



City of Kingsburg

Community Services Department

1401 Draper Street, Kingsburg, CA 93631

COMMUNITY SERVICES COMMISSION **REGULAR MEETING**

SEPTEMBER 25, 2019 6:30PM
AGENDA

Chairperson Melissa Bethel
Vice Chairperson Edward Moreno
Commissioners
Seth Brown
Sarah Chambless
Joy Bratton
Jenn Guerra
Diana Weston
Johnson
Student Commissioner
Saneh Kahlon

Community Services Director
Adam Castaneda
Secretary Mary Colby

1. **Call to Order**
2. **Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
3. **Approval of Minutes** – Review/discuss/approve the minutes of the August 28, 2019 Community Services Commission meeting as mailed or corrected.
4. **Oral Report on Athwal Park progress.**
5. **Oral Report on Park Improvements – Community Services Director Adam Castaneda**
6. **Discuss options for installation of trash/recycling/compost containers on Draper Street**
7. **Update on Community Services Fundraisers.**
8. **Unscheduled Matters for Commission Members - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)**
9. **Adjourn**

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Call to Order-At 6:34 PM the Kingsburg Community Services Commission meeting was called to order.

Commissioners present – Guerra, Bratton, Brown and Moreno

Commissioners absent – Bethel, Weston-Johnson and Chambless

Staff Present – Community Services Director Adam Castaneda and Planning Secretary Mary Colby

Others present - City Council Liaison Laura North

Public Comments – There were no citizens present who wished to comment at this time.

Approval of Minutes – Commissioner Bratton made a motion, seconded by Commissioner Guerra to approve the minutes of the July 24, 2019 Community Services Commission meeting as mailed. The motion carried by unanimous vote of those Commissioners present.

**Oral Report on Park Improvements – Community Services Director Adam Castaneda -
Oral Report Athwal Park development**

The foundation for the skate park has been installed and the equipment will follow. The skate park equipment should be delivered around September 3rd and installed shortly thereafter with the skate park completed in about six weeks. The City is tentatively scheduling a dedication ceremony in October which will be advertised, and all donors will be invited.

The Commission discussed the following:

Other improvements will be discussed as the time gets closer to completion

Brick donations and other ideas for fund raising can be discussed when skate park is completed.

Wait to spend other funds until the park is further along.

Can talk about other improvements we would like to make as the time gets closer to completion.

Update on Prop 68 Grant – Applications for the Prop 68 Grant were submitted on Aug 5th. The parks we submitted for are Athwal, Heritage and the Dog Park. There was a meeting where the sports complex was discussed but there were too many issues, so this was put on hold. The next round to apply for this grant is in March, hoping between now and then this issue will be cleared up and we can resubmit. There was some community involvement at the public meetings, and we received some great ideas which were presented to Council. The decision will be made in December whether our apps were accepted or declined.

Update on Community Services Fundraisers. – Community Services Director Adam Castaneda stated that we are waiting for a response from the City Attorney as to whether we can hold a fund raiser that does not have a designated fund. At the last meeting we discussed having a fund raiser with the donation deposited into an account to be used in the future on a Community Services project.

Received another generous donation for the TNR program. This program will start up in the next few weeks.

Unscheduled matters for Commission Members – (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)

Commissioner Guerra, spoke with city manager in Fairfax about their downtown

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recycling/trash/compost containers and would like to duplicate this for downtown Kingsburg. She stated that people in the downtown area often ask where the recycling containers are on Draper Street. Suggested that we contact the State Recycling program and Mid Valley to see if either one can help with the effort.

The Commissioners will discuss further at their next meeting.

Public Works has the BBQ's they have been paid for. Public Works Director Darren Hays will install when time allows.

Dog Park – Before any money is spent on the Dog Park, we will wait for the decision on the Prop 68 Grant. Suggested to contactor the donor to the Dog Park and let them know we have not spent their money as of now.

The Commissioners discussed having a booth at the Crayfish Festival promoting the Skate Park and all fundraisers that are in place. Time for the festival is 3 to 10PM.

Adjourn – At 7:08pm Commissioner Brown made a motion, seconded by Commissioner Bratton to adjourn the Community Services Commission meeting. The motion carried by unanimous vote of those Commissioners present.

Submitted by

Mary Colby
Planning Secretary