



City of Kingsburg

1401 Draper Street, Kingsburg, CA 93631-1908
(559)897-5821 (559)897-5568

Bruce Blayney
Mayor

Michelle Roman
Mayor Pro Tem

COUNCIL MEMBERS
Ben Creighton
Staci Smith
Sherman Dix

Alexander J. Henderson
City Manager

WEDNESDAY
October 19, 2016

6:00 P. M.

KINGSBURG CITY COUNCIL CHAMBER
1401 DRAPER STREET

AGENDA

KINGSBURG CITY COUNCIL REGULAR MEETING

Invocation to be given by Pastor Grant Thiessen of New Life Ministries, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

- I. **Call to Order and Roll Call -**
- II. **Public Comments** – This is the time for any citizen to come forward and address the City Council on any issue within its jurisdiction. A maximum of five minutes is allowed for each speaker.
- III. **Approve Agenda** – Action by the Council to approve the agenda or to make modifications. Note: The type of items that can be added to the agenda is constrained by State law.
- IV. a. **Consent Calendar** – Items considered routine in nature are to be placed on the Consent Calendar. They will be considered as one item and voted upon in one vote unless individual consideration is requested. Each vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed, except where the item specifically notes a prior recorded opposition or abstention, in which case the present affirmative vote on the Consent Calendar is considered and recorded as reaffirming that prior opposition or abstention. Approval of Consent Calendar items includes recitals reading ordinance(s) by title(s) only and adoption of recommended action(s) contained in staff reports.
 1. **Approval of City Council Minutes** – Approve the minutes from the October 5, 2016 City Council Meeting as prepared by City Clerk Abigail Palsgaard.
 2. **Check Register**– Ratify/approve payment of bills listed on the check register for the period September 1, 2016 through October 12, 2016 as prepared by Accounts Payable Clerk Grace Reyna.

3. **Treasurer's Report**– Approve the Treasurer's Report as of August 30, 2016 as prepared by Finance Director Maggie Moreno
4. **Sierra Street Reconstruction, 6th Avenue Drive Rehabilitation, Sierra Street Transit Stop, 10th Avenue Crosswalk, and Sierra Street Crosswalk CWA Time Extension Request** – Approve the CWA Time Extension Request. Staff Report prepared by City Engineer Dave Peters.

b. **Pulled Consent Calendar Items:**

V. REGULAR CALENDAR

1. **Crime Statistics report for the Month of September 2016** – Prepared by Kingsburg Police Department Records Supervisor Corina Padilla and presented by Police Chief Neil Dadian.

Possible Action(s):

- a. Presentation by Police Chief Neil Dadian.
- b. Council Discussion
- c. No Action Necessary

2. **Public Safety Fee in the form a Community Facilities District Presentation-** Presentation by Alex Henderson

Possible Action(s):

- a. Presentation by City Manager Alex Henderson
- b. Council Discussion
- c. Informational- No Action Necessary

VI. Council Reports and Staff Communications

- a. Community Services Commission –
- b. Public Safety Committee –
- c. Chamber of Commerce –
- d. Economic Development –
- e. Finance Committee –
- f. Planning Commission –
- g. City Manager's Report –

VII. Other Business as May Properly Come Before the City Council

VIII. Adjourn Regular Kingsburg City Council Meeting

Any writings or documents provided to a majority of the Kingsburg City Council regarding any item on the agenda will be made available for public inspection in the City Clerks office located at 1401 Draper Street during normal business hours.

**KINGSBURG CITY COUNCIL
OCTOBER 5, 2016
REGULAR MEETING**

Invocation was given by Pastor Tim Boynton of the Evangelical Covenant Church, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

Call to Order and Roll Call – At 6:01pm Mayor Bruce Blayney called the regular meeting of the Kingsburg City Council to order.

Council Members present: Ben Creighton, Staci Smith, Sherman Dix, Michelle Roman, and Mayor Bruce Blayney

Staff present: City Manager Alexander Henderson, City Attorney Michael Noland, City Clerk Abigail Palsgaard, and Police Chief Neil Dadian.

Public Comments:

Conni Delinger, Kingsburg Resident, stated that she had been asked by business people if the City would consider doing a 2-hour parking limit in general on Draper Street. Also eliminate the 20-minute parking at the library and post office and provide as many handicap spaces as possible to promote shopping down town.

Brad Deaver, Kingsburg Resident, said that he is in favor of parking trailers in the front driveway.

Approve Agenda – A motion was made by Council Member Roman, seconded by Council Member Creighton, to approve the Agenda, as published. The motion carried by unanimous voice vote.

Consent Calendar – Mayor Blayney asked that Item No. 1, Minutes from Sept. 21, be pulled for correction. A motion was made by Council Member Creighton, seconded by Council Member Smith, to approve the items appearing on the Consent Calendar with the exception of Item No. 1. The motion carried by unanimous voice vote.

1. **Pulled**
2. **Police Vehicle Surplus Resolution** – Adopt Resolution No. 2016-051 approving the surplus of a vehicle that is no longer in use and to dispose of it as deemed appropriate. Resolution prepared by City Clerk Abigail Palsgaard.
3. **Award Laurel Street Improvements**- Staff Report prepared by Dave Peters. Award the Laurel Street Improvements project to Bush Engineering, Inc. for the base bid only in the amount of \$112,396.00.
4. **Accept Tract 5609 Improvements**- Staff Report prepared by Dave Peters. Accept the infrastructure improvements to Tract 5609 and authorize the City Engineer to file the Notice of Completion.

b. Pulled Consent Calendar Items: Item 1. Approval of City Council Minutes

Mayor Blayney pointed out that under the Citizen's Comment section of the September 21 minutes, Brad "Deaver" is referred to as Brad "Weaver" and this should be corrected. A motion was made by Council Member Roman, seconded by Council Member Dix, to approve the City Council Minutes from the September 21, 2016 City Council Meeting as prepared by City Clerk Abigail Palsgaard with the correction as noted. The motion carried by unanimous voice vote.

REGULAR CALENDAR

SKF County Sanitation District Collection System Master Plan Update

SKF Director Ben Munoz introduced Jon Wells of West Yost Associates who presented an overview of the Draft 2016 Collection System Master Plan Update.

Mr. Wells reviewed the Master Plan process, significant findings, and explained that we are looking in to the future for infrastructure. There was discussion of existing and future design flow and the necessity of collaboration and transparency. Mr. Wells answered questions concerning distribution of costs and discussed infrastructure with each city's map. City Manager Alex Henderson said that we can talk about where growth occurs and the cost will be covered by the developer.

Mr. Wells stated that the Plan is in the process of finalizing and will be posted online and we can print it out. It was noted that there will be no need for expansion of capacity till 2035.

Fresno County Adult Compliance Team Program

Police Chief Neil Dadian reviewed the Fresno County Adult Compliance Team Program(ACT). This is AB109 State money for a task force to supervise inmates no longer in custody. Our AB109 population is relatively small and he wants to keep it that way. A local officer would be fully funded and it is an opportunity for career development. The ACT Officer would gain general knowledge of people traveling through Kingsburg even though they don't live here. He said that he is not concerned about funding for the position going away.

It was noted during brief Council discussion that the ACT Officer would still be under the City's liability policy as well as insurance.

A motion was made by Council Member Roman, seconded by Council Member Creighton to approve entering into a Fresno County Adult Compliance Team Agreement for a local ACT Officer. The motion carried by unanimous voice vote.

Council Reports and Staff Communications

Community Services Commission

Council Member Roman reported that they met last Monday and discussed the Skate Park. They had a booth at the Harvest Moon Festival and had a sample of a brick that you can purchase. They collected \$44 in donations and talked to a lot of people. At the dog park the drinking fountain and benches are installed. There are issues with goat heads. She mentioned the 9/29 Webinar with American Ramp Company when they saw the first two designs. One was concrete, the other one was skate light (steel designs). She said that it is exciting to see what it can look like. We received a list of grants.

Public Safety Committee

City Manager Alex Henderson said that questions came in about property crime increases. He said that since Prop 47 passed in California, type 1 crimes in all the cities going up while across the rest of the USA they are going down.

Chamber of Commerce

Council Member Smith reported that the new Director had to resign. A successful candidate forum was held. Next Tuesday the mixer will be at Trinkets and Treasures. Three open seats will come up for the Board in October.

Economic Development – Council Member Dix reported that they met on 27th. They talked about a tourism district specifically for agriculture, wine tasting, and Sun Maid products, to take advantage of tour busses coming to town. Mc Donald's completed renovations and the Swedish Mill is moving ahead with their plans. Looking into Historic Designation; could be almost all of downtown.

Mayor Blayney presented the Economic Development Award that the City received. There were 500 entries. 50 won including us. To be recognized internationally is a great way to let people know about Kingsburg.

Finance Committee

Mayor Blayney said that they have not met. The Finance Director is working hard with auditors. Next meeting not set in stone. At the next City Council meeting there will be an announcement about something the Finance Committee and Public Safety Committee has spoken about; a way to raise money for public safety.

Planning Commission – No report.

City Manager's Report – None

Other Business as May Properly Come Before the City Council

Mayor Blayney, Council representative for COG, reported that they met last week primarily to discuss transportation issues. Transportation to Fresno State for students who would not otherwise have a way to get there is one of the things being looked into through the rural transit system

Council Member Roman wanted to thank the community and Council for supporting the Depot Grand Opening event. She said that they had thousands come through. Council Member Dix said that it is nice to see privately donated funds.

It was noted that Marion Villas won a national award which appeared in the Business Journal.

Council Member Dix stated that the Council had received lots of good input on RV parking. Mayor Blayney said that we will be looking at the parking issue in its entirety.

Adjourn – At 7:18pm Mayor Blayney adjourned the regular meeting of the Kingsburg City Council

Submitted by:



Abigail Palsgaard, City Clerk.

