



City of Kingsburg

1401 Draper Street, Kingsburg, CA 93631-1908
(559)897-5821 (559)897-5568

Bruce Blayney
Mayor

Michelle Roman
Mayor Pro Tem

COUNCIL MEMBERS
Ben Creighton
Staci Smith
Sherman Dix

Alexander J. Henderson
City Manager

WEDNESDAY

October 5, 2016

6:00 P. M.

**KINGSBURG CITY COUNCIL CHAMBER
1401 DRAPER STREET**

AGENDA

KINGSBURG CITY COUNCIL REGULAR MEETING

Invocation to be given by Pastor Tim Boynton of the Evangelical Covenant Church, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

- I. **Call to Order and Roll Call -**
- II. **Public Comments** – This is the time for any citizen to come forward and address the City Council on any issue within its jurisdiction. A maximum of five minutes is allowed for each speaker.
- III. **Approve Agenda** – Action by the Council to approve the agenda or to make modifications. Note: The type of items that can be added to the agenda is constrained by State law.
- IV. a. **Consent Calendar** – Items considered routine in nature are to be placed on the Consent Calendar. They will be considered as one item and voted upon in one vote unless individual consideration is requested. Each vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed, except where the item specifically notes a prior recorded opposition or abstention, in which case the present affirmative vote on the Consent Calendar is considered and recorded as reaffirming that prior opposition or abstention. Approval of Consent Calendar items includes recitals reading ordinance(s) by title(s) only and adoption of recommended action(s) contained in staff reports.
 1. **Approval of City Council Minutes** – Approve the minutes from the September 21, 2016 City Council Meeting as prepared by City Clerk Abigail Palsgaard.
 2. **Police Vehicle Surplus Resolution** – Adopt Resolution No. 2016-051 approving the surplus of a vehicle that is no longer in use and to dispose of it as deemed appropriate. Resolution prepared by City Clerk Abigail Palsgaard.

3. **Award Laurel Street Improvements-** Staff Report prepared by Dave Peters. Award the Laurel Street Improvements project to Bush Engineering, Inc. for the base bid only in the amount of \$112,396.00.
4. **Accept Tract 5609 Improvements-** Staff Report prepared by Dave Peters. Accept the infrastructure improvements to Tract 5609 and authorize the City Engineer to file the Notice of Completion.

b. **Pulled Consent Calendar Items:**

V. **REGULAR CALENDAR**

1. **SKF County Sanitation District Collection System Master Plan Update**

Possible Action(s):

- a. Presentation by Jon Wells from West Yost
- b. Council Discussion
- c. Informational. No Action Necessary

2. **Fresno County Adult Compliance Team – Staff Report Prepared by Chief Neil Dadian**

Possible Action(s):

- a. Presentation by Chief Neil Dadian
- b. Council Discussion
- c. Action on the Fresno County ACT Funding

VI. **Council Reports and Staff Communications**

- a. Community Services Commission –
- b. Public Safety Committee –
- c. Chamber of Commerce –
- d. Economic Development –
- e. Finance Committee –
- f. Planning Commission –
- g. City Manager’s Report –

VII. **Other Business as May Properly Come Before the City Council**

VIII. **Adjourn Regular Kingsburg City Council Meeting**

Any writings or documents provided to a majority of the Kingsburg City Council regarding any item on the agenda will be made available for public inspection in the City Clerks office located at 1401 Draper Street during normal business hours.

**KINGSBURG CITY COUNCIL
REGULAR MEETING MINUTES
September 21, 2016**

Invocation was given by Pastor Jeff Nathan of Assembly of God, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

Called to order: Mayor Blayney called the Regular Meeting to order at 6:03 P.M.

Council Members present: Ben Creighton, Sherman Dix, Michelle Roman and Mayor Bruce Blayney.

Council Members absent: Staci Smith (excused).

City Staff present: City Manager Alex Henderson, City Attorney Michael Noland, Police Chief Neil Dadian, Community Services and Senior Citizens Coordinator Ashlee Winslow-Schmal and City Clerk Abigail Palsgaard.

Public Comments:

None

Approve Agenda: A motion was made by Council Member Creighton, seconded by Council Member Roman, to approve the agenda as published. The motion carried by unanimous voice vote of those Members present.

Consent Calendar: A motion was made by Council Member Dix, seconded by Council Member Roman, to approve the Consent Calendar as published. The motion carried by unanimous voice vote of those Members present.

- 1. Approval of City Council Minutes** – Approve the minutes from the September 7, 2016 City Council Meeting as prepared by City Clerk Abigail Palsgaard.
- 2. Waive second reading and adopt Ordinance No. 2016-004-** Waive second reading and adopt Ordinance No. 2016-004 Deleting Section 6.04.050 and Adding Section 6.04.170 to Chapter 6.04 Of Title 6 Of The Kingsburg Municipal Code, and pass to a second reading with the following recital constituting reading of the title of the Ordinance:

**“AN ORDINANCE OF THE CITY OF KINGSBUR
AMENDING, IN ITS ENTIRIY, CHAPTER 6.04 TO TITLE 6 OF
THE KINGSBURG MUNICIPAL CODE PERTAINING TO DOGS
AND OTHER ANIMALS”**

3. **Accept 18th Avenue Sidewalks: Mariposa to Kern & Lewis to Washington – Federal Project No. CML 5170 (052)-** Staff Report prepared by City Engineer Dave Peters.

b. **Pulled Consent Calendar Items: None**

V. **REGULAR CALENDAR**

PUBLIC HEARING – City of Kingsburg Master Fee Schedule

Mayor Blayney opened the Public Hearing at 6:07 P. M.

City Manager Alexander Henderson explained that Staff looks at the Master Fee Schedule throughout the year and sees what needs to be updated in order to capture costs. Some updates included are; an annexation fee, lot line adjustment, water service connection fee for outside the City, adjustment to the hydrant water meters for construction projects, new fees for the Police Department for gun storage, solicitor fee, background checks, and animal control.

Council Discussion Opened at 6:10 P. M.

City Manager Alex Henderson addressed questions from Council stating that adjustments are made in order to capture costs and update antiquated formats.

Council Discussion Closed at 6:15 P. M.

Public Comment Opened at 6:15 P. M.- None

Public Comment Closed at 6:15 P. M.

Continued Council Discussion - None

Public Hearing Closed at 6:15 P. M.

A motion was made by Council Member Dix, seconded by Council Member Creighton, to adopt Resolution No. 2016-050 Approving the Amendment to the Master Fee Schedule Establishing and Changing Various Fees. The motion carried by unanimous voice vote of Members present.

PUBLIC HEARING – MUNICIPAL CODE AMENDMENT, FIRST READING ADDITION OF CHAPTER 17.94, “WIRELESS TELECOMMUNICATION FACILITIES” TITLE 17 OF THE KINGSBURG MUNICIPAL CODE

City Attorney Michael Noland explained that initially we noticed this matter for public hearing with the thought there may be some immediacy since it is not addressed in the Municipal Code. The immediacy has gone away. The ordinance is being reviewed by staff and he asked that this item be pulled at this time. He said that hopefully by the first meeting in November we can have it on the agenda again since we have to go through environmental review.

KINGSBURG CITY COUNCIL
REGULAR MEETING MINUTES
September 21, 2016

A motion to remove this item from the agenda and re-notice for Public Hearing at a later date was made by Council Member Dix, seconded by Council Member Creighton, and carried by unanimous voice vote of those Members present.

Ordinance Amending Paragraphs A. and B. of Section 17.54.020 of Chapter 17.52 Of Title 17 Of The Kingsburg Municipal Code Pertaining to Off-Street Parking

City Attorney Michael Noland explained that this amendment is dealing with certain parking restrictions for off street parking because of input of the public and other parking issues. Staff is recommending its removal from the agenda tonight in order to review this provision and other provisions and have a broader consideration. He said that he recommends allowing the public to have comment before it is pulled.

Duane Quinn, 1201 Warkentin, Parks his RV on a pad in his front yard with the legal setback. He is for continuing to allow RVs to be parked in the front yard.

Scott Lutz, 161 Orange, spoke about how the Code doesn't allow for RVs to be parked in the backyard. He asked about setbacks.

Brad Weaver, 2180 14th Ave., is for driveway parking. He thinks the ordinance is fine the way it is worded and is worried about local government overstepping.

Esmeralda Ybarra, 567 Sunset St., asked that Council keeps in mind not all residents can afford brand new RVs and that lower income families can use RVs for affordable family vacations. She asks that Council doesn't make the appearance of the RV a part of the code.

Discussion ensued regarding the need for clarification of the existing ordinance regulating off-street parking of recreation vehicles, boats, trucks etc. in the front driveway; setback distance; requirement of cement pad; parking in the backyard, side yard, fencing; etc. Police Chief Neil Dadian said that definitions and regulations in the ordinance need to be very clear in order for his department to enforce it correctly. It was decided to continue to allow RVs to park in the front driveway as long as it complies with the existing regulations. It was also decided to allow RVs to park in the backyard.

A motion was made by Council Member Roman, seconded by Council Member Dix, to pull this item from the agenda to allow staff to review this provision and other provisions and bring back a broader consideration. The motion carried by unanimous voice vote of Council Members present.

Crime Statistics Report for the Month of August 2016

Police Chief Neil Dadian reviewed and addressed questions from the Council on the August 2016 Crime Statistics Report.

2016 Crandall Swim Complex – Season Report- Staff Report prepared by Community Services and Senior Citizens Coordinator Ashlee Winslow-Schmal

Ashlee Winslow reviewed and addressed questions from the City Council regarding her report. She presented that her season was short due to the High School and that the power was out for a weekend

KINGSBURG CITY COUNCIL
REGULAR MEETING MINUTES
September 21, 2016

over the summer with the City losing money on pool reservations. Over all it was a good year and that the pool is not a money maker.

Council agreed that the pool is an important asset to the community and they would like to keep it affordable for all citizens and the swim teams. City Attorney Mike Noland complimented the pool staff.

Council Reports and Staff Communications

Community Services Commission – Council Member Roman reported on the September 14th Skate Park Design Committee meeting. About 50 kids attended; there was lots of good feedback; and the American Ramp Company (ARC) owner flew in from Missouri to lead the meeting. Next week they are having a webinar with ARC.

Public Safety Committee – Council Member Creighton reported on their meeting last Tuesday, stating that they tabled the Every 15 Minutes Program for now because of turnaround in staff.

Chamber of Commerce – Mayor Blayney reported on the new director and upcoming events.

Economic Development – Council Member Roman reported that they are meeting tomorrow.

Finance Committee – No report.

Planning Commission – Mayor Blayney reported that they are discussing CEQA requirements.

City Manager's Report – Mr. Henderson reported on the ballot initiative to allow the hospital to sell to Crestwood and clarified that the City does not own the asset. He said that he will be going to Cleveland to receive the City's Economic Development Marketing Award. He also reported that he is credentialed through the ICMA.

Other Business as May Properly Come Before the City Council

Council member Roman said that she would love to have the Mayor and City Council present at the Depot Opening Celebration by 4:00 P. M. on Saturday.

Adjourn Regular Kingsburg City Council Meeting – 7:56 P. M.

Submitted by:



Abigail Palsgaard, City Clerk

RESOLUTION NO. 2016-051

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF KINGSBURG
DECLARING CITY EQUIPMENT SURPLUS**

WHEREAS, from time to time the City has miscellaneous vehicles that are no longer in use; and

WHEREAS, the Kingsburg Police Department has declared this vehicle surplus and ready for appropriate disposal; and

WHEREAS, the surplus equipment is identified as follows:

1. Marked 2004 CROWN VIC, Ford, Vin: 2FAFP71W14X110893

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Kingsburg does hereby approve the request to declare afore mentioned vehicles as surplus and approves disposal as appropriate.

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the Kingsburg City Council held on the 5th day of October, 2016, by the following vote:

Ayes: Councilmember(s):
Noes: Councilmember(s):
Absent: Councilmember(s):
Abstain: Councilmember(s):

Abigail Palsgaard, City Clerk
City of Kingsburg



Meeting Date: 10/05/2016
Agenda Item: IV 3

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: David Peters, City Engineer

REVIEWED BY:

AGENDA ITEM: Award Laurel Street Improvements

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

The City solicited bids from contractors for the Laurel Street Improvements project. On September 13, 2016 the City received eight bids for the project ranging from \$112,396.00 to \$145,285.30. The low bid was submitted by Bush Engineering, Inc. from Fresno, California in the amount of \$112,396.00 for the base bid.

The Project will be funded through local transportation funds. \$140,000 was budgeted.

RECOMMENDED ACTION BY CITY COUNCIL

1. Award the Laurel Street Improvements project to Bush Engineering, Inc. for the base bid only in the amount of \$112,396.00.

POLICY ALTERNATIVE(S)

1. None

REASON FOR RECOMMENDATION/KEY METRIC

1. Bush Engineering, Inc. was the lowest responsible bidder.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes
3. If Budgeted, Which Line? 318-5100-549-57-01

FINANCIAL SUMMARY

Project is funded by federal highway grant funds and local match funds budgeted in FY 2016-17.

PRIOR ACTION/REVIEW

None

BACKGROUND INFORMATION

The City solicited bids from contractors for the Laurel Street Improvements project. The project will reconstruct pavement, curb, gutter, and sidewalk on Laurel Street between Golden State Boulevard and the Laurel Street drainage basin (Dog Park). On September 13, 2016 the City received eight bids for the project ranging from \$112,396.00 to \$145,285.30. The low bid was submitted by Bush Engineering, Inc. from Fresno, California in the amount of \$112,396.00 for the base bid. An Additive Alternate for curb, gutter and sidewalk, on the north side of the street was included in the bid but is not recommended for award due to budget constraints,

ATTACHED INFORMATION

1. Bid Summary attached.

CITY OF KINGSBURG - LAUREL STREET IMPROVEMENTS

BID SUMMARY 09/13/16

				#1		#2		#3	
				Bush Engineering		MAC General Engineering		Central Valley Asphalt	
BID SCHEDULE A: Laurel Street Improvements									
Item No.	Quantity	Unit	Item Description	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	1	LS	Mobilization	\$10,000.00	\$10,000.00	\$6,678.23	\$6,678.23	\$2,265.00	\$2,265.00
2	1	LS	Traffic Control	\$1,500.00	\$1,500.00	\$1,796.86	\$1,796.86	\$1,150.00	\$1,150.00
3	1	LS	Dust Control	\$500.00	\$500.00	\$4,231.61	\$4,231.61	\$1,250.00	\$1,250.00
4	1	LS	Clearing & Grubbing	\$2,500.00	\$2,500.00	\$3,798.21	\$3,798.21	\$8,645.00	\$8,645.00
5	250	TN	Hot Mix Asphalt Concrete (F)	\$100.00	\$25,000.00	\$101.43	\$25,357.50	\$112.50	\$28,125.00
6	285	TN	Class 2 Aggregate Base (F)	\$40.00	\$11,400.00	\$32.97	\$9,396.45	\$44.20	\$12,597.00
7	500	CY	Roadway Excavation (F)	\$29.00	\$14,500.00	\$9.61	\$4,805.00	\$33.44	\$16,720.00
8	700	SY	Grind and Remove Existing Asphalt Concrete	\$4.00	\$2,800.00	\$12.42	\$8,694.00	\$9.24	\$6,468.00
9	194	LF	AC Dike	\$25.00	\$4,850.00	\$18.58	\$3,604.52	\$23.07	\$4,475.58
10	178	SF	Construct Concrete Curb and Gutter	\$30.00	\$5,340.00	\$31.69	\$5,640.82	\$23.27	\$4,142.06
11	1,481	SF	Construct Concrete Sidewalk	\$6.00	\$8,886.00	\$4.71	\$6,975.51	\$4.89	\$7,242.09
12	1	EA	Concrete Curb Ramp	\$2,800.00	\$2,800.00	\$5,936.49	\$5,936.49	\$3,411.00	\$3,411.00
13	48	LF	12" Storm Drain Pipe	\$80.00	\$3,840.00	\$118.19	\$5,673.12	\$135.00	\$6,480.00
14	2	EA	Adjust Manhole Frame and Cover to Grade	\$900.00	\$1,800.00	\$1,335.31	\$2,670.62	\$750.00	\$1,500.00
15	4	EA	Adjust Valve Frame and Cover to Grade	\$800.00	\$3,200.00	\$890.72	\$3,562.88	\$450.00	\$1,800.00
16	1	EA	Adjust Fire Hydrant	\$1,500.00	\$1,500.00	\$360.38	\$360.38	\$1,700.00	\$1,700.00
17	2	EA	Construct Drain Inlet & Pipe Connection	\$4,400.00	\$8,800.00	\$4,805.39	\$9,610.78	\$5,500.00	\$11,000.00
18	1	EA	Relocate Existing Signs and Furnish and Install New Post	\$180.00	\$180.00	\$900.93	\$900.93	\$180.00	\$180.00
19	1	LS	Miscellaneous Facilities & Operations	\$3,000.00	\$3,000.00	\$3,003.12	\$3,003.12	\$2,079.27	\$2,079.27
TOTAL:				\$112,396.00		\$112,697.03		\$121,230.00	

