



City of Kingsburg

Community Services Department

1401 Draper Street, Kingsburg, CA 93631

Community Services
Coordinator
Ashlee Schmal

Chairperson
Melissa Bethel

Vice Chairperson
Edward Moreno

Commissioners
Seth Brown
Catherine Hambleton
Sarah Chambless
Brian Griffin
Joy Bratton

Student Commissioner
Austin Bratton

Secretary
Mary Colby

COMMUNITY SERVICES COMMISSION

REGULAR MEETING

JULY 25, 2016

6:30PM

AGENDA

1. **Call to Order**
2. **Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
3. **Approve Minutes** – Discuss and approve minutes from the Community Services Commission meeting held June 27, 2016 as mailed or corrected. Minutes prepared by Planning Secretary Mary Colby.
4. **Welcome new Commissioner Joy Bratton**
5. **Itemized break down of 2015/2016 Fiscal Year Budget Purchases** – Prepared by Community Services Coordinator Ashlee Schmal.
 - a. Commission discussion
6. **Pop-Up Skate Park report** – Reports prepared by Community Services Coordinator Ashlee Schmal and Skatepark Subcommittee.
 - a. Commission discussion
7. **Commission Discussion of potential 2016/2017 fiscal year projects.**
 - a. Commission discussion possible report to City Council
8. **Unscheduled Matters for Commission Members** - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
9. **Adjourn**

COMMUNITY SERVICES COMMISSION
REGULAR MEETING
JUNE 27, 2016

Call to Order – At 6:38PM the Community Services Commission meeting was called to order.

Commissioners Present – Hambleton, Chambless, Moreno, and Bethel

Commissioners Absent – Griffin, Brown and one vacant seat

Staff present – Community Services Coordinator Ashlee Schmal , Planning Secretary Mary Colby

Others Present – City Council Liaison Michelle Roman, Joy Bratton and Brian Chambless

Public Comments – There were no citizens present who wished to comment at this time.

Approve Minutes – Commissioner Hambleton made a motion, seconded by Commissioner Chambless to approve the minutes from the Community Services Commission meeting held May 23, 2016 as presented. The motion carried by unanimous vote of those Commissioners present.

Dog Park Update – Oral Update by Chairperson Melissa Bethel Chairperson Bethel brought the Commissioners up to date on the order for the drinking fountain and they also discussed the following topics:

- Ordering additional benches
- Pouring slabs under benches
- Purchase the benches to get invoice in before the end of the fiscal year.
- Layout for small dog entrance
- Size of small dog area
- Addition of a bench and a shade structure to small dog area
- Bring thoughts about size and amenities for small dog area to next meeting.

Skate Park Update – Oral report from Skate Park Subcommittee
Commissioner Hambleton brought the commissioners up to date on discussions so far and talked about the following:

- Handout for prices of skate park pieces was given out at the meeting.
- Storage of pieces
- Possible location for Skate Park
- Pros and cons or purchasing pieces or renting
- How would these pieces be transported
- Have another pop up skate park at Harvest Festival
- Purchase of helmets for event
- Construction of low barrier for separation
- Frequency of events

Ms. Schmal will call Keen Ramps and get a quote for the same pieces that were used in the last pop up Skate Park.

Commissioner Bethel made a motion, seconded by Commissioner Hambleton to recommend to the City Council the purchase of pop up skate park pieces and equipment up to \$8000.00 from Keen Ramps. The motion carried by unanimous vote of those Commissioners present.

Unscheduled Matters for Commission Members –

Discuss the possibility of renting out the movie screen for private or group use. Charge only staff time.

Discussion regarding spending of budget of \$50,000.00 for 2016/2017.

Provide the final numbers of budget spent and remaining for the 2015/2016 budget.

Seeding and irrigation for the dog park to help alleviate weeds (goatheads).

Adjourn – At 8:04PM the Community Services Commission meeting was adjourned.