Accounts Payable

Checks by Date - Summary by Check Date

User: gracer
Printed: 10/12/2016 9:32 AM



10/19/2016
IV a. 2

City of Kingsburg
1401 Draper Street
Kingsburg, CA 93631-1908
(559)897-5821

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	3470	Internal Revenue Service	09/02/2016	34,113.75
ACH	3471	Employment Development Department	09/02/2016	5,340.99
ACH	3472	Public Employees Retirement System	09/02/2016	21,665.51
ACH	3526	Public Employees Retirement System 457 I	09/02/2016	310.00
70942	3475	Great West Annuity	09/02/2016	1,540.00
70943	3231	ICMA RETIREMENT CORPORATION	09/02/2016	400.00
70944	3476	State Disbursement Unit	09/02/2016	92.76
Total for 9/2/2016:				63,463.01
70945	3005	AFLAC	09/15/2016	649.06
70946	3006	AIRGAS NCN	09/15/2016	429.77
70947	3013	AMERICAN AMBULANCE	09/15/2016	350.00
70948	3610	AMERICAN RAMP COMPANY	09/15/2016	1,250.00
70949	3020	ANGELICA TEXTILES SERVICES COR	09/15/2016	939.02
70950	3029	AT&T CALNET 2	09/15/2016	405.13
70951	3030	AT&T MOBILITY	09/15/2016	163.27
70952	3446	AOS AUTOMATED OFFICE SYSTEMS	09/15/2016	286.22
70953	3606	BELMONT NURSERY	09/15/2016	32.88
70954	3042	BEST UNIFORMS	09/15/2016	1,201.15
70955	3054	BSK ASSOCIATES	09/15/2016	420.00
70956	3056	CAL STATE TERMITE AND PEST	09/15/2016	460.00
70957	3059	CALIFORNIA FORENSIC INSTITUTE	09/15/2016	400.00
70958	3068	BARBARA CARPENTER	09/15/2016	1,170.00
70959	3073	CDW GOVERNMENT, INC.	09/15/2016	163.26
70960	3077	CENTRAL VALLEY OVERHEAD DOOR	09/15/2016	2,300.00
70961	3079	CENTRAL VALLEY SWEEPING, INC.	09/15/2016	9,996.64
70962	3607	CIVIPLUS	09/15/2016	5,506.48
70963	3609	COLCAL CALIFORNIA INC	09/15/2016	981.00
70964	3115	COMCAST-PD	09/15/2016	141.08
70965	3453	CHASE EAST	09/15/2016	35.00
70966	3540	FAILSAFE TESTING	09/15/2016	486.40
70967	3166	FALCON TIRE & TOWING	09/15/2016	15.00
70968	3172	FIDELITY SECURITY LIFE	09/15/2016	55.35
70969	3178	FORENSIC NURSE SPECIALISTS, IN	09/15/2016	900.00
70970	3185	FRESNO COUNCIL OF GOVERNMENT:	09/15/2016	492.00
70971	3187	FRESNO COUNTY DEPT OF COMM. HI	09/15/2016	1,515.75
70972	3188	FRESNO COUNTY SHERIFF	09/15/2016	16,179.12
70973	3190	FRESNO COUNTY TREASURER	09/15/2016	826.23
70974	3203	G & K SERVICES	09/15/2016	1,015.76
70975	3206	GLACIER REFRIGERATION AND AIR	09/15/2016	493.28
70976	3561	GRAYBAR	09/15/2016	7,721.66
70977	3219	HEALTHWISE SERVICES	09/15/2016	175.00
70978	3221	ALEX HENDERSON	09/15/2016	67.00
70979	3226	HOOK-FAST SPECIALTIES, INC.	09/15/2016	13.76
70980	3534	JACK'S REFRGERATION, INC.	09/15/2016	6,617.42
70981	3244	JORGENSEN & CO.	09/15/2016	91.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
70982	3249	KAISER FOUNDATION HEALTH PLAN	09/15/2016	9,032.77
70983	3613	KAISER FOUNDATION HEALTH PLAN	09/15/2016	1,303.85
70984	3528	KINGSBURG FEED STATION	09/15/2016	43.28
70985	3259	KINGSBURG SUPERMARKET, INC.	09/15/2016	57.92
70986	3525	Kingsburg Police KPOA	09/15/2016	87.50
70987	3499	L.N. CURTIS & SONS, INC	09/15/2016	525.07
70988	UB*00018	LAURA LAIRD	09/15/2016	10.53
70989	3275	LIEBERT, CASSIDY, WHITMORE	09/15/2016	70.00
70990	3277	LINCOLN AQUATICS	09/15/2016	676.51
70991	3280	LOSS PROTECTION & INVESTIGATI	09/15/2016	35.00
70992	3578	MAC GENERAL ENGINEERING	09/15/2016	31,515.04
70993	3466	NAPA AUTO PARTS	09/15/2016	445.76
70994	3307	NELSON'S ACE HARDWARE	09/15/2016	662.39
70995	3312	O'REILLY AUTO PARTS	09/15/2016	244.90
70996	3611	HOLLY OWEN	09/15/2016	1,000.00
70997	3315	P G & E	09/15/2016	36,844.27
70998	3325	PILO'S FIRST AID & CPR	09/15/2016	70.00
70999	3333	PRICE, PAIGE & COMPANY	09/15/2016	9,120.00
71000	3334	PROFESSIONAL PRINT & MAIL, INC	09/15/2016	1,105.44
71001	3351	RISEHOOVER ROOFING	09/15/2016	300.00
71002	3608	ROOF DIAGNOSTICS/NRG HOME SOL.	09/15/2016	76.00
71003	3359	S&W HEALTHCARE CORP.	09/15/2016	253.06
71004	3363	SAVE MART SUPERMARKETS	09/15/2016	66.99
71005	3369	SILVAS OIL COMPANY, INC.	09/15/2016	5,769.78
71006	3374	SMART & FINAL	09/15/2016	503.07
71007	UB*00017	CHRIS & THERESA SMITH	09/15/2016	9.65
71008	3378	STAPLES ADVANTAGE	09/15/2016	1,962.91
71009	3612	TARGETSOLUTIONS LEARNING	09/15/2016	3,665.00
71010	3393	TCM INVESTMENTS, LP	09/15/2016	43.29
71011	3399	THE LIFEGUARD STORE	09/15/2016	214.80
71012	3409	U. S. BANK	09/15/2016	2,200.00
71013	3411	UNION PACIFIC RAILROAD COMPANY	09/15/2016	2,138.64
71014	3464	UNITY IT	09/15/2016	850.00
71015	3493	VILLAGE TIRE SALES	09/15/2016	25.00
71016	3423	VISION SERVICE PLAN	09/15/2016	617.72
71017	3425	WALES TECHNOLOGIES	09/15/2016	337.50
71018	3469	WECO SUPPLY CO., INC.	09/15/2016	27.90
71019	3433	EVA ZIMMERMAN	09/15/2016	1,128.60

Total for 9/15/2016:

176,984.83

ACH	3470	Internal Revenue Service	09/30/2016	66,358.24
ACH	3471	Employment Development Department	09/30/2016	9,827.30
ACH	3472	Public Employees Retirement System	09/30/2016	44,167.43
ACH	3526	Public Employees Retirement System 457 I	09/30/2016	620.00
71020	3006	AIRGAS NCN	09/30/2016	70.51
71021	3620	ALTEC PARTS	09/30/2016	2,114.05
71022	3013	AMERICAN AMBULANCE	09/30/2016	644.49
71023	3016	AMERITAS LIFE INSURANCE CORP.	09/30/2016	3,753.84
71025	3618	APEX VALLEY ROOFING	09/30/2016	300.00
71026	3027	AT & T	09/30/2016	60.00
71027	3494	AT & T	09/30/2016	38.42
71028	3029	AT&T CALNET 2	09/30/2016	467.39
71029	3030	AT&T MOBILITY	09/30/2016	646.44
71030	3446	AOS AUTOMATED OFFICE SYSTEMS	09/30/2016	39.77
71031	3624	BALLOU CONSTRUCTION	09/30/2016	3,200.00
71032	3035	BAUER COMPRESSORS, INC.	09/30/2016	173.22

Check No	Vendor No	Vendor Name	Check Date	Check Amount
71033	3038	BENETRAC	09/30/2016	425.00
71034	3043	BETTS TRUCK PART'S & SERVICE	09/30/2016	290.09
71035	3449	BLUE SHIELD OF CALIFORNIA	09/30/2016	22,338.44
71036	3623	BRAD'S QUALITY ROOFING	09/30/2016	300.00
71037	3529	BRANDON CONSTRUCTION	09/30/2016	115.00
71038	3054	BSK ASSOCIATES	09/30/2016	420.00
71039	3059	CALIFORNIA FORENSIC INSTITUTE	09/30/2016	400.00
71040	3616	TOLBERT CAMPBELL	09/30/2016	150.00
71041	3067	CARDMEMBER SERVICE	09/30/2016	4,659.81
71042	3073	CDW GOVERNMENT, INC.	09/30/2016	3,975.94
71043	3074	CENTRAL SANITARY SUPPLY	09/30/2016	284.98
71044	3551	CENTRAL VALLEY TOXICOLOGY	09/30/2016	151.00
71045	3081	CHEM QUIP	09/30/2016	46.51
71046	3111	COLLINS & SCHOETTLER	09/30/2016	4,297.50
71047	3113	COMCAST-CH	09/30/2016	141.08
71048	3114	COMCAST-F & A	09/30/2016	151.08
71049	3116	COMCAST-PW's	09/30/2016	131.08
71050	3117	COMCAST-SC	09/30/2016	120.58
71051	3626	CONSOLIDATED IRRIGATION DISTRICT	09/30/2016	149,023.32
71052	3134	CSJVRMA	09/30/2016	94,640.00
71053	3136	CUMMINS PACIFIC FRESNO BRANCH	09/30/2016	4,296.05
71054	UB*00019	E.G.M. HAIR STUDIO	09/30/2016	30.50
71055	3158	ENER POWER	09/30/2016	4,976.00
71056	3172	FIDELITY SECURITY LIFE	09/30/2016	2,781.89
71057	3175	FIVE CITIES EDA	09/30/2016	1,142.87
71058	3177	FM CONTROLS	09/30/2016	719.98
71059	3199	FMAAA	09/30/2016	125.46
71060	3183	FRANKMORE, JOSEPH	09/30/2016	200.00
71061	3589	C/O MRC GAME TIME	09/30/2016	2,352.53
71062	3627	ARMANDO GUTIERREZ	09/30/2016	270.00
71063	3216	HANFORD SENTINEL, INC.	09/30/2016	206.23
71064	3221	ALEX HENDERSON	09/30/2016	393.61
71065	3222	HENRY SCHEIN, INC.	09/30/2016	1,687.92
71066	3225	HOME DEPOT CREDIT SERVICES	09/30/2016	740.40
71067	3237	JC'S LAWN SERVICE	09/30/2016	4,003.00
71068	3248	KAHN, SOARES & CONWAY, LLP	09/30/2016	11,767.60
71069	3253	KINGSBURG CHAMBER OF COMMERCE	09/30/2016	2,500.00
71070	3254	KINGSBURG CHEVRON	09/30/2016	100.00
71071	3625	KINGSBURG MEDIA FOUNDATION	09/30/2016	4,490.00
71072	3267	KULOW BROS.	09/30/2016	928.84
71073	3628	LENNAR	09/30/2016	76.00
71074	3276	LIFE ASSIST INC	09/30/2016	139.75
71075	3277	LINCOLN AQUATICS	09/30/2016	338.25
71076	3578	MAC GENERAL ENGINEERING	09/30/2016	1,328.39
71077	3293	MID VALLEY DISPOPSAL	09/30/2016	95,303.17
71078	3300	MUNISERVICES, LLC	09/30/2016	2,150.00
71079	3466	NAPA AUTO PARTS	09/30/2016	1,138.34
71080	3307	NELSON'S ACE HARDWARE	09/30/2016	664.62
71081	3310	NEXTIVA	09/30/2016	1,890.20
71082	3311	NOVATO FIRE DISTRICT	09/30/2016	1,545.49
71083	3315	P G & E	09/30/2016	8,285.40
71084	3450	ABIGAIL PALSGAARD	09/30/2016	35.00
71085	3320	PEPSI COLA	09/30/2016	1.86
71086	3329	POLYACK MARKETING	09/30/2016	2,500.00
71087	3340	PURCHASE POWER	09/30/2016	655.63
71088	3343	R & B COMPANY	09/30/2016	676.04
71089	3617	RAINBOW ROOFING	09/30/2016	300.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
71090	3350	RICOH USA, INC.	09/30/2016	12.27
71092	3354	ROBINA WRIGHT ARCHITECT & ASSC	09/30/2016	935.00
71093	3597	CURTIS RUSKO	09/30/2016	240.00
71094	3358	S & S WORLDWIDE, INC.	09/30/2016	107.36
71095	3570	SEQUOIA COUNCIL	09/30/2016	10.00
71096	3380	STATE OF CALIFORNIA-D O J	09/30/2016	776.00
71097	3393	TCM INVESTMENTS, LP	09/30/2016	728.90
71098	3560	TELDATA	09/30/2016	1,263.63
71099	3619	THE FRESNO BEE	09/30/2016	756.28
71100	3397	THE GAS COMPANY	09/30/2016	2,919.50
71101	3506	TOSHIBA FINANCIAL SERVICES	09/30/2016	775.69
71102	3415	VERIZON	09/30/2016	234.16
71103	3419	VIKING CLEANING SERVICE	09/30/2016	3,016.02
71104	3493	VILLAGE TIRE SALES	09/30/2016	191.05
71105	3421	VINCENT COMMUNICATIONS, INC.	09/30/2016	334.86
71106	3430	WONG, ANDY & BETTY	09/30/2016	2,292.78
71107	3475	Great West Annuity	09/30/2016	3,055.00
71108	3231	ICMA RETIREMENT CORPORATION	09/30/2016	800.00
71109	3476	State Disbursement Unit	09/30/2016	185.52
Total for 9/30/2016:				593,917.55
71110	3637	KAMM HOUSING	10/06/2016	40,140.00
Total for 10/6/2016:				40,140.00
71111	3622	JOSE ANDRADE	10/10/2016	300.00
Total for 10/10/2016:				300.00
71112	3218	DARREN HAYS	10/12/2016	185.11
71113	3283	MAGGIE MORENO	10/12/2016	185.05
71114	3450	ABIGAIL PALSGAARD	10/12/2016	185.11
71115	3364	ASHLEE SCHMAL	10/12/2016	207.68
71116	3448	CHRISTINA WINDOVER	10/12/2016	50.00
Total for 10/12/2016:				812.95
Report Total (181 checks):				875,618.34



Meeting Date: 10/19/2016
Agenda Item: IV a. 3

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: Maggie Moreno, Finance Director

REVIEWED BY: 

AGENDA ITEM: Treasurer's Report

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

The monthly financial summaries provide a detail report of cash and investments. The cash balances of the City of Kingsburg are invested in Local Area Investment Fund (LAIF) pooled investment and WestAmerica Bank. The current earnings rate of LAIF is .614%. The amount held at WestAmerica Bank receives .35% earnings credit to offset the majority of what the City incurs for banking charges.