				#4		#5		#6	
				Dawson-Mauldin		B&B Construction		R.J. Berry	
BID SCHEDULE A: Laurel Street Improvements									
Item No.	Quantity	Unit	Item Description	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	1	LS	Mobilization	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2	1	LS	Traffic Control	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00
3	1	LS	Dust Control	\$1,400.00	\$1,400.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00
4	1	LS	Clearing & Grubbing	\$4,000.00	\$4,000.00	\$10,000.00	\$10,000.00	\$3,000.00	\$3,000.00
5	250	TN	Hot Mix Asphalt Concrete (F)	\$131.00	\$32,750.00	\$112.00	\$28,000.00	\$130.00	\$32,500.00
6	285	TN	Class 2 Aggregate Base (F)	\$53.00	\$15,105.00	\$45.00	\$12,825.00	\$60.00	\$17,100.00
7	500	CY	Roadway Excavation (F)	\$35.00	\$17,500.00	\$29.00	\$14,500.00	\$50.00	\$25,000.00
8	700	SY	Grind and Remove Existing Asphalt Concrete	\$9.00	\$6,300.00	\$6.50	\$4,550.00	\$5.00	\$3,500.00
9	194	LF	AC Dike	\$22.00	\$4,268.00	\$15.00	\$2,910.00	\$25.00	\$4,850.00
10	178	SF	Construct Concrete Curb and Gutter	\$33.00	\$5,874.00	\$35.00	\$6,230.00	\$28.00	\$4,984.00
11	1,481	SF	Construct Concrete Sidewalk	\$5.00	\$7,405.00	\$7.50	\$11,107.50	\$5.00	\$7,405.00
12	1	EA	Concrete Curb Ramp	\$1,900.00	\$1,900.00	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00
13	48	LF	12" Storm Drain Pipe	\$165.00	\$7,920.00	\$66.00	\$3,168.00	\$125.00	\$6,000.00
14	2	EA	Adjust Manhole Frame and Cover to Grade	\$700.00	\$1,400.00	\$1,000.00	\$2,000.00	\$1,250.00	\$2,500.00
15	4	EA	Adjust Valve Frame and Cover to Grade	\$700.00	\$2,800.00	\$800.00	\$3,200.00	\$1,000.00	\$4,000.00
16	1	EA	Adjust Fire Hydrant	\$2,400.00	\$2,400.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00
17	2	EA	Construct Drain Inlet & Pipe Connection	\$3,100.00	\$6,200.00	\$7,000.00	\$14,000.00	\$4,500.00	\$9,000.00
18	1	EA	Relocate Existing Signs and Furnish and Install New Post	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00
19	1	LS	Miscellaneous Facilities & Operations	\$2,190.36	\$2,190.36	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00
TOTAL:				\$131,662.36		\$134,990.50		\$143,239.00	

				#7		#8	
				Seal Rite Paving & Grading		Dave Christian Construction	
BID SCHEDULE A: Laurel Street Improvements							
Item No.	Quantity	Unit	Item Description	Unit Price	Total Amount	Unit Price	Total Amount
1	1	LS	Mobilization	\$8,250.53	\$8,250.53	\$10,000.00	\$10,000.00
2	1	LS	Traffic Control	\$19,745.00	\$19,745.00	\$11,690.00	\$11,690.00
3	1	LS	Dust Control	\$1,650.00	\$1,650.00	\$2,200.00	\$2,200.00
4	1	LS	Clearing & Grubbing	\$6,189.30	\$6,189.30	\$8,920.00	\$8,920.00
5	250	TN	Hot Mix Asphalt Concrete (F)	\$106.48	\$26,620.00	\$108.45	\$27,112.50
6	285	TN	Class 2 Aggregate Base (F)	\$46.17	\$13,158.45	\$69.60	\$19,836.00
7	500	CY	Roadway Excavation (F)	\$24.67	\$12,335.00	\$6.70	\$3,350.00
8	700	SY	Grind and Remove Existing Asphalt Concrete	\$4.77	\$3,339.00	\$9.55	\$6,685.00
9	194	LF	AC Dike	\$26.88	\$5,214.72	\$18.90	\$3,666.60
10	178	SF	Construct Concrete Curb and Gutter	\$27.50	\$4,895.00	\$36.95	\$6,577.10
11	1,481	SF	Construct Concrete Sidewalk	\$5.50	\$8,145.50	\$5.30	\$7,849.30
12	1	EA	Concrete Curb Ramp	\$1,650.00	\$1,650.00	\$4,260.00	\$4,260.00
13	48	LF	12" Storm Drain Pipe	\$110.00	\$5,280.00	\$133.10	\$6,388.80
14	2	EA	Adjust Manhole Frame and Cover to Grade	\$825.00	\$1,650.00	\$1,405.00	\$2,810.00
15	4	EA	Adjust Valve Frame and Cover to Grade	\$715.00	\$2,860.00	\$525.00	\$2,100.00
16	1	EA	Adjust Fire Hydrant	\$7,150.00	\$7,150.00	\$3,480.00	\$3,480.00
17	2	EA	Construct Drain Inlet & Pipe Connection	\$8,250.00	\$16,500.00	\$5,160.00	\$10,320.00
18	1	EA	Relocate Existing Signs and Furnish and Install New Post	\$605.00	\$605.00	\$2,540.00	\$2,540.00
19	1	LS	Miscellaneous Facilities & Operations	\$3,850.00	\$3,850.00	\$5,500.00	\$5,500.00
TOTAL:				\$149,087.50		\$145,285.30	

miscalculated on submitted Bid Form



Meeting Date: 10/05/2016
Agenda Item: IV 4

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: David Peters, City Engineer

REVIEWED BY:

AGENDA ITEM: Accept Tract 5609 Improvements

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

Tract 5609 is a recently constructed 46 lot residential subdivision located at 10th Avenue (Academy Avenue) and Kamm Avenue in northwest Kingsburg. The developer entered into a subdivision agreement with the City of Kingsburg to complete infrastructure improvements associated with the tract. The improvements have been completed to the satisfaction of the City Engineer.

RECOMMENDED ACTION BY CITY COUNCIL

1. Accept the infrastructure improvements to Tract 5609 and authorize the City Engineer to file the Notice of Completion.

POLICY ALTERNATIVE(S)

1. None

REASON FOR RECOMMENDATION/KEY METRIC

1. The infrastructure improvements to Tract 5609 have been completed to the satisfaction of the City Engineer.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? No
2. Is it Currently Budgeted? N/A
3. If Budgeted, Which Line? N/A

FINANCIAL SUMMARY

None

PRIOR ACTION/REVIEW

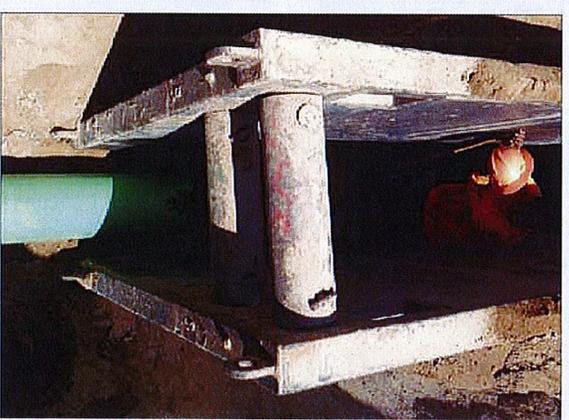
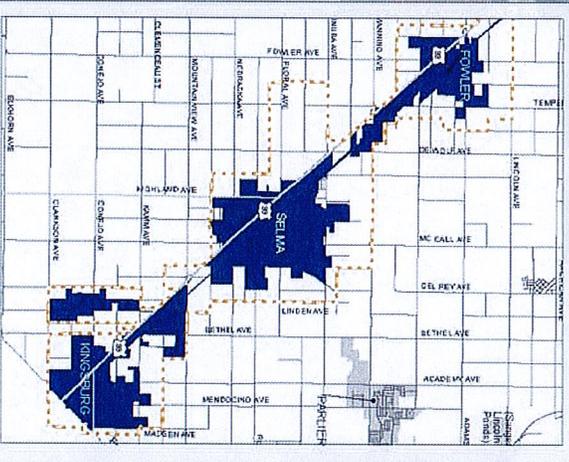
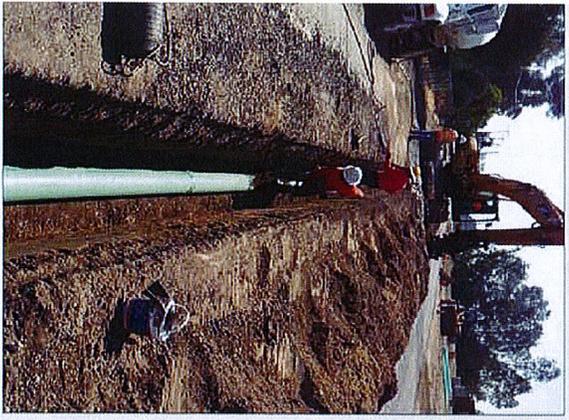
None

BACKGROUND INFORMATION

Tract 5609 is a recently constructed 46 lot residential subdivision located at 10th Avenue (Academy Avenue) and Kamm Avenue in northwest Kingsburg. The developer entered into a subdivision agreement with the City of Kingsburg to complete infrastructure improvements associated with the tract. The improvements have been completed to the satisfaction of the City Engineer and Staff recommends that the City Council accept these public improvements and authorize the City Engineer to file the Notice of Completion.

ATTACHED INFORMATION

None



SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT | JULY 2016
**Draft 2016 Collection System
Master Plan Update**



Agenda

- Document Overview
- Master Plan Process
- Significant Findings
- Advanced Master Planning Tools
- Questions

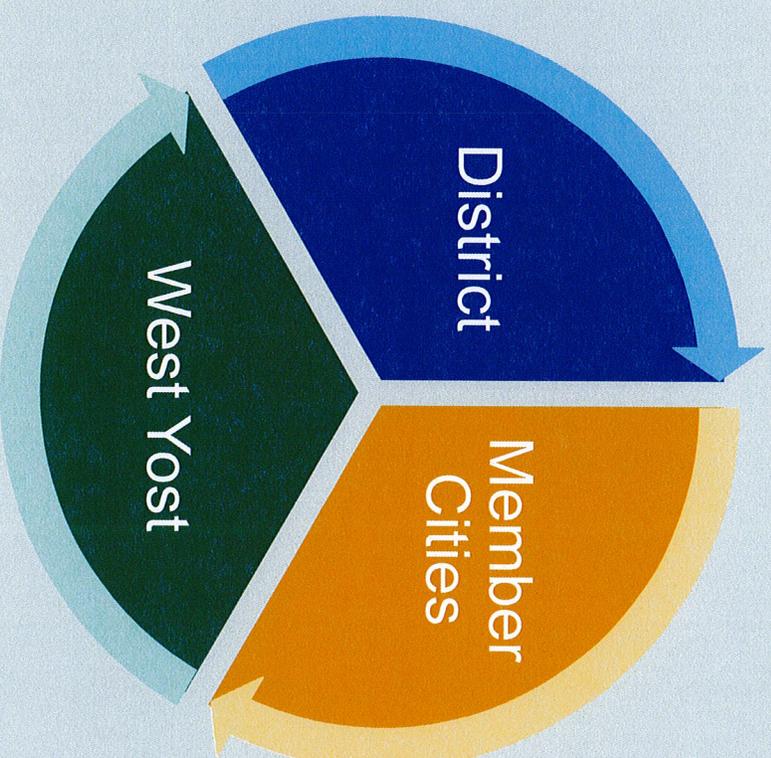
Document Overview

- Executive Summary
- Chapter 1 – Background
- Chapter 2 – Study Area Description
- Chapter 3 – Design and Performance Criteria
- Chapter 4 – Existing and Future Design Flows
- Chapter 5 – Hydraulic Model Update and Capacity Evaluation
- Chapter 6 – Operational Analysis
- Chapter 7 – Prioritized Capital Improvement Program

Master Planning Process

Collaboration and Transparency

- Planning Meetings
- Conference Calls
- PAC Meetings
 - › Preliminary Results
 - › Preliminary Draft Master Plan
- LAFECO Input



2016 Master Plan Update

Development Timeline

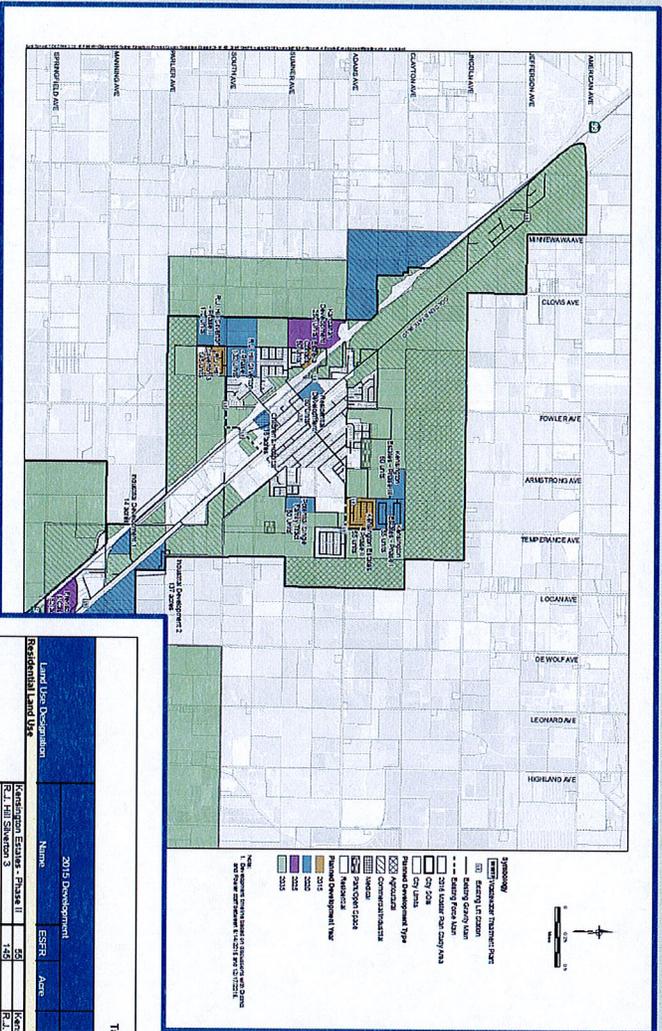


Table 4.3. City of Fowler Development Timeline

Land Use Description	2015 Development		2020 Development		2025 Development		2030 Development	
	Name	ESFR Acres	Name	ESFR Acres	Name	ESFR Acres	Name	ESFR Acres
Residential Land Use								
Low Density								
	Kensington Estates - Phase II	45	Kensington Estates - Phase I	45	Canadian Development	250	General Development	
	R-1 Hill Swanton 3	145	R-1 Hill Swanton - Phase II	45				430
			R-1 Hill Swanton - Phase I	45				
			R-1 Hill Swanton 2	170				
			R-1 Hill Swanton 3	130				
			Kensington Estates - Phase I	45				
			R-1 Hill Swanton 1	130				
			Kensington Estates - Phase III	45				
			Residential Single-Family 70x125	80				
			General Office					235
			High Density					
			Residential Medium Density					
			Subtotal	280	347	250		1,171
Commercial and Industrial								
Industrial			Industrial Development 1	14	Ferris, Van & Coopers	43		
			Industrial Development 2	137				1,071
			Industrial Development 3	227				
			Commercial Development 1	0		0	41	124
			Subtotal	0	364	0	41	1,195
Other								
School								
School by Facility								
High School								
Rural Residential								
Subtotal								29
Non-Residential Construction								
Open Space/Park/Play Area								
Field/Cemetery								
Archaeological								
Subtotal								002
Steele								
Subtotal								332
Total								3,231

DRAFT

Significant Findings – Gravity Main CIP

Table 7-1. Summary of Proposed Gravity Main CIP Conceptual Capital Costs

Development Timeframe	Selma, dollars	Kingsburg, dollars	Fowler, dollars	District, dollars	Entire 2016 Master Plan Update Study Area, dollars
2015	8,170,880	617,780	955,190	—	9,743,850
2020	38,076,340	2,361,260	5,488,060	—	45,925,660
2025	—	—	1,063,820	—	1,063,820
2035	99,757,470	2,955,460	19,166,530	49,561,270	171,440,730
Total	\$146,004,690	\$5,934,500	\$26,673,600	\$49,561,270	\$228,174,060

