



**City of Kingsburg**  
**Community Services Department**  
1401 Draper Street, Kingsburg, CA 93631

Chairperson Melissa Bethel  
Vice Chairperson Edward Moreno

Commissioners  
Seth Brown  
Sarah Chambless  
Joy Bratton  
Jewel Hurtado  
Jenn Guerra

Student Commissioners  
Saneh Kahlon

Community Services Director  
Adam Castaneda  
Secretary Mary Colby

**COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING**  
**November 28, 2018**  
**6:30PM**  
**AGENDA**

1. **Call to Order**
2. **Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
3. **Approval of Minutes from the October 24, 2018 Community Services Commission meeting.**
4. **Athwal Park and Tri-County Health Care District Grant Update -**  
Community Services Director Adam Castaneda and City Council Liaison Michelle Roman
5. **Restaurant Fundraiser Update –** Community Services Director Adam Castaneda
6. **Dog Park Update –** Commission Discussion
7. **Community Services Commission Holiday Schedule –** Commission Discussion
8. **Unscheduled Matters for Commission Members -** (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
9. **Adjourn**

**Community Services Commission  
Regular Meeting Minutes  
October 24, 2018**

**Call to Order:** The Community Services Commission meeting was called to order at 6:31pm.

**Commissioners present:** Brown, Chambless, Guerra, Hurtado, Bratton, Moreno and Chairperson Bethel.

**Staff present:** Community Services Director Adam Castaneda and City Clerk Abigail Palsgaard

**Public Comments:** None.

Commissioner Moreno made a correction that his name was misspelled. Commissioner Brown made a motion, seconded by Commissioner Chambless to approve the minutes from the September 26, 2018 Community Services Commission meeting, with the spelling corrections. The motion carried by unanimous voice vote of those Commissioners present.

Community Services Director Adam Castaneda introduced Jenn Guerra, the new commissioner. Jenn shared about herself. The Commission welcomed her.

**Athwal Park and Hospital Board Grant Application Update**

Community Services Director Adam Castaneda stated that Michelle Roman couldn't make it, shared that the project is going to go out to bid. Looking for bids for the full project to save money. The Commission discussed the different prices, option of donated services, looking for sponsors. Discussed the timeline.

**Raise Some Dough Report**

Community Services Director Adam Castaneda said the fundraiser at Corsaro's Pizza made \$500 for the skate park. Discussed signs to let people know that the fundraiser is going on. Commissioner Moreno thought the Commission should get a big check to show the donation to help promote and thank Corsaro's. The Commission agreed. The Commission discussed the next place where they will have a fundraiser.

**Park Updates**

Community Services Director Adam Castaneda said that Commissioner Brown brought up that the water fountain doesn't work at Memorial Park. Discussed different options and one that has a dog fountain.

Community Services Director Adam Castaneda shared about the trap, neuter and release program, with Commissioner Chambless' help and Fresno Humane, the City trapped 7 cats this weekend. They will move around to different clusters around town. Committee discussed how can we let the public know. Discussed the cost. Promote spay and neutering.

The Commission discussed the lids of the horse shoes pits. Discussed sprinklers or soil in the dog park or a new shade structure. Discussed sectioning the dog park off- at least 2 levels or fencing off half. Gave Community Services Director Adam Castaneda direction to speak to Wabo for suggestions.

Commissioner Bratton mentioned the faded gazebo at Memorial Park, it needs to be painted to match the stage.

**Community Commission Holiday Schedule:** Commission decided to meet November 28, 2018 at 6:30pm and go black in December, come back in January.

**Unscheduled Matters for Commission Members:** Commissioner Bratton mentioned she has someone interested in the commission. As of right now there are no openings.

**Adjourn:** Commissioner Bratton made a motion, seconded by Commissioner Hurtado, to adjourn at 7:19pm . The motion carried by an unanimous voice vote.