



City of Kingsburg

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Bruce Blayney
Mayor

Michelle Roman
Mayor Pro Tem

AGENDA KINGSBURG CITY COUNCIL REGULAR MEETING

WEDNESDAY
JANUARY 6, 2016

6:00 P. M.

**KINGSBURG CITY COUNCIL CHAMBER
1401 DRAPER STREET**

COUNCIL MEMBERS
Ben Creighton
Staci Smith
Sherman Dix

Alexander J. Henderson
City Manager

5:30 P.M. CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

1. **Public Employee Evaluation** – Government Code Section 54957
Title: City Manager

Invocation to be given by Ed Ezaki from the Kingsburg Community Church, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

- I. **Call to Order and Roll Call -**
- II. **Public Comments** – This is the time for any citizen to come forward and address the City Council on any issue within its jurisdiction. A maximum of five minutes is allowed for each speaker.
- III. **Approve Agenda** – Action by the Council to approve the agenda or to make modifications.
Note: The type of items that can be added to the agenda is constrained by State law.

(NOTE: Next City Resolution No. 2015-45 -- Next City Ordinance No. 2015-12)

- IV. a. **Consent Calendar** – Items considered routine in nature are to be placed on the Consent Calendar. They will be considered as one item and voted upon in one vote unless individual consideration is requested. Each vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed, except where the item specifically notes a prior recorded opposition or abstention, in which case the present affirmative vote on the Consent Calendar is considered and recorded as reaffirming that prior opposition or abstention. Approval

Kingsburg City Council
Regular Meeting
January 6, 2016

of Consent Calendar items includes recitals reading ordinance(s) by title(s) only and adoption of recommended action(s) contained in staff reports.

1. **Approval of City Council Minutes** – Approve the minutes from the City Council Workshop and the regular meeting held on December 16, 2015 as prepared by Assistant City Manager/City Clerk Sue Bauch.
2. **Check Register**– Ratify/approve payment of bills listed on the check register for the period December 11, 2015 through December 28, 2015 as prepared by Finance Director Maggie Moreno.
3. **Financial Summaries** – Approve Financial Summaries for the month of November 2015 as prepared by Finance Director Maggie Moreno.
4. **Appointments to the Kingsburg Planning Commission** – Affirm Mayor Blayney’s appointment of Jason Poynor to the Kingsburg Planning Commission for the remainder of a four year term to expire in November 2018. Application is included.
5. **Affirm the Roster of City Council Appointments** – Affirm the appointments of City Council Members as liaisons to various Committee and Commissions by Mayor Blayney. Roster prepared by Assistant City Manager/City Clerk Sue Bauch.
6. **Vehicle Surplus Resolution** – Adopt Resolution No. 2016-____ approving the surplus of vehicles that are no longer in use and to dispose of them as deemed appropriate. Resolution prepared by Assistant City Manager/City Clerk Sue Bauch.
7. **City Clerk Employment Offer** – Approve the completed City Clerk Employment Offer between the City of Kingsburg and Abigail Palsgaard. Employment Offer is included.
8. **Appointments to the Oversight Board** – Affirm the appointment of City Manager Alexander Henderson as the Board Member representing the City, replacing Board Member Sue Bauch who is retiring.
9. **Kingsburg Chamber of Commerce Annual Dinner Awards:**
 - * Citizen of the Year Award – Adopt Resolution No. 2016-__ recognizing and honoring _____ as the Citizen of the Year.
 - * Citizen of the Year Award – Adopt Resolution No. 2016-__ recognizing and honoring _____ as the Citizen of the Year.
 - * Junior Citizen of the Year Award – Adopt Resolution No. 2016-__ recognizing and honoring _____ as the Junior Citizen of the Year.
 - * Educator of the Year Award – Adopt Resolution No. 2016-__ recognizing and honoring _____ as the Educator of the Year.