Significant Findings – Gravity Main CIP

Table C-1. Capital Improvement Program Projects in Selma

Project Name	Project Type	Location	Description	Fiscal Year	Recommended Action	Estimated Construction Cost, 2016 Dollars	Estimated Capital Cost, 2016 Dollars
S-1	Replacement	McCall Avenue between Maple Street and North of Barbara Street	<ul style="list-style-type: none"> Upsize 750 LF sewer to 10-inch diameter PVC Upsize 643 LF sewer to 12-inch diameter PVC Replace 422 LF sewer with 12-inch diameter PVC to remedy flat slope 	2015	Pipe Bursting	\$154,320	\$260,800
S-2	Replacement	Huntsman Avenue between Olive Street and Mulberry Street	<ul style="list-style-type: none"> Upsize 1,043 LF sewer to 10-inch diameter PVC 	2015	Pipe Bursting	\$101,280	\$171,160
S-3	Replacement	North Street between Arranis Street and West Front Street	<ul style="list-style-type: none"> Upsize 1,227 LF sewer to 15-inch diameter PVC 	2015	Standard Open Cut	\$208,600	\$352,530
S-4	Replacement	Dockery Avenue between Gaither Street and Mill Street Dockery Avenue between Peach Street and Nebraska Avenue	<ul style="list-style-type: none"> Upsize 3,817 LF sewer to 15-inch diameter PVC Upsize 1,291 LF sewer to 18-inch diameter PVC 	2015	Standard Open Cut	\$1,207,400	\$2,040,500
S-5	Replacement	Orange Avenue between Lewis Street and Aspen Street	<ul style="list-style-type: none"> Replace 811 LF sewer to 12-inch diameter PVC to remedy negative slope 	2015	Inspection	\$1,620	\$2,740
S-6	Replacement	Lee Street between Chestnut Street and Gaither Street	<ul style="list-style-type: none"> Replace 165 LF sewer to 12-inch diameter PVC to remedy negative slope 	2015	Inspection	\$330	\$560
S-7	Replacement	Young Street between Rose Avenue and Sherman Street	<ul style="list-style-type: none"> Replace 298 LF sewer to 12-inch diameter PVC to remedy negative slope 	2015	Inspection	\$600	\$1,010

Significant Findings – Lift Station CIP

Table 7-2. Proposed Lift Station Capacity CIP with Estimated Capital Costs

Lift Station Name	Lift Station ID	Location	Development Timeline	Action	Required Design Firm Capacity, gpm	Estimated Conceptual Capital Cost, dollars
Merced Street	D-1	Fowler	2015	Capacity Upgrade	1,200	605,000
Manning	D-2	Fowler	2015	Capacity Upgrade	2,200	803,000
North Street	D-3	Selma	2015	Capacity Upgrade	5,000	1,324,000
Clarkson & Mc Call	S-11	Selma	2015	Capacity Upgrade	3,000	957,000
South Avenue	F-5	Fowler	2035	Capacity Upgrade	1,250	615,000
Rose Street	S-3	Selma	2035	Capacity Upgrade	1,250	615,000
Proposed East Kamm Avenue	N/A	Selma	2035	New Construction	8,400	5,794,000
Proposed East Floral Avenue	N/A	Selma	2035	New Construction	650	1,499,000
Proposed East Saginaw Avenue	N/A	Selma	2035	New Construction	5,100	4,119,000
Proposed East South Avenue	N/A	Fowler	2035	New Construction	580	1,454,000
Total						17,785,000

Significant Findings – Operational Analysis Risk Assessment

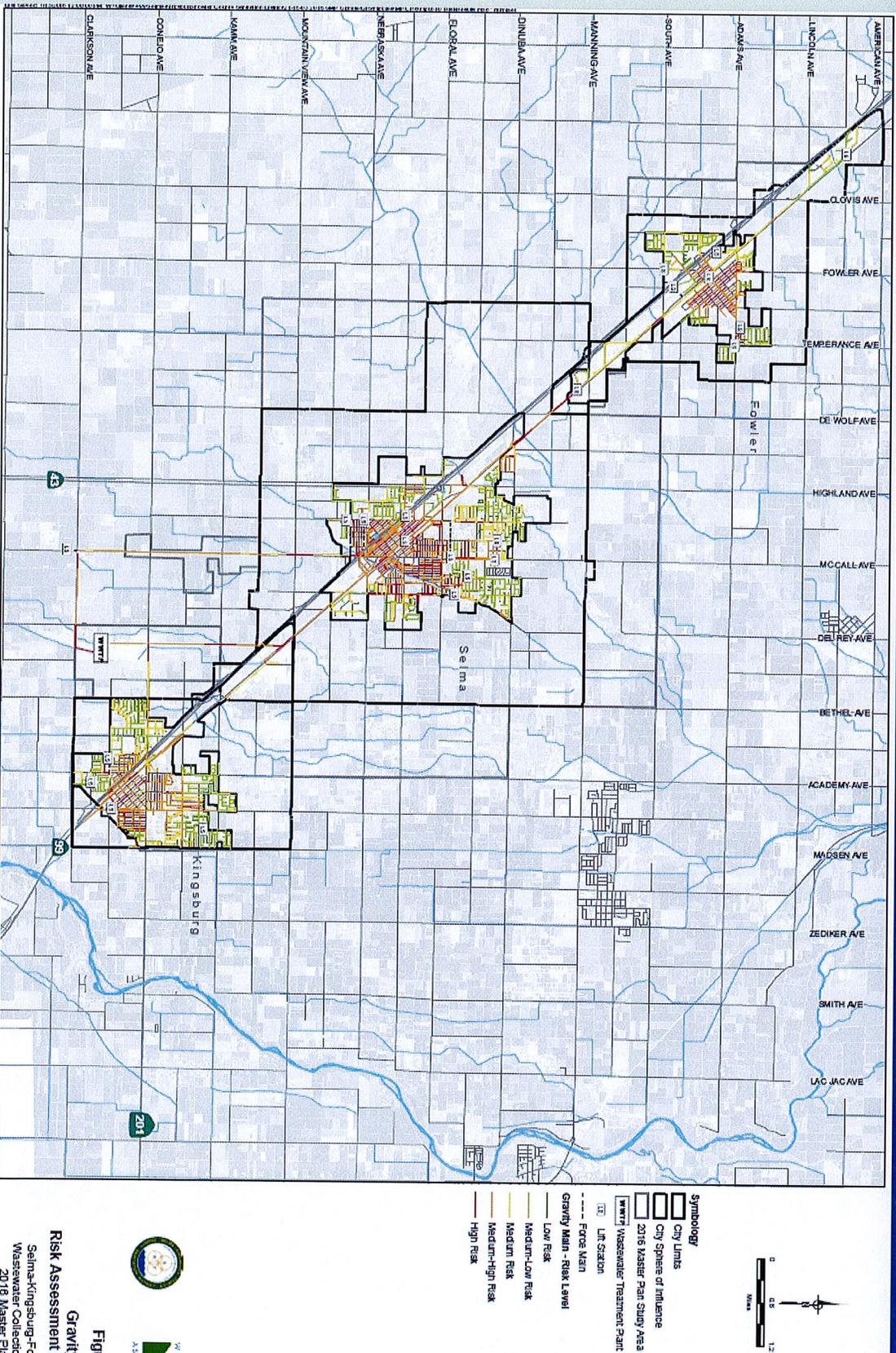
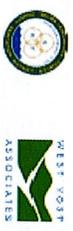
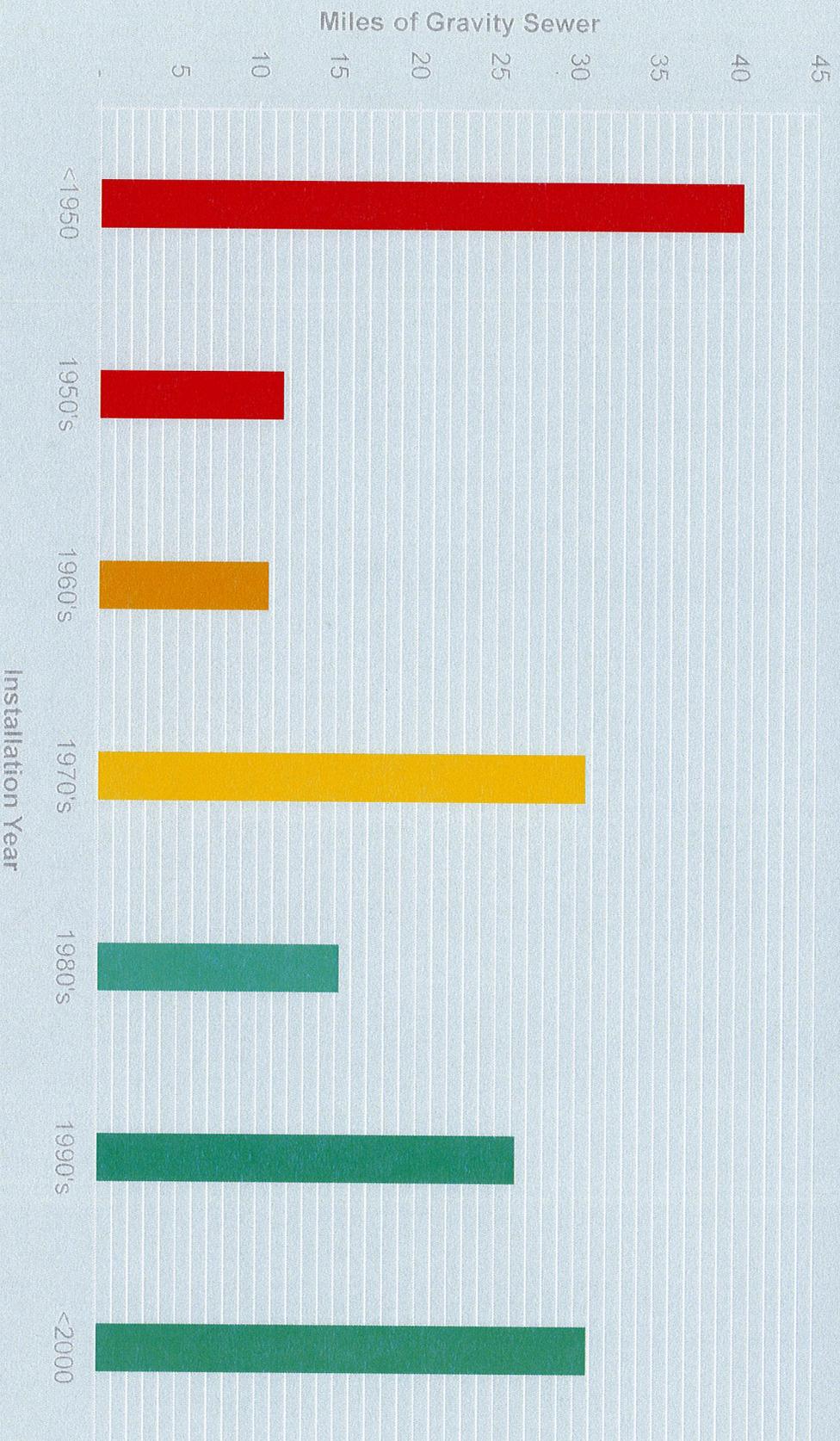


Figure 6-10
Gravity Sewer Risk Assessment Results
 Salina-Kingsburg-Fowler CSD Wastewater Collection System 2016 Master Plan Update



Significant Findings – Operational Age Analysis



Significant Findings – Gravity Sewer Replacement Values

Table 7-3. Gravity Sewer Replacement Values

Owner District	Replacement Cost, dollars	70-yr Replacement Plan, dollars	FY 2015-16 R/R Fund, dollars
District	26,051,445	372,164	—
Fowler	25,506,660	364,381	128,474
Kingsburg	41,971,290	599,590	214,568
Selma	53,832,579	769,037	282,784
Grand Total	\$147,361,974	\$2,105,171	\$625,826

Advanced Master Planning Tools

- Rehabilitation and Replacement Model
- Results Available to Public on Internet
- Smart Documents

Questions



SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT | JULY 2016

Draft 2016 Collection System Master Plan Update





Meeting Date: 10/05/2016
Agenda Item: V. 2

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney and City Council Members

REPORT FROM: Neil Dadian, Chief of Police

REVIEWED BY:

AGENDA ITEM: Increase one (1) police officer funded by Fresno County CCP for assignment to the Fresno County Adult Compliance Team

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

The Fresno County Adult Compliance Team (ACT) is expanding its compliment of sworn officers to continue to meet the needs of AB 109 community supervision. It is seeking participation from local police agencies to assign a police officer to the ACT, thereby lending local knowledge to known offenders under AB 109 community supervision.

RECOMMENDED ACTION BY CITY COUNCIL

1. *Authorize the City Manager to enter into an agreement with the County of Fresno to reimburse the City of Kingsburg for the cost of hiring, equipping, and maintaining a Kingsburg Police Officer to be assigned to the Fresno County Adult Compliance Team (ACT).*

POLICY ALTERNATIVE(S)

1. NA

REASON FOR RECOMMENDATION/KEY METRIC

1. A Kingsburg police officer assigned to the ACT lends local knowledge to county-wide crime problems created by offenders on community supervision. Participation also gains KPD instant access to a large, multi-agency task force with overt and covert enforcement capabilities, for rapidly developing crime trends and crime series.
2. Intensive monitoring of known offenders under community supervision.
3. Funding as required by the agreement.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact?	Yes
2. Is it Currently Budgeted?	No
3. If Budgeted, Which Line?	NA

PRIOR ACTION/REVIEW

NA

BACKGROUND INFORMATION

In 2011, California developed a plan to reduce prison overcrowding in prisons, costs and recidivism by shifting responsibility of supervision of convicted offenders to local county probation departments. The Public Safety Realignment Act of 2011 (AB 109) allocated funding to counties within the State. Each county established a Community Corrections Partnership (CCP) Board. Each CCP board allocated funding and set policy for treatment and supervision programs in each county.

The Fresno County CCP established the Fresno County Adult Compliance Team (ACT) in order to supervise offenders that are out of custody. The Fresno County Adult Compliance Team is made up of members from the Fresno County Sheriff's Office, Fresno County District Attorney's Office, Fresno County Probation Department, Fresno Police Department, Clovis Police Department, Reedley Police Department, and the Selma Police Department. The Fresno County Adult Compliance Team is supervised by the Fresno County Sheriff's Office.

One of the goals of the ACT team is to enhance public safety by focused supervision of offenders by peace officers to ensure offender compliance. The ACT currently has nine (9) peace officers from Fresno County agencies and is expanding to 18.

The CCP is expanding its compliment and has agreed to include one (1) police officer from the Kingsburg Police Department and one (1) police officer from the Kerman Police Department. Kerman and Kingsburg would be new agencies to the task force. Expansion would also include one (1) District Attorney Investigator from the District Attorneys' Office, two (2) deputy sheriffs from the Fresno County Sheriff's Office, two (2) police officer and one (1) police sergeant from the Fresno Police Department, one (1) police officer from the Clovis Police Department. All increases in staff are for deployment with the Fresno County Adult Compliance Team. The CCP agreed to provide funding for salary, benefits and equipment for one Kingsburg Police Officer for FY 2015-16 \$99,326 and FY 2016-17 \$193,269 (both include 15% Internal Cost Recovery Program), as well as annual on-going funding to maintain that police officer. The fiscal impact is cost neutral to the City of Kingsburg.