Submitted by

Mary Colby
Planning Secretary

2015 – 2016 Community Services Commission Fund Expenditure

Date:	Item:	Beginning Balance:	\$45,000.00
12/14/2015	Dog Park – Water line Installation		\$ 3,298.00
2/16/2016	Dog Park - Traffic Signs		\$ 360.63
2/25/2016	Dog Park - Water Line Service		\$ 593.00
3/15/2016	Swedish Festival Pop-Up Skate Park – Deposit		\$ 4,000.00
4/18/2016	Memorial Park Painting – Stage and Restroom		\$ 4,100.00
5/16/2016	Dog Park – Shade Structure		\$ 2,489.18
5/31/2016	Swedish Festival Pop-Up Skate Park – Balance		\$ 4,073.00
5/31/2016	Outdoor Movie Screen		\$ 5,145.23
6/6/2016	Memorial Park Painting – Light Poles		\$ 2,400.00
6/30/2016	Dog Park – Benches and Drinking Fountain		\$ 4,985.74
	Ending Fund Balance		\$31,444.78
	Pop-Up Skate Park Funds		\$10,738.00

2015/2016 Unspent Funds	\$ 2,817.22
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Meeting Date: July 25, 2016
Agenda Item:

COMMUNITY SERVICES COMMISSION STAFF REPORT

REPORT TO: Community Services Commission

REPORT FROM: Ashlee Winslow – Schmal
Community Services and Senior Citizens Coordinator

REVIEWED BY:

AGENDA ITEM: Pop-Up Skate Park – Council Request for Items

ACTION REQUESTED: X Motion Receive/File

EXECUTIVE SUMMARY

At the last Commission Meeting on June 27th, the Commission decided to move forward and purchase Pop-Up Skate Park equipment from Keen Ramps.

The quote for the products approved by the Commission totaled: \$10,738.00.

At the July 6th Council Meeting, the Council presented several questions to the Commission for review and clarification. Questions the Council had where:

1. Where would these items be stored and how much room does it need?
2. Set up:
 - a. Who will set it up and how long will it take?
3. Clean up:
 - a. Who will tear down, put it away and how long will that take?
4. What is the maintenance on these items?
5. Would it be possible to convert these items into permanent pieces for a permanent skate park?
6. When exactly will these items be utilized?
7. How many volunteers and other organizations are interested in helping and/utilizing the pieces.
8. What is the ultimate goal with regards to a skate park and how much is it going to cost?

Staff has already contacted Keen Ramps to get some answers to some of the Council's questions. Keen Ramps responded with the following answers:

1. The items can be stored in a 12 x 24' space and they do not need to be covered.
2. Set up and tear down will require 2 to 3 people 30 to 45 minutes for both.
3. They recommended that these items not be used for permanent features. If we get to that point, they suggested we contact them and they would help guide us in getting what we needed.
4. Maintenance on these items is minimal, with screw tightening and painting here and there.

The Council would like these questions answered by the next Council Meeting, which is set for August 3rd.

RECOMMENDED ACTION

1. Provide Council will a clear plan on how the Pop – Up Skate Park will operate. Who will be in charge and how will it operate.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|--------------------|
| 1. Is There A Fiscal Impact? | Yes |
| 2. Is it Currently Budgeted? | Yes |
| 3. If Budgeted, Which Line? | 001-2800-529.53-71 |

PRIOR ACTION/REVIEW

At the June 27th meeting, the Commission approved the expenditure of these items.

ATTACHED INFORMATION

1. Staff report to the City Council for July 6th Meeting.
2. July 6th Council Meeting Minutes
3. Skate Park Sub-Committee Report
4. Letter from the Skate Park Sub-Committee – Land Donation



Meeting Date: 07/06/2016
Agenda Item: V 3

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney and Kingsburg City Council

REPORT FROM: Ashlee Winslow
Community Services and Senior Citizens Coordinator

REVIEWED BY:

AGENDA ITEM: Commission Funds – Expenditure Request For Pop-up Skate Park Equipment and Benches for the Dog Park.

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

For the 2015/2016 budget year, the City Council awarded the Community Services Commission \$45,000.00 to spend on projects they felt needed attention. The caveat was they needed to request permission from the Council prior to the actual use of the funds.

To date, the Commission has spent the following funds:

1. Pop – Up Skate Park at the Swedish Festival - \$8,073.00.
2. Dog Park - \$6,740.18
 - a. These items include: waterline extension; signage; shade structure
3. Outdoor Movie Screen - \$5,145.23
4. Memorial Park Painting Project - \$6,500.00
 - a. This project included: painting of the band shell (costs were shared with the Beautification Committee) and the light and flag poles in the park.

These items total - \$26,458.41 leaving a remaining balance of - \$18,541.59.