- * Gold Seal Award – Adopt Resolution No. 2016-__ recognizing and honoring _____ as a Gold Seal Award winner.
- * Gold Seal Award – Adopt Resolution No. 2016-__ recognizing and honoring _____ as a Gold Seal Award winner.
- * Safety/Emergency Services Award – Adopt Resolution No. 2016-__ recognizing and honoring _____ as the Safety/Emergency Services Award winner.
- * Business of the Year Award – Adopt Resolution No. 2016-__ recognizing and honoring _____ as the Business of the Year.

***Note: Resolutions are not included in order to maintain anonymity until awards are presented at the Chamber Dinner on January 28, 2016.**

b. Pulled Consent Calendar Items:

V. REGULAR CALENDAR

1. Introduction and Swearing In of City Clerk Abigail Palsgaard

- a. Introduction by City Manager Alexander Henderson
- b. Swearing in by City Clerk Sue Bauch

2. Government Finance Officer Association Award – Consider Staff report prepared by City Manager Alexander Henderson.

Possible Action(s):

- a. Presentation by City Manager Alexander Henderson
- b. Council Discussion
- c. No Action Necessary

3. Economic Development Brochure – Consider Staff report prepared by City Manager Alexander Henderson.

Possible Action(s):

- a. Presentation by City Manager Alexander Henderson
- b. Discussion
- c. No Action Necessary

4. Recognition of Retiring Employee Sue Bauch

Possible Action(s):

- a. Adopt Proclamation 2016-__ Recognizing Sue Bauch for her 28 years of service with the City of Kingsburg and the Kingsburg Community.
- b. Presentation of Proclamation by Mayor Blayney

5. Recognition of Retiring Employee Robert Stucky

Possible Action(s):

- a. Adopt Proclamation 2016-___ Recognizing Robert Stucky for his 27 years of service with the City of Kingsburg and the Kingsburg Community.
- b. Presentation of Proclamation by Mayor Blayney

6. Council Reports and Staff Communications

- a. Community Services Commission –
- b. Public Safety Committee –
- c. Chamber of Commerce –
- d. Economic Development –
- e. Finance Committee –
- f. Planning Commission –
- g. City Manager’s Report –

7. Other Business as May Properly Come Before the City Council

8. Adjourn Kingsburg City Council Regular Meeting.

Any writings or documents provided to a majority of the Kingsburg City Council regarding any item on the agenda will be made available for public inspection in the City Clerks office located at 1401 Draper Street during normal business hours.

**KINGSBURG CITY COUNCIL WORKSHOP
REGULAR MEETING
DECEMBER 16, 2015**

4:00 P.M. – 6:00 P.M. – City Council Workshop to discuss the following:

Mayor Blayney called the Workshop to order at 4:08.

Council Members Present: Ben Creighton, Staci Smith, Sherman Dix, Michelle Roman, and Mayor Blayney

Staff Members Present: City Attorney Michael Noland, City Manager Alexander Henderson, City Engineer Dave Peters, Planning Consultant Holly Owen, Economic Development Coordinator Jolene, and Assistant City Manager/City Clerk Sue Bauch.

Brown Act Update - Mayor Blayney said that we need to update ourselves and understand the Brown Act Guidelines. He said that the Council Members we can't have a serial meeting or make decisions prior to the meeting. City Attorney Noland said that when talking with the public the Council Members need to remember that if the topic is going to be discussed at a Council Meeting they will be required to disclose those previous discussions on the record. Mayor Blayney said that he is the City Council liaison for the Planning Commission and does not express an opinion at the meeting or become involved in the meeting discussions. He said that all committee meetings have to have an agenda and minutes. He expressed the need for transparency when conducting meetings. Mr. Noland said that the handout that he provided to the City Council is something that can be read through at your leisure. It will explain when certain meetings can be held, as well as how closed sessions can be conducted. He said that transparency is very important by giving access to the public. He said that he would be available to discuss the information provided to the Council Members if necessary. He added that he is conservative with conflict of interest. He said that he will also provide them with FPPC information.

Council Member Committee Appointments – Mayor Blayney reviewed the roster of committee and commissions. He said that he doesn't want the Council Members to feel that they need to be locked into a position on a committee. He said that each of the Council Members have a different set of talents. Council Members determined the Commissions/Committees that each Member would serve on as well as alternate members. Mayor Blayney asked that the City Clerk place the roster on the next agenda.