ATTACHED INFORMATION

1. Kingsburg ACT FY 2016-17 Funding Request
2. ACT Agreement
3. CCP AB 109 Implementation Plan
4. Operational Guidelines and Procedures

Budget Request Summary for AB 109 Funding FY 2016-17

Department/Agency

Kingsburg Police Department

Program/Service Description

ACT Program

Total Requested Budget FY 2016-17

\$193,269

Number and type of positions funded (e.g., Correctional Officer (2))

Title/Classification & number of positions

Police Officer

Part-Time/Full-Time Police Officer

Item	Cost
Ballistic Helmet w/Faceshield	\$333.00
Ballistic Vest	\$393.00
Belt - Inner	\$25.00
Belt - Outer	\$55.00
Holster (right/left)	\$200.00
Magazine Pouch (3 Mags)	\$30.00
Handcuff Case	\$33.00
Handcuffs (hinged)	\$50.00
Key Holder	\$30.00
MEB Holder - 26"	\$40.00
MEB - 26"	\$130.00
OC Holder	\$40.00
OC Dispenser - Mark-4	\$18.00
Pistol - Glock 22 w/4 Mag's	\$550.00
Pistol Light	\$120.00
Radio Holder	\$30.00
Leg Restraints - nylon	\$20.00
CPR Mask/Medical Kit	\$40.00
Trauma Kit	\$100.00
Raincoat	\$35.00
Flashlight	\$150.00

Sub-Total	\$2,422.00
Sales Tax	\$212.53
Total	\$2,634.53

Item	Cost
Livescan	\$66.00
Polygraph	\$150.00
Background Invest	\$600.00
Psych Eval	\$450.00
Medical Exam	\$487.00

Sub-Total Hiring	\$1,753.00
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Patrol Car & MDI \$ 49,000.00

Full-Time Police Officer

Raid Vest w/cloth name tape	\$135.00
Shotgun	\$675.00
Carbine	\$2,000.00
Taser Holster	\$60.00
Taser	\$1,000.00
Taser Cartridge	\$82.00
Radio w/ Lapel Mic & Charger	\$4,100.00
Sub-Total Equipment	\$8,052.00
Sales Tax	\$706.56
Total	\$8,758.56

Equipment TOTAL	\$11,393.09
Recruitment/Hiring TOTAL	\$1,753.00
GRAND TOTAL	\$13,146.09

Line Item Budget Request for AB 109 Funding

Department/Agency: Kingsburg Police

Program/Service:

SALARIES & BENEFITS	FY 2015-16 Allocation*	FY 2016-17 Funding Request	Notes/Comments/Description
Regular Salaries	\$ 65,040	\$ 69,525.00	Top Step Police Officer
Extra Help			
Standby Pay		\$ 2,400.00	Court Stand By
Overtime		\$ 15,000.00	
Holiday OT			
Unemployment Insurance			
Retirement Contribution	14,734	\$ 13,363.00	
OASDI Contribution			
Workers Comp Contribution	4,618	\$ 6,058.00	
Health Insurance Contribution	10,000	\$ 11,000.00	Medical/Dental/Vision
Life & Disability Insurance	78	\$ 78.00	Life
Benefits Administration			
Soc Sec/Medi	4,856	\$ 5,199.00	
Object Total	\$ 99,326	\$ 122,623	

SERVICES and SUPPLIES

Clothing & Personal Supplies		\$ 1,000.00	Uniform allowance per KPOA MOU
Mobile Communication		\$ 500.00	MDT aircard
Telephone Charges		\$ 700.00	Mobile phone
Food			
Household Expense			
Liability Insurance			
Insurance - Other			
Maintenance - Equipment			
Maintenance - Build & Grounds			
Med, Dental, & Lab Supplies			
Memberships			
Office Expense		\$ 300.00	
Postage			
Printing			
Books and Publications			
PeopleSoft HR Charge			
PeopleSoft Financials Charge			
Prof & Specialized Services			
Data Processing Services			
Publications & Legal Notices			
Operating Lease Building			
Facility Services Charge			
Operating Lease Equipment			
Small Tools & Instruments		\$ 1,000.00	Tools/Specialty Equip/Camera
Special Dept Expense			
Trans, Travel & Education		\$ 2,500.00	Training
Trans & Travel County Garage		\$ 2,500.00	Fuel
Utilities			
Other (describe)		\$ 13,146.00	Hiring expenses
Object Total	\$ -	\$ 21,646	

FIXED ASSETS

(add description - e.g., vehicle)		\$ 49,000	Police vehicle with equipment & MDT
Object Total	\$ -	\$ 49,000	

INDIRECT COST RATE PROPOSAL (ICRP) - Max. of 15% of Salaries and Benefits based on approved ICRP

Object Total

TOTAL BUDGET	\$ 99,326	\$ 193,269	
---------------------	------------------	-------------------	--

* Include FY 2015-16 midyear funding changes approved by CCP.

1 assignment to the ACT, not to exceed, in aggregate, the maximum amount payable under this
2 Agreement of One Hundred Seventy One Thousand Three Hundred Forty Six dollars (\$171,346).

3 2. OBLIGATIONS OF THE CONTRACTOR

4 CONTRACTOR shall assign one (1) Police Officer to be responsible for
5 fulfilling the responsibilities of an ACT member, as set forth in the AB 109 PLAN, including by way
6 of example, pages 15 and 16 of the 2011 version thereof, and in accordance with the ACT
7 Operational Guidelines and Procedures, both attached hereto as Exhibits "A" and "B",
8 respectively, and incorporated herein by reference. In the event that the AB 109 PLAN is revised
9 by the CCP, and approved by the Fresno County Board of Supervisors, the responsibilities of the
10 Police Officer under this Agreement may be modified accordingly. Should such modification result
11 in additional costs to CONTRACTOR, the maximum reimbursement for services rendered under
12 this Agreement by CONTRACTOR may only be increased in accordance with Section 7 of this
13 Agreement.

14 3. TERM

15 This Agreement shall become effective October 1, 2016 and shall terminate
16 on June 30, 2017.

17 4. TERMINATION

18 A. Non-Allocation of Funds - The terms of this Agreement, and the services to
19 be provided thereunder, are contingent on the approval of funds by the appropriating government
20 agency. Should sufficient funds not be allocated, the services provided may be modified, or this
21 Agreement terminated by COUNTY, at any time, by giving the CONTRACTOR not less than thirty
22 (30) days advance written notice.

23 B. With or Without Cause - COUNTY or CONTRACTOR may immediately
24 terminate this Agreement by delivering not less than sixty (60) days advance written notice to the
25 other party.

26 In no event shall any payment by the COUNTY constitute a waiver by the COUNTY
27 of any breach of this Agreement or any default which may then exist on the part of the
28 CONTRACTOR. Neither shall such payment impair or prejudice any remedy available to the

1 COUNTY with respect to the breach or default. The COUNTY shall have the right to demand of
2 the CONTRACTOR the repayment to the COUNTY of any funds disbursed to the CONTRACTOR
3 under this Agreement, which in the judgment of COUNTY were not expended in accordance with
4 the terms of this Agreement. CONTRACTOR shall promptly refund any such funds upon demand.

5 5. COMPENSATION/INVOICING

6 COUNTY agrees to pay CONTRACTOR and CONTRACTOR agrees to
7 receive compensation as follows:

8 CONTRACTOR shall submit quarterly invoices for actual expenditures to the
9 County of Fresno Probation Department at: ProbationInvoices@co.fresno.ca.us. Invoices must
10 be submitted on or after the dates of January 1, April 1, and July 1, 2017, respectively, and
11 include a breakdown of expenses identified in the final approved budget of the CCP in the County
12 of Fresno for use in executing the mission of ACT. COUNTY shall make payment within 45 days
13 of receipt of invoice.

14 Upon any termination of this Agreement, CONTRACTOR shall be
15 compensated for costs incurred under this Agreement, up to and including the date of
16 termination. The terms of this Section 5 shall survive the expiration or earlier termination of this
17 Agreement.

18 In no event shall compensation of costs for services performed under this
19 Agreement be in excess of One Hundred Seventy One Thousand Three Hundred Forty Six dollars
20 (\$171,346).

21 6. INDEPENDENT CONTRACTOR

22 The parties are acting in an independent capacity with respect to the
23 performance of their respective obligations under this Agreement. Each party agrees that it,
24 including any and all of its officers, agents, and/or employees, shall have absolutely no right to
25 employment rights and benefits available to the other party's employees. Each party shall be
26 solely liable and responsible for providing to, or on behalf of, its own officers, agents, and/or
27 employees all legally and contractually required employee benefits. In addition, each party shall
28 be solely responsible and save the other party harmless from all matters relating to payment of

1 each party's employees, including, but not limited to, compliance with applicable social security
2 withholding and all other regulations governing such matters. Further and without limitation, each
3 party to this Agreement will be responsible for its own actions in performance of their respective
4 obligations under this Agreement.

5 CONTRACTOR and COUNTY shall comply with all applicable provisions of
6 law and the rules and regulations, if any, of governmental authorities having jurisdiction over
7 matters the subject thereof.

8 7. MODIFICATION

9 Any matters of this Agreement may be modified from time to time by the written
10 consent of all the parties without, in any way, affecting the remainder.

11 8. NON-ASSIGNMENT

12 Neither party shall assign, transfer or sub-contract this Agreement nor their
13 rights or duties under this Agreement without the prior written consent of the other party.

14 9. HOLD HARMLESS

15 CONTRACTOR agrees to indemnify, save, hold harmless, and at COUNTY'S
16 request, defend the COUNTY, its officers, agents, and employees from any and all costs and
17 expenses, damages, liabilities, claims, and losses, including attorney's fees and costs, occurring,
18 resulting, or arising from the negligent or wrongful performance, or failure to perform, by
19 CONTRACTOR, or its officers, agents, or employees of obligations agreed to be performed under
20 this Agreement.

21 COUNTY agrees to indemnify, save, hold harmless, and at CONTRACTOR'S
22 request, defend the CONTRACTOR, its officers, agents, and employees from any and all costs
23 and expenses, damages, liabilities, claims, and losses, including attorney's fees and costs,
24 occurring, resulting, or arising from the negligent or wrongful performance, or failure to perform, by
25 COUNTY, or its officers, agents, or employees of obligations agreed to be performed under this
26 Agreement.

27 10. INSURANCE

28 It is understood and agreed that, without limiting the right of either party to

1 obtain indemnification from the other party or any third parties, CONTRACTOR and COUNTY
2 shall maintain insurance policies or self-insurance programs to fund their respective liabilities.
3 Evidence of Insurance, e.g., Certificates of Insurance or other similar documentation, shall not be
4 required of either party under this Agreement.

5 11. AUDITS AND INSPECTIONS

6 The CONTRACTOR shall at any time during business hours, and as often as
7 the COUNTY may deem necessary, make available to the COUNTY for examination all of its
8 records and data with respect to the matters covered by this Agreement. The CONTRACTOR
9 shall, upon request by the COUNTY, permit the COUNTY to audit and inspect all of such records
10 and data necessary to ensure CONTRACTOR'S compliance with the terms of this Agreement.

11 If this Agreement exceeds ten thousand dollars (\$10,000.00), CONTRACTOR
12 shall be subject to the examination and audit of the Auditor General for a period of three (3) years
13 after final payment under contract (Government Code Section 8546.7).

14 12. NOTICES

15 The persons and their addresses having authority to give and receive notices
16 under this Agreement include the following:

COUNTY	CONTRACTOR
COUNTY OF FRESNO	CITY OF KINGSBURG
Mike Elliott, Interim Chief Probation Officer	Neil Dadian, Chief of Police
3333 E. American Avenue, Suite B	1300 California Street
Fresno, CA 93725	Kingsburg, CA 93631

21 Any and all notices between the COUNTY and the CONTRACTOR provided
22 for or permitted under this Agreement or by law shall be in writing and shall be deemed duly
23 served when personally delivered to one of the parties, or in lieu of such personal services, when
24 deposited in the United States Mail, postage prepaid, addressed to such party.

25 13. GOVERNING LAW

26 The rights and obligations of the parties and all interpretation and performance
27 of this Agreement shall be governed in all respects by the laws of the State of California. Venue
28 for any action arising out of or related to this Agreement shall only be in Fresno County, California.

1 14. CUMULATIVE REMEDIES

2 No remedy or election hereunder shall be deemed exclusive but shall,
3 wherever possible, be cumulative with all other remedies at law or in equity.

4 15. SEVERABILITY

5 In the event any provisions of this Agreement are held by a court of
6 competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this
7 Agreement will nevertheless continue in force and effect without being impaired or invalidated
8 in any way.

9 16. WAIVER

10 The waiver by either party of a breach by the other of any provision of this
11 Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of
12 either the same or a different provision of this Agreement. No waiver of a party's breach of any
13 provision of this Agreement shall be effective unless the waiver is in writing and signed by the
14 party against whom the waiver is sought to be enforced. Waiver of any one provision herein
15 shall not be deemed to be a waiver of any other provision herein.

16 17. INTERPRETATION

17 The parties acknowledge that this Agreement in its final form is the result of
18 the combined efforts of the parties and that, should any provision of this Agreement be found to
19 be ambiguous in any way, such ambiguity shall not be resolved by construing this Agreement in
20 favor of or against either party, but rather by construing the terms in accordance with their
21 generally accepted meaning.

22 18. NO THIRD PARTY BENEFICIARIES

23 Nothing set forth in this Agreement shall create any legal rights in any
24 person not a party to this Agreement.

25 19. EXHIBITS

26 Each exhibit and attachment referenced in this Agreement is, by reference,
27 incorporated into and made a part of this Agreement.

28 ///

1 20. ENTIRE AGREEMENT

2 This Agreement constitutes the entire agreement between the CONTRACTOR and
3 COUNTY with respect to the subject matter hereof and supersedes all previous Agreement
4 negotiations, proposals, commitments, writings, advertisements, publications, and understandings
5 of any nature whatsoever unless expressly included in this Agreement.

6 IN WITNESS WHEREOF, the parties hereto have executed this Agreement as
7 of the day and year first hereinabove written.

8 **CONTRACTOR**

COUNTY OF FRESNO

9
10 _____
Alexander J. Henderson, City Manager, City of
Kingsburg

Ernest Buddy Mendes
Chairman, Board of Supervisors

11
12 DATE: _____

DATE: _____

13
14
15 _____
Neil G. Dadian, Chief of Police, City of Kingsburg

REVIEWED & RECOMMENDED
FOR APPROVAL

16
17 APPROVED AS TO FORM:
Michael J. Noland, City Attorney, City of
Kingsburg

Jean Rousseau, County Administrative Officer

18
19 _____
City Attorney

Mike Elliott , Interim Chief Probation Officer

20
21 ATTEST:
Abigail Palsgaard, City Clerk
City of Kingsburg

APPROVED AS TO LEGAL FORM
Daniel Cederborg, County Counsel

22
23 _____
FOR ACCOUNTING USE ONLY:

County Counsel

24
25 FUND: 0001
26 ORG: 34309999
27 SUBCLASS: 10000
28 ACCOUNT: 7295

APPROVED AS TO ACCOUNTING FORM
Vicki Crow, CPA
Auditor-Controller, Tax Collector

Auditor-Controller/Treasurer – Tax Collector

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ATTEST:
Bernice E. Seidel, Clerk
Board of Supervisors

BY: _____
Deputy

The Public Safety Realignment Act

AB 109

Implementation Plan 2011

County of Fresno



Executive Committee of the Community Corrections Partnership

Linda Penner, Chief Probation Officer, County of Fresno (Chair)

Hon. Gary Hoff, Presiding Judge, Fresno County Superior Court

Sheriff Margaret Mims, County of Fresno

Elizabeth Egan, District Attorney, County of Fresno

Kenneth Taniguchi, Public Defender, County of Fresno

Jerry Dyer, Chief, Fresno Police Department

Donna Taylor, Director, Behavioral Health, County of Fresno



The following statement was developed and approved by the Executive Committee of the Fresno County Community Corrections Partnership (CCP) on August 19, 2011. On that date, AB 109 the Public Safety Realignment Act Implementation Plan was finalized and approved by the Executive Committee for submission to the Fresno County Board of Supervisors:

"Although AB 109 delineates a funding formula for implementation of this legislation, it appears that this initial funding is inadequate to accomplish the specified objectives of realignment or to establish the framework necessary to implement the Community Corrections Partnership within the aggressive time line set by the State of California.

The Fresno County CCP is concerned that the state of California significantly underestimated the population to be realigned to Fresno County. The funding is disproportionate to the task required which inhibits the CCP from fully providing the safest possible realignment for our community.

In order to provide maximum safety within our community, this plan will ensure offenders are held accountable by placing an emphasis on incarceration and supervision, while at the same time providing services to offenders that will ensure the highest probability of succeeding."

AB 109
The Public Safety Realignment Act
Summary and Overview of Legislation

In an effort to address overcrowding in California's prisons and assist in alleviating the state's financial crisis, the Public Safety Realignment Act (Assembly Bill 109) was signed into law on April 5, 2011. AB 109 transfers responsibility for supervising specified lower level inmates and parolees from the California Department of Corrections and Rehabilitation to counties. Implementation of the Public Safety Realignment Act is scheduled for October 1, 2011.

Additionally, Section 1230 of the California Penal Code is amended to read "Each county local Community Corrections Partnership established pursuant to subdivision (b) of Section 1230 shall recommend a local plan to the County Board of Supervisors for the implementation of the 2011 public safety realignment. (b) The plan shall be voted on by an executive committee of each county's Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, a Chief of Police, the Sheriff, the District Attorney, the Public Defender, presiding Judge or his or her designee, and the department representative listed in either section 1230 (b) (2) (G), 1230 (b) (2) (H), or 1230 (b) (2) (J) as designated by the county board of supervisors for purposes related to the development and presentation of the plan. (c) The plan shall be deemed accepted by the County Board of Supervisors unless rejected by a vote of 4/5ths in which case the plan goes back to the Community Corrections Partnership for further consideration. (d) Consistent with local needs and resources, the plan may include recommendations to maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs, including, but not limited to, day reporting centers, drug courts, residential multi-service centers, mental health treatment programs, electronic and GPS monitoring programs, victim restitution programs, counseling programs, community service programs, educational programs, and work training programs."