At the last Community Services Commission meeting on June 27th the Commission made a recommendation to the City Council to purchase the following items:

1. Dog Park Benches: Commission Chair Melissa Bethel purchased these items through her work at whole sale cost. These items were not to exceed \$1,000.00, but should include 5 benches with tax and freight.
2. Pop – Up Skate Park Equipment: The Commission has recommended the purchase of the following items:
 - (2) 3'x6' Quarter Pipes – \$1,748
 - (2) 3'x8' Quarter Pipes – \$2,358

- Large contest scale A-frame - \$1,595
- 14"x6' Wedge - \$695
- Micro Spine - \$579
- Ramp to Rail - \$599
- (2) Wedges - \$498
- (2) Kickers - \$428
- 6' Plaza Pad - \$399
- 7' Adjustable Diamond Grind Rail - \$349 - 8319
- Shipping/ delivery - \$595
- Assembly (optional) - \$895

Total cost for these items: \$10,738.00.

The items the Commission is recommending for purchase are the same items we had at the Pop-Up Skate Park at Swedish Festival. The Commission feels that the purchase will save funds in the long run and allow the City to oversee how it's used and to make sure all participants are wearing proper safety equipment.

RECOMMENDED ACTION BY CITY COUNCIL

1. Approve the Expenditure request and direct staff to move forward with these projects.

POLICY ALTERNATIVE(S)

1. The Council can deny the continuation of these projects and direct staff and Commission in a direction the Council would like to see the funds spent.

REASON FOR RECOMMENDATION/KEY METRIC

1. The Commission would like to exhaust the funds given to them by the Council in the most productive way possible.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|-------------------|
| 1. Is There A Fiscal Impact? | Yes |
| 2. Is it Currently Budgeted? | Yes |
| 3. If Budgeted, Which Line? | 001-2800-529.5701 |

PRIOR ACTION/REVIEW

None.

BACKGROUND INFORMATION

None.

ATTACHED INFORMATION

1. Quote from Keen Ramps
2. Print out from Keen Ramps showing the different equipment

Hey Ashlee,

Here's what I would recommend getting, very similar to what we brought out (keep in mind these prices are for the ramps to have [Skatelite](#) surfacing which is necessary for outdoor and/or heavy usage i.e. municipal purposes:

- (2) 3'x6' Quarter Pipes – \$1,748
- (2) 3'x8' Quarter Pipes – \$2,358
- Large contest scale A-frame - \$1,595
- 14"x6' Wedge - \$695
- Micro Spine - \$579
- Ramp to Rail - \$599
- (2) Wedges - \$498
- (2) Kickers - \$428
- 6' Plaza Pad – \$399
- 7' Adjustable Diamond Grind Rail - \$349 – 8319
- Shipping/ delivery - \$595
- Assembly (optional) - \$895

TOTAL: \$10,738

All the Best,

Cory



Keen Ramps
(562) 715-8643
cory@keenramps.com
www.keenramps.com



KEEN RAMPS

Premium Quality Skate Ramps



HOME SKATE RAMPS RENTALS PRIVATE PARKS/TFs TESTIMONIALS VIDEOS APPAREL OUR STORY CONTACT

Keen Skate Ramps: Quarter Pipes, Half Pipes, Boxes and more!

Welcome to our online store!

We offer skate and other action sports ramps in all shapes and sizes... still don't see what you're looking for? Contact us with your custom specifications and we'll get back to you in no time!