Development – City Manager Henderson said that he would like this discussion to be informal and we will talk in generalities. He said that he asked Economic Development Coordinator Jolene Polyack to come in and give an update. Mayor Blayney asked that the Council move from the Dias to the audience area in order to see the power point presentation easily.

Mrs. Polyack said that the Council previously approved the marketing program for the Business Park. She said that we have identified all the property owners and have developed a web site. She explained what has been done to market the Business Park. She said that they are working towards the goal of finding a developer to develop the properties. She said that she is trying to have the website address placed on the freeway sign that is at the corner of the Business Park and adjacent to the 99 Freeway. She said that she can see that people are visiting the website.

Council Member Dix asked about having a survey of what the residents would like to see developed at the Business Park. Council Member Roman asked if there are sale prices for the lots. Mrs. Polyack said that only one has a price the others want us to bring a buyer to them and then negotiate the price. She said that there may be a buyer for lot 35. She said that now that contact has been made with most of the property owners we have an avenue of communication. About 10 of the property owners have not returned calls and one owner sent back that the property is unavailable. A discussion ensued regarding the Business Park and other properties in the surrounding area.

Mrs. Polyack said that at they are talking to property owners at Caruthers and Bethel Avenues. City Manager Henderson said that we are also looking within the City's Sphere of Influence (SOI) in Fresno County because there is a need for larger properties. Mrs. Polyack said that she had someone call and he wanted to develop about 40 acres. She said we need to have a better handle on what properties are out there, so she is doing her research of properties within the SOI.

Council Member Roman asked how many acres of land the Grace Church project has at the old Del Monte Plant. Planning Consultant Owens said that it's 14 acres. Ms. Roman said that she would like to know if the Church would be willing to sell the property, as she has heard that there are issues with building the Church.

Mayor Blayney said it would be a positive move to check out larger parcels of land. Mrs. Polyack said her job is to let people know what is available out there. Mayor Blayney said that a developer will want more than the 10 or 20 acres to develop in order to make money.

Mrs. Polyack said she will be interested to see what kind of contacts we have when we have the website address on the freeway sign. Council Member Dix said that the big problem with the Business Park is that there is fractionalized ownership. He said that with the design and size of the lots along Sierra Street with different owners has made it difficult to try to get a big box store located there. Council Member Roman asked about putting out there that we would be willing to reconfigure the lots in the Business Park. Mrs. Polyack said that would work if we can get the owners to agree to sell. Mr. Dix said that the lots closest to Kmart are difficult to sell because the owners think that Kmart will go out business and they don't know who will end up there. He said that the lease for Kmart is up in 2017. Mrs. Polyack said that Kmart has not indicated that they are closing, but it is a worry.

Mayor Blayney said that if the Fry property, next to the Business Park were to be development he sees it as having two accesses points, one along Bethel and one along Sierra. Mr. Dix said that we would need to have Bethel interchange function like Conejo/Sierra then it would be great. City Engineer Dave Peters said it would take millions of dollars to fix the Bethel interchange. Mrs. Polyack said that the dynamic is changing for the big box stores. Planning Consultant Holly Owens said that the strolling and lifestyle development design is what will drive future developments. Mayor Blayney said that this is complicated by the absentee owners

City Manager Alex Henderson said that he would like to talk about residential development for a few minutes. He said that there has been talk of developing the property south of Sierra and west of Madsen. He said that we would be dealing with a development that would be in Fresno and Tulare Counties. He said that it would be outside of the city limits and partially in Tulare

County. Mayor Blayney said that at one time we wanted to have Tulare and Fresno County straighten up the county lines. It would make developing much more functional. We need to talk about supplying services outside of the city limits. Council Member Roman said that the kids from a development in this location would go to Kingsburg schools. Mr. Henderson said that the property owners are asking if the City would be interested in entertaining a development in this location. He said that it wouldn't be a land swap. A district would need to be created so the Fire and Police Departments could serve the development. He added that we would also provide water, street sweeping, etc.

