



City of Kingsburg

Community Services Department

1401 Draper Street, Kingsburg, CA 93631

Community Services
Coordinator
Ashlee Schmal

Chairperson
Melissa Bethel

Vice Chairperson
Edward Moreno

Commissioners
Seth Brown
Catherine Hambleton
Sarah Chambless
Brian Griffin
Joy Bratton

Student Commissioner
Austin Bratton

Secretary
Mary Colby

COMMUNITY SERVICES COMMISSION

REGULAR MEETING

SEPTEMBER 26, 2016

6:30PM

AGENDA

- 1. Call to Order**
- 2. Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
- 3. Approve Minutes** – Discuss and approve minutes from the Community Services Commission meetings held July 25, 2016 and August 22, 2016 as mailed or corrected. Minutes prepared by Planning Secretary Mary Colby.
- 4. Discussion regarding Skatepark progress**
- 5. Discussion regarding Dog Park progress**
- 6. Unscheduled Matters for Commission Members** - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
- 7. Adjourn**

COMMUNITY SERVICES COMMISSION
REGULAR MEETING
JULY 25, 2016

Call to Order - At 6:35PM the Kingsburg Community Services meeting was called to order.

Commissioners Present – Hambleton, Chambless, Moreno, Bratton and Bethel

Commissioners Absent – Brown, Griffin

Staff Present – Community Services Coordinator Ashlee Schmal, City Manager Alex, Planning Secretary Mary Colby

Others Present - Brian Chambless

Public Comments – No citizens present who wished to comment at this time.

Approve Minutes – Commissioner Bethel made a motion, seconded by Commissioner Chambless to approve the minutes from the June 27, 2016 meeting as presented. The motion carried by unanimous vote of those Commissioners present.

Welcome new Commissioner Joy Bratton

Itemized break down of 2015/2016 Fiscal Year Budget Purchases – Prepared by Community Services Coordinator Ashlee Schmal. Commission had no comments on listed items.

Pop-Up Skate Park report – Reports prepared by Community Services Coordinator Ashlee Schmal and Skatepark Subcommittee.

Skate Park Subcommittee Chairperson Hambleton stated that the City Council had many questions regarding the pop up Skate Park at the July 6th Council meeting. The subcommittee met after the meeting to discuss the questions raised by council with the biggest concern being who will run the event and see that the equipment is set up and taken down properly and that the rules are being followed.

Discussion on options for staffing of skate park events:

- Team up with a local service club. The Committee was directed to contact local clubs to see availability and interest.
- Volunteers consisting of parents or other interested citizens.

Discussion of location for a permanent Skate Park:

- Athwal Park has the space
- Will re-contact resident in area to see if they are agreeable to the use of Athwal Park.
- Will need fencing and signage.
- Discuss ideas for this use with the City Council.

The Commission would like to rent a pop up Skate Park for one more event if planning for a permanent park does not move forward quickly. Possibly for the Harvest Moon Festival and see if the explorers are able to help with the event. The Subcommittee will bring back

information about Athwal Park and the rental for the temporary Skate Park for one day with no monitoring from Keen Ramps.

Commission Discussion of potential 2016/2017 fiscal year projects.

The following items were discussed as potential projects for the 2016/2017 budget allocation of \$50,000.00:

- Guard Stands at the pool approximately \$5000.00 per stand
- Dog Park – needs grass, more shade, weed control (use wood chips in the bottom of the basin)
- Another shade structure at dog park
- Skate park
- Horseshoe pits and bocce ball at Memorial Park
- Downtown park bathrooms \$100,000.00 approximate cost
- Volleyball court at Memorial Park
- Adult sport league sponsored by the City
- Security cameras for Memorial Park
- Update BBQ pits

The Commissioners will review their past notes and bring any other ideas for potential project to the next regular meeting.

Unscheduled Matters for Commission Members – No items were discussed.

Adjourn – At 7:57PM the Community Services Commission meeting was adjourned.

Submitted by

Mary Colby
Planning Secretary

COMMUNITY SERVICES COMMISSION
REGULAR MEETING
AUGUST 22, 2016
6:30PM

Call to Order - At 6:32PM Commissioner Hambleton called the Community Services Commission meeting to order

Present – Hambleton, Chambless, Bratton, Griffin and Student Commissioner Austin Bratton, Commissioner Moreno arrived at 6:30.

Absent – Bethel, Brown

Staff Present – Community Services Coordinator Ashlee Schmal, Planning Secretary Mary Colby

Others Present – City Council Liaison Michelle Roman and Brian Chambless

Public Comments – There were no citizens present who wished to comment at this time.

Approve Minutes – The minutes for the July 25th meeting were continued to the next regular meeting.

Skate Park Subcommittee Report – Report attached

Commissioner Hambleton reviewed the subcommittee report for the commission. City Council Liaison Michelle Roman stated that she has met with Bobby Rodriguez Principle of Reagan School and he is supportive of the use of this park for skating. There were some concerns about the use of the skate park during school hours and would recommend moving the skate park location closer to the baseball field. Ms. Roman also stated that she has letters of support from all of the school principals and some citizens. Some of the concerns that the citizens have in this area are lights shining in their homes but are in favor of the park being utilized.

The following items were also discussed:

- An estimate for concrete which came in around \$5.00 per square foot.
- Meeting with an employee from American Ramp to show him the area of the park we would like to use.
- Design, park size, fund raisers and advertising.
- Will not fund another pop skate park event, all of the money available should go to a permanent park.
- Continue outreach with the citizens in the area.
- Set up a booth at the Harvest Moon Festival with skate videos and fill the helmet.
- The subcommittee will meet in the next two to three weeks to discuss the events to date.

2016-2017 Commission Expenditures –

- There is a higher estimate to install drinking fountain at Dog Park due to the location of equipment.
- The pool needs two Lifeguard Towers, they are constructed of aluminum and plastic with a cost of approximately \$5000.00 each. They will last about 20 years.
- Skate Park will be the largest expenditure from this budget.

- Look into grants or local service clubs regarding additional funding.
- Sell commemorative bricks as a fundraiser which would have the person's name who donated to the park.
- Ongoing maintenance costs for a skate park were discussed.
- Put in grass in the top part of the dog park, requested estimate for grass and sprinklers to be brought back to next meeting.
- Add a small play item to either Downtown or Memorial Park, between \$900 and 1200.
- Cement Ping Pong Table \$1600.00
- BBQ Grill \$425.00
- Horse Shoe Pits.

Unscheduled Matters for Commission Members – Future items were discussed above.

Adjourn At 7:45 PM the community services commission meeting was adjourned.

Submitted by

Mary Colby
Planning Secretary