RECOMMENDED ACTION BY CITY COUNCIL

1. City Council accept the Treasurer's Report as of August 31, 2016.

POLICY ALTERNATIVE(S)

1. N/A

REASON FOR RECOMMENDATION/KEY METRIC

1. A responsibility of the City Council is to monitor the financial transactions and cash management. Acceptance of the monthly summary indicates that the council is aware of financial status of the city.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact?	<u>Yes</u>
2. Is it Currently Budgeted?	<u>N/A</u>
3. If Budgeted, Which Line?	<u>N/A</u>

ATTACHED INFORMATION

1. Treasurer's Report

**City of Kingsburg Treasurer's Report
Pooled Cash Investments and Cash
Period Ending August 31, 2016**

Pooled Investments

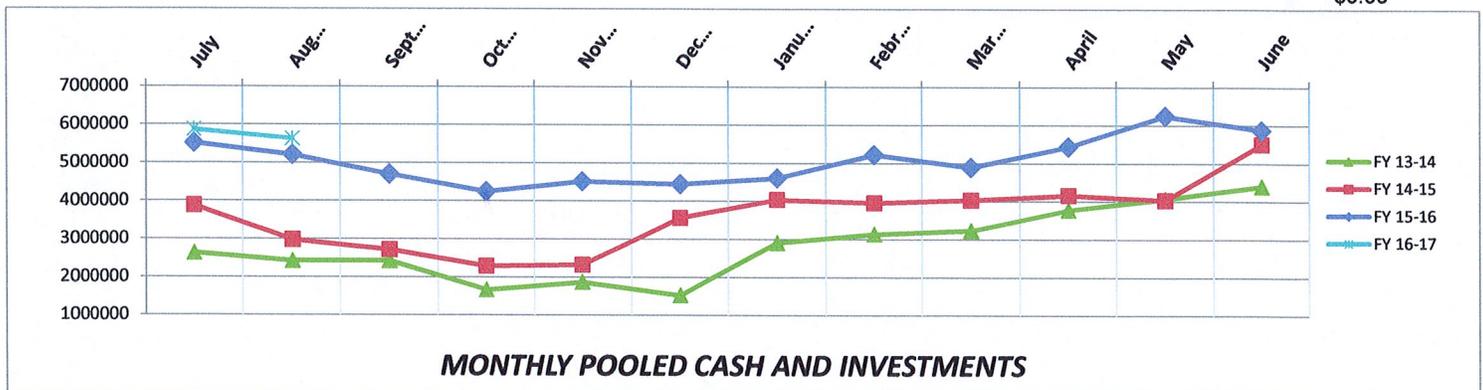
Petty Cash/Change Fund
WestAmerica Payroll A/C
WestAmerica Bank General Operating
WestAmerica Finance Authority A/C
Local Agency Investment Fund-City

Interest Rate

N/A	\$1,450.00
N/A	\$9,683.87
N/A	\$2,202,953.91
N/A	\$573,721.70
0.614%	\$2,843,492.03
Total	\$5,631,301.51

Funds

General Fund	\$2,216,052.33
Pool	-\$87,678.07
Senior Center	-\$25,948.61
CDBG	-\$5,379.36
COPS	\$0.00
CML Grants***	\$0.00
Sierra St Signal Synchro***	-\$203,038.91
Sierra St Trnsit Stop***	-\$650.90
14th Ave Bikelines***	\$0.00
Sierra St Side Linc to El***	\$0.00
Lincoln St Reconstruct***	\$0.00
Sierra St Recon Raf to 99***	-\$1,211.11
10th and Union Lighted Cr***	-\$326.60
Sierra St Lighted Crosswalk***	-\$9,847.25
Earl St Reconstruct***	\$0.00
Sierra St Sidewalk 16-18***	-\$70,598.30
6th St Reconstruct***	-\$329.07
Historic Depot Project***	-\$257,633.49
18th ave sidewalk	\$10,597.72
10TH Ave Reconstruction***	-\$287,020.45
18/Kern Lighted Crosswalk	-\$3,281.69
Gas Tax	\$417,448.32
LTF 3	\$48,403.36
LTF 8	\$1,610,989.21
Measure C	\$632,750.63
Abandoned Vehicle	\$16,626.40
Capital Facilites	\$785,844.86
Sewer	\$976,505.37
Storm Drain	\$22,247.30
Par & Rec	\$190,095.50
Traffic Impact	\$13,403.06
Equipment Reserve	\$25,431.30
Water	\$2,220,694.77
Solid Waste	-\$124,070.61
Ambulance	-\$1,951,412.11
RDA Cap Proj Successor Agency	-\$11,889.67
RDA Low/Mod Successor Agency	-\$81,134.39
Finance Authority	-\$594,012.45
Spec Assess 91-1 Agency	-\$75,741.11
Spec Assess 91-1 Supp Agency	\$5,472.48
Spec Assess 92-1 Agency	\$124,017.47
Spec Assess 92-2 Agency	\$99,895.17
Landscaping & Lighting	\$4,286.77
	\$1,743.64
Total	\$5,631,301.51
	\$0.00





Meeting Date: 10/19/2016
Agenda Item: IV a. 4

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: David Peters, City Engineer

REVIEWED BY:

AGENDA ITEM: CWA Time Extension Request – Sierra Street Reconstruction, 6th Avenue Drive Rehabilitation, Sierra Street Transit Stop, 10th Avenue Crosswalk, and Sierra Street Crosswalk

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

Caltrans notified staff on September 30, 2016 that the previous deadline of June 30, 2017 for completing the construction phase of five City of Kingsburg’s project that are receiving federal transportation funding had been accelerated to April 1, 2017. As such these projects will require a CWA Time Extension to allow for additional time to close out the project. Caltrans staff has recommended that the City of Kingsburg submit this request and anticipates the time extensions will be granted.

RECOMMENDED ACTION BY CITY COUNCIL

1. Authorize the City Manager to sign a Cooperative Work Agreement (CWA) Extension Request for the Sierra Street Reconstruction Project.

POLICY ALTERNATIVE(S)

1. None

REASON FOR RECOMMENDATION/KEY METRIC

1. Any unreimbursed funding may revert on June 30, 2017 if an extension is not filed by October 21, 2016.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|--------------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>035-9100-549-5735</u> |
| | <u>039-9100-549-5731</u> |
| | <u>049-9100-549-5741</u> |

FINANCIAL SUMMARY

There is the potential for loss of federal funds if the time extension is not requested by the City.

PRIOR ACTION/REVIEW

1. None

BACKGROUND INFORMATION

Caltrans notified staff on September 30, 2016 that the previous deadline of June 30, 2017 for completing the construction phase of five City of Kingsburg's project that are receiving federal transportation funding had been accelerated to April 1, 2017. As such these projects will require a CWA Time Extension to allow for additional time to close out the project. Caltrans staff has recommended that the City of Kingsburg submit this request and anticipates the time extensions will be granted.

ATTACHED INFORMATION

1. CWA Extension Request

District	Agency	Work Performed and Location	Federal Project #	Project Code	Phase Code	Fund Description	Encumbrance Amount	Reimbursed	Unliquidated Balance	Request(s) (Y/N/NA)	Delay Code	Reason for Delay	Outcomes to Funding Completion	Consequences if approved	Date Funding CMAA approved	Contact Name
06	Kingsburg	Transit STOP including Kingsburg, Sierra Street Transit stop.	CML-5170(039)	0612000032	S	0690	\$42,800	\$0	\$42,800	Yes	9	The request for allocation of project CML 5170 (039) was received on August 19, 2012. At that time, construction was beginning on the widening of SR 99 through Kingsburg. The City project is located along Sierra Street, Kingsburg, California. The project involves widening of SR 99 through Kingsburg. The freeway widening involved numerous freeway closures and detours along Sierra Street within the City's project work area. Initial estimates by the State Route 99 Contractor and Calltrans were that the freeway project construction duration was 12-18 months. It was determined by the City Engineer, through consultation with Calltrans construction staff, that it would be prudent to delay the start of the City's construction project until the SR 99 project was completed. Due to unexpected delays associated with the State Route 99 widening project that the City had no control over, the freeway widening project was finished approximately one year later than expected, delaying the start of construction on the Transit Stop.	None	Loss of funding	February 2017	David Peters / dpeters@peeters-engineering.com / (559) 296-1544
06	Kingsburg	Road Reconstruction in Kingsburg, Sierra Street from Rafter Johnson Drive to SR 99	STPL-5170(043)	0612000036	S	0690	\$184,300	\$0	\$184,300	Yes	9	The request for allocation of project STPL 5170 (043) was received on August 27, 2012. At that time, construction was beginning on the widening of SR 99 through Kingsburg. The City project is located along Sierra Street, Kingsburg, California. The project involves widening of SR 99 through Kingsburg. The freeway widening involved numerous freeway closures and detours along Sierra Street within the City's project work area. Initial estimates by the State Route 99 Contractor and Calltrans were that the freeway project construction duration was 12-18 months. It was determined by the City Engineer, through consultation with Calltrans construction staff, that it would be prudent to delay the start of the City's construction project until the SR 99 project was completed. Due to unexpected delays associated with the State Route 99 widening project that the City had no control over, the freeway widening project was finished approximately one year later than expected, delaying the start of construction on Sierra Street.	None	Loss of funding	February 2017	David Peters / dpeters@peeters-engineering.com / (559) 296-1544
06	Kingsburg	Road Reconstruction in the City of Kingsburg on Sixth Street from Kern Street to Sierra Street.	STPL-5170(046)	0612000060	S	0690	\$167,423	\$0	\$167,423	Yes	9	The request for allocation of project, STPL 5170 (046), was received on August 27, 2012. The City determined that a new engineering bid could be prepared for the widening of SR 99 through Kingsburg. The City project is located along Sierra Street, Kingsburg, California. The project involves widening of SR 99 through Kingsburg. The freeway widening involved numerous freeway closures and detours along Sierra Street within the City's project work area. Initial estimates by the State Route 99 Contractor and Calltrans were that the freeway project construction duration was 12-18 months. It was determined by the City Engineer, through consultation with Calltrans construction staff, that it would be prudent to delay the start of the City's construction project until the SR 99 project was completed. Due to unexpected delays associated with the State Route 99 widening project that the City had no control over, the freeway widening project was finished approximately one year later than expected, delaying the start of construction on Sierra Street.	None	Loss of funding	February 2017	David Peters / dpeters@peeters-engineering.com / (559) 296-1544
06	Kingsburg	Pedestrian Walkway in the City of Kingsburg at 10th Avenue and Union Street.	CML-5170(044)	0612000061	S	0690	\$56,926	\$0	\$56,926	Yes	9	Prior to beginning construction on the lighted crosswalk improvements at 10th Avenue and Union Street, the City project is located along Sierra Street, Kingsburg, California. The project involves widening of SR 99 through Kingsburg. The freeway widening involved numerous freeway closures and detours along Sierra Street within the City's project work area. Initial estimates by the State Route 99 Contractor and Calltrans were that the freeway project construction duration was 12-18 months. It was determined by the City Engineer, through consultation with Calltrans construction staff, that it would be prudent to delay the start of the City's construction project until the SR 99 project was completed. Due to unexpected delays associated with the State Route 99 widening project that the City had no control over, the freeway widening project was finished approximately one year later than expected. This, in turn, delayed the completion of repaving Sierra Street and the subsequent completion of the lighted crosswalk.	None	Loss of funding	February 2017	David Peters / dpeters@peeters-engineering.com / (559) 296-1544
06	Kingsburg	Pedestrian Crosswalk and Lighted Crosswalk in the City of Kingsburg at Sierra Street and Rafter Johnson Drive.	CML-5170(045)	0612000062	S	0690	\$56,926	\$0	\$56,926	Yes	9	Prior to beginning construction on the lighted crosswalk improvements at Sierra Street and Rafter Johnson Drive CML 5170 (045), another City project, STPL 5170 (043) Sierra Street Reconstruction, needed to be completed. The project involves widening of SR 99 through Kingsburg. The freeway widening involved numerous freeway closures and detours along Sierra Street within the City's project work area. Initial estimates by the State Route 99 Contractor and Calltrans were that the freeway project construction duration was 12-18 months. It was determined by the City Engineer, through consultation with Calltrans construction staff, that it would be prudent to delay the start of the City's construction project until the SR 99 project was completed. Due to unexpected delays associated with the State Route 99 widening project that the City had no control over, the freeway widening project was finished approximately one year later than expected. This, in turn, delayed the completion of repaving Sierra Street and the subsequent completion of the lighted crosswalk.	None	Loss of funding	February 2017	David Peters / dpeters@peeters-engineering.com / (559) 296-1544

Signature of Approving Agency's Board or Council: _____

Print Name: _____

Date: _____



City of Kingsburg

Police department

1300 California Street, Kingsburg, CA 93631 (559) 897-4418

Neil Dadian
Chief of Police

To: Mayor & City Council
From: Corina Padilla
Date: October 11, 2016
Subject: September 2016 Crime Statistics & Prevention Update

Our Part I Crimes such as assaults, burglary, thefts, and auto thefts for September 2016 decreased compared to August 2016, with the largest being auto thefts.

Other Offenses such as vandalism, sex offense, child abuse, narcotics crimes, other felonies, and incident reports, increased compared to August 2016, with the largest being vandalism reports.

September 2016 traffic accidents decreased by one compared to August 2016. The number of arrests made and citations issued decreased compared to August 2016.

There was a decrease in the number of calls for service for September 2016 period compared to August 2016 period.

We continue to use Facebook, Kingsburg PD mobile application, and NIXLE as situations warrant in order to keep our citizens informed.

