



City of Kingsburg

Community Services Department

1401 Draper Street, Kingsburg, CA 93631

Chairperson
Melissa Bethel

Vice Chairperson
Edward Moreno

Commissioners
Seth Brown
Catherine Hambleton
Sarah Chambless
Brian Griffin
Joy Bratton

Student Commissioner
Austin Bratton

Secretary
Mary Colby

COMMUNITY SERVICES COMMISSION

REGULAR MEETING

FEBRUARY 27, 2017

6:30PM

AGENDA

1. **Call to Order**
2. **Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
3. **Approve Minutes** – Discuss and approve minutes from the Community Services Commission meeting held January 23, 2017 as mailed or corrected. Minutes prepared by Planning Secretary Mary Colby.
4. **Oral presentation on the Youth Leadership Institute**
 - a. Presentation by Cynthia Rocha
5. **Discussion regarding spending of budget allotted by the City Council to the Community Services Commission.**
6. **Skatepark subcommittee report from presentation at February 15, 2017 City Council Meeting.**
7. **Unscheduled Matters for Commission Members** - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
8. **Adjourn**

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Call to Order – At 6:33 PM The Community Services Commission meeting was called to order.

Commissioners present – Hambleton, Moreno, Bethel, Bratton and Student Commissioner Bratton.

Commissioners absent – Brown, Griffin and Chambless

Staff Present – City Manager Alex Henderson and Planning Secretary Mary Colby

Others Present – Michelle Roman, City Council Liaison.

Public Comments – There were no citizens present who wished to comment at this time.

Approve Minutes – Commissioner Moreno made a motion seconded by Commissioner Hambleton to approve the minutes from the Community Services Commission meeting held November 28, 2016 as mailed. The motion carried by unanimous vote of those Commissioners present.

California Kids Plates Program Child Safety Equipment Awards –City Manager Henderson stated that the letter in the packet explains the grant award that was received by the City. There were 8 car seats and 96 Multi sport helmets. After a brief discussion the Commission asked City Manager Henderson to find the best use for the car seats. The Commission would like to dispense the sport helmets through the following channels:

- 32 to be distributed between KCAPS and the Police Department
- 32 set aside for the Skate Park Groundbreaking
- 32 for raffle prizes at Kingsburg events

Other items discussed:

- Ask the Police Department to give out helmets to kids that are stopped for not wearing a helmet.
- Ask the Police Department to hand out rewards such as McDonald's or Starbucks coupons to kids that are following the rules by wearing helmets.

Discussion of results from letter sent to residents surrounding Athwal Park on locating a Skate Park on the property. – City Manager Henderson stated that the information in the packet shows how the residents surrounding the proposed location for the skate park (Athwal Park) were notified. He stated that there was only one response received and they were not in favor of a skate park.

Commissioner Bratton explained the breakdown of cost per piece that they would like to include in Phase 1 of the Skate Park.

The Commissioners discussed:

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- All approvals must be in order before a grant can be written requesting a match for City funds.
- The sale of a Memorial Brick to be used somewhere in the skate park.

Commissioner Bratton will present the project to the City Council at the February 15, 2017 City Council meeting.

Commissioner Bethel made a motion, seconded by Commissioner Hambleton to move forward with the proposal for the skate park asking for \$40,000.00 from the City Council contingent on securing a matching grant from a donor. The motion carried by unanimous vote of those Commissioners present.

Unscheduled Matters for Commission Members –

- Community Services Coordinator interviews are coming up approximately 25 applications were accepted.
- Mayor Roman will continue to be the Community Services Liaison.
- Chairperson Bethel suggested that Commissioner Griffin be asked if he is still interested in the position he holds and if not open the position and fill with someone that is interested.
- Commissioner Hambleton requested that the Dog Park be mentioned in the Carrier every few weeks to keep interest up.
- Did the faucet at the dog park get fixed? Ask Jim C
- Commissioner Hambleton asked if the lights on the Christmas tree in Memorial Park be restrung evenly for next year's tree lighting.
- On the next agenda talk about projects for any extra money that the Commission may have.
- Can the play equipment being removed from some of the schools be reused in one of our parks.
- Next meeting will be February 27 at 6:30PM

Adjourn – At 7:31 PM Commissioner Bethel made a motion, seconded by Commissioner Bratton to adjourn the Community Services Commission meeting. The motion carried by unanimous vote of those Commissioners present.

Submitted by

Mary Colby
Planning Secretary