



City of Kingsburg

Community Services Department

1401 Draper Street, Kingsburg, CA 93631

Community Services
Coordinator
Ashlee Schmal

Chairperson
Melissa Bethel

Vice Chairperson
Edward Moreno

Commissioners
Seth Brown
Tamara Norris
Catherine Hambleton
Sarah Chambless
Brian Griffin

Student Commissioner
Austin Bratton

Secretary
Mary Colby

COMMUNITY SERVICES COMMISSION

REGULAR MEETING

MAY 23, 2016

6:30PM

AGENDA

- 1. Call to Order**
- 2. Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
- 3. Approve Minutes** – Discuss and approve minutes from the Community Services Commission meeting held April 4, 2016 as mailed or corrected. Minutes prepared by Planning Secretary Mary Colby.
- 4. Update on Pop Up Skate Park at the Swedish Festival** – Oral report and committee discussion only.
- 5. Discussion regarding the cancellation of the June Community Services Meeting.**
- 6. Unscheduled Matters for Commission Members** - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
- 7. Adjourn**

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REGULAR MEETING
APRIL 4, 2016

Call to Order – AT 6:55pm the Kingsburg Community Services Commission meeting was called to order.

Commissioners Present – Hambleton, Moreno, Bethel, Chambless

Commissioners Absent – Brown, Griffin and Norris

Staff Present – Community Services Coordinator Ashlee Winslow Schmal and Planning Secretary Mary Colby

Others Present – City Council Liaison Michelle Roman

Public Comments – There were no citizens present who wished to comment at this time.

Approve Minutes – Commissioner Hambleton made a motion, seconded by Commissioner Chambless to approve the minutes from the February 22, 2016 Community Services Commission meeting with the following corrections:

- Minutes prepared by City Clerk Abigail Palsgaard
- Commissioner Norris was absent

The motion carried by unanimous vote of those Commissioners present.

Update on approved recreation funds – staff report prepared by Community Services Coordinator Ashlee Winslow Schmal

Community Services Coordinator Ashlee Winslow Schmal stated that the final total for the pop up Skate Park to be held at the Swedish Festival was \$8073.00. The check for the first half has been sent.

The Memorial Park painting project was 75% complete as of Friday. The Beautification Commission will pay for half of the total painting project. The shade structure total is \$2049.18

Total spent on the dog park is \$6740.81 which includes the shade structure.

Ms. Schmal stated that to date the Commission has spent \$26716.96 of the allotted \$45000.00 budgeted by the City Council.

Commissioner Bethel asked if the Beautification Committee would be interested in sharing the cost for painting the poles in the park. Community Services Coordinator Schmal was asked to speak with the Beautification Committee regarding cost sharing and obtain a quote from Bryan's Classic Color for painting the poles not to exceed \$5000.00.

Commissioner Bethel made a motion, seconded by Commissioner Hambleton to obtain a quote from Bryan's Classic Colors to paint the light poles in Memorial Park around the stage if it does not exceed \$5000.00 and direct Community Services Coordinator Schmal to authorize Bryan's Classic Colors to begin the painting. And to consult with the Beautification Committee about splitting the cost of the painting. The motion carried by unanimous vote of those Commissioners present.

Commission Discussion on remaining recreation funds

Commissioner Hambleton stated that she feels they should continue to improve the dog park since there is still money in our budget. It would be nice to include a small dog area which would need fencing and another double gate. Community Services Coordinator Schmal stated that she will work on a cost for the double gates and the fencing.

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Commissioner Bethel stated that she will order a drinking fountain and reminded the commissioners that Commissioner Brown said there were two families that would like to purchase benches for the park.

Two fountains would be needed with the addition of a small dog area and a foundation and platform will need to be provided for ADA compliance.

Commissioner Hambleton made a motion, seconded by Commissioner Chambless to authorize Chairperson Bethel to spend up to \$4000.00 for the purchase of a water fountain and benches for the Dog Park. The motion carried by unanimous vote of those Commissioners present.

Community Services Coordinator Schmal asked if she could have \$6000.00 for the purchase of an inflatable movie screen, a sound system and DVD player for movies in the park. She stated that one has been borrowed in the past and we have also rented one, it will pay for itself over time if it is purchased.

Commissioner Hambleton made a motion, seconded by Commissioner Moreno to approve spending \$6500.00 of the recreation funds on an inflatable movie screen a sound system and DVD player for movies in the park. The motion carried by unanimous vote of those Commissioners present.

Unscheduled Matters for Commission Members –

The following items were discussed:

- The pop up Skate Park will be held on California Street by Workouts Unlimited.
- We will ask for a \$5.00 donation for the skateboard competition.
- We will need to gather volunteers for the fund raising event.
- Advertise at Jr. High and the high school
- City Council Liaison Roman will speak with the high school first to see if handing out a flyer will be OK.

Lap Swimming began today April 4, 2016.

Next Community Services Commission meeting scheduled for April 25th at 6:30PM

Adjourn – At 7:50PM Commissioner Hambleton made a motion, seconded by Commissioner Bethel to adjourn the Community Services Commission meeting. The motion carried by unanimous vote of those Commissioners present.

Presented by

Mary Colby
Planning Secretary