Kingsburg Police Department

Crime and Activity Report 2016

Part 1 Crimes

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Murder	0	0	0	0	0	0	0	0	0
Rape-Forcible	0	0	0	0	0	0	1	2	0
Robbery	1	2	0	0	1	0	1	0	1
Assaults	8	10	5	3	4	7	0	2	2
Burglary	6	13	16	15	9	3	11	11	4
Theft	17	7	10	11	19	16	6	9	12
Auto Theft	6	11	5	18	14	8	6	8	2
Total	38	43	36	47	47	34	25	32	21

Arson	1	0							
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Other Offenses:

Vandalism	5	15	13	3	8	4	9	5	9
Sex Offense	0	1	0	0	2	0	0	0	0
Child Abuse	0	0	0	0	0	0	0	0	0
Narcotic Violations	5	6	1	2	4	2	4	4	7
Other Felonies	13	6	3	9	6	6	5	3	5
Other Misdemeanors	3	4	1	6	1	1	2	3	1
Incident Reports	39	28	39	14	14	20	18	30	28
Totals	65	60	57	34	35	33	38	45	50

Other Statistics:

Traffic Accident- Fatal	0	0	0	0	0	0	0	0	0
Traffic Accident- Injury	1	2	4	2	1	1	2	3	4
Traffic Accident- No Injury	5	5	5	1	3	2	1	3	1
Total	7	7	9	3	4	3	3	6	5

Calls for Service	1038	1055	940	826	843	840	949	908	853
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Arrests

Felony Adults	11	8	6	11	6	8	5	6	4
Misdemeanor Adults	33	25	20	25	20	12	18	25	22
Felony Juveniles	3	0	0	3	0	0	2	0	0
Misdemeanor Juveniles	2	3	1	1	0	0	0	1	1
Total	49	36	27	40	26	20	25	32	27

Citation Total	64	49	35	56	58	35	74	76	45
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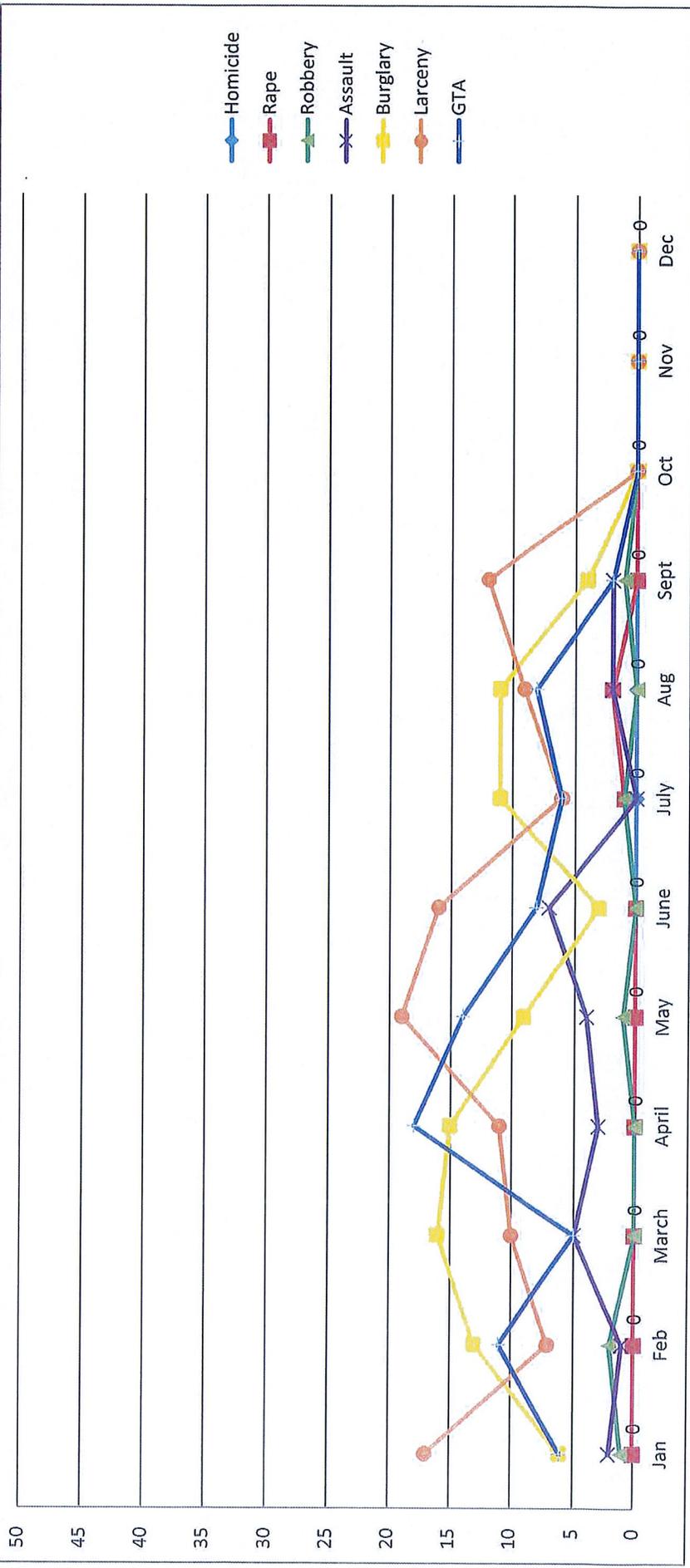
Motorcycle Time					16.5	12	18	26.5	0
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Volunteer Hours:

Public Safety Volunteer	47	30	33.5	49	58.5	33.5	116	53.5
Police Intern	6	82.5	74.5	0	0	0	0	0
Total	53	113	108	49	58.5	33.5	116	53.5
Total Facebook Likes				3122	3170	3272	3314	3356
Total App Subscribers				819	836	847	855	869

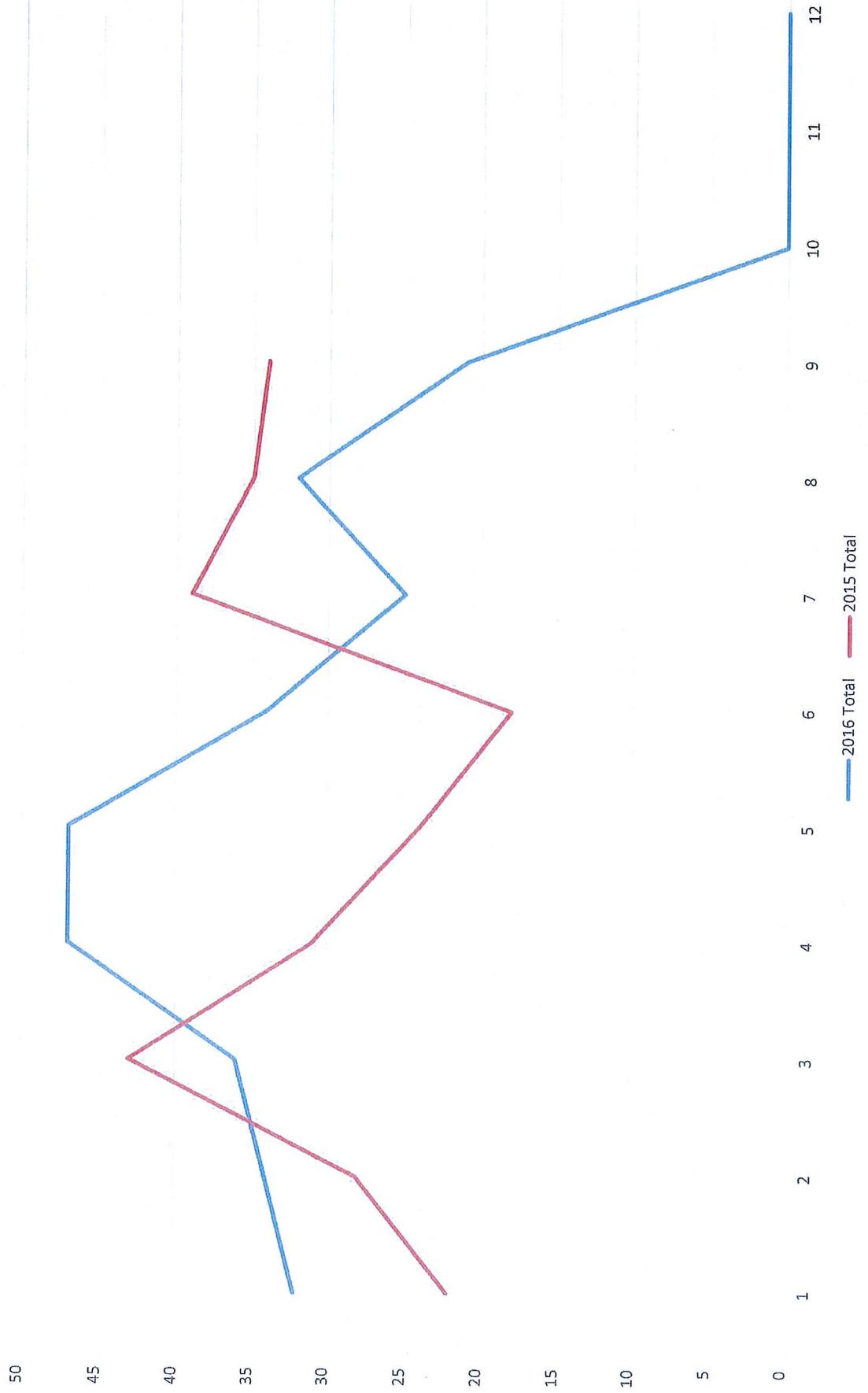
Kingsburg Police Department
2016 Part I Crimes

Part I Crimes	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	% Change
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Rape	0	0	0	0	0	0	1	2	0	0	0	0	3	-100%
Robbery	1	2	0	0	0	1	1	0	1	0	0	0	6	100%
Assault	2	1	5	3	4	7	0	2	2	0	0	0	26	0%
Burglary	6	13	16	15	9	3	11	11	4	0	0	0	88	-64%
Larceny	17	7	10	11	19	16	6	9	12	0	0	0	107	33%
GTA	6	11	5	18	14	8	6	8	2	0	0	0	78	-75%
2016 Total	32	34	36	47	47	34	25	32	21	0	0	0	308	-34%
2015 Total	22	28	43	31	24	18	39	35	34				274	12%



Kingsburg Police Department
2016 Part I Crimes

2016/2015 COMPARISON





Meeting Date: 10/19/2016
Agenda Item: V 2

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: Alex Henderson, City Manager, ICMA-CM

REVIEWED BY: 

AGENDA ITEM: Public Safety Funding; Community Facilities District

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

The discussion regarding public safety and funding mechanisms for personnel and capital equipment has been ongoing for several years. A Public Safety Tax/Fee has been a part of that discussion. As such, the City Finance Committee has been completing research and review of the issue since March, 2016. In August, 2016, the Committee made recommendation to move forward with a proposed Community Facilities District for the purpose of funding public safety. The City Public Safety Committee made the same recommendation during their September 2016 meeting.

Enclosed in your packet you will find a number of items related to the process involved in regards to a Community Facilities District. Items include:

1. Proposed timetable of events
2. Template consultation document for financing purposes
3. Revenue projection for a CFD
4. June 2016 Local Revenue Measure Results
5. Current personnel cost averages
6. Comparison of sales tax/CFD models
7. Comparative Tax Rate Schedule

Council should examine the potential rate schedule for the proposed fee, along with the timetable and determine if any adjustments should be made. The City's public safety staff, along with a CFD consultant will be on hand to answer questions and provide guidance for the next steps.

RECOMMENDED ACTION BY FINANCE COMMITTEE

1. Council will be presented the information for discussion. No formal action is requested at this time.

POLICY ALTERNATIVE(S)

1. N/A

REASON FOR RECOMMENDATION/KEY METRIC

1. The policy provides necessary and adequate financial stability for public safety services.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>N/A</u> |
| 3. If Budgeted, Which Line? | <u>N/A</u> |

PRIOR ACTION/REVIEW

The City's Finance Committee discussed different funding models during meetings in March, May and August 2016.

In addition, the City's Public Safety Committee also was presented information during their September 2016 meeting. Both Committees have recommended that the Council explore and pursue a fee associated with public safety services.

BACKGROUND INFORMATION

During the Finance Committee's March 17, 2016 meeting, Committee members held a conference call with Nathan Perez of Taussig & Associates to discuss public safety funding opportunities. The initial call was informal, and guidance was given for Mr. Perez to provide follow-up information. At the May 19, 2016 meeting, Mr. Perez provided a more detailed presentation regarding options related to revenue production for specific purposes. For Kingsburg, the presentation centered on additional funding for public safety services (fire/EMS personnel, police personnel and related equipment). During the meeting, the group asked questions about sources of funding (sales tax, parcel tax, community facilities district, etc.) and how each process can differentiate. The group determined that more information was needed, specifically regarding a Community Facilities District (CFD) approach. Given the timing involved and the Committee's workload surrounding the pending budget, it was determined that the topic would be tabled and re-discussed after the adoption of the 2016/17 annual budget.

