



# *City of Kingsburg*

## **Community Services Department**

1401 Draper Street, Kingsburg, CA 93631

### **COMMUNITY SERVICES COMMISSION**

#### **REGULAR MEETING**

**APRIL 25, 2018**

**6:30PM**

#### **AGENDA**

1. **Call to Order**
2. **Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
3. **Oral Report by Skate Park Committee**
4. **Oral Report on Park Improvements – Community Services Director Adam Castaneda**
5. **Athwal Park Layout Design Update- Community Services Director Adam Castaneda**
6. **Unscheduled Matters for Commission Members - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)**
7. **Adjourn**

Chairperson Melissa Bethel  
Vice Chairperson Edward Moreno  
Commissioners  
Seth Brown  
Catherine Hambleton  
Sarah Chambless  
Joy Bratton  
Jewel Hurtado  
Student Commissioners  
Austin Bratton  
Saneh Kahlon

Community Services Director  
Adam Castaneda  
Secretary Mary Colby

# **COMMUNITY SERVICES COMMISSION REGULAR MEETING MARCH 14, 2018**

**Call to Order** – At 6:33PM The Community Services Commission meeting was called to order.

**Commissioners Present** – Hambleton, Moreno, Chambless, Bratton, Bethel, Brown and Youth Commissioner Saneh Kahlon

**Commissioners Absent** – Hurtado

**Staff Present** – Community Services Director Adam Castaneda and Planning Secretary Mary Colby

**Others Present** – None

**Public Comments** – There were no citizens present who wished to comment at this time

**Approval** – Commissioner Bethel made a motion, seconded by Commissioner Hambleton to approve the minutes of the Community Services Commission meeting for January 22, 2018. The motion carried by unanimous vote of those Commissioners present.

## **Oral Report by Skate Park Committee –**

Commissioner Bratton presented the Lions Club Skate Park logo which was approved by the Lions Club. The only change is to recolor the Dala Horse.

The Commissioners discussed the following:

- Contact the skate park company to update the design as shown in the new layout and will they charge for this change. Community Services Director Castaneda will check with the company.
- Check with Community Services Liaison Roman to verify the next steps for grants, fund raising and matching funds.
- Is the Committee agreeable to place a thermometer downtown to mark the progress of donations?
- Pavers – 4.19 each for the smaller one. Engraving is 17.00 design logo is 5.00. Need to decide on the order to place for this company and an order form to present at Swedish Festival.
- Would like to construct a 3 or 4-foot-high wall and an archway for the logo and purchased bricks. Mr. Castaneda will work on the design and placement of bricks.
- Council must approve the new design the Committee will present at the April 18<sup>th</sup> City Council meeting.
- Contact local restaurants to set up a special dining night where the skatepark would benefit with 10 or 15% of the proceeds for the night. Mr. Castaneda will provide an introduction letter.
- Community Services Committee must agree on phases for overall park when presenting to the Council.
- Discussion on the role of the subcommittee and who is leading the decisions.

## **Assignments:**

- Commissioner Bratton will send the new logo to Mr. Castaneda who will update the brochure (April 2 deadline)
- Mr. Castaneda will provide a thermometer to display downtown. Will secure a space for Swedish Festival and contact skate park company about the new layout.
- Commissioner Moreno will contact restaurants about dining night and Mr. Castaneda will provide the introduction letter.
- Commissioner Bethel will provide magnets and stickers.

**COMMUNITY SERVICES COMMISSION  
REGULAR MEETING  
MARCH 14, 2018**

- Commissioner Bratton and Community Services Director Castaneda will present the new design for Athwal Park at the April 18<sup>th</sup> City Council meeting. Reminding the Council that it started with a skate park.
- Commissioner Bratton will obtain the order form for bricks.

**Oral Report on Park Improvements – Community Services Director Adam Castaneda**

- Horseshoe pits are installed in the northwest corner of Memorial Park. Horseshoes are here and available for rent.
- A volleyball net will be put up to encourage the use of the poles that were installed.
- BBQ pits will be constructed by the High School. Need to decide where and in which park. What will happen to the ashes. Need ideas about ash disposal.
- Dive in Movies will be at the pool this year. They will be held every Friday night during the pool season and the movies are already listed.
- Signs will be made and installed at Erling Park saying that dogs must be on a leash and redirect citizens to the Dog Park on Laurel St.
- Clocks would be nice to have at the pool.
- Pool season starts April 2 with lap swimming.

**Athwal Park Layout Design Update by Community Services Director Adam Castaneda**

BMX park was eliminated due to liability issues.

Other features have changed locations.

Grant application for the Hospital Board is included in your packet. All features must be health and fitness related to be awarded.

The first priority is to the Skate Park

Mr. Castaneda will check to see when the Hillbloom grant application is due.

Commissioner Brown asked if we could send the Athwal Park design to the City Council now before the next meeting, so they would have time to review and make changes, so it could be approved at the meeting we are presenting the design.

**Unscheduled Matters for Commission Members - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)**

Youth Commissioner Saneh Kahlon stated that she is a sophomore at Kingsburg High School. Trying to fill the gap between ages.

**Adjourn -** At 8:10PM Commissioner Bethel made a motion, seconded by Commissioner Brown to adjourn the Community Services Commission meeting. The motion carried by unanimous vote of those Commissioners present.

Presented by

Mary Colby  
Planning Secretary