Your shopping cart is empty



QUARTER PIPES



2' x 4' Quarter Pipe
\$295.00 \$249.00



2' x 6' Quarter Pipe
\$425.00 \$389.00



2' x 8' Quarter Pipe
\$499.00 \$499.00



3' x 4' Quarter Pipe
\$395.00 \$349.00



3' x 6' Quarter Pipe
\$549.00 \$499.00



3' x 8' Quarter Pipe
\$695.00 \$679.00



4' x 6' Quarter Pipe
\$699.00 \$649.00



4' x 8' Quarter Pipe
\$889.00 \$879.00

HALF PIPES



2' x 8' Mini Ramp
\$1,599.00 \$1,299.00



3' x 8' Mini Half Pipe
\$1,899.00 \$1,699.00



3' x 12' Mini Half Pipe
\$2,599.00 \$2,299.00



4' x 12' Mini Half Pipe
\$3,299.00 \$2,999.00



2' x 16' Mini Ramp
\$2,599.00 \$2,499.00



3' x 16' Mini Half Pipe
\$3,699.00 \$3,299.00



4' x 16' Mini Half Pipe
\$4,999.00 \$4,599.00



5' x 12' Mini Half Pipe
\$7,499.00 \$6,299.00

RAILS



Adjustable Square Rail
\$299.00 \$224.00



Adjustable Round Rail
\$299.00 \$229.00



Rail Jam
\$295.00 \$249.00



7' Diamond Grind Adjustable Flat Rail
\$349.00

OTHER



Kicker Ramp
\$199.00 \$139.00



Wedge Ramp
\$199.00 \$149.00



Tranny Ledge
\$299.00



Banked Bar
\$225.00 \$189.00



Ramp 2 Rail
\$399.00



A-Frame
\$365.00

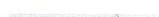


Micro Spine
\$379.00



Bump to Down Ledge
\$399.00

BOXES



**Kingsburg City Council Regular Meeting Minutes
July 6, 2016**

Invocation was given by Pastor Pete Querin of New Life Church of God, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

Call to Order: Mayor Blayney called the Regular Meeting of the Kingsburg City Council to order at 6:04pm.

Council Members present: Ben Creighton, Staci Smith, Michelle Roman and Mayor Bruce Blayney.

City Staff present: City Manager Alex Henderson, City Attorney Mike Noland, Fire Chief Tim Ray, Planning Consultant Holly Owen, and City Clerk Abigail Palsgaard.

Public Comments: None.

Approve Agenda: A motion was made by Council Member Creighton, seconded by Council Member Dix, to approve the agenda as published. The motion carried by unanimous voice vote.

Consent Calendar: A motion was made by Council Member Smith, seconded by Council Member Dix, to approve the amended Consent Calendar with Item No. 6 being pulled as requested by Council Member Roman. The motion carried by unanimous voice vote.

1. **Approval of City Council Minutes** – Approve the minutes from the joint meeting of the Kingsburg City Council, the Board of Directors of the City of Kingsburg Public Financing Authority and the Board of Directors of the Kingsburg Redevelopment Successor Agency held on June 15, 2016 as prepared by City Clerk Abigail Palsgaard.
2. **Check Register**– Ratify/approve payment of bills listed on the check register for the period June 10, 2016 through June 30, 2016 as prepared by Accounts Payable Clerk Grace Reyna.
3. **San Joaquin Valley Air Pollution Control District Grant Application Resolution**– Adopt Resolution 2016-038 allowing the City of Kingsburg and the City Manager to apply for grant funds to purchase a new Alternative Fuel Vehicle. Resolution prepared by City Clerk Abigail Palsgaard.
4. **Police Vehicle Surplus Resolution** – Adopt Resolution No. 2016-039 approving the surplus of vehicles that are no longer in use and to dispose of them as deemed appropriate. Resolution prepared by City Clerk Abigail Palsgaard.
5. **Community Development Block Grant Agreement** – Authorize Mayor Blayney to enter into contract with the County of Fresno for the distribution of funds for the

Community Development Block Grant. Staff Report prepared by City Engineer Dave Peters.

6. **Pulled**
7. **Local Transportation Purpose Certification and Claims** – Adopt Resolution No. 2016-041 approving submittal of Local Transportation Purposes Certification and Claims for FY 2016/17 Measure C Extension Local Transportation through Project and Program Funds. Resolution prepared by Finance Director Maggie Moreno.
8. **2016/17 Transportation Development Act (TDA) Claim** – Approve submittal of the Transportation Funding Claim for Fiscal Year 2016/17 as prepared by Finance Director Maggie Moreno.

b. Pulled Consent Calendar Items:

Item No. 6 - Appointment to the Community Services Commission – Affirm Mayor Blayney’s appointment of Joy Bratton to the Kingsburg Community Services Commission for the remainder of a four year term to expire in November 2016. Application is included.

Council Member Roman said she wanted to pull this item to recognize and thank Tamra Norris for her service and commitment to the Community Services Commission.

A motion was made by Council Member Roman, seconded by Council Member Smith, to approve Consent Calendar Item 6. The motion carried by unanimous voice vote.

REGULAR CALENDAR

Reserve Fire Fighter John Saubert Retirement Recognition

Fire Chief Tim Ray presented John Saubert with a retirement badge, a plaque and a pin for his 30 years of service. Mayor Blayney pinned John Saubert’s badge and said he was honored to do so. Mr. Saubert said he was thankful for the experience.