Staff understands the discussion of a public safety related fee/tax has been discussed informally for a number of years. The item has never formally been taken to a vote, which would require 2/3 voter support in order to pass.

Currently, the City employs the following public safety personnel:

1. Police Department (fully funded through general fund – some grant money offset)
 - 1 Police Chief
 - 3 Sergeants
 - 10 sworn police officers
 - 3 non-sworn administrative personnel

The Police Dept. accounts for 51% of general fund spending, with personnel costs accounting for the majority of their annual budget.

2. Fire Department (Funding provided by general fund, grant monies and ambulance charges for service)

- 1 Fire Chief
- 3 Shift Captains (Paramedics/EMTs)
- 6 Full-time Firefighters/Paramedics
- 23 Reserves in program (paid only when running calls)

Fire/ambulance services have been subsidized by the general fund for several years. The amounts vary, and have been declining due to an updated ambulance fee schedule, new collection vendor, and participating in State and Federal reimbursement programs.

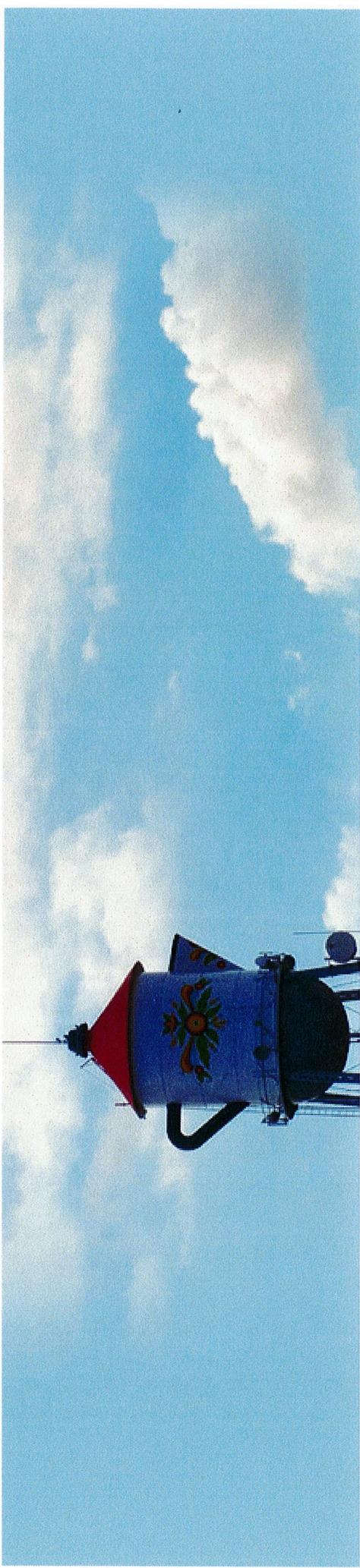
Attached spreadsheets outline the average fully loaded (wage, benefits, workers compensation, etc.) cost to employ new employees for each of these professions. While the City continues to employ techniques to grow our overall general fund revenues, streamline efficiencies to cut costs, and explore other revenue models, the additional costs to employ new full-time public safety personnel are unlikely to be realized through commercial and/or residential growth in the near-term; the costs are simply too great.

For example, in the case of the fire department, we currently staff 3-0 minimums (3 full time employees per shift). To adequately run 4-0, we would need to hire an additional 3 full time firefighters (\$290,544). We supplement our full-time work for both Fire and PD with Level 1 reserves, but this can lead to fluctuations in the amount of staff on-duty at any given time (based upon Reserve availability). To provide some level of comparison, the City collects approximately \$1mm in sales tax revenue each year. So to increase our Fire Dept. staff to 4-0, we would need to realize a nearly 30% increase in sales tax dollars on an ongoing basis.

If the Committee and Council desire to grow either department by any significant margin, we'll need to explore different funding options.

ATTACHED INFORMATION

1. Proposed timetable of events
2. Template consultation document for financing purposes
3. Revenue projection(s) for a CFD
4. June 2016 Local Revenue Measure Results
5. Current personnel cost averages
6. Comparison of sales tax/CFD models
7. Comparative Tax Rate Schedule



Community Discussion

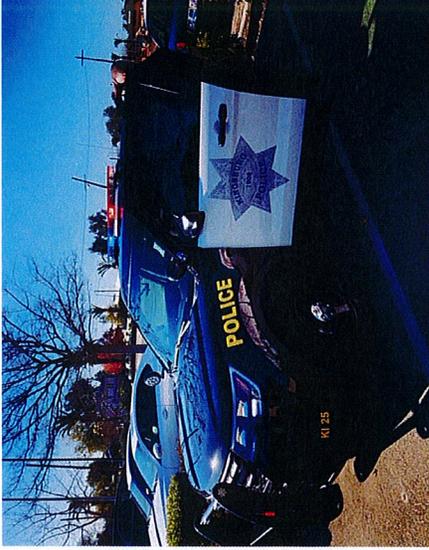
Public Safety Community Facilities District





The Discussion

- ❖ Kingsburg is considered one of the safest towns in the Central Valley; desire to maintain our community
- ❖ New revenue generating opportunities provide some relief, but do not meet personnel needs
- ❖ Residents have expressed a desire to increase and enhance public safety operations during several public meetings.
- ❖ Voter approved process is a requirement when attempting to raise new funds



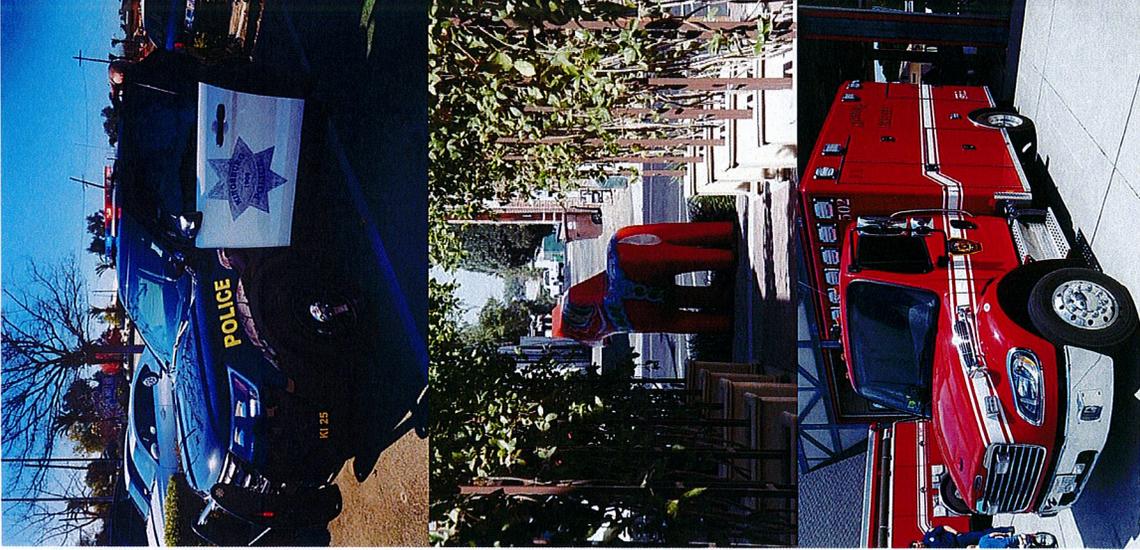
Local Funds for Local Services

- ❖ Voter-enacted funds are locally-controlled and cannot be taken away by the State.
- ❖ New Community Facilities District (CFD) would produce funds to support services related to public safety:
 - Fire Dept. personnel & equipment
 - Police Dept. personnel & equipment
 - Maintenance & operation of each dept.
 - Animal Control operations
- ❖ Residents have expressed a desire to increase and enhance public safety operations during several public meetings.
- ❖ Mail-only ballot would require a two-thirds (66%) vote in order to pass.



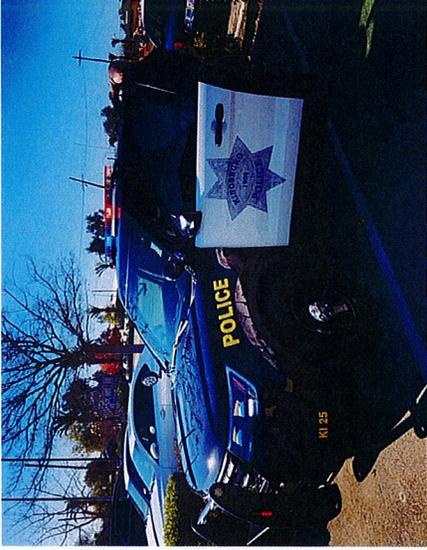
Kingsburg's Fiscal Challenges

- ❖ Both Police & Fire Operations are either fully or partially funded through the City's General Fund ("GF"). This has an impact on all GF operations (PW, Parks, Building, Senior Svcs.).
- ❖ Police & Fire are the two largest departmental budgets (comprise approximately 60% of GF budget).
- ❖ Limited options as it relates to new service obligations and new revenue generation (sales tax measure, parcel tax)
- ❖ State continues to reduce funding sources for other areas (gas tax, local transportation funding).
 - This requires the GF to bear more of the burden on addressing other priorities (parks, road maintenance, etc.)



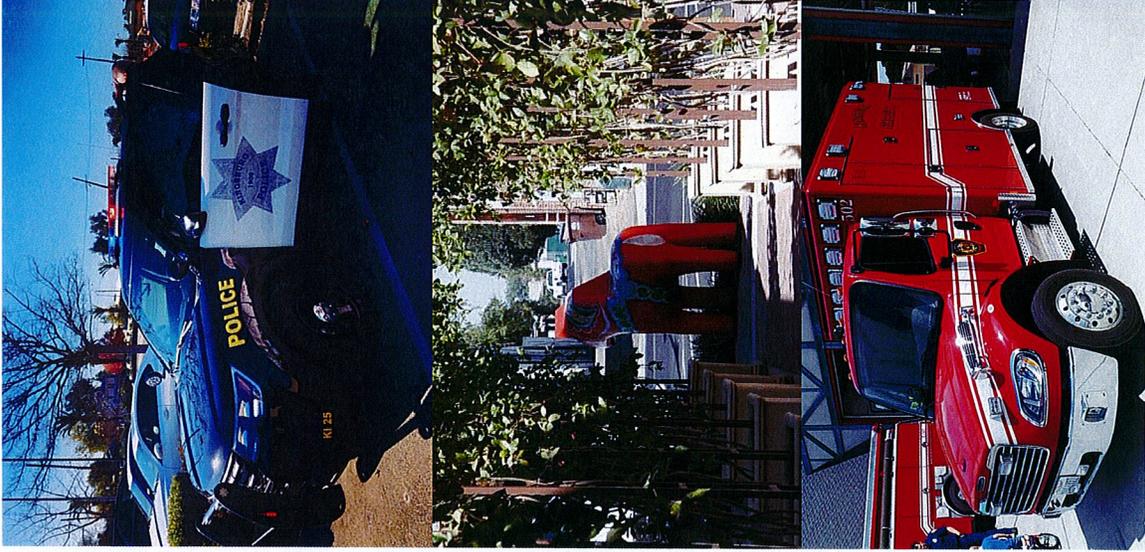
Existing Costs - Police

- ❖ The City spends approximately 53% of general fund dollars on Police Services.
- ❖ 83% of all Police expenditures are for wages and benefits (health ins., workers compensation, pension, etc.)
- ❖ Approximately 15% is used for maintenance and operation, which limits the ability to provide necessary equipment, training and supplies.
- ❖ In 2016/17 only 1% of the budget costs were utilized on capital expenditures (new vehicles).



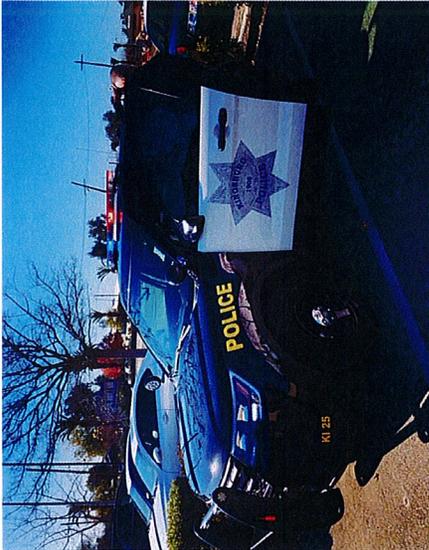
Existing Costs – Fire/EMS

- ❖ The Fire/Ambulance Fund operates as an enterprise fund, keeping revenues and expenditures separate from the GF. However, given the shortfall of this account, the GF has subsidized the enterprise fund upwards of \$600,000 per year. (About 7% in 16/17)
- ❖ Fire/Ambulance services run nearly \$3.9mm annually (including ambulance write-offs).
- ❖ Wages/Benefits account for \$1.1mm, with ambulance operations accounting for the majority of expenditures.
- ❖ Capital expenditures are approximately 2% of the overall budget.
- ❖ New equipment is expensive (bonds).