Mr. Henderson said that we need to discuss the requirements for alleys. Mayor Blayney said that if we have someone come to us and wants to take advantage of the city services such as the schools, Police and Fire we need to watch that the standards would be the same as we currently require for developments with the City limits. We need to know what Kingsburg would get out of this. He asked the Council to talk about things that they would like to see and if they want to follow the Kingsburg Specific Plan. Now would be the time to determine what the City wants and then work through it with the developer. We need to discuss this with the School District as well. City Attorney Michael Noland asked if Tulare County has said that the city is in charge of land entitlements during the development process. Mr. Henderson said that Tulare County would be in charge of land entitlements with a costs sharing agreement with the City of Kingsburg. He added that there may be a fee that would come directly to the City on an annual basis. We need to consider all the items that are important to the City Council. Planning Consultant Holly Owens said that we need something that is better than revenue neutral. We need to know what the developer will provide to us in order for us to extend services to that development. Mayor Blayney said that he thinks that we need use the North Specific Plan standards and that included multi-family homes and green space. A development in this area has to be a plus for the City of Kingsburg. Council Member Smith said that this development should look like Kingsburg, and flow like Kingsburg.

Mr. Henderson said that they are proposing to extend alleys where they would connect to existing alleys and then fading them out further into the development. Mr. Dix asked what lot sizes are being proposing. Mr. Henderson said that they are proposing smaller than R-1-7. Ms. Owens said that the North Specific Plan calls for R-1-7. Mrs. Roman asked about park space? Mr. Henderson said that the North Specific Plan doesn't spell out parks, so we would need to address those issues. Mrs. Roman said there needs to be green space. Mrs. Smith said that there is a lot of congestion in the Lincoln School area so we need to address that as well. Mr. Henderson said that they are proposing a cul-de-sac at Mariposa so that they don't push traffic along the front of Lincoln School. Mrs. Roman said that we need to talk to the school districts about the impact of more students in these districts. She said that she is worried about the impacts on public safety and public works. The proposed development will have a very big impact on our city, and we need to take a serious look at all aspects. Mr. Henderson said that there will be an assessment district for the landscaping which would be paid by the development. Mrs. Smith asked about items such as curfew and not having farm animals since it is not part of the city would we be able regulate these things. Mr. Noland said that it could be handled through a Home Owners Association (HOA). He said that the City would have to be compensated for the services. Mr. Henderson said that he has started talking to the county about preliminary issues, but he hasn't talked about code enforcement yet. Mayor Blayney said that if they are going to form an HOA, why they can't build in a cost for repairing the alleys. Mr. Henderson

said that it comes down to the developer and how much they can sell the houses for. Mr. Dix said that maybe the in-lieu fee that can be used for something that is more regional relating to the park space.

City Manager Henderson said he wanted to take a few minutes to talk about possible development at Mendocino and Kamm and the impacts on the properties south of Kamm and west of Mendocino/18th Avenue. When we widen Kamm we will need to start talking about taking properties along Kamm to work out traffic issues. He said that you can't annex property and leave a county island. He said that the people in the island could stop the annexation process if the area is annexed all at once. He said that it may need to be done in a way that would be more inclusionary.

City Manager Henderson asked that the Council send him some notes when they think about development discussed here tonight.

The City Council took a brief recess prior to the regular meeting at 5:58 P.M.

Submitted by:

A handwritten signature in black ink, appearing to read "Sue Bauch", written in a cursive style.

Assistant City Manager/City Clerk Sue Bauch

**Kingsburg City Council
Regular Meeting
December 16, 2015**

Invocation was given by Douglas Schoelles from the Kingsburg Concordia Lutheran Church, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

Call to Order and Roll Call – Mayor Blayney called the regular meeting of the Kingsburg City Council to order at 6:05 P. M.

Council Members present: Ben Creighton, Staci Smith, Michelle Roman, Sherman Dix, and Mayor Bruce Blayney.