2016 American Planning Association California Central Section Award Presentation

Rob Terry, Principal Regional Planner for the Fresno Council of Governments, presented the awards and spoke about the positive impact of Marion Villas. He said there has been stories in the media about the project and he has been contacted about it State wide. He said the project is a thoughtful effort of low income housing, mix use, and within walking distance of the downtown.

Holly Owen said she knows good planning when she sees it and that is what Marion Villas is. She said Kingsburg has progressive planning at its roots. She appreciates the opportunity to congratulate the Council and let them know how proud they should be.

Commission Funds Expenditure Requests for Skate Park Items and Benches for the Dog Park

Community Services and Senior Citizens Coordinator Ashlee Winslow-Schmal spoke about the purchases made last year and that the Community Services Commission would like to use remaining funds for purchasing benches for the dog park and pop up skate park equipment like what was used at the Swedish Festival.

The Council discussed how many events the equipment would be used at, which would be festivals throughout the year. Council Member Roman said she has had interest from the school district and the possibilities of other groups using the equipment. Council Member Dix asked if we know where the kids who participated at the Swedish Festival came from. Council Member Creighton asked if we have someone knowledgeable to set it up. Council Member Roman said it is already built. We would just have to set it up. Council Member Creighton asked if we would call on public works to set it up. Council Member Roman said we have Commissioners who have trucks to pick it up. Council Member Creighton asked if the Commission has talked about a time frame to get a potential skate park and what the cost would be.

Council Member Roman said there is a potential place for a permanent skate park and she believes this equipment will be used in the permanent skate park. Mayor Blayney said I hear the concern about who is going to set it up and will they be there while it is going to be used. He said Ms. Winslow-Schmal already spends a lot of time on Saturdays doing City events. He said he doesn't want it to fall back on her, or reflect negatively on City Staff. Council Member Creighton asked if you saying that you would have enough volunteers. Council Member Roman said yes, the Commission agreed to volunteer for the events. They do not want it out every Saturday, they want to keep it exciting.

Council Member Dix said he was hoping to see information from the pop-up skate park as to what is the interest from the community. He asked if buying the pop-up equipment is delaying us from getting an actual park. Mayor Blayney said in the past it was hard to get adult volunteers for a skate park so if the Commission Members are committed to being the responsible adults, then that is good.

Council Member Dix asked what the ultimate cost is to have a permanent skate park. He said he wants to see what the final number is and how we get there. He said he is looking at the long term. Council Member Roman said about 3 years ago there were 2,000 signatures of support for a skate park. She said the pop-up skate park equipment can be moved to different spots throughout town. Council Member Dix asked how long the volunteers agreeing to do it will be on the Commission. He said he initially voted yes to have the kick off pop-up skate park for fundraising and getting data about the level of interest from the community.

Ms. Winslow-Schmal said she wanted to make sure we have money to keep maintaining the skate park pieces down the road. Council Member Roman said we talked about \$25,000 in matching funds. Part of the money can be used for maintenance and repair. Council Member Dix asked for an explanation for the matching funds. He said for me, I would rather see a push toward a permanent skate park if that is the desire of the community. Her concern is that the skate park is being pushed out leaving nothing for our youth. She said at the Swedish Festival it was the first time some of these kids felt connected to the community.

City Council discussed time frames and upcoming festivals. They discussed what happens to the money at the end of the fiscal year and if the money could be rolled over to the new fiscal year. City Manager Alex Henderson said the City doesn't budget for money to be "rolled over" but with approval from the Finance Committee the budget can be amended.

Mayor Blayney said concerns being expressed are; maintenance, staffing requirements, how often it will be utilized, and the major concern is what our future for this program. He said we can postpone this to get more answers.

A motion was made by Council Member Creighton, seconded by Council Member Roman, to approve the purchase of the dog park benches. The motion carried by unanimous voice vote.

A motion was made by Council Member Dix, seconded by Council Member Smith to table the Pop-up skate park equipment purchase to the August 3rd Council Meeting provided that the Community Services Commission answers Council's concerns.

City Manager Alex Henderson said some of the concerns voiced are; liability issues, maintenance, storage, how it moves towards an ultimate goal and what the ultimate price is. If we have land donated the overall price could be less expensive. He said the ballpark cost is between \$250,000-\$500,000. Council Member Roman said the price is dependent on the size and type. She said the Commission doesn't want the swimming pool type. They prefer a kind we can move around, a modular skate park. Council Member Dix asked for a breakdown for the funds.

The motion carried to table this item to the August 3rd City Council meeting by a unanimous voice vote.