Key Provisions in AB 109

Redefining Felonies: Revises the definition of a felony to include certain crimes that are now punishable in jail for 16 months, 2 years, or 3 years instead of state prison. Some offenses, including serious, violent and some sex-offenses, are excluded and sentences can continue to be served in state prison.

Local Post Release Community Supervision: Offenders released from state prison on or after October 1, 2011 after serving a sentence for an eligible offense shall be subject to, for a period not to exceed 3 years, post release community supervision provided by a county agency designated by that county's Board of Supervisors.

Revocations Heard & Served Locally: Post release community supervision and parole revocations will be served in local jails (by law maximum revocation sentence is up to 180 days), with the exception of paroled 'lifers' who have a revocation term of greater than 30 days. The Courts will hear revocations of post release community supervision while the Board of Parole Hearings will conduct parole violation hearings in jail.

Changes to Custody Credits: Jail inmates will be able to earn four days of credit for every two days served. Time spent on home detention (i.e., electronic monitoring) is credited as time spent in jail custody.

Alternative Custody: Penal Code Section 1203.018 authorizes electronic monitoring for inmates being held in the county jail in lieu of bail. Eligible inmates must first be held in custody for 60 days post-arraignment, or 30 days for those charged with misdemeanor offenses.

Community-Based Punishment: Authorizes counties to use a range of community based punishment and intermediate sanctions other than jail incarceration alone or traditional routine probation supervision.

Background and Information

This historic legislation sets into motion a number of fundamental changes related to the incarceration, supervision and treatment of a designated group of offenders and provides Fresno County with the ability and limited funding to provide correctional services. AB 109 offers support for community corrections and its multiple goals of offender accountability, surveillance and supervision as well as fiscal accountability.

AB 109 reduces the number of offenders incarcerated in the state prison and releases offenders convicted of specified felonies (low risk sexual offenders defined by Static 99, non-violent offenders and non-serious offenders) to counties of commitment. It also changes the California Penal Code and sentencing practices to keep these offenders of specified felonies from being committed to state prison.

Community Corrections as detailed in the Realignment Act are non-prison sanctions imposed by a court that move offenders through a system of services that are evidence based and available to those who will most likely benefit from them thereby redeeming both offenders and economies. The magnitude and scope of the legislation has required a paradigm shift for the criminal justice system in Fresno County. The justice partners in conjunction with the Community Corrections Partnership stand ready and competent to provide for public safety services mindful of the realignment focus on evidence based practices and solutions for alternatives to incarceration and reentry joined with public safety services.

In October 2011 through October of 2013, Fresno County will receive 1598 returning offenders from the California Department of Corrections and Rehabilitation for post release supervision services. In addition, with the implementation of sentencing reforms, those offenders convicted of specified felonies will be punishable in a county jail or other local sentencing option for more than one year. Both of these actions will have considerable impact on the community and the justice system in Fresno County.

To address these anticipated needs, a number of proposals are recommended that will build ground up a system of fiscally responsible, data driven, evidence based rigorous reforms to current operations that will be inclusive, comprehensive and transparent. The proposed strategies consider the expected multidimensional needs of the new realignment population and the solutions necessary to achieve the balance between public safety and the spirit of the legislation. The goals of increased public safety through reduced victimization can be met at the local level providing there is understanding that is informed and based on the already established and verified body of knowledge of evidence based practice, principles and programs.

SB 678 California Community Corrections Performance Act

The National Institute of Corrections (NIC) recommends that correctional systems establish local values, principals and process based on evidenced based research. It is anticipated that the CCP will utilize all evidenced based and logic models as it moves forward in the development and implementation of services.

Evidenced based programs are found in the SB 678 California Community Corrections Partnership Act. In 2009 the State of California enacted SB 678 which provided a formula based system for sharing state savings with probation departments for improved supervision of felony probationers and reduced prison admissions. Fresno County Probation received \$1,270,000 to develop and enact evidence based programming (EBP) for adult offenders. This award continues through September 30, 2012. The funding allowed for the immediate development of EBP in conjunction with supervision practices that were likely to improve the probation performance of offenders and reduce the likelihood that the probationers would commit new crimes and other violations resulting in a prison commitment. Several practices have been identified and are in the process of being integrated and implemented as well as evaluation programs being put in place to determine effectiveness.

Evidence Based Practices: Fresno County Probation

Risk-Needs Assessment

The Static Risk Offender Needs Guide (STRONG) is a 4th generation, state-of-the-art, evidence-based risk and assessment and automated supervision planning system for adult offenders. It's most salient benefit to corrections agencies is its ability to help personnel predict recidivism by type of crime (violence, property or drug offenses, etc.). This allows probation supervisors to tailor the most effective decisions and courses for corrections by individual offender.

The resource is delivered through a Web-based interface and enables clients to manage intake, assessment administration, case plan management and outcome reporting from a single software application. Core components of the program are aimed at providing a precise and objective assessment to gauge the individual's risk level for future criminal acts and a prescriptive component that guides corrections personnel in tailoring supervision, treatment and services for optimal rehabilitative results. The tool ensures that treatment and public resources are devoted to the highest risk offenders and an objective, consistent and simple method of risk prediction and necessary levels of supervision.

Part 1: Static Risk Assessment The program begins with a 26-question assessment of "static" factors and scores that determine future risks in three areas: 1) felony, 2) non-violent felony, and 3) violent felony. These risk scores lead to classification of offenders into one of five levels:

- High Risk Violent
- High Risk Property
- High Risk Drug
- Moderate Risk
- Low Risk

Part 2: Offender Needs Guide

Each high-risk offender receives an Offender Needs (Criminogenic) Assessment reached via a 70-question survey covering social achievements, support systems, cognition and personality traits. Questioning covers education, employment, residential stability, marriage/family, friends, aggression, coping skills and substance abuse, as well as criminal history.

Part 3: Offender Supervision Plan

STRONG offers the ability to auto-populate the Offender Needs Guide data into an Offender Supervision Plan which recommends specific interventions targeting the "dynamic risk" factors related to criminal behavior. Targeting the greatest individual risk factors of an offender and identifying specific interventions to treat them allow agencies to actively facilitate the kind of positive change that can ultimately keep the offender out of the criminal justice system and help them become productive members of society.

Adult Day Reporting Center

Adult Day Reporting Centers (ADRC), are on-site cognitive restructuring programs designed as Evidence Based Practices and designed to change an offender's adverse thinking patterns,

provide education and job training to enable long-term employment, and hold offenders accountable during the day.

The goals of the Adult Day Reporting Center are to reduce offender rearrests and recidivism, assist offenders in successful reentry by providing needed services, and increase public safety by holding offenders accountable. These goals will be achieved by providing skill-based learning opportunities, educational and vocational training and intensive community supervision.

Participants in the Adult Day Reporting Center:

- Enhance their coping skills through group and peer counseling
- Locate and maintain stable housing
- Improve educational and vocational skills
- Find and retain meaningful work
- Structure their activities within the community
- Receive intensive community supervision by their probation officers

In Fresno County, the ADRC as designed and in the process of moving to full implementation has identified supervision, treatment and training for offenders who are identified through assessment for services. Up to 50 realignment offenders will eventually enrolled in the ADRC. The current facility is co-located with the Adult Drug Suppression function in Fresno. Offenders go through a four-phase program from one day to seven days per week and are typically seen on aftercare approximately six months into the program. At the present time California State University, Department of Criminology, has submitted an application to fund a comprehensive process and outcome evaluation of the Adult Day Reporting Center program.

Thinking for a Change (T4C) Adults

Validated as evidence based program, *Thinking for a Change*, (T4C) cognitive behavioral therapy has proven to be an effective program for juveniles and through endowed grant funding, extended for adult offending populations. Cognitive-Behavioral Therapy (CBT) in the T4C model is an empirically supported treatment that focuses on patterns of thinking that are maladaptive and the beliefs that underlie such thinking. Since 1997, *Thinking for a Change* (T4C) has trained thousands of correctional staff to facilitate offender groups in this evidence-based cognitive behavior program. The *Thinking for a Change* curriculum uses as its core a problem solving component, with both cognitive restructuring and social skills interventions. It was developed to be appropriate for a wide-range of offender groups, and has been implemented in all phases of the juvenile and adult criminal justice systems with considerable reductions in recidivism.

In Fresno, probation officers have been trained and are being trained in the model and following assessment of offenders those moved to the model meet with probation staff twice weekly in groups of ten to study and participate in therapy. The Fresno model is part of the evaluation that California State University has proposed completing on the DRC.

Offender Link Telephone Reporting

Validated as a promising practice, Offender Link identifies low risk offenders in bank caseloads who can maintain contact via telephone reporting. This allows probation officers to focus

attention on medium to high risk offenders through the use of phone and web based services that simplify client supervision with automated voice authenticated check-ins, interviews and message delivery. Probationers receive notifications and court reminders, drug test notifications and specific instructions on conditions of probation

Motivational Interviewing

Motivational Interviewing (MI) is a client-centered approach for eliciting behavioral change through helping offenders explore and resolve ambivalence. It is an evidence based practice that has been shown to effectively change behavior. It is a positive and focused goal based approach that attempts to increase the offenders awareness of the potential problems caused, consequences experienced, and risks faced as a result of the behavior in question. With offenders, the belief that change is possible is an important motivator to succeed in making the change. They're held responsible for choosing and carry out actions to change. In Fresno County probation officers and probation technicians that have direct client contact are being trained in the model that will be utilized as an EBP with the realignment population.

Proposed Implementation Plan: Roles and Responsibilities

Fresno County Sheriff's Office: Jail Division

The Fresno County Sheriff's Office is currently responsible for three jails in downtown Fresno near the main Fresno County Criminal Courthouse. Operationally the jail has 3478 beds available in the three jails but due to budget constraints and reductions, the bed count is now maintained at 1923 beds. There is no ability for the jail to absorb additional AB 109 populations at its present funding level and the Sheriff remains under a federal consent decree for overcrowding that requires release of inmates whenever a designated bed for the inmate's classification is not available.

With the advent of AB 109 funding it is anticipated that the Fresno County Sheriff would reopen a floor in the North Annex Jail that has 432 beds. In addition due to security concerns and classification issues, a small number of classified security beds may be opened in the South Annex Jail. For the operational dates of October 2011 through June of 2012, the Sheriff's Office will open one floor with 432 beds. Contingent upon funding, a second floor with 432 beds would be opened in April 2012 through the end of the first fiscal year.

Based on inmate classification criteria and the physical construction configuration of the North Annex Jail, the 432 beds being considered for use are all Minimum Security housing beds. This physical configuration facilitates programming for some inmates while limiting such for others. The Jail system cannot be operated by segregating AB 109 inmates from other inmates. Jail Objective Classification that includes such criteria as gender, crime, criminal sophistication, gang affiliation etc., determines the use of housing not the specific funding source. However, the addition of jail beds into the system will allow for a significantly larger inmate population, consistent with classification issues to be housed in the reopened floors of the North Annex Jail. This will include long term commitments under the mandates of sentencing reform and "flash incarceration" strategies.

Additional inmates include (1) those convicted of a felony now sentenced to 16 months, two years or 3 years in county jail in lieu of state prison; (2) the additional number of offenders who are pretrial; (3) violators of post release supervision up to 180 days; (4) violators of state parole up to 180 days; and (5) post release community supervisees sanctioned with "flash incarceration" of up to 10 days.

AB 109 changes how credits for good time and work time are calculated. This means that inmates will be required to serve 50% of their sentence in custody, minus any credits for time served prior to their sentence as determined by the Court, instead of two-thirds of their sentence, which is the current law. This change may help mitigate, to some degree, the impact of longer sentences being served in the county jails. Further, all post release community supervision revocations and almost all parole revocations will be served locally consistent with the Federal Consent Decree. AB 109 encourages the use of flash incarceration up to 10 days in county jail for post release community offenders who violate their community supervision terms.

The Fresno County Sheriff's Office is fully committed to providing proper services for inmates serving time in jail for a under the auspices of the legislation and will work with the CCP and all attendant interagency and community provider committees that are

developed to insure that the appropriate service level is met despite limited funding constraints. Expansion of in-custody programming is necessary to maintain safety and offer productive use of free time while incarcerated. Enhancements to jail programming such as substance abuse services and mental health services are considered vital as part of a comprehensive county effort under the legislation. Evidence based assessment will become part of the service delivery system.

The use/expansion of the community/agency resources including education and vocational services will be explored by the Community Corrections Partnership. In addition, evidence based practices in custodial facilities would include gender responsive strategies for the female offending population. It is anticipated that due to the nature of female criminality that the proportion of female offenders in the realignment population will increase and that services should be explored that reflect gender paths to criminality and gender responsivity in the justice system provision of services.

Proposed Implementation Plan: Roles and Responsibilities

The Fresno County Probation Department: Post Release Supervision

The Fresno County Probation Department has been designated by the Fresno County Board of Supervisors as the Supervising County Agency for the Post Release Community Supervision program pursuant to AB 109. The department is now in the position and has the authority to begin receiving information on the inmates that will be released from CDCR to Fresno County and to make the appropriate plans through the CCP for offender supervision once returned to the county. The operational date is October 1, 2011.

As the administrator for the post release offenders, a full range of options for community supervision has been designed by the probation department under an intensive supervision model. Available under proposed community release strategies are home detention with electronic monitoring and GPS, the Adult Day Reporting Center, urinalysis testing, cognitive behavioral interventions, adult offender work program, referrals to a community network of substance abuse and mental health services and residential treatment programs, referral for educational and training programs and "flash incarceration" as necessitated for violation of supervision conditions.

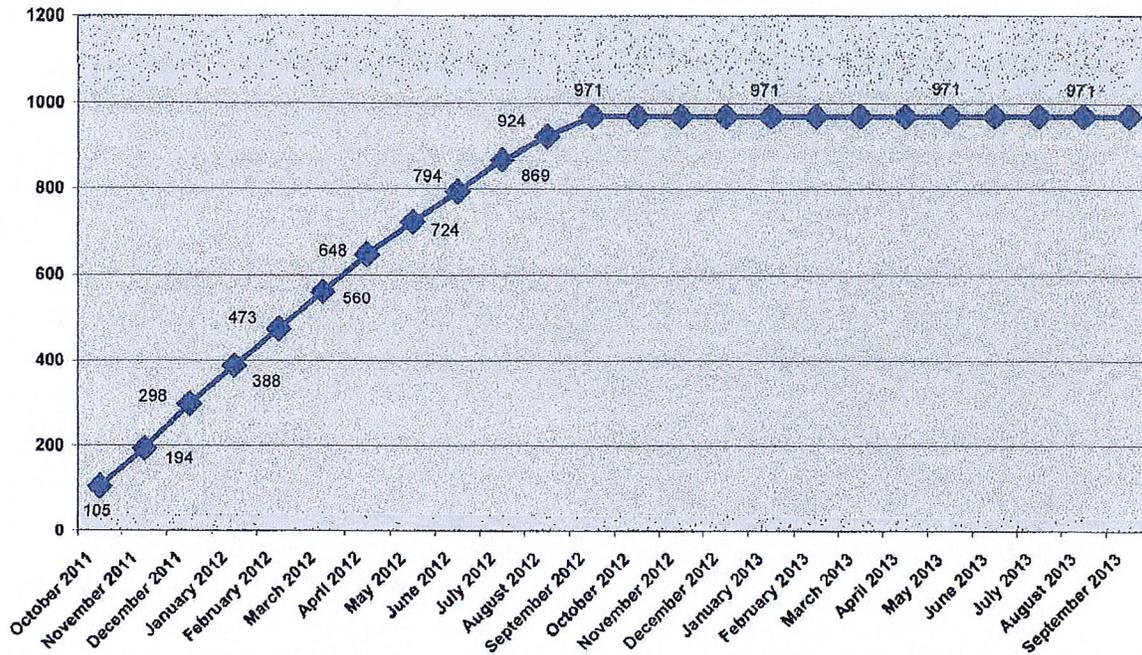
As designated in AB 109 legislation, a post-release supervision cannot exceed a period of three years, however, offenders may be discharged earlier following a period of successful community supervision; any revocations will be served in the county jail for up to 180 days in length. As discussed in the realignment legislation, probation is to supervise under appropriate terms and conditions of probation, consistent with evidence

based practices, treatment services and a series of progressive incentives and sanctions.

Post Release Supervision Model

A supervision ratio for this population has been set at one deputy probation officer per 50 offenders. The officers and support staff will be located at a site that will facilitate program as well as safety and security. The officers will have full access to the Adult Day Reporting Center. The probation department will transition monthly into a specialized supervision unit with the responsibility of intensive supervision based on the numbers being released from CDCR. It is estimated that an average of two probation officers will be hired each month through June of 2012 in the initial phase. During the initial phase of realignment for post release community supervision, approximately 794 post release supervision offenders will be received in the county from state prison. It is estimated that this population will grow through 2013 to a total of 1598 offenders having been released to the county of Fresno.

