



# City of Kingsburg

## Community Services Department

1401 Draper Street, Kingsburg, CA 93631

Community Services  
Coordinator  
Ashlee Schmal

Chairperson  
Melissa Bethel

Vice Chairperson  
Edward Moreno

Commissioners  
Seth Brown  
Catherine Hambleton  
Sarah Chambless  
Brian Griffin

Student Commissioner  
Austin Bratton

Secretary  
Mary Colby

### COMMUNITY SERVICES COMMISSION REGULAR MEETING

**JUNE 27, 2016**

**6:30PM**

#### **AGENDA**

1. **Call to Order**
2. **Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
3. **Approve Minutes** – Discuss and approve minutes from the Community Services Commission meeting held May 23, 2016 as mailed or corrected. Minutes prepared by Planning Secretary Mary Colby.
4. **Dog Park Update** – Oral Update by Chairperson Melissa Bethel  
Drinking Fountain  
Small Dog Area
5. **Skate Park Update** – Oral report from Skate Park Subcommittee
6. **Unscheduled Matters for Commission Members** - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
7. **Adjourn**

**COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING**  
**MAY 23, 2016**

**Call to Order** – At 6:45PM the Community Services Commission was called to order.

**Members Present** – Hambleton, Chambless, Moreno, and Bethel

**Members Absent** – Brown, Griffin and one vacant seat.

**Staff Present** – Community Services Coordinator Ashlee Schmal, City Manager Alex Henderson, Planning Secretary Mary Colby

**Others Present** – Joy Bratton and Michelle Roman, Community Services Commission Liaison.

**Public Comments** – There were no citizens present who wished to comment at this time.

**Approve Minutes** – Commissioner Moreno made a motion, seconded by Commissioner Chambless to approve the minutes of the Community Services Commission meeting held on April 4, 2016 as mailed. The motion carried by unanimous vote of those Commissioners present.

**Update on Pop Up Skate Park at the Swedish Festival**

Community Services Coordinator Schmal stated that she was encouraged by the positive feedback and the turnout at the pop up skate park event.

The following items were discussed:

- Helmet use was not enforced at this event. Discuss further how this should be handled.
- Create a more controlled environment by adding a low barrier between skate area and spectators.
- Pros and cons of renting another pop up Skate Park or purchasing our own equipment.
- Other locations for a more permanent Skate Park.
- Subcommittee will meet and discuss the purchase of skate equipment and report at the June meeting.
- Insurance and liability.
- Final total of funds left for future purchases.

**Discussion regarding the cancellation of the June Community Services Meeting.** After a brief discussion the Commission will meet in June.

**Unscheduled Matters for Commission Members -**

Discussion:

- The shutters on the bandstand at Memorial Park are being repaired by Public Works
- Waiting for final specs on the water fountain for the Dog Park
- Total cost for movie screen purchased for Movies in the Park (\$5500.00)
- The Beautification Committee has been billed for their half of the painting in Memorial Park.

**COMMUNITY SERVICES COMMISSION**

**REGULAR MEETING**

**MAY 23, 2016**

- Community Services Liaison Michelle Roman stated that Commissioner Norris has officially resigned from the Commission so there is an opening.
- Contact Brian Griffin to verify e-mail and get phone number.
- Better description of location for the parks in Kingsburg
- The next meeting will be held on June 27<sup>th</sup> at 6:30PM

**Adjourn** – Commissioner Hambleton made a motion seconded by Commissioner Bethel to adjourn the Community Services Commission meeting at 7:55PM. The motion carried by unanimous vote.

Submitted by

Mary Colby  
Planning Secretary