Extraterritorial Water Service Agreements

Planning Consultant Holly Owen discussed the request of three residential properties in the sphere of influence requesting City water. She said they are coming from failure or imminent failure of domestic wells. The process is Public Works and City Engineer go out to the project to see if it is viable. If it is and if it is approved by City Council it will go to LAFCo for approval. Through this process the City was able to update our process and our forms. Ms. Owen said attached are resolutions, a map and the agreements with the tables of fees.

Council discussed the compensation the City will receive and that there is a possibility of other imminent well failures on neighboring properties. Mayor Blayney said withholding water is a bad thing as long as people are willing to pay their share.

A motion was made by Council Member Dix, seconded by Council Member Smith, to adopt Resolution 2016-041 approving the Extraterritorial Water Service Agreement for 863 6th Avenue, Kingsburg, California. The motion carried by unanimous voice vote.

A motion was made by Council Member Dix, seconded by Council Member Smith, to adopt Resolution 2016-042 approving the Extraterritorial Water Service Agreement for 334 Kern Street, Kingsburg, California. The motion carried by unanimous voice vote.

A motion was made by Council Member Dix, seconded by Council Member Smith, to adopt Resolution 2016-043 approving the Extraterritorial Water Service Agreement for 39710 Road 16, Kingsburg, California. The motion carried by unanimous voice vote.

Skate Park Subcommittee Report
Meeting July 13, 2016

Present: Joy Bratton, Catherine Hambleton, Ashlee Winslow-Schmal, Michelle Roman

Background Information

At the Community Services Commission meeting on Monday, June 27th, the commission was told that there was a balance remaining from the 2015/16 budget of approximately \$18,000. A vote was taken to spend some of the remaining money on benches for the dog park. The commission also was presented with information from Joy Bratton that she obtained from the Keen Ramps website that indicated that it would cost approximately \$4400 to purchase ramps while renting them would cost approximately \$2500. A vote was taken and it was decided that Ashlee would contact Keen Ramps and use our remaining funds to purchase ramps.

Ashlee later contacted Keen Ramps and determined that our initial estimate of \$4493 for ramps would not provide us with the proper ramps, ramp protective surfacing, and caster wheels that would be required to create pop-up skate parks. Keen Ramps indicated a new cost of \$10,928 to purchase ramps with caster wheels.

At the July 6th City Council meeting, Ashlee presented the information from the CSC meeting and her research from Keen Ramps. The Council approved the benches for the dog park. However, the council had many questions about purchasing the ramps. They did not approve the use of the funds for purchasing the skate ramps pending answers to their questions. The council will meet again on August 3 and would like to have answers to their questions at that time.

Council Questions and Subcommittee Answers:

Q: How often will the portable equipment be utilized?

A: There are many possible uses for the skate ramps in Kingsburg:

- Set up at every festival (Swedish Festival, Car Show, Harvest Moon, Santa Lucia.)
- According to Michelle Roman there is a possibility that the schools might be interested in using them during their open house events.
- The ramps could also be set up on a semi-regular basis by volunteers. For example, there could be a plan to set them up on the 2nd Saturday of every other month.
- The ramps could also be used by local organizations and churches. However, a rental agreement would need to be created by the city staff before this could occur.

Q: Who would run the pop-up events? The city staff will not be available to run events or transport equipment.

A: This is really the main issue that should be resolved. If city staff is not able to transport the equipment and run the event then all of the responsibilities would be left to volunteers. Volunteers are not a reliable source of *long-term* man-power. Joy Bratton has volunteered to run the pop-up skate park at the Harvest Moon Festival on September 26th.

The following Community Service Commissioners have volunteered to run a pop-up skate park event:

Q: What maintenance is required on the ramps?

A: Maintenance on the portable ramps is minimal. Cory Keen indicated that they would need occasional tightening of screws and that the sides might need to be repainted after a few years of heavy usage.

Q: How would the ramps be transported and set-up for events?

A: Transportation: If city trailers could not be used to transport the equipment, then the volunteers running the events would need to arrange for their own transport.

Set-up: At the Swedish Festival, Keen Ramps had 4 men setting up the equipment and it took approximately 45 minutes. Cory Keen estimates that a group of 2-3 volunteers could set up the equipment in the same amount of time. There would need to be detailed instructions given to any volunteers setting up the ramps. Cory Keen has indicated that he can provide us with a recommended orientation for the ramps.