Sales Tax

- ❖ Sales Tax, for the most part, is point of sale. People pay 1% of the purchase price in sales tax for the City of Kingsburg. The state and county also get sales tax from the purchase, but our focus can be the 1% of purchase price that comes back to the City.
 - Example: A 20-gallon gasoline purchase at \$2.50 a gallon means the City gets $(1\% \times 20 \times 2.5 = \$0.50)$ from the purchase of those 20 gallons. The same is true for purchases at restaurants, department stores, home supply stores, car repairs (parts only), etc.



Sales Tax

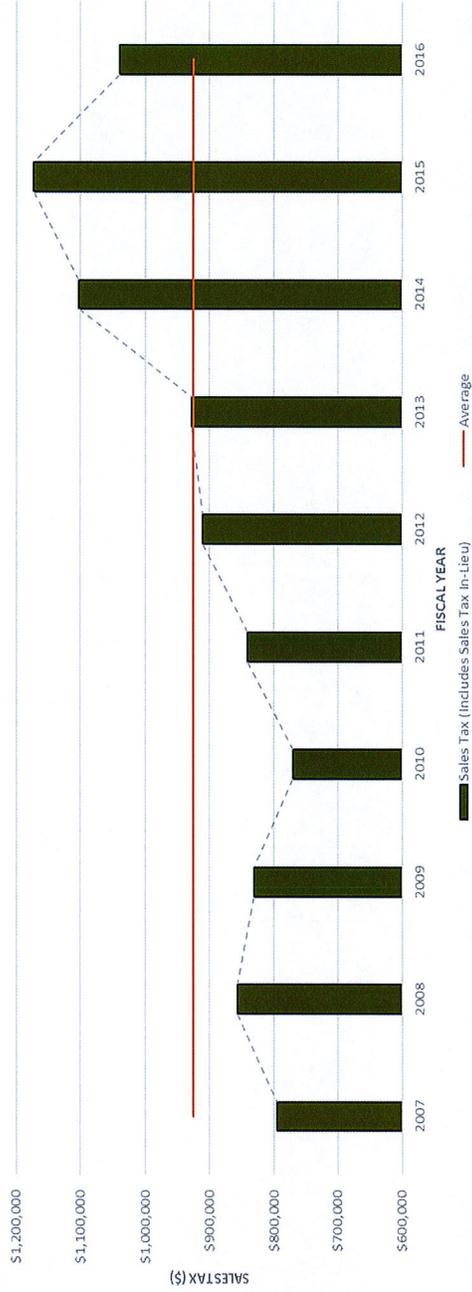
DTA DAVID TAUSSIG & ASSOCIATES
Public Finance and Urban Economics
2260 Hyde Street, 5th Floor, San Francisco, CA 94109

Sales Tax City of Kingsburg

Tax Category	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Sales Tax (Includes Sales Tax In-Lieu)	\$795,215	\$856,672	\$830,799	\$770,977	\$840,604	\$910,114	\$927,138	\$1,102,725	\$1,173,112	\$1,040,000
Sales Tax (Excluding Sales Tax In-Lieu)	\$600,527	\$639,728	\$611,824	\$589,932	\$629,554	\$693,022	\$670,748	\$752,394	\$915,068	\$780,000

10-Year Average:
\$924,736

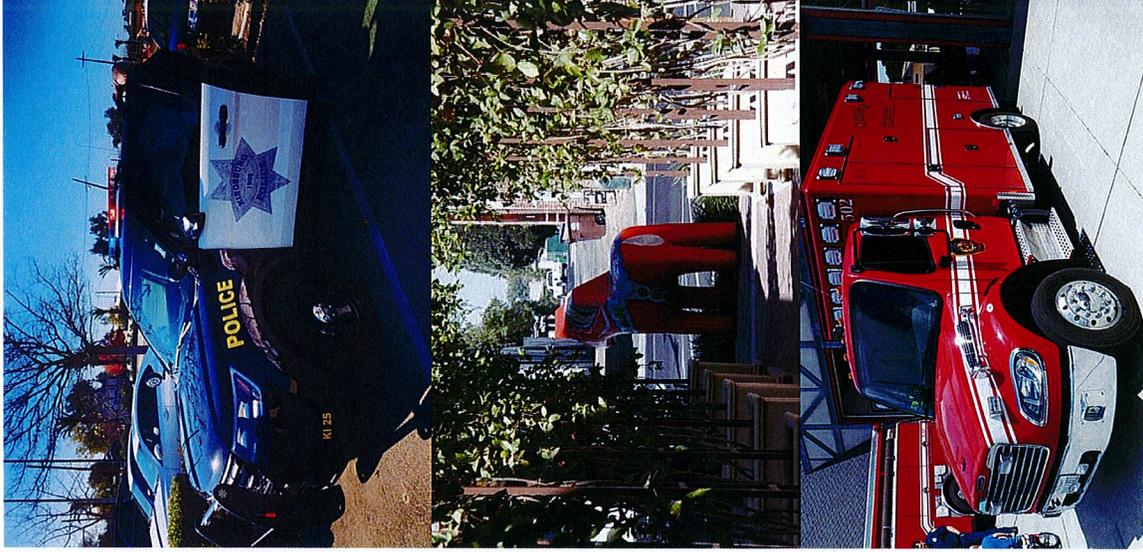
City of Kingsburg Historical Sales Tax (FY07-16)





Our Financial Outlook

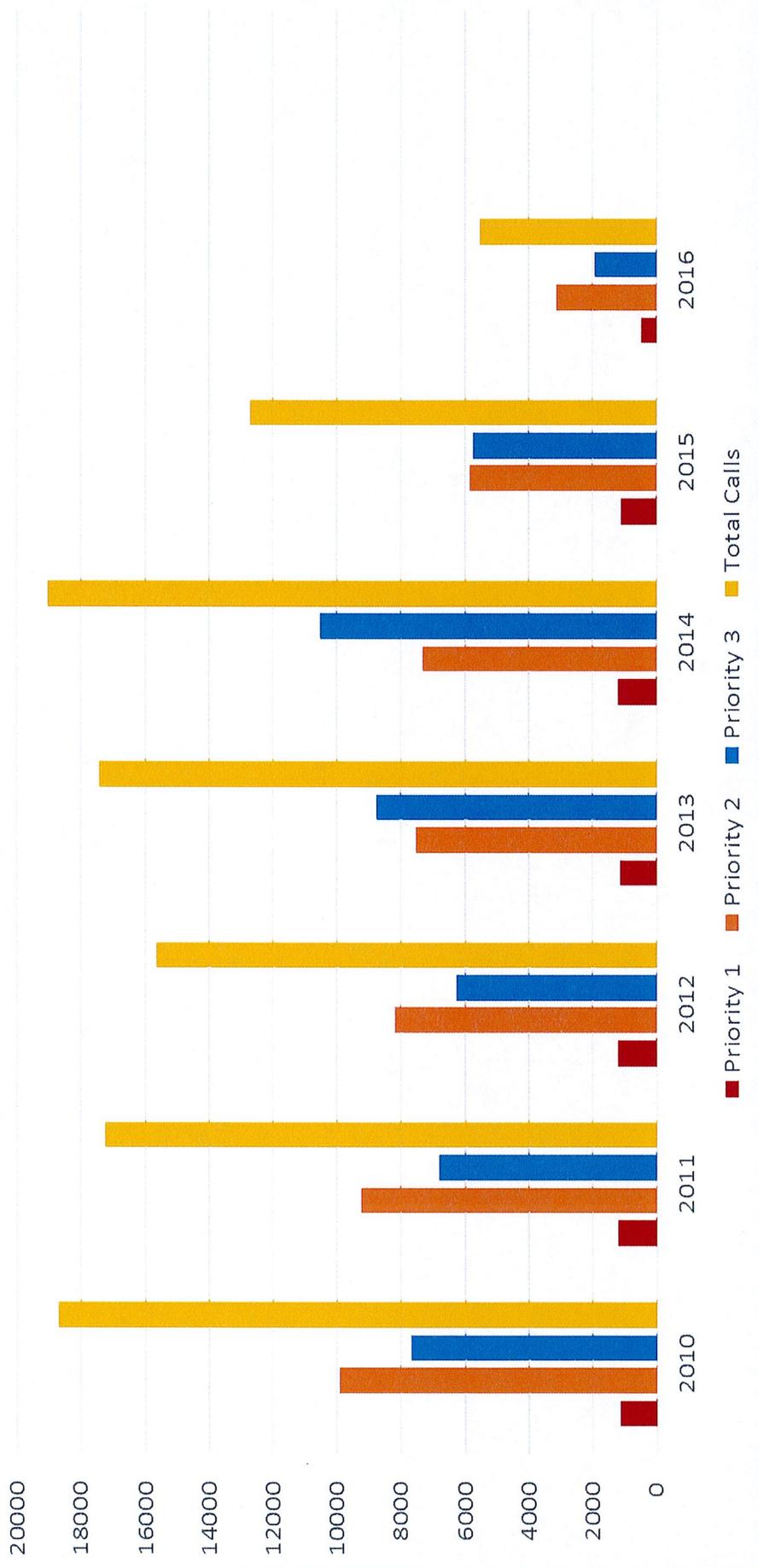
- ❖ Prudent financial planning and better than anticipated revenues have provided consistent funding to maintain operations at current levels.
- ❖ However, sales tax projections are expected to decline with the continued reduction in brick & mortar stores (Kmart, etc.) as consumers move to online shopping.
- ❖ The City collects 1% of all sales tax transactions within the City limits. However, it collects only 1% of 1% for online purchases which are directed through the Fresno Co. pool.
 - Continue to pursue economic development opportunities to increase revenue base.
- ❖ Costs to maintain operations continue to increase. New challenges (Prop 47) have put more stress on local jurisdictions.



How Have We Controlled Costs?

- ❖ General Fund expenditures have remained nearly constant since 2012-2013.
- ❖ The City's police & fire departments suffered layoffs in 2011-12 as part of pension/benefit reform.
- ❖ Medical benefit changes have resulted in lower costs nearly each year since 2011-2012. However, market changes coupled with employee demographics project a significant increase in 2016-17. The City examines insurance design each year.
- ❖ Pension reform has assisted the City in controlling costs since 2011. However, CalPERS new "smoothing" formula addresses unfunded liabilities and will increase employer required contributions for the next several years.

Police Department Calls for Service



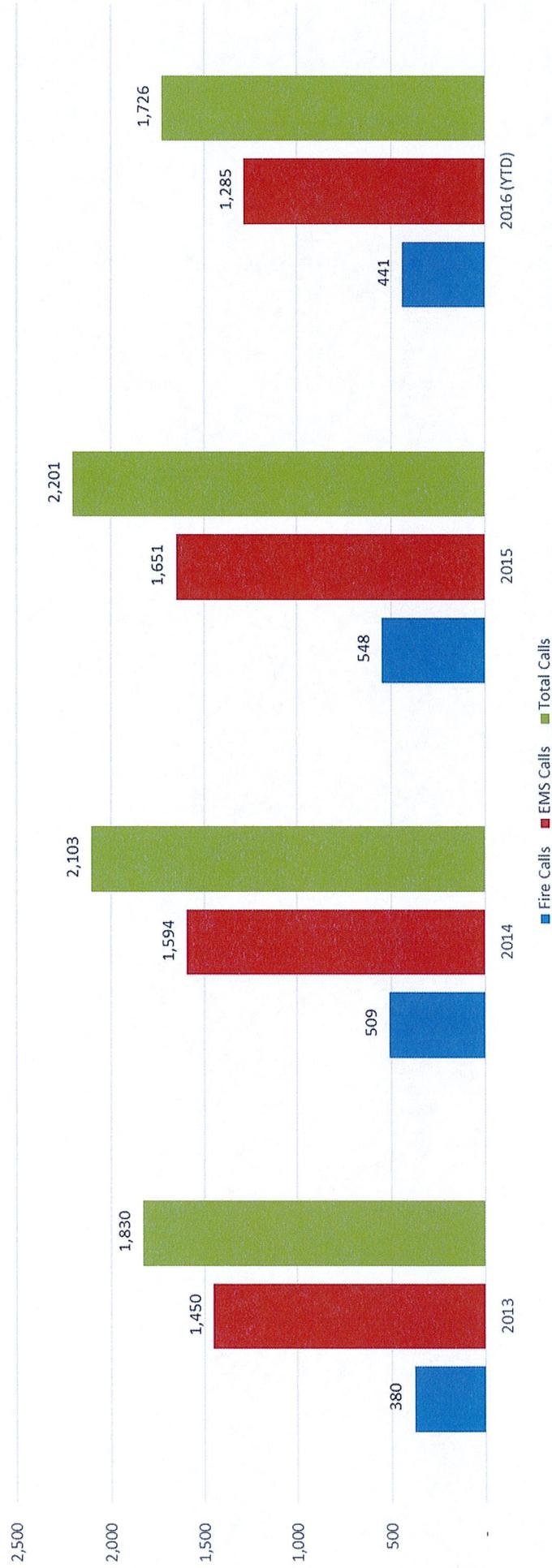


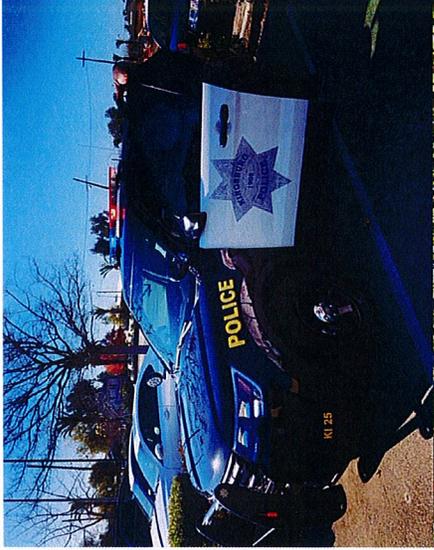
Police Safety Improvements

- ❖ Additional officers provide more coverage for enhanced 'proactive' policing efforts
 - Efforts to meet accepted National Standards of proactive policing efforts (60% of on-duty time).
- ❖ Current minimum staffing is two officers per shift.
 - Additional employees would allow this minimum to increase, and also allow for directive scheduling.
- ❖ More personnel allows for flexible scheduling to deploy resources during statistically higher periods of activity.
- ❖ Ability to respond to calls for service, provide case follow-up, etc. without interrupting City coverage