Staff present: City Manager Alex Henderson, City Attorney Michael Noland, Consulting Planner Holly Owen, City Engineer Dave Peters, Community Services/Senior Citizens Coordinator Ashlee Schmal, and Assistant City Manager/City Clerk Sue Bauch.

Public Comments – None

Approve Agenda – A motion was made by Council Member Roman, seconded by Council Member Creighton, to approve the Agenda, as published. The motion carried by unanimous voice vote.

Consent Calendar – Council Member Roman asked that Item No. 3 be pulled. Mayor Blayney asked that Item No. 6 be pulled as well. A motion was made by Council Member Roman, seconded by Council Member Smith, to approve the Consent Calendar with the exception of Items No.3 and 6. The motion carried by unanimous voice vote.

1. **Approval of City Council Minutes** – Approve the minutes from the regular Kingsburg City Council Meeting held on December 2, 2015 as prepared by Assistant City Manager/City Clerk Sue Bauch.
2. **Check Register** – Ratify/approve payment of bills listed on the check register for the period November 25, 2015 through December 10, 2015 as prepared by Accounts Payable Clerk Grace Reyna.
3. **Pulled**
4. **Accept the Earl Street Reconstruction Project – Contract No. STPL 5170 (046)** – Accept the Earl Street Reconstruction Project constructed by Seal Rite Paving and Grading and authorize the City Engineer to file a Notice of Completion. Report prepared by City Engineer David Peters.
5. **Community Services Commission Bylaws – Ordinance** - Waive the second reading and adopt Ordinance No. 2015-11 amending the number of Community Service Commissioners required for a quorum and pass on to a second reading with the following recital:

Kingsburg City Council
Regular Meeting
December 16, 2015

“AN ORDINANCE OF THE CITY OF KINGSBURG AMENDING SECTION 2.50.070 C. OF CHAPTER 2.50 OF TITLE 2 OF THE KINGSBURG MUNICIPAL CODE”

6. PULLED

Pulled Consent Calendar Items:

Item No. 3 - Award the Crandell Swimming Complex Shower Modification Project –

Council Member Roman said that she had asked that this item be pulled to determine whether or not this cost will be split with the high school. Community Services Coordinator Ashlee Schmal said that it will be. With that, Council Member Roman moved that the Crandell Swimming Complex Shower Modification Project be awarded to American Incorporated Construction in the amount of \$27,900.00. Report prepared by City Engineer David Peters. The motion was seconded by Council Member Dix and carried by unanimous voice vote.

Pulled Consent Calendar Item No. 6 - Resignation Letter – Accept letter of resignation from Planning Commissioner Charlie Soto -

Mayor Blayney said that Charlie Soto is resigning from the Planning Commission because he is stationed over seas and can't be here. He said that he would like a letter of appreciation sent to him on behalf of the City accepting his resignation with regret. A motion to accept the resignation, with regret, and for staff to send the appropriate letter, was made by Council Member Blayney, seconded by Council Member Creighton. The motion carried by unanimous voice vote.

REGULAR CALENDAR

Employee Recognition – Recognition of Rick Mejia as part of the City's Employee Recognition Program.

Mayor Blayney came forward to recognize and thank Police Officer Rick Mejia for his services and to present appreciation from his fellow employees.

Crime Statistics report for the Month of November 2015 – Prepared by Kingsburg Police Department Records Supervisor Corina Padilla.

Police Department Records Supervisor Corina Padilla reviewed and commented on the November Crime Statics Report.

Informational Item – No action required.

PUBLIC HEARING – City of Kingsburg Master Fee Schedule – Consider report prepared by Planning Consultant Holly Owen and Assistant City Manager/City Clerk Sue Bauch.

Kingsburg City Council
Regular Meeting
December 16, 2015

Mayor Blayney opened the Public Hearing 6:16 P. M.

City Manager Alexander Henderson reviewed the report which states that as part of an annual fiscal assessment, an analysis was done for the current fees assessed by the City for various entitlements; including current Building fees; Public Works fees; Recreation fees; and Miscellaneous fees, to insure that the City's costs to process permits are covered by fees, to the extent that it is practical.