Estimated Postrelease Community Supervision Average Daily Population



Supervision of the post-release population from CDCR by the Fresno County Probation Department is based on the AB 109 legislation that provides for community supervision not to exceed three years and discharge in a minimum of six months if they are successful under the terms of community supervision. Offenders in this population can be revoked for up to 180 days; requiring participation of the Courts, the District Attorney and Defense Council, and any time served must be in the county jail.

In keeping with the legislation, the probation department may impose appropriate sanctions as deemed necessary by the supervising probation officer as approved by the Superior Court. An expanded continuum of sanctions process is being developed by the probation department and a matrix of graduated revocations is also under construction consistent with evidence based practices demonstrated to reduce recidivism. This can and will include resource and referral, treatment, day report center

and up to ten days custodial time "flash incarceration" for violating specific terms and conditions of release.

Adult Day Reporting Center

The Fresno County Probation Department plans to expand the Adult Day Reporting Center (ADRC) to provide probation services to offenders in the medium-high risk offender category. The Probation Department anticipates that providing additional rehabilitative services to this target group will prove to be the most efficient and cost effective use of resources for the realignment population. The ADRC will be a one-stop center for offender accountability and evidence-based supervision and services. It will provide supportive supervision and treatment services for eligible offenders as identified through assessment.

Once an offender is determined to be eligible through an objective assessment instrument, the probation department will refer the offender to the ADRC, where he/she will be closely monitored and report regularly for drug and alcohol screening and receive intensive case management, substance abuse treatment, life skills, pro-social skill development, career guidance, and job training. The services provided at the ADRC will be designed to break the offender's entrenched criminal behavior through onsite services. The Probation Department fully anticipates that by addressing the gap in service delivery for this offender population, through evidence-based practices at the ADRC, it will be able to significantly reduce levels of recidivism within this population.

Through the auspices of SB 678, the probation department has participated in training and implementation of evidence based practices that influence supervision practices and that have proved effective nationally in reducing recidivism with improved outcomes for offenders. The department has invested significant resources and manpower in the selection and implementation of the STRONG Assessment tool. The data interface for the department has been completed, beta testing is about to begin and the assessment tool will be ready by October 2011. It is the departments plan to use STRONG the

validated risk-needs tool, throughout service provision beginning in the pretrial service arena.

Adult Compliance Team (ACT)

Intensive supervision based on offender assessment enjoined with evidence based practices forms the cornerstone of the supervision model. This intensive approach is seen in the formation of an interagency safety alliance with Fresno city and county justice partners that creates an additional level of offender accountability and public safety, the Adult Compliance Team (ACT). The "strike team" concept is used to describe officers dedicated to particular enforcement and safety purposes with an immediate capacity to take action.

At implementation, the Adult Compliance Team will consist of sworn officers from the Fresno County Probation Department, the Fresno County Sheriff's Department, the Fresno Police Department, the Clovis Police Department and an investigator from the Fresno County District Attorney's Office. Contingent upon future funding, the team will attempt to add officers from various law enforcement agencies in the county of Fresno.

The purpose of the inter-agency compliance team is to add an additional layer of offender supervision and public safety. This team however is multi-purposed: to enforce conditions of probation; to note trends in the realignment population and to be able to efficiently respond to issues; to provide information and direction for all law enforcement agencies in the county of Fresno and to be the point of contact for dissemination of offender information; to respond rapidly with knowledge and information about the offenders in such case as such emergency situations may arise stemming from this population; and to mitigate the need for custodial services through appropriate early interventions. In addition, the team can provide surveillance and warrant sweeps in conjunction with other law enforcement agencies.

ACT assigned officers will complete all training in relation to evidence based practices including cognitive behavioral therapy and Motivational Interviewing conforming to evidence based decision making capabilities with the development of a matrix of graduated recidivism sanctions.

Fresno County Probation Department: Pre-Trial Services

Supervised Honor Release

Effective October 1, 2011 definition of a felony is amended to include certain crimes that are now punishable in jail for 16 months, 2 years, or 3 years instead of state prison. Some offenses, including serious, violent and some sex-offenses, are excluded and sentences can continue to be served in state prison. This offender population will now serve time locally and is expected to greatly impact the operation of the Fresno County Jail and the provision of services. In addition to the amended legislation, alternative custody is considered for inmates being held in the county jail in lieu of bail. The amended legislation also discussed the use of a range of community based punishment and intermediate sanctions other than jail incarceration alone or traditional routine probation supervision.

After a person is arrested and placed in custody, there is an opportunity for the justice system, commensurate with public safety, to determine if conditional release is appropriate. Pretrial service programs interview defendants to gather information: references to verify the community ties and substance abuse or mental health information; investigations into prior criminal history; prior record of appearance in court, and current status with the criminal justice system as to probation and parole histories. Compiling all this information, pretrial services staff then make an assessment of the risks of danger to the community posed by each defendant and use appropriate validated risk/needs assessment tools for information and decision making. Pretrial service officers submit a report risk assessment and a recommendation regarding release to judicial officers. Research has demonstrated that the pretrial release

decision, controlling for all other factors, has the largest impact on the outcome of a case and custodial services. Defendants who are detained are more likely to be sentenced to incarceration, thereby impacting local custodial facilities.

The Fresno County Probation Department operated the SHARP prerelease program from 2007 through 2010 to reduce jail overcrowding while providing services to pretrial offenders. The program was discontinued due to funding. Identified as an evidence based practice, a pretrial services program could greatly enhance the capabilities of the justice system in Fresno to provide for public safety while providing delivering appropriate correctional interventions and referral to a population that has been shown in numerous national studies to benefit from the services. Two deputy probation officers will be assigned to the initial development of a service and accountability based program to supervise pretrial releases. This would include the use of electronic monitoring/GPS and drug testing and could include post-disposition (bridge) and reentry services as well.

Also critical for the pretrial program is the integration of the STRONG risk needs assessment with jail systems. As the probation department strives to develop and implement evidence based practices in pretrial services, the need for appropriate risk needs assessment is required. Through the use of STRONG, the risk needs assessment could be completed at the jail by probation technicians. Following assessment, they could prepare packets with significant information on offenders that support public and victim safety should the offender be considered for supervised release.

In consideration of pre-and post-disposition services, CCP providers and users would benefit from an automated real time treatment and referral system that would save time and money. Utilizing purchased and interfaced software between agencies, the system (PRIME) allows referrals to an 'open seat/open bed' in individual and group settings with treatment providers and within seconds of the referral, availability is known.

Lastly, an evidence based practice that is shown to be effective in pretrial services according is a “reminder service”. The problem of failure to appear (FTA) can be extraordinarily costly, both in terms of the financial cost to local justice systems and the integrity of the judicial process. Each court date missed has a ripple effect throughout the justice system, leading to inefficient use of time and resources that are often already overtaxed. Missed court appearances frequently result in arrest warrants that require justice system resources for processing and serving. Defendants arrested on warrants for FTA often spend more time in local jails when compared to other jail admissions. Missed court appearances impact victims and witnesses that share a stake in the court hearings. Reminding defendants of their court appearances with court date notifications is a pretrial release intervention designed to reduce failure to appear and associated costs. Systems of reminders such as live, automated and mail have been shown to be effective and the pretrial services staff should consider the use of such a system.

As with any effective and comprehensive pretrial services program, the relationship with the criminal court, the probation department, district attorney, public defender and the sheriff's department must be open and collaborative. All agencies will work together to insure that services are supportive of public safety as well as the offender.

Proposed Implementation Plan: Roles and Responsibilities

Treatment and Services Coalition (TASC)

Central to AB 109 legislative intent and critical to the success of the realignment population is the development and implementation of treatment services that address criminogenic needs. Best practices include a combination of surveillance and treatment for probationers, rather than one or the other alone based on the use of evidence-based practices risk and needs assessment tools. It is known and expected that a significant number of the realignment population have long standing unaddressed substance abuse problems and/or mental health issues that will need to be considered as the CCP plan goes forward. Treatment as part of the offenders' adjustment on probation has long been seen as the avenue to successful completion of probation and a crime free reintegration into the community. Since the majority of offenders and incarcerated populations have serious substance abuse problems, many contemporaneously with mental health issues, treatment and appropriate services must be developed and should be considered a critical risk reduction strategy. It is the recommendation that a Treatment and Services Coalition (TASC) committee be formed to address the outstanding service needs and service gaps that may be identified for this population.

**Roles and Responsibilities
Program Research and Evaluation**

An objective and evidence-based study to assess the validity and effectiveness of the justice systems response to and the outcomes for the realignment population is critical to determine if the challenges of crime and justice at the county level, including reduced victimization and recidivism have been appropriately met.

The program evaluation should commence immediately and include a process evaluation to assess the implementation of the strategies and services created and directed to the realignment population. In addition, an outcome evaluation that would measure the impact of the strategies and services created for the offending population in reducing recidivism among the identified population using quantitative research analysis should also be completed.

Qualitative and quantitative data on evidence-based programs are important in corrections. Without effective evidence-based supervision, programs, and services, the system exists without empirical evidence of program effectiveness and compromises its ability to assist those on probation with changing their criminal behavior.

Quality assurance through systematic observation and evaluation of various components of the Fresno County system is a necessity as well. This is in order to assure and maximize the probability that the minimum standards set by the CCP are maintained throughout the system.

The Public Safety Realignment Act
AB 109
Update to 2011 Implementation Plan
2013

County of Fresno



Executive Committee of the Community Corrections Partnership

Linda Penner, Chief Probation Officer, County of Fresno (Chair)

Sheran Morton, Court Executive Officer, Fresno County Superior Court

Sheriff Margaret Mims, County of Fresno

Elizabeth Egan, District Attorney, County of Fresno

Kenneth Taniguchi, Public Defender, County of Fresno

Jerry Dyer, Chief, Fresno Police Department

Donna Taylor, Director, Behavioral Health, County of Fresno



**AB 109
The Public Safety Realignment Act
Update to the 2011 Implementation Plan
County of Fresno
2013**

Background

On August 19, 2011, the Fresno County Community Corrections Partnership (CCP) Executive Committee approved the Public Safety Realignment Act, Assembly Bill (AB) 109 Implementation Plan for 2011. On September 13, 2011 the CCP moved the Implementation Plan and associated Budget and Salary Resolutions to the Fresno County Board of Supervisors for approval of the plan pursuant to Assembly Bill (AB) 117. On that date, the Implementation Plan and the associated budget and resolutions were approved. The Plan has been operational since that time.

Changes are set to occur in the operation of associated programs in the County of Fresno under the auspices of AB 109. The intended development and implementation of new programs requires an amended and updated plan for Fresno County that has been developed and set for approval by the Community Corrections Partnership (CCP) on March 15, 2013.

In the original legislation under AB 109 in 2011, Section 1230 of the California Penal Code was amended to read "Each county local Community Corrections Partnership established pursuant to subdivision (b) of Section 1230 shall recommend a local plan to the County Board of Supervisors for the implementation of the 2011 public safety realignment. (b) The plan shall be voted on by an executive committee of each county's Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, a Chief of Police, the Sheriff, the District Attorney, the Public Defender, Presiding Judge or his or her designee, and the department representative listed in either section 1230 (b) (2) (G), 1230 (b) (2) (H), or 1230 (b) (2) (J) as designated by the county board of supervisors for purposes related to the development and presentation of the plan. (c) The plan shall be deemed accepted by the County Board of Supervisors unless rejected by a vote of 4/5ths in which case the plan goes back to the Community Corrections Partnership for further consideration.

Consistent with the legislation and local needs and resources, the plan is now undergoing modifications and includes proposals that increase and maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs for public safety.

In keeping with the legislation as to reporting changes in county CCP operational plans and services, this proposal delineates proposed changes and modifications to the original 2011 plan for the County of Fresno.

Legislative Mandate History

The Fresno County Implementation Plan of 2011 follows the legislative mandates and intents as specified in the legislation and identified below. The programs, services and activities have been built both upon the guiding principles stated in the legislation that controls realignment as well as the needs identified through the operation of the program locally.

The Public Safety Realignment Act (Assembly Bill 109) was signed into law on April 5, 2011 in the State of California.

Several mandated changes took place upon the implementation of the law on October 1, 2011:

(1) AB 109 transferred responsibility for supervising specified lower level inmates and parolees from the California Department of Corrections and Rehabilitation to counties. This population, the Post Release Community Supervision (PRCS) offenders became eligible for county supervision for a period not to exceed 3 years, provided by the county agency designated by that county's Board of Supervisors. In Fresno County, the Fresno County Probation Department has the designated responsibility for PRCS supervision.

(2) The definition of some felony crimes was revised to include certain crimes that became punishable in jail for 16 months, 2 years, or 3 years instead of state prison, although some offenses, including serious, violent and some sex-offenses, are excluded and sentences can continue to be served in state prison.

(3) Post Release Community Supervision (PRCS) and state parole revocations are now served in local jails (by law maximum revocation sentence is up to 180 days), with the exception of paroled 'lifers' who have a revocation term of greater than 30 days. The Superior Courts through the implementation of the legislation now hear revocations of Post Release Community Supervision (PRCS) offenders with the Board of Parole Hearings conducting parole violation hearings through July 1, 2013 at which time the Superior Courts will assume responsibility for state parole revocations.

(4) Changes to custody credits have occurred in which jail inmates are now able to earn four days of credit for every two days served. Time spent on home detention (i.e., electronic monitoring) is credited as time spent in jail custody.

(5) Penal Code Section 1203.018 now authorizes electronic monitoring for inmates being held in the county jail in lieu of bail. Eligible inmates must first be held in custody for 60 days post-arraignment, 30 days for those charged with misdemeanor offenses or the inmate is appropriate for the program based on a determination by the correctional administrator that the inmate's participation would be consistent with the public safety interests of the community.

(6) Under the authority of the legislation, community based punishment was authorized that allows counties to use a range of community based punishment and intermediate sanctions other than jail incarceration alone or traditional routine probation supervision for the identified populations.

Changes to 2011 Implementation Plan

Programs that were approved and funded in the original Implementation Plan of 2011 are ongoing. Due to the additions and changes that have occurred in the operation of AB 109 programming, the updated plan is required for the Community Corrections Partnership (CCP) as well as the attendant budget and salary resolutions that will be reviewed by the Fresno County Board of Supervisors following the approval.

Given the influence in the legislation to utilize evidence based practices and programs through a range of community based services and sanctions, and based on a determination of needs as ascertained through the operation of the AB 109 Programs locally, there are several noteworthy additions and modifications to the approved plan. Changes and additions to the original 2011 plan have been made in the Fresno County Sheriffs' Office, Fresno County Probation Department, the Fresno County Department of Behavioral Health and the Fresno County Department of Public Health.

These changes, additions and modifications are:

- **Jail Transition Unit**
- **Jail Medical Services**
- **Probation Supervision and Referral Services**
- **Behavioral Health Contracts**
- **Adult Compliance Team**
- **Pending RFP's for services**

On January 22, 2013, the CCP solicited and accepted proposals from interested parties for the addition and expansion of services based on identified needs and priorities of the CCP. On February 27, 2013 additional programs for which proposals had been submitted were selected and will further modify the operation of local AB 109 service provision.

Fresno County Sheriff's Office

With the advent of AB 109 funding it was anticipated that the Fresno County jail would reopen 432 beds in the North Annex Jail which occurred on October 1, 2011. An additional floor of the North Annex Jail with 432 beds opened on September 1, 2012.

With the support of CCP funding, this has allowed for the accountability necessary for the foundation of the public safety services provided through realignment.

Fresno County Jail Operations: New Program TJCU

In November of 2012, the Fresno County Sheriff's Office and the Fresno County Probation Department were selected to be part of the national Transition from Jail to Community Initiative (TJC). Through the award the agencies have begun a process to reverse the trend of criminal recidivism in adult correctional populations. Through the provision of evidence based planning, the jail committed to develop jail services and programs that connect to a continuum of community services designed to enhance successful integration. The TJC project has been instrumental in assisting in the development of a transition pod proposed and approved under the auspices of AB 109 funding on February 27, 2013. Through the collective operation of the probation and sheriff's departments, the Transition from Jail to Community Unit (TJCU) will be opened in the North Annex Jail housing up to 72 sentenced prisoners and identified through assessments with commitment times of one year or more. The ACTS Jail Assessment model will provide both proxy scoring and criminogenic risk needs score for programming. Evidence based transition services will be developed including education, substance abuse, and community services. The jail will attempt to develop class and program space and will work with the Community and Custody Resources Subcommittee of the CCP to encourage community engagement in the process of building a reentry unit as well as faith based programming. Staff will be cross-trained in cognitive behavioral programming provided by probation including Motivational interviewing and Thinking for a Change. The probation staff will additionally case manage unit offenders and work on the progressive reentry issues including community transition through program phases.

