proof Semi-gloss finish on side stage doors.

Bathrooms: Mask off floors, counters, partitions and fixtures to avoid overspray and drips. Sand walls for adhesion of top coat. Make minor repairs to walls and ceilings, caulk and spackle any holes or cracks. Spot prime any stains with Seal grip stain blocker/primer. Spray and back roll 2 coats of Exterior Semi-gloss on walls and ceilings for easy maintenance.

Side Notes: Murals are to be left as is and cut around with new wall color. Old shutters will be removed and holes patched. Ceiling on bandstand will not be pressure washed due to light fixtures and fans getting moisture. All colors and sheens will be determined and approved by Owner/manager prior to application. All material purchased is Pittsburgh Paint Products. Schedule time of completion is two and a half weeks. There is a 20% down payment due prior to beginning of job. Remainder is due upon completion. Will leave and mark touch up paint for future reference.

Estimated total of Labor and Materials: \$7,900.00

Sign and date for acceptance of estimate: _____

HD Custom Painting

License # 981939

OWNER INFORMATION

Name City of Kingsburg
Address Memorial Park
City, State ZIP Kingsburg, CA 93631
Phone 897-5821
Email

Project name Painting the Memorial Park stage and Bathrooms.

CONTRACTOR INFORMATION

Company HD Custom Painting
Name Ryan Hoenig
Address P.O.Box 704
City, State ZIP Kingsburg CA, 93631
Phone 559-305-1137
Email Hoenigdennis@yahoo.com

SCOPE OF WORK

Pressure wash all exterior of stage and inside bathrooms to knock off dirt. Scrape all loose paint off of fascia board, handrails, loose stucco that is bad, and anything else on exterior that is loose or peeling. Sand all surfaces being scraped except the stucco. Mask and drop off all surfaces and other things that are not being so that paint will not proceed to get on them. Use Weld-Crete adhesive on stage ceiling and around base of stage for bonding of stucco to fix the cracks on the ceiling and to fix the peeling stucco on the base of stage. Paint all stucco with 2 coats of Kelly Moore professional exterior flat paint to seal stucco surface. Paint all fascia board with 2 coats of Kelly Moore professional satin paint to help preserve all wood trim and doors. Paint all the handrails with a red oxide primer to hold out the rust and then paint with 2 coats of Kelly Moore DTM(Direct to Metal) gloss finish for a nice shine and good hand feel. Paint doors on stage with 2 coats of paint to match the stucco. Paint metal gridded windows for bathrooms with 2 coats of black DTM. Paint interior of both bathrooms ceilings and walls and storage closet doors with 2 coats of Kelly Moore professional semi-gloss to help make it easier to keep clean. Paint both bathroom gate doors with 2 coats DTM. All colors for project to be determined.

COMPANY PROPOSAL

All materials needed for completion of the job will be furnished by HD Custom Painting and are included in the price. Total cost for job is \$13,850 Down payment of 20% due upon starting of job.

Ryan Hoenig
Submitted by (Company Representative)

11/14/2015
Date

OWNER ACCEPTANCE

I _____, do accept the above scope of work, proposed on 11/14/2015 for the amount of \$13,850.00

Submitted by (home owner or authorized representative)

Date

Lic. #715611

Bryan Davis
Owner

Bryan's Classic Colors

Interior & Exterior
Residential • Commercial



2370 Harold St.
Kingsburg, CA 93631
Ph: (559) 897-3321
Cell: (559) 916-0650
bryankngsbrg@aol.com
www.bryanspainting.com

in's Classic Colors

2370 Harold St.
Kingsburg, Ca. 93631
(559) 897-3321
Lic. # 715611
www.bryanspainting.com

Proposal

Date: 11/04//15

To: Attn: Ashlee Schmal
City of Kingsburg
1401 Draper St.
Kingsburg, Ca. 93631

559 897-6549

Re: Painting Estimate
Memorial Park Concert Hall
Kingsburg, Ca.

Description of Worked Proposed

Concert Hall:

- * Pressure wash building to remove dust and loose paint in preparation for painting.
- * Repair stucco damage to base of exterior walls. Typical of entire perimeter.
- * Mask all adjacent surfaces as required to prevent over spray damage. Including murals.
- * Spray an exterior latex low-sheen finish on all walls and overhangs. Exact color pending.
- * Sand all wood trim as required and paint two coats of an exterior low-sheen finish. Exact Color pending.
- * Sand all metal doors and paint with an exterior semi-gloss oil-based finish. Typical of 3.
- * Sand all handrails and paint with an oil-based finish. Total of approx. 80 lineal ft.
- * Sand metal support columns and paint with an exterior sem-gloss oil-based finish. Typical of 2.
- * Prepare as required and paint decorative eyebrows located on roof. Typical of 2.
- * Paint safety stripes on the edge of all access steps to stage with a non-slip safety yellow paint.
- * Paint all metal security window screens with an exterior oil-based finish.

Restrooms:

Clean surfaces as required and paint walls and ceilings with an exterior latex semi-gloss finish.
Paint metal security screen doors and metal storage room doors with an exterior oil-based finish.
Clean metal privacy screens as required and paint with an oil-based finish.

Notes:

Existing murals are not to be painted over and will be cut in by hand with new finish.
All metal substrates shall have a rust-inhibitive oil-based finish.
Premium Dunn-Edwards finishes are specified for this project.
Certificates of worker's compensation insurance and liability insurance are available upon request.
Estimated time to complete work as mentioned above - 3 weeks.

Estimated Total Labor and Material: \$8,200.00

X

Date:

Signature of acceptance required and 20% down, remainder due upon completion.

Thank You