Fire/EMS Data

Fire Department Calls For Service





Fire Data

- ❖ Calls for Service increasing each year since 2013 (on track for 2016 as well)
 - Up 16.3% from 2007 CFS
- ❖ EMS (ambulance) services account for 85% of all KFD calls for service
- ❖ Trends in service show more people calling for EMS services (using the emergency room as a Dr. office)
 - We have requirement to respond/evaluate/treat (cannot refuse a ride)
- ❖ We provide service to a tri-county area; Department deploys two ambulances and engine (Fire protection) when staffing allows



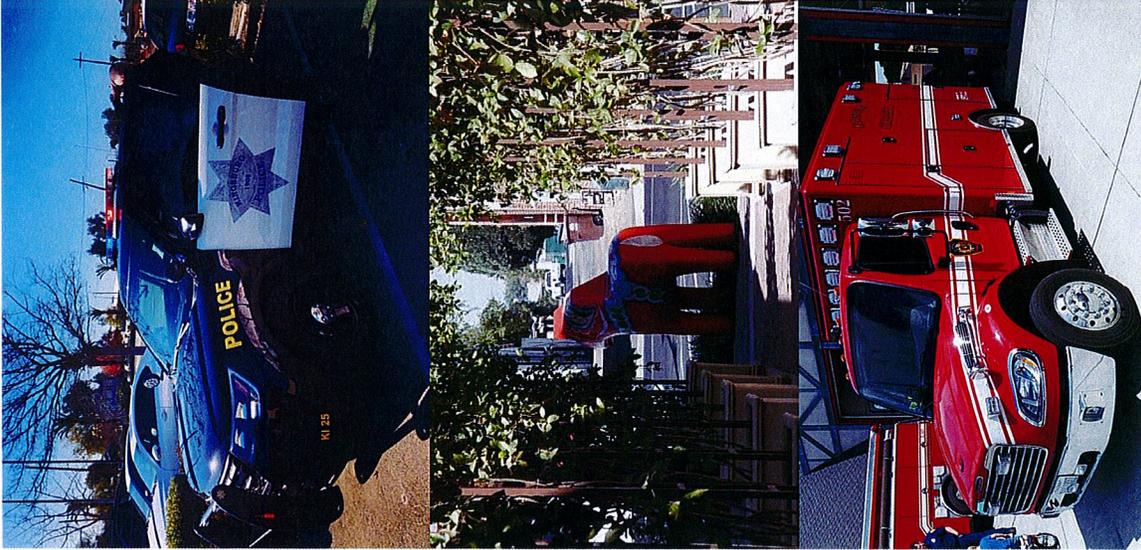
Community Facilities District (CFD)

- ❖ The City's Finance Committee and Public Safety Committee have recommended the Council examine a CFD for public safety services.
- ❖ A CFD would include a yearly parcel tax to be levied to all property owners (including commercial and multi-family properties, if determined)
- ❖ Two-thirds (66%) vote is required for approval
- ❖ Mail-only ballot to all City of Kingsburg registered voters.
- ❖ \$250 annual amount would fund \$1.18mm in new revenue to be used only for public safety
- ❖ CFD is viewed as a more stable source of revenue (not prone to sales tax fluctuations)



What Do You Get For the Money?

- ❖ Funds can only be utilized for enhanced public safety related expenditures:
 - Police personnel and/or equipment
 - EMS/Fire personnel and/or equipment
 - Animal Control services
- ❖ Any funds approved would be appropriated as part of the City's annual budget process
 - Separate fund will be setup to account for revenues and expenditures related to the CFD.
 - Includes Finance Committee review, public input, budget workshops, and City Council overview and final approval



What Do You Get For the Money?

- ❖ Personnel costs:
 - Average KPD wage; \$96,848 (all-inclusive)
 - Average KFD wage; \$83,328 (all-inclusive)
- ❖ Existing Public Safety Costs are at 60/40 split (Police/Fire)
 - This is a common standard based upon costs to operate, personnel, and equipment purchases
 - It's expected future funding would follow similar funding formula
- ❖ New personnel and equipment would be dependent upon level of funding (based upon annual CFD amount)
 - Follow budget process and Council approval



Standard CFD Formation Process

- ❖ Property Owner Petition or Council Resolution
- ❖ Resolution of Intention
 - Minimum 30 Day Waiting Period
- ❖ Resolution of Formation and Public Hearing
 - Minimum 90 Day Waiting Period
- ❖ Election within CFD (2/3 vote required)
- ❖ Recordation of Special Tax Lien
 - Week following the election



Public Finance and Urban Economics

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**CITY OF KINGSBURG
PROPOSED COMMUNITY FACILITIES DISTRICT No. 2016-01
(PUBLIC SAFETY)**

**SERVICES CFD
FORMATION SCHEDULE**

TENTATIVE SCHEDULE OF EVENTS

City	=	City of Kingsburg Staff, Council
Attorney	=	City Attorney
DTA	=	Special Tax Consultant
All	=	Entire Team

**PROPOSED COMMUNITY FACILITIES DISTRICT NO. 2016-01
CITY OF KINGSBURG**

PRELIMINARY CFD FORMATION SCHEDULE

Page 1

<u>DATE</u>	<u>DESCRIPTION</u>	<u>RESPONSIBILITY</u>
(October 18)	City Council Meeting to discuss financing alternatives and next steps.	All
(Week of October 24 – Week of October 31)	Hire Consultants.	City
(Week of October 31 – Week of November 14)	Determine services to be funded; confirm boundaries of CFD; collect data, prepare database.	City, Attorney, and DTA
	Review <i>Local CFD Goals & Policies</i> (draft, if necessary), Submit Petition to establish CFD. ¹	City, Attorney, and DTA
	Review and confirm costs (and annual escalators) for services.	City and DTA
	Determine sample CFD special tax rates and complete <i>Draft Rate & Method of Apportionment</i> (“RMA”).	DTA, Attorney, and City
(Week of November 14 – Week of November 21)	Prepare draft Resolution of Intention.	Attorney and DTA
(Week of November 28)	Preliminary <i>Go/No-Go</i> for FY 2016-2017.	City and DTA
(Week of December 5)	Circulate RMA and Resolution of Intention (“ROI”).	Attorney and DTA
	Continue refining RMA/tax parameters.	All
(Week of December 12)	Conference call to finalize RMA, ROI documents.	All
	Make final adjustments to RMA/tax parameters based on feedback.	

¹ Written request by at least two (2) City of Kingsburg Council Members or petition by at least 10% of registered voters.

**PROPOSED COMMUNITY FACILITIES DISTRICT NO. 2016-01
CITY OF KINGSBURG**

PRELIMINARY CFD FORMATION SCHEDULE

Page 2

(Week of December 19)	All legal and ROI documents submitted for City Council Meeting.	City and Attorney
(January 4)	City Council adopts ROI to form CFD: <ul style="list-style-type: none"> • Approves boundaries • Designates CFD name • Declares intention to form CFD and levy tax • Sets time and place for public hearing • Establishes voting procedure • Approves RMA 	City
(Week of January 9)	Proposed boundary map recorded. Public Notice of Public Hearing.	DTA, City Clerk
(Week of January 16 – Week of January 30)	Complete CFD Report, confirm registered voters ² , finalize Resolution of Formation (“ROF”) documents, and resolve other issues related to CFD (hold meetings/conference calls as necessary).	All, County Registrar
(Week of January 30 – Week of February 6)	Conference call or meeting to finalize ROF documents.	All
<hr/>		
(Week of February 6)	All legal and ROF documents submitted for City Council Meeting.	City and Attorney
(February 15)	City Council conducts public hearing and adopts ROF: <ul style="list-style-type: none"> • Establishes boundaries • Authorizes levy of Special Tax • Approves Maintenance and Services • Sets election (TBD) • Reading of Ordinance for Levy of Special Tax 	City

² Maximum of 90 days prior to Public Hearing.

**PROPOSED COMMUNITY FACILITIES DISTRICT NO. 2016-01
CITY OF KINGSBURG**

PRELIMINARY CFD FORMATION SCHEDULE

Page 3

(TBD)³	Election for registered voters to approve RMA and CFD Formation – prepare impartial analysis, <i>arguments in favor</i> and <i>rebuttals to arguments in favor of formation</i> , mail official sample ballots and voter information pamphlets to registered voters, agenda election, mail ballots if special election, etc.). Canvassing of election. Certify Election Results and Submit to Council.	All
(Week following Election)	Notices of Special Tax Lien recorded.	DTA

³ Minimum of 90 following Resolution of Formation (“ROF”) – absolute earliest would be late April 2017 under the above scenario.

PROPOSED SCOPE OF SERVICES

David Taussig and Associates, Inc. ("DTA") will assist the City of Kingsburg ("Client") in establishing a Citywide Community Facilities District ("CFD") to fund fire protection and police services (the "Services").¹

DTA's responsibilities under this Scope of Services will comprise:

A. Community Facilities District Boundaries (Database Set-Up)

DTA will work with the Client to prepare a map of the area within the City of Kingsburg to be included in the CFD. If necessary, the map will identify the zones to be established within the CFD, based on input from City staff and proximity to locations of proposed Services. DTA will organize a database of all assessable parcels within each zone, based on sources such as the County of Fresno ("County") Assessor's Office and fire and police service maps provided by the City.

B. Registrar of Voter's Certification

Request from the County Registrar of Voters confirmation of registered voters' status residing in the boundaries of the CFD prior to the adoption of the Resolution of Formation (Government Code Section §53322).

C. Services Cost Apportionment Methodology

Develop alternative methodologies for apportioning Services costs, by land-use (e.g., single family attached residential, multi-family attached residential, retail and non-retail commercial/industrial). Typically, cost apportionment methodologies are equivalent dwelling unit-based to reflect benefit. Therefore, development of the methodology alternatives is anticipated to involve determination of dwelling unit equivalencies for each land use type.

D. Preliminary Special Tax Rates

Based upon the selected cost apportionment methodology, DTA will compute special tax rates by land-use type in an amount sufficient to cover projected Services costs, administrative expenses, and reserves.

¹ The Scope of Work provided assumes the City has already developed "Local Goals and Policies Concerning the Use of the Mello-Roos Community Facilities Act of 1982," as required by California Government Code Sections 53312.7 and 53345.8.

E. CFD Pro Forma

Prepare a tax spread or cash flow analysis to assist in structuring the levy and collection of the special tax to provide funds when costs are incurred. DTA will recommend alternative techniques to apportion special taxes or time the collection of such taxes to protect the City's General Fund. DTA will prepare up to ten (10) tax spread analyses, utilizing various development scenarios and cost assumptions.

F. Tax Apportionment Formula

Prepare special tax apportionment methodology, subject to City constraints and financing objectives, and City policy guidelines. This task includes preparation of the Rate and Method of Apportionment of Special Tax (the "RMA"). Prepare revisions to initial RMA until all parties are satisfied.

G. Preparation of Boundary Map (Optional)

Prepare the CFD boundary map under the Mello-Roos Act and the County Recorder's Office, and record map at County Recorder's Office.

H. Document Review and Preparation

Prepare CFD Public Report. Assist CFD Formation Counsel with preparing required documents, including the Resolution of Intention, Resolution of Formation, and related items. Also provide necessary data and advice to CFD Formation Counsel regarding implementing the CFD, including policies that address future annexations.