Fresno County Department of Public Health

Jail Medical Services

Following approval of the Implementation Plan in 2011 and on September 13, 2011 the Department of Public Health requested and received an allocation for medical services. This was later increased due to a higher level of AB 109 inmates in the jail with an additional reserve amount put aside to address future costs. Medical services are mandated by Title 15, Division I of the California Code of regulations. On February 27, 2013 the CCP authorized additional funding for Jail Medical services due to continuing increased costs in the jail.

Although not specifically identified in the original Implementation Plan of 2011, the provision of medical and mental health services is in keeping with the full course treatment aspect of realignment and state mandates for jail medical services.

Post Release Community Supervision offenders in the first year of operation totaled 1,581 individuals who were released to the Fresno County Probation Department for services. Trends noted in the first year of operation and continuing to date are the appreciably higher number of offenders received versus the number projected to be released. Another trend in the offending population is the use of alcohol and drugs with multiple problems related to this substance use, including family conflict, employment, anti-social behavior and new offenses. The need for mental health services was immediately apparent in the PRCS population. Some required inpatient level of care.

The probation department opened the AB 109 'one-stop' offender services office on Winery Avenue in Fresno California. At that location, AB 109 offenders can meet with their probation officers, be referred to the Adult Day Reporting Center on campus, drug test and be referred to needed services there including Workforce Connection.

To address trends in the offending population since the development of the 2011 Implementation Plan the Probation Department has partnered with both the Department of Behavioral Health for Turning Point of Central California, Inc. (Turning Point) treatment services for PRCS offenders and the Fresno County Sheriff's Office for offender services that will occur both in and out of custody.

Additional Service Provision

Co-located at that location are the mental health and substance abuse services of Turning Point of Central California through a contract implemented in 2012 with the Department of Behavioral Health. Turning Point provides both mental health and substance use disorder services at their First Street Center. Turning Point provides a full array of services to include, outpatient mental health and substance use disorder treatment, full services partnership services for severely mental ill clients, residential detoxification and treatment, and sober living housing. The contract with Turning Point was expanded due to the increased need for additional residential beds for offenders.

Fresno County Department of Behavioral Health

The Implementation Plan of 2011 stated that, "Central to AB 109 legislative intent and critical to the success of the realignment population is the development and implementation of treatment services that address criminogenic needs...It is known and expected that a significant number of the realignment population have long standing unaddressed substance abuse problems and/or mental health issues that will need to be considered as the CCP plan goes forward...Since the majority of offenders and incarcerated populations have serious substance abuse problems, many contemporaneously with mental health issues, treatment and appropriate services must be developed and should be considered a critical risk reduction strategy."

Fresno County Department of Behavioral Health (DBH) was tasked with providing mental health and substance use disorder services for the PRCS population. DBH determined these services would be provided by a community based provider. After going through the county's competitive based process a contract was awarded to Turning Point of Central California.

Turning Point provides both mental health and substance use disorder services at their First Street Center as well as assessments and limited outpatient services at probation's Winery Avenue site. Turning Point provides a full array of services to include, outpatient mental health and substance use disorder treatment, full services partnership services for severely mental ill clients, residential treatment, sober living housing. The contract was expanded on September 11, 2012 due to the increased need for residential and treatment beds for offenders.

Multi-Agency Adult Compliance Team

The Fresno County Adult Compliance Team (ACT) became operational in November of 2011 and presently consists of two Fresno County Probation Officers, one Fresno City Police Officer, one Clovis City Police Officer, one Fresno County District Attorney Investigator and one Fresno County Sheriff's Sergeant. This team is multi-purposed: to enforce conditions of supervision; to note trends in the realignment population and to be able to efficiently respond to issues; to provide information and direction for all law enforcement agencies in the County of Fresno and to be the point of contact for dissemination of offender information; to respond rapidly with knowledge and information about the offenders in such case as emergency situations may arise stemming from this population as well as the need to mitigate the need for custodial services.

In the Implementation Plan of 2011, there was no provision made for overtime and training costs. On February 27, 2013 the CCP did approve the addition of these costs to the plan.

Pending Contracts

At the Community Corrections Partnership meeting on February 27, 2013 the CCP approved funding for two additional contracts for offender services in keeping with the intent of the AB 109 legislation that would create, expand and implement community and agency resources for the offending populations.

Counseling Services

The first allocation was for in custody, out of custody and pretrial counseling services. The purpose of the contract is to provide services designed to reduce recidivism by targeting behaviors that lead to or continue criminal behavior through the provision of counseling services to identified offenders in the AB 109 population. The contractee would be expected to provide services at the jail and through case managed supervision, at various locations in the county for both PRCS offenders and AB 109 offenders released from the jail. The program would be developed around the identified and assessed needs of the offender and with the direction of a probation officer or case manager in the jail.

Homeless Offender Services

The needs of the homeless offender are broad and encompass many areas. Collective priorities in our community and literature on evidence based practices support the need for homeless offenders that do not qualify for mental health and substance abuse consideration. The purpose of the contract would be to provide services for unmet needs for those being released from prison (PRCS) the transition pod at the jail including transitional residential housing, those who become homeless while under the supervision of the probation department and those offenders who could qualify for pre-trial release with a requisite residence requirement. In addition services designed to divert offenders from the cycle of incarceration and homelessness through supportive and evidence based programming in conjunction with transitional housing with homeless participants would be a requisite part of the program.

Employment Assistance

In addition to the above newly approved Request for Proposals, the Community Corrections Partnership has authorized a shift in dedicated monies to an expansion of services for job training and assistance for the AB 109 population. A contract to address and expand job training would allow for on-site assistance at the 'one-stop' center for offenders to coincide with other needed services. The purpose of the contract would be to provide employment services for offenders that have little to no work experience, have difficulty keeping a job, assist with workplace technology and counseling services including substance abuse education and social work services that focus on job retention.

Discussion of Program Operations Since 2011

Pretrial Services Program

The Fresno County Probation Pre Trial Services program became operational in September, 2012. At the present time, over 300 offenders have been referred for services based on the Pre Trial Virginia Model of Assessment (VMI) with supervision services that include GPS monitoring and tracking. Assessment services (STRONG) are also being completed on AB 109 supervised offenders as identified in the Implementation Plan.

Automated Voice Calling (AVC)

The evidence based practice shown to be effective in court processing of offenders is the automated telephonic 'reminder' service, as discussed in the original implementation plan, became operational in July 2012. Automated calls to defendant's homes providing a court hearing notice as provided by In Touch have attempted over 44, 000 automated voice contacts (AVC) to defendants in Fresno County Courts.

Sub-Committees to the Community Corrections Partnership

In the Implementation Plan of 2011, one treatment oriented subcommittee was identified for support of the AB 109 plan. Since that time, subcommittees have been formed that focus on the specialized community and offender issues of AB 109 as well as provide collaboration, information and assistance to the CCP.

These standing committees are: Fiscal Review and Audit; Community and Custody Resources; Victim/Mandates; Incarceration and Capacity; Technology; Courts; Research and Evaluation; and the Adult Compliance Team Review Committee. The committee members are present at each CCP meeting and report out on work that has been accomplished in the interim between CCP meetings or on specialized tasks at the direction of the CCP.

Data Collection

The firm of Owen Research and Evaluation (ORE) was hired by the CCP through contractual agreement to provide the CCP evaluative services as required and approved in the AB 109 Implementation Plan for Fresno County. The overall focus of activity has been to create an objective and evidence based evaluation and quality assurance plan for the county. ORE continues the process and is in the development of an analytic report to compare descriptive data to outcomes which will be completed once the filing data for the county is finalized.

Additional objectives are to assess the effectiveness of the county's implementation plan and the impact on public safety of released offenders from state prison to the supervision and custody of Fresno County; to review the programs as selected and implemented for the most efficient and effective outcomes and to provide information to the CCP that will assist in informed decision making.

Status of Implementation Plan Programs: 2013

A review of the 2011 Implementation Plan for Fresno County at the present time reveals that programs slated for implementation have been realized and the overall tenure and direction of the CCP has been accomplished. One service for client referral in 'real time' for treatment providers as discussed in the implementation plan was not implemented due to technology issues.

Under the guise of both accountability and evidence based practices and principles consistent with public safety, programs identified for initial implementations have been enacted.

Since inception, the direction and goal of the Fresno County Community Corrections Partnership as established under AB 109, has been the successful implementation of the legislation with the consideration of the unique local issues that may impact offender achievements and public safety. A balanced approach has been struck that affords offender accountability with the development of community corrections fitting the needs and identified correctional issues of this county.

The new modifications and additions to the Fresno County AB 109 operational plan serve the needs of the county. The Community Corrections Partnership of Fresno County is committed to philosophical and operational programs necessary to reduce the crime and recidivism while promoting a reduction in criminal victimization and increased public safety.

The Public Safety Realignment Act

AB 109

Implementation Plan 2014 – 2nd Update

County of Fresno



Executive Committee of the Community Corrections Partnership

Rick Chavez, Chief Probation Officer, (Chair) County of Fresno

Sheran Morton, [Court Executive Officer](#), Fresno County Superior Court

Sheriff Margaret Mims, County of Fresno

Elizabeth Egan, District Attorney, County of Fresno

Elizabeth Diaz, Public Defender, County of Fresno

Jerry Dyer, Chief of Police, City of Fresno

Dawan Utecht, Director, Behavioral Health, County of Fresno



AB 109
The Public Safety Realignment Act
Second Update to the 2011 Implementation Plan
County of Fresno
October 2013

Background

In the original legislation under AB 109 in 2011, Section 1230.1 of the California Penal Code was amended to read "Each county local Community Corrections Partnership established pursuant to subdivision (b) of Section 1230 shall recommend a local plan to the County Board of Supervisors for the implementation of the 2011 public safety realignment. (b) The plan shall be voted on by an executive committee of each county's Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, a Chief of Police, the Sheriff, the District Attorney, the Public Defender, Presiding Judge or his designee, and one department representative listed in either subparagraph (G) (H) or (J) of paragraph (2) of subdivision (b) of Section 1230 as designated by the County Board of Supervisors for related to the development and presentation of the plan. (c) The plan shall be deemed accepted by the County Board of Supervisors unless the Board rejects the plan by four – fifths of the Board, in which case the plan goes back to the Community Corrections Partnership for further consideration. (d) Consistent with local needs and resources the plan may include recommendations to maximum the effective investment of criminal justice resources in evidenced-based correctional sanctions and program including, but not limited to day reporting centers, drug courts, residential multiservice centers, mental health treatment programs, electronic and GPS Monitoring Programs, victim restitutions programs, counseling Programs, community service programs, educational programs and work training programs."

On August 19, 2011, the Fresno County Community Corrections Partnership (CCP) Executive Committee approved the Public Safety Realignment Act, Assembly Bill (AB) 109 Implementation Plan for 2011. On September 13, 2011 the CCP moved the Implementation Plan and associated Budget and Salary Resolutions to the Fresno County Board of Supervisors for approval of the plan pursuant to Assembly Bill (AB) 117. On that date, the Implementation Plan and the associated budget and resolutions were approved. The Plan has been operational since that time.

Again on March 15, 2013, the Community Corrections Partnership approved an update to its existing plan and April 23, 2013, the Plan Update and associated Budget and Salary Resolutions were moved to the Fresno County Board of Supervisors which were approved. In a budget workshop on October 1, 2013 the CCP accepted proposals for modifications to the Plan and on October 15, 2013, the CCP approved funding for the proposals consistent with the original intent of the legislation and the Fresno County Plan.

The plan continues to undergo modifications to increase and maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs for public safety. In keeping with the legislation as to reporting changes in county CCP operational plans and services, this second update to the original plan delineates changes and modifications to the original 2011 plan for the County of Fresno as approved by the CCP on October 15, 2013.

Changes to 2011 Original Implementation Plan

Programs that were approved and funded in the original Implementation Plan of 2011 are ongoing. Due to the additions and changes that have occurred in the operation of AB 109 programming, a second update to the plan is required for the Community Corrections Partnership (CCP) as well as the attendant budget and salary resolutions that will be reviewed by the Fresno County Board of Supervisors following CCP approval.

Based on a determination of needs as ascertained through the operation of the AB 109 programs locally, and on the presentations made to the Community Corrections Partnership, there are several noteworthy additions and modifications to the 2011 approved plan.

Fresno County Probation Department

Data Collection and Evaluation Positions

After 18 months of Realignment in Criminal Justice in California, the need to collect local data at the County level that is consistent, timely and useful data across multiple agencies, systems and contractors has become critical. With the advent of data based decision making and requirements at the state and local level, processes have changed significantly in the area of data and information collection. In addition, the introduction of proposed expansion of research efforts on multi-levels including the PEW-supported Results First Initiative, the Public Policy Institute of California (PPIC) and the Urban Institute, require new methods of data management. It has become apparent that there is a gap in developing high quality data sets for the County and its multiple agencies requiring the data for use in a number of efforts. While the County has contracted for research and data analysis with an outside agency, the need for ongoing institutional management of many levels of data and coordination of data efforts between the agencies is a critical need. Two data positions were needed to meet the growing and continuous needs of public safety realignment: a data manager and a data collector. Two Fresno County approved corresponding positions have been identified; an Information Technology Analyst and a Program Technician.

Data continues to be needed from the following agencies: Adult Probation, APS data base; District Attorney's Office, STAR data processing system; Superior Court, V2 system; County Jail, Offender Track; County Behavioral Health and Private Provider case files. The end product of these systems coordinating with each other would be

excel data sheets that allow merging based on unique identifiers for the use of all data reporting requests and agency needs.

The data manager will be responsible for collaborating with research partners and justice agencies to identify and develop data set requirements, contents and schedules. The data manager would work with both County and contract provider partners to obtain requested data. These county partners include Probation, Sheriff's Office (Jail IT), and the DA's Office, Behavioral Health, the Superior Court and others. Contract providers would include any agency or entity that provides services to the realignment effort. Other critical data manager duties would include: locating missing data, reconciling conflicting data and merging data sets. This person would also work directly with the CCP Research and Evaluation Subcommittee.

Qualifications should include knowledge of realignment and criminal justice and knowledge and extensive experience in diverse data sets with computer, software and statistical skills. The Data Collector position will provide data entry support to overall realignment data efforts. In addition funding was increased for IT consultant services as needed.

Fresno County Sheriff's Office

Jail Records Positions

With the implementation of AB 109 locally, there was a significant increase in long-term commitments and with them, an influx of legal and judicial documents. The Jail is now the custodian of records for all AB 109 commitments. Processing the commitment packets that are forwarded by the court requires consistency and specialized training. Staff are required to calculate and enter a variety of sentencing adjustments pursuant to Penal Code Sections 4019 and 4019.2. Jail Records is also required to compile PC 969b prior conviction reports for the courts. In order to do so, staff must perform a substantial amount of specialized research on each commitment packet file. All of the additional AB109 paperwork and tasks related to processing additional paperwork significantly overtaxed limited resources

The Community Corrections Partnership approved funding for 4 Program Technician positions. The positions are subject to Fresno County Personnel's review of the classifications to be used to address jail records needs that are based on increased workload from AB 109 offenders. The appropriation from the CCP was \$164,000 for the remaining fiscal year and; \$328,000 for a full fiscal years funding.

Pending Requests for Proposals (RFPs)

At the Community Corrections Partnership meeting on October 15, 2013 the CCP approved funding for two additional contracts for offender services in keeping with the intent of the AB 109 legislation that would create, expand and implement community and agency resources for the offending populations.

Domestic Violence Services

The first allocation was for in custody, out of custody and pretrial counseling services for identified offenders. The purpose of a contract would be to provide holistic counseling services designed to reduce targeting individual behavior of offenders and services to family members that would reduce rec increase offenders' chances of success in the community as well as improve family functionality. The contractee would be expected to provide services at the jail and through case managed supervision, at various locations in the county for both PRCS offenders and AB 109 offenders released from the jail. The program would be developed around the identified and assessed needs of offenders and with the direction of a probation officer or case manager in the jail. The Community Corrections Partnership has allocated approximately \$400,000 for this RFP.

Employment Assistance

After stable housing, one of the most important components of successful community corrections is employment which was originally described in the AB 109 Implementation Plan of 2011. Research supports that finding employment is a critical step for offenders to reduce recidivism and that employment training is a critical element of rehabilitation.

The purpose of the contract would be to provide employability services for offenders that have little to no work experience, have difficulty keeping a job, assist with workplace technology, employability and job placement services. Ancillary services as to coaching, counseling services including substance abuse education and social work services that focus on pro-social development to increase job retention would also be part of the contract. The Community Corrections Partnership has allocated approximately \$400,000 for this RFP.