Q: Where would the ramps be stored?

A: The specific location of the storage will need to be determined by city staff. The ramps would require approximately 300 sq.ft. of storage space. They will not need to be covered because they will have a special Skatelite surfacing on them.

Q: What would the City's liability be?

A: These pop-up skate parks would be considered city parks. Proper safety signage would need to be displayed at each event. We would also require helmets be worn by all skaters.

The city's risk management indicated to Ashlee that they prefer to rent the equipment rather than own and hold the liability.

Q: What is the final price of the ramps?

A: From Cory Keen:

Here's what I would recommend getting, very similar to what we brought out (keep in mind these prices are for the ramps to have Skatelite surfacing which is necessary for outdoor and/or heavy usage i.e. municipal purposes:

- (2) 3'x6' Quarter Pipes – \$1,748
- (2) 3'x8' Quarter Pipes – \$2,358
- Large contest scale A-frame - \$1,595
- 14"x6' Wedge - \$695
- Micro Spine - \$579
- Ramp to Rail - \$599
- (2) Wedges - \$498
- (2) Kickers - \$428
- 6' Plaza Pad – \$399
- 7' Adjustable Diamond Grind Rail - \$349 – 8319
- Shipping/ delivery - \$595
- Assembly (optional) - \$895

TOTAL: \$10,738 + \$190 for casters = **\$10,928.00**

Q: If we get a permanent skate park, can these pieces be converted into permanent pieces?

A: Cory Keen's opinion is that these ramps could *not* be incorporated into a permanent park. However, he says they can last quite a while if they are cared for, and would always be a valuable asset to bring out to various community events and festivals.

Q: What is the community's interest level in pop-up skate parks?

A: There was a good turn-out at the Swedish Festival event but specific numbers and details were not gathered. One of the goals of the pop-up skate park events is to build a skating community. At the Harvest Moon Festival we will gather contact information from local people in order to determine interest and promote future events and fundraisers.

Q: What is the plan for a permanent skate park?

A: Without land, plans for a permanent skate park are at a stand-still. There are currently no serious prospects for obtaining land.

Alex Henderson estimates that a permanent skate park would cost between \$250,000 - \$500,000.

The best case scenario would be that a permanent skate park could be created in 5 years with a substantial fundraising campaign by interested volunteers.

Q: What if we just continued renting, rather than purchasing?

A: There are some advantages to renting rather than purchasing the equipment. The liability would rest on the company providing the ramps. The transportation and set-up/take-down would be handled by someone other than city staff or volunteers.

For \$2500-\$3000, Cory Keen would come out to set up and take down the ramps. They would have about ½ of what they brought out for the Swedish Festival. We'd still have a center piece A-frame obstacle and one quarter pipe on each end. He'd bring whatever he could fit in the Skatebed truck without the trailer. It would just be Cory and one other person to help him.

We would still require some volunteers to run the event, but setup/cleanup, and liability would be handled by Keen Ramps.

Notes:

The commission can still consider whether we want to continue to pursue the purchase of the equipment or just rent it. When we initially decided to purchase, it was based on an estimate of \$4000. The purchase price is now \$10,000.

We were also advised by the council that the city staff would not be involved in the events. If city staff isn't helping to transport or run the event and it's left to volunteers, then there may be some benefit to paying a company to come in to handle set-up/clean-up and liability.

Dear Grace Church of the Valley leadership,

The Kingsburg Community Services Commission is an advisory commission that provides recommendations to the **City Council** on parks and recreational activities that take place here in Kingsburg. The Commission meets the fourth Monday of every month at 6:30pm in the Council Chambers. Our Commission Coordinator is Ashlee Schmal.

In the last year, the commission has established goals for our parks and recreation in town. A top priority of our commission is to create a permanent skate park in Kingsburg. The commission is exploring various locations around town that might be used for a permanent skate park location. The Community Services Commission is interested in exploring the possibility of creating a permanent skate park on the property of the new Grace Church of the Valley. If this is something in which the church's building committee might be interested, please contact Ashlee Schmal at 897-6549 so that we can begin a discussion on all of the details that would need to be clarified to pursue this project.

We would appreciate any consideration you make toward this permanent skate park, and look forward to hearing from you as we work together to meet the needs of the Kingsburg community.

Sincerely,

Melissa Bethel, Chair

Ed Moreno, Vice Chair

Seth Brown

Sarah Chambless

Catherine Hambleton

Brian Griffin