I. City Mailing of Notices (Optional)

If requested by Client, DTA will prepare a mailing of notices to all registered voters in the City which will include the information required under the *Right to Vote Act*, and a ballot which can be returned to the City by the registered voter. The mailing will be completed no less than 45 days prior to the public hearing.

J. Ballot Tabulation & Election Certification (Optional)

If requested by Client, DTA will tabulate ballots returned to the City by registered voters and prepare a certificate as to the results of the balloting.

K. Notice of Special Tax Lien

Provide a list of Assessor's Parcels to be attached to the Notice of Special Tax Lien and coordinate its recordation with the County, under the Streets & Highway Code §3114.5.

L. Meetings and Workshops

Attend **six (6) meetings** with the City staff and Council and other parties regarding the development and implementation of the CFD. Should fewer meetings be necessary, DTA will adjust its budget maximum downward.

M. Public Outreach and Public Polling

TBD.

PROPOSED FEE SCHEDULE

DTA's proposed fee schedule (excluding expenses) for completion of the activities and tasks identified in Exhibit A will be the amounts stated in Table 1 below. Any additional tasks and professional services beyond those described in the Scope of Services will be billed at the hourly rates in Table 2 below. If the Scope of Services can be completed for less than the maximum amounts, only the hours expended will be billed. No fixed retainer is required under this Fee Schedule.

Table 1 – CFD Formation Services

Tasks	DTA Proposed Fee Schedule
Tasks A – F, H, K, & L	Time & Materials at Hourly Rates in Table 2 not to Exceed \$35,000
Task G (Optional)	Time & Materials at Hourly Rates in Table 2 not to Exceed \$5,000
Tasks I & J (Optional)	<i>ESTIMATES</i> \$25,000 for Standard Mailing OR \$30,000 for First Class Mailing
Task M (Optional)	TBD

Client will be charged on a time and materials basis, according to the hourly rates in the table below, with invoices being submitted monthly.

Table 2 - Hourly Rates

David Taussig & Associates, Inc. Fiscal Year 2016-2017 Hourly Rates	
President / Managing Director	\$230/Hour
Vice President / Engineer	\$200/Hour
Manager	\$170/Hour
Associate	\$150/Hour
Senior Analyst	\$130/Hour
Financial Analyst	\$115/Hour
Research Assistant	\$100/Hour

Besides fees for services, Client will reimburse DTA for travel, copying, courier, facsimile, telephone expenses, data services, materials, and other out-of-pocket expenses, as noted in an agreement approving services and fees, in an amount not to exceed \$2,500 annually. The preceding budgets, rates, and expenses apply for a 12-month period from execution of an agreement covering such services and are subject to a cost of living increase every twelve (12) months thereafter. DTA reviews its professional fees and hourly rates annually and, if appropriate, adjusts them to reflect increases in seniority, experience, cost-of-living, and other relevant factors. DTA will notify Client before any such increase.

On or about the first two weeks of each month during which services are rendered (unless provided otherwise as discussed above), DTA will present to the Client an invoice covering the current consulting services performed and the reimbursable expenses incurred under the agreement and exhibits thereto. Such invoices will be paid by the Client within thirty (30) days of each invoice. A 1.2% monthly charge may be imposed against accounts not paid within thirty (30) days of each invoice. Any additional services and expenses will be billed on a time and materials basis.

Limitations

This budget covers only those tasks outlined in Exhibit A. Additional consulting services beyond those included in Exhibit A ("Additional Work") may be provided for additional fees if they cause the budget maximum to be exceeded.

Any additional tasks assigned by Client if the total compensation listed above has been exceeded will be charged at the hourly rates listed above. An excessive number of meetings (over six (6)) or tax spread computer runs (over ten (10)) may also require additional fees if the total compensation has been exceeded. Such additional fees will be added to the "compensation" amounts listed above. Should separate improvement areas or zones be included within a CFD, additional time and materials may be charged, up to a maximum of \$6,000 per improvement area or zone, if these improvement areas or zones cause the maximum compensation levels listed above under Exhibit A to be exceeded.

Development of the "Local Goals and Policies Concerning the Use of the Mello-Roos Community Facilities Act of 1982," as required by California Government Code Sections 53312.7 and 53345.8, may be charged, up to a maximum of \$5,000, if this work causes the maximum compensation levels listed above under Exhibit A to be exceeded.

The proposed compensation amount assumes the formation of a typical CFD with a schedule between initiation of work and adoption of the Resolution of Formation that is no longer than nine (9) months. If the tasks in the Scope of Services are not completed within nine (9) months, at any point thereafter, DTA may request an increase in the maximum compensation if total hourly billings to-date exceed the proposed compensation level listed above.

The hourly fees listed above apply for a twelve-month period, and are subject to a cost-of-living increase after that period and annually thereafter.

We did a projection of how much revenue a CFD would bring to the City. As indicated by the table below, this would be approximately \$1.18 million.

A sales tax, on the other hand, would generate about \$500,000, assuming a 50 cents increase (which would bring you closer to your peer cities).

Land Use Type	Total Number of EDUs	Special Tax per EDU	Total CFD Revenue
Single Family Residential	3,068		\$767,000
Multi-Family Residential	856		\$214,000
Retail	188		\$46,931
Office	345	\$250	\$86,175
Industrial	216		\$54,011
Institutional	61		\$15,172
Total	4,733		\$1,183,288

DTA DAVID TAUSSIG & ASSOCIATES

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Land Use Type	Total Number of EDUs	Special Tax per EDU	Total CFD Revenue
Single Family Residential	3,068	\$250	\$767,000
Multi Family Residential	856		\$214,000
Retail	188		\$46,931
Office	345		\$86,175
Industrial	216		\$54,011
Institutional	61		\$15,172
Total	4,733		\$1,183,288

Land Use Type	Total Number of EDUs	Special Tax per EDU	Total CFD Revenue
Single Family Residential	3,068	\$200	\$613,600
Multi Family Residential	856		\$171,200
Retail	188		\$37,545
Office	345		\$68,940
Industrial	216		\$43,209
Institutional	61		\$12,137
Total	4,733		\$946,631

Land Use Type	Total Number of EDUs	Special Tax per EDU	Total CFD Revenue
Single Family Residential	3,068	\$180	\$552,240
Multi Family Residential	856		\$154,080
Retail	188		\$33,790
Office	345		\$62,046
Industrial	216		\$38,888
Institutional	61		\$10,924
Total	4,733		\$851,967

School Parcel Taxes

All seven school parcel tax measures passed.

School Parcel Taxes - Two-Thirds Approval

Agency Name	County		Rate		Sunset	YES%	NO%	
Mammoth Unified SD	Mono	Measure G	\$59/yr	extend	5yrs	79.2%	20.8%	PASS
Live Oak SD	Santa Cruz	Measure R	\$98/yr	extend	12yrs	78.9%	21.1%	PASS
Pacifica SD	San Mateo	Measure D	\$118/yr	extend	10yrs	76.4%	23.6%	PASS
Jefferson Union High SD	San Mateo	Measure E	\$60/yr	extend	10yrs	73.5%	26.5%	PASS
Moreland SD	Santa Clara	Measure G	\$142/yr	extend	8yrs	72.8%	27.2%	PASS
Lakeside Joint SD	Santa Clara / Santa Cruz	Measure J	\$820/yr	increase	10yrs	69.7%	30.3%	PASS
Fremont USD	Alameda	Measure I	\$73/yr	increase	9yrs	69.3%	30.7%	PASS

General Obligation Bonds

Both non-school general obligation bond measures passed. Orinda voters will finance \$25 million of road improvements. San Francisco voters approved a \$350 million bonds for seismic safety improvements.

City, County and Special District Bond Measures - Two-Thirds Approval

Agency Name	County		Amount		YES%	NO%	
Orinda	Contra Costa	Measure L	\$ 25,000,000	roads, storm drains	\$17/\$100k	67.6%	32.4% PASS
City and County of San Francisco		Measure A	\$ 350,000,000	seismic safety	\$9/\$100k	78.6%	21.4% PASS

Non-School Parcel Taxes

Seven of the 12 non-school parcel taxes passed including Measure AA, a \$12 per parcel tax for San Francisco Bay conservation and cleanup covering nine counties in the San Francisco Bay Area.

City, County and Special District Parcel Taxes - Two-Thirds Approval

Agency Name	County		Single Family Rate	Purpose	Term	YES%	NO%	
Clayton	Contra Costa	Measure H	\$235/yr+ extend	trails, landscaping	10yrs	78.5%	21.5%	PASS
Sacramento	Sacramento	Measure X	\$31.53/yr+ extend	library	10yr	78.4%	21.6%	PASS
County Service Area #1	San Mateo	Measure G	\$65/yr extend	police/fire	4yrs	74.6%	25.4%	PASS
Piedmont	Alameda	Measure F	\$501/yr increase	general parcel tax		70.6%	29.4%	PASS
County of Santa Cruz	Santa Cruz	Measure S	\$49.50/yr increase	Libraries \$67million bond		69.5%	30.5%	PASS
San Francisco Bay Conservation Authority	Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, Sonoma	Measure AA	\$12/yr increase	bay conservation	20yrs	69.3%	30.7%	PASS
San Rafael	Marin	Measure D	\$59/yr+ increase	library	9yrs	68.2%	31.8%	PASS
Oakley	Contra Costa	Measure K	\$93/yr increase	library	30yrs	53.5%	46.5%	FAIL
County Service Area #6	Siskiyou	Measure R	\$5/yr increase	EMS	none	48.6%	51.4%	FAIL
Bear Valley CSD	Kern	Measure G	from \$80 to \$247+ increase	police	none	40.6%	59.4%	FAIL
Cayucos Fire Protection I	San Luis Obispo	Measure C-1	\$125/yr+ increase	fire/EMS	none	39.9%	60.1%	FAIL
Morongo Valley Commur	San Bernardino	Measure E	\$350/yr+ increase	fire/EMS	none	39.0%	61.0%	FAIL

POLICE DEPARTMENT AVERAGE COSTS

YEAR SALARY	FICA	PERS	MEDICAL	TOTAL COST	Workers Comp	ERMA/ EAP	Total Cost	OFFICER AVERAGE	SERGEANT AVERAGE
68,568	5,205	16,170	1,582	91,525	100,971 5,518	8,182 447.16	97,491	97,491	
53,442	3,969	12,603	13,108	83,122	5,012	406.11	88,540	88,540	
53,442	3,969	12,603	13,108	83,122	5,012	406.11	88,540	88,540	
106,560	7,909	25,129	7,120	146,718	8,846	716.82	156,281		
63,384	4,730	16,119	10,310	94,543	5,700	481.90	100,705	100,705	
66,240	5,067	16,852	1,648	89,707	5,409	438.28	95,554	95,554	
52,176	3,872	7,902	3,184	67,133	4,048	327.99	71,509		
65,754	4,911	15,414	3,921	90,000	5,426	439.71	95,866	95,866	
69,525	5,199	16,363	3,793	94,880	5,721	463.55	101,064	101,064	
63,360	4,728	14,942	4,815	87,844	5,296	429.18	93,569	93,569	
66,984	5,124	17,043	10,415	99,566	6,003	486.44	106,055	106,055	
53,832	3,999	8,167	18,007	84,005	5,065	410	89,480		
89,224	6,515	22,107	13,845	131,692	7,940	643	140,274.93		140,275
86,724	6,515	22,107	14,807	130,154	7,847	636	138,636.77		138,637
60,348	4,497	14,231	15,830	94,907	5,722	464	101,092.30	101,092	
90,588	6,634	23,099	17,896	138,216	6,333	675	147,224.97		147,225
43,086	3,177	5,317	15,982	67,563	4,073	330	71,966.22		
				1,674,696	100,971	8,182		968,476	426,137
							Average Cost	\$ 96,848	\$ 142,046

CFD

Sales Taxes

Voting	Requires two-thirds (2/3) vote	Requires majority vote, or two-thirds (2/3) vote for special purposes
Economic Downturns	Less prone, because the rates are fixed	Can decrease substantially
Progressive/Regressive	Leaning towards progressive	Leaning towards regressive
Costs	Administrative costs	Compliance costs
Payment	Lump sum	Spread out
Other		<i>Currently Kingsburg is more reliant on sales taxes. Good to have diversity</i>



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COMPARATIVE SALES TAX RATES

Jurisdiction	Kingsburg	Reedley	Selma	Fowler	Sanger	Visalia	Kerman
State	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%
County	0.725%	0.725%	0.725%	0.725%	0.725%	0.500%	0.725%
City	0.00%	0.50%	0.50%	0.00%	0.75%	0.25%	0.00%
Total	8.225%	8.725%	8.725%	8.225%	8.975%	8.250%	8.225%

*Information provided by www.sale-tax.com. Subject to change.