Discussion of Program Operations since 2011 Data Collection

The firm of Owen Research and Evaluation (ORE) was hired by the CCP through contractual agreement to provide the CCP evaluative services as required and approved in the AB 109 Implementation Plan for Fresno County. The overall focus of activity has been to create an objective and evidence based evaluation and quality assurance plan for the county. In addition, the introduction of proposed expansion of research efforts on multi-levels including the PEW –supported Results First Initiative, the Public Policy Institute of California (PPIC) and the Urban Institute have required new methods of data management. The First Year Interim Report on AB 109 was released to the CCP in October of 2013 and is available on the Fresno County Probation website.

| Status of Implementation Plan Programs: November, 2013

A review of the 2011 Implementation Plan for Fresno County at the present time reveals that programs slated for implementation have been realized and the overall tenure and direction of the CCP has been accomplished. Under the guise of both accountability and evidence based practices and principles consistent with public safety, programs identified for initial implementations have been enacted.

Since inception, the direction and goal of the Fresno County Community Corrections Partnership as established under AB 109, has been the successful implementation of the legislation with the consideration of the unique local issues that may impact offender achievements and public safety. A balanced approach has been struck that affords offender accountability with the development of community corrections fitting the needs and identified correctional issues of this county.

The new modifications and additions to the Fresno County AB 109 operational plan serve the needs of the county. The Community Corrections Partnership of Fresno County is committed to philosophical and operational programs necessary to reduce the crime and recidivism while promoting a reduction in criminal victimization and increased public safety.

Attachment "A"

The Public Safety Realignment Act

AB 109

Implementation Plan 2014 - 3rd Update

County of Fresno



Executive Committee of the Community Corrections Partnership

Rick Chavez, Chief Probation Officer, (Chair) County of Fresno

Sheran Morton, Fresno County Superior Court

Sheriff Margaret Mims, County of Fresno

Elizabeth Egan, District Attorney, County of Fresno

Elizabeth Diaz, Public Defender, County of Fresno

Jerry Dyer, Chief of Police, City of Fresno

Dawan Utecht, Director, Behavioral Health, County of Fresno



AB 109
The Public Safety Realignment Act
Third Update to the 2011 Implementation Plan
County of Fresno
November 2014

Background

In the original legislation under AB 109 in 2011, Section 1230.1 of the California Penal Code was amended to read "Each county local Community Corrections Partnership established pursuant to subdivision (b) of Section 1230 shall recommend a local plan to the County Board of Supervisors for the implementation of the 2011 public safety realignment. The plan shall be voted on by an executive committee of each county's Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, a Chief of Police, the Sheriff, the District Attorney, the Public Defender, Presiding Judge or their designee, and one department representative listed in either subparagraph (G) (H) or (J) of paragraph (2) of subdivision (b) of Section 1230 as designated by the County Board of Supervisors for development and presentation of the plan. The plan shall be deemed accepted by the County Board of Supervisors unless the Board rejects the plan by four – fifths of the Board, in which case the plan goes back to the Community Corrections Partnership for further consideration. Consistent with local needs and resources the plan may include recommendations to maximize the effective investment of criminal justice resources in evidenced-based correctional sanctions and programs including, but not limited to: Day Reporting Centers, drug courts, residential multiservice centers, mental health treatment programs, electronic and Global Positioning System (GPS) monitoring programs, victim restitution programs, counseling programs, community service programs, educational programs and work training programs.

On August 19, 2011, the Fresno County Community Corrections Partnership (CCP) Executive Committee approved the Public Safety Realignment Act, Assembly Bill (AB) 109 Implementation Plan for 2011. On September 13, 2011 the CCP moved the Implementation Plan and associated Budget and Salary Resolutions to the Fresno County Board of Supervisors for approval of the plan pursuant to Assembly Bill (AB) 117. On that date, the Implementation Plan and the associated budget and resolutions were approved. The Plan has been operational since that time.

Modifications to 2011 Plan

Due to the need for modifications of the original plan, in March, 2013 the first amended plan was approved by the CCP and the updated plan and associated budget and salary resolutions moved to the Board of Supervisors and were approved in April 2013. In October 2013 the second amended plan was approved by the CCP and moved to the Board of Supervisors with the associated budget and salary resolutions approved in January 2014.

The plan continues to undergo modifications to increase and maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs for public safety. In keeping with the legislation as to reporting changes in county CCP operational plans and services, this third update to the original plan delineates changes and modifications to the original 2011 plan for the County of Fresno with funding allocations by the CCP on October 1, 2014.

Program Changes to 2011 Original Implementation Plan

Programs that were approved and funded in the original Implementation Plan of 2011 are ongoing and or expanded. Due to the additions and changes that have occurred in the operation of AB 109 programming, a third update to the plan is required for the Community Corrections Partnership (CCP) as well as the attendant budget and salary resolutions that will be reviewed by the Fresno County Board of Supervisors following CCP approval.

Based on a determination of needs as ascertained through the operation of the AB 109 programs locally, and on the presentations made to the Community Corrections Partnership, there are several noteworthy additions and modifications to the 2011 approved plan.

Fresno County Sheriff's Office

IT Support Position

Due to increasing workload for various research activities associated with the operation of the AB 109 program, the Sheriff's Office requested an IT support position which was approved to provide custom application development to integrate jail program services data and customize report programming. The Community Corrections Partnership has allocated \$98,011 for this position.

Pending Additional Actions/Requests for Proposals (RFPs)

The Community Corrections Partnership approved funding to move forward with Requests for Proposals for additional contracts for offender services in keeping with the intent of the AB 109 legislation. These allocations create, expand and implement community and agency resources for the identified populations.

Domestic Violence Services

The purpose of the contract would be to provide both batterers intervention treatment and holistic counseling services for offenders and family members that would reduce recidivism and increase offenders' chances of success in the community as well as improve family functionality. The services could include parenting and anger management classes as well as individual counseling. The contractee would be

expected to provide services through case managed supervision, at various locations in the county for both Post Release Community Supervision (PRCS) and AB 109 offenders released from the jail. The program would be developed around the identified and assessed needs of offenders and with the direction of either a probation officer or case manager in the jail. The Community Corrections Partnership has allocated approximately \$203,725 for this RFP. Funding for these services was also approved as part of the CCP plan – 2nd update. However, implementation required further refinement of the services, which has been identified and will be included in the proposal.

Adult Compliance Team (ACT)

Two additional law enforcement officers were funded to be added to the team to include law enforcement agencies from county locations not presently participating on the Adult Compliance Team. The cost approved for the addition of the two law enforcement officers is \$283,000 per year.

In addition, funding was expanded to provide additional training for officer safety, team tactics, and training on current criminal behavioral trends. Funding was increased for training by \$15,000 per year.

Re-entry Services

The Community Corrections Partnership allocated funding for the development of behavioral modification programs and behavioral cognitive therapies to address criminal thinking and de-institutionalizing habits and mindsets of offenders to be delivered in both case managed services in the community and at the jail for realigned populations. This program will provide an array of workforce development services geared to increase skills acquisition and improve the chances of successful employment outcomes. In addition, the program will target employers that have been locally determined as high-growth and high-demand in order to create opportunities for self-sufficiency and career advancement for the "hardest to employ" population. The CCP allocated \$276,944 for an RFP for services. Funding for employment services was also approved as part of the CCP plan – 2nd update. However, implementation required further refinement of the services, which has been identified and will be included in the proposal.

Status of Implementation Plan Programs: November 2014

A review of the 2011 Implementation Plan for Fresno County at the present time reveals that programs slated for implementation have been or are being implemented and the overall tenure and direction of the CCP has been accomplished. Under the guise of both accountability and evidence-based practices and principles consistent with public safety, programs identified for initial implementations have been enacted.

Since inception, the direction and goal of the Fresno County Community Corrections Partnership as established under AB 109, has been the successful implementation of

the legislation with the consideration of the unique local issues that may impact offender achievements and public safety. A balanced approach has been struck that affords offender accountability with the development of community corrections fitting the needs and identified correctional issues of this county.

The new modifications and additions to the Fresno County AB 109 operational plan serve the needs of the county. The Community Corrections Partnership of Fresno County is committed to philosophical and operational programs necessary to reduce the crime and recidivism while promoting a reduction in criminal victimization and increased public safety.

**AB 109
The Criminal Justice Realignment Act
Adult Compliance Team (ACT)
February 2012**

OPERATIONAL GUIDELINES AND PROCEDURES

**Fresno County Probation Department
Fresno County Sheriff's Department
Fresno County District Attorney's Office
Fresno Police Department
Clovis Police Department
Selma Police Department**

I. PURPOSE

This document establishes the purpose of the Adult Compliance Team (ACT) as a joint and cooperative effort. Additionally, it formalizes relationships between participating agencies for policy and planning in order to create a cooperative unit capable of addressing the public safety concerns and issues facing local law enforcement in Fresno County regarding probation, post release community supervision (PRCS), and mandatory supervised release that may occur due to the passage of the Criminal Justice Realignment Act (AB 109) effective October 1, 2011.

II. MISSION

The mission of ACT is to provide an additional layer of offender supervision to ensure offender accountability, surveillance, and supervision through mobile, intensive and evidence based practices leading to enhanced public safety and offender compliance.

III. GOALS

- A. To reduce the occurrence of new criminal acts by targeting offenders on probation, post release community supervision, and mandatory supervised release with intensive surveillance by peace officers dedicated to enforcement of conditions of release.
- B. To identify supervised offenders who are not meeting their conditions of release in order to ensure compliance.
- C. To mitigate the need for custodial sanctions through appropriate early interventions.
- D. To document trends in the realignment population and respond efficiently to emerging trends that adversely affect public safety.
- E. To gather, collect, and provide information and direction regarding the post release community supervision (PRCS) and realignment populations for all law enforcement agencies in the County of Fresno and act as the point of contact for dissemination of offender information to law enforcement.
- F. To respond rapidly to emergency situations with knowledge and information about the offenders.
- G. To provide other public safety responses including searches as authorized by the terms of release and warrant services, as needed.

IV. GENERAL OPERATIONAL STRATEGIES

Intensive supervision based on offender assessment, enjoined with evidence based practices, forms the cornerstone of the Fresno County AB 109 supervision model. This intensive approach is seen in the formation of ACT; an interagency public safety alliance with local law enforcement agencies and county justice partners that provides an additional level of offender

accountability and public safety. The "strike team" concept is used to describe peace officers under ACT, dedicated to particular enforcement and public safety purposes, with an immediate capacity to take action with offenders under probation supervision, post release community supervision (PCRS), and mandatory supervised release by the Fresno County Probation Department.

To this end, the participating agencies developed these operational guidelines and procedures concerning the formation of the Adult Compliance Team. The participating agencies agree jointly and separately to abide by these terms and provisions set forth throughout the formation of the joint operation.

V. ORGANIZATIONAL STRUCTURE

The Adult Compliance Team will be co-located at the Fresno County Probation AB-109 Unit. The team will be under the administrative direction of the Probation Division Director who maintains responsibility for the Adult Probation Field operations.

The team will consist of sworn officers from the following agencies: two (2) deputy probation officers from the Fresno County Probation Department; one (1) police officer from the Fresno Police Department; one (1) police officer from the Clovis Police Department; one (1) police officer from the Selma Police Department; one (1) senior district attorney investigator from the Fresno County District Attorney's Office; and one (1) sergeant from the Fresno County Sheriff's Department. Dependent upon future funding, the size of ACT may fluctuate according to the number of officers and agencies.

Under the policy and planning direction of the Community Corrections Partnership (CCP), ACT will utilize an Advisory Sub-Committee of CCP.

A. Policy and Direction

The CCP Executive Committee will establish policy and set direction for ACT consistent with the Mission and Goals stated in this document.

B. ACT Advisory Sub-Committee of the CCP

Each law enforcement agency that assigns personnel to ACT may designate a member to the ACT Advisory Sub-Committee of the CCP. All law enforcement agencies operating within the county with an interest in ACT are welcome to attend the meetings of the ACT Advisory Sub-Committee. Appointments to and removal from the ACT Advisory Sub-Committee and appointment of a Sub-Committee Chairperson will be made by the CCP Executive Committee.

C. Operations Commander

The assigned Fresno County Sheriff's Department Sergeant will be the day-to-day operations commander and responsible for overall coordination of tactical field operations.

The Operations Commander has overall responsibility for the operation of ACT. The Operations Commander is accountable to the CCP Executive Committee for implementing direction set by them. The Operations Commander will liaison with individual members of the ACT Advisory Sub-Committee, and will attend meetings of the CCP as required.

D. Probation Department

All probation conditions and release compliance remains the responsibility of the AB 109 probation officer assigned to a specific offender. These conditions are predetermined before release from custody to probation, post release community supervision or mandatory supervised release. The offenders will be under the supervision of their assigned probation officer or ACT probation officer.

VI. OPERATIONS

A. Supervision and Field Responsibility

The use of surveillance, supervision, and field contacts will be established in conjunction with Fresno County Probation Department policies and as established by the CCP Executive Committee, ACT Advisory Sub-Committee, and policies and procedures of general law enforcement accepted practices as established by statute and case law.

B. Records and Reports

All reports created by ACT related to contacts with those offenders under probation supervision, post release community supervision, and mandatory supervised release will be entered into the Adult Probation System (APS). All agencies participating on the ACT will have full access to Sharenet and the information in APS. Information sharing with other law enforcement agencies regarding offenders under probation supervision, post release community supervision, and mandatory supervised release allowing for appropriate law enforcement response is a priority for ACT.

Any additional crime, arrest, or incident report will be documented by the primary investigative officer through the use of their own departmental report writing system.

VII. ADMINISTRATION

A. Financial Administration

Financial administration of ACT funds allocated by the CCP Executive Committee will be the responsibility of the Fresno County Probation Department Business Office through the duration of the program. In addition, the allocation and management of funds are guided by Fresno County Fiscal Policy and under the review quarterly of the CCP Finance and Audit Sub-Committee for presentation to the CCP.

B. Vehicles

Vehicles will be provided for probation staff and for participating law enforcement officers as specified in the final approved budget of the CCP and Fresno County, for use in executing the mission of ACT.

C. Communications

Each participating law enforcement agency will provide communications equipment for its own personnel. Each agency is responsible for its interagency communication operability. The policies and procedures of each agency will govern communication by its own personnel. The Fresno County Sheriff's Dispatch will be the primary contact for operations of ACT

D. Firearms

Each participating law enforcement agency will provide all necessary firearms for its own personnel. The policies and procedures of each agency will govern the use of firearms by its own personnel.

E. Equipment and Property

Any property, equipment or other items acquired with funds allocated by the CCP Executive Committee shall be the property of ACT. Upon termination of participation in ACT, each agency shall return all property of ACT, which shall be distributed as determined by the CCP Executive Committee.

F. Training

ACT assigned officers will complete training as required by their respective agencies and as approved by the Operations Commander and each law enforcement agency. Training will include training in Evidence Based Practices defined as supervision policies, procedures, programs, and practices demonstrated by scientific research to reduce recidivism among individuals under probation, parole, or post release community supervision.

G. Personnel Management

The selection of ACT members will be made by each participating agency. If any ACT policies and procedures conflict with any of the participating agencies' policies and procedures, notice of said conflict shall be immediately given to a supervisor. The supervisor will take whatever action necessary to reconcile the conflict.

Each participating agency retains full responsibility for the professional and personal conduct of its own personnel assigned to ACT. Each participating agency will follow their agency directives/MOU for working modified schedules.

VIII. MULTI-AGENCY ADMINISTRATIVE CONCERNS

All ACT personnel will conform to their own agencies' policies and procedures as well as policies and procedures that may be required by participation in ACT.

There are a number of administrative issues or situations pertaining to individual team members which will, or may, arise. Those include, but are not limited to:

- a. Citizen Complaints
- b. Employee Evaluations
- c. On-Duty Motor Vehicle Accidents
- d. Injuries Sustained on Duty
- e. Officer-Involved Shooting
- f. Discharge of Firearm
- g. Vehicle Pursuits
- h. Use of Force

Each participating team member's agency has in place an administrative process for addressing the situations listed above. Should these situations occur, ACT will immediately notify the involved officer's agency. It will remain the responsibility of the involved officer's agency to address those situations pursuant to their own administrative process. All agencies involved in a critical incident will have the opportunity to observe other agency interviews with their own employees.

IX. AMENDMENT

Any member of the ACT Advisory Sub-Committee may propose an amendment to these Operational Guidelines and Procedures by submitting it at any regular meeting of the ACT Advisory Sub-Committee. The proposed amendment would be submitted to the Executive Committee of the Community Corrections Partnership for their approval.

X. TERMINATION OF PARTICIPATION

An agency shall terminate participation in the following manner: delivery of written notice to COUNTY, to the Chairperson of the CCP Executive Committee and to all other participating agencies, with termination to be effective 60 days after delivery to COUNTY.