



City of Kingsburg

Community Services Department

1401 Draper Street, Kingsburg, CA 93631

COMMUNITY SERVICES COMMISSION
REGULAR MEETING
AUGUST 22, 2016
6:30PM

AGENDA

- 1. Call to Order**
- 2. Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
- 3. Approve Minutes** – Discuss and approve minutes from the Community Services Commission meeting held July 25, 2016 as mailed or corrected. Minutes prepared by Planning Secretary Mary Colby.
- 4. Skate Park Subcommittee Report** – Report attached
- 5. 2016-2017 Commission Expenditures – Discussion only**
- 6. Unscheduled Matters for Commission Members** - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
- 7. Adjourn**

Community Services
Coordinator
Ashlee Schmal

Chairperson
Melissa Bethel

Vice Chairperson
Edward Moreno

Commissioners
Seth Brown
Catherine Hambleton
Sarah Chambless
Brian Griffin
Joy Bratton

Student Commissioner
Austin Bratton

Secretary
Mary Colby

COMMUNITY SERVICES COMMISSION
REGULAR MEETING
JUNE 27, 2016

Call to Order – At 6:38PM the Community Services Commission meeting was called to order.

Commissioners Present – Hambleton, Chambless, Moreno, and Bethel

Commissioners Absent – Griffin, Brown and one vacant seat

Staff present – Community Services Coordinator Ashlee Schmal , Planning Secretary Mary Colby

Others Present – City Council Liaison Michelle Roman, Joy Bratton and Brian Chambless

Public Comments – There were no citizens present who wished to comment at this time.

Approve Minutes – Commissioner Hambleton made a motion, seconded by Commissioner Chambless to approve the minutes from the Community Services Commission meeting held May 23, 2016 as presented. The motion carried by unanimous vote of those Commissioners present.

Dog Park Update – Oral Update by Chairperson Melissa Bethel Chairperson Bethel brought the Commissioners up to date on the order for the drinking fountain and they also discussed the following topics:

- Ordering additional benches
- Pouring slabs under benches
- Purchase the benches to get invoice in before the end of the fiscal year.
- Layout for small dog entrance
- Size of small dog area
- Addition of a bench and a shade structure to small dog area
- Bring thoughts about size and amenities for small dog area to next meeting.

Skate Park Update – Oral report from Skate Park Subcommittee
Commissioner Hambleton brought the commissioners up to date on discussions so far and talked about the following:

- Handout for prices of skate park pieces was given out at the meeting.
- Storage of pieces
- Possible location for Skate Park
- Pros and cons or purchasing pieces or renting
- How would these pieces be transported
- Have another pop up skate park at Harvest Festival
- Purchase of helmets for event
- Construction of low barrier for separation
- Frequency of events

Ms. Schmal will call Keen Ramps and get a quote for the same pieces that were used in the last pop up Skate Park.

Commissioner Bethel made a motion, seconded by Commissioner Hambleton to recommend to the City Council the purchase of pop up skate park pieces and equipment up to \$8000.00 from Keen Ramps. The motion carried by unanimous vote of those Commissioners present.

Unscheduled Matters for Commission Members –

Discuss the possibility of renting out the movie screen for private or group use. Charge only staff time.

Discussion regarding spending of budget of \$50,000.00 for 2016/2017.

Provide the final numbers of budget spent and remaining for the 2015/2016 budget.

Seeding and irrigation for the dog park to help alleviate weeds (goatheads).

Adjourn – At 8:04PM the Community Services Commission meeting was adjourned.

Submitted by

Mary Colby
Planning Secretary

Skate Park Subcommittee Meeting

August 9, 2016

In Attendance: Joy Bratton, Austin Bratton, Catherine Hambleton, Michelle Roman, Ashlee Schmal

Discussion of Permanent Location at Athwal Park

We met at Athwal Park to measure out 4,000 sq. ft. of land and to discuss pros and con of different locations.

Location:

Decided on the area directly north of the Reagan Elementary play structures. Set about 10 ft. away from the school's fence.

Pros:

Close enough to the road that police can drive by to see what is happening

Far enough away from homes that noise shouldn't be a problem

Not too close to the baseball fields to be a distraction to baseball games

On the far side of the park so that other activities (soccer, softball) can still occur in other areas

Possible Problems:

Too close to the school site? Will need to talk to local administration for feedback

Size:

Approximately 4,000 sq.ft. of space needed for skate area;

Approximately 1,500 sq.ft of concrete needed for the walkway from street to the skate park.



Action Needed:

- Michelle will be contacting skate park /concrete contractors to get estimates so that we'll have an idea of potential costs
- Ashlee will talk to city engineer
- Draw up a letter for local neighbors along with a map of Athwal Park that clearly shows where the skate park will be
- Michelle has volunteered to speak directly to homeowners who are located directly across the street from Athwal Park (on Avenue D & Lindquist.) This could be an effective way to answer questions directly and prevent future issues.

Pop Up Skate Park:

At our July meeting, the Community Services Commission wanted to have a pop-up skate park event at the Harvest Festival in September. The purpose of the event was to be to build a skate community and gather names of individuals wanting to be involved with/support the permanent park. The subcommittee was prepared to discuss this event, but Michelle Roman indicated that no one on the city council would allocate any money toward another pop-up event. As a result there was no discussion on how to organize this event.

Action Needed:

- Community Service Commission should evaluate plan to hold future pop up skate park events