Planning Consultant Holly Owen talked about temporary use fees for such things as a Christmas tree lot, construction trailer, or temporary storage as allowed in the Form Based Code. Things that are seasonal in nature or for a limited time. This would cover the cost of the analysis and would keep the City's eye on these uses.

City Manager Alex Henderson reviewed and explained the other fees under consideration including the Internet Technology (IT) fee, Water Meter Investigation Fee, Lifeguard Training Fee, and Flea Market Vendor fee. He explained that the Water Meter Investigation Fee would be refunded if it turns out that the issue is the City's.

Lengthy discussion followed regarding the various fees being proposed.

Mayor Blayney opened for Public Comment at 7:00 P. M. Questions posed by Conni Delinger were addressed. Mayor Blayney closed the Public Comment period at 7:05 P. M.

During continued Council discussion, City Attorney Michael Noland reminded Council that the fees being proposed are all based on cost of service.

At 7:07 P. M. Mayor Blayney closed Public Hearing.

A motion was made by Council Member Roman to Adopt Resolution No. 2015-44 amending Planning and Zoning Fees in the Master Fee Schedule for the city of Kingsburg as follows:

In-Lieu Parking Fees - \$5,000 per space

Temporary Use Permit - \$125.00

Water Meter Investigation Fee - \$50.00

Lifeguard Training Fee - \$125.00 per person

Flea Market Vendor Fee - \$10.00 per space per year with maximum of \$1,000

The motion was seconded by Council Member Smith and carried, four to one, Council Member Creighton voting no.

Impact Fee Draft Needs List Update – Consider revised report prepared by Nathan D. Perez, Esq. Managing Director, David Taussig & Associates. Staff report prepared by City Manager Alexander Henderson.

Mr. Perez gave a power point presentation and said that staff is seeking review and comment on the proposed Development Impact Fee Program and Public Facilities Needs List with full study approval and municipal fee ordinance to be considered by Council in January.

Following Council discussion, staff was directed to bring the Nexus Study back in January and the ordinance for first reading.

Financial Statements for the Year Ended June 30, 2015 – Consider Statements as prepared by Price Paige & Company. Staff report prepared by Maggie Moreno.

Price Page & Company Managing Partner Fausto Hinojosa presented the independent auditor's report on the City's Financials for the year ended June 30, 2015. He said that we look for material errors and fraud. His firm has issued an Unqualified Opinion (clean opinion). He reviewed various aspects of the report which were discussed briefly.

A motion was made by Council Member Roman, seconded by Council Member Dix, to accept City of Kingsburg Financial Statements for Year Ended June 30, 2015. The motion carried by unanimous voice vote.

Council Reports and Staff Communications

- a. **Community Services Commission** – Has not met
- b. **Public Safety Committee** – Has not met
- c. **Chamber of Commerce** – Council Member Smith reported that she attended the Chamber Board meeting and they are working on the directory. The annual awards dinner is on January 28 at the Historical Park. The map project is being wrapped up and they have 100 sponsors. They have the artist lined up for the map and it may be out in March. City Manager Alex Henderson said that Executive Director Adam Castaneda will be here to discuss the funding with the City Council.
- d. **Economic Development Committee** – Has not met
- e. **Finance Committee** – Mayor Blayney said that they had met and discussed a few things, one of them being staffing changes. He said that we may be before the City Council for the first meeting in January.
- f. **Planning Commission** – Will meet 2nd Thursday in January to discuss temporary signage and CUP items.

Kingsburg City Council
Regular Meeting
December 16, 2015

g. City Manager's Report -

1) **Public Technology Institute (PTI) 2015-2016 Citizen Engaged Community –**

Mr. Henderson briefly commented on this.

2) **City Clerk –** Mr. Henderson introduced Abby ???as our new City Clerk to start on December 28th.

Other Business as May Properly Come Before the City Council – None

Closed Session - At 8:16 P. M. the City Council went into closed session to discuss the following item:

a. Public Employment:

Title: City Clerk

Government Code: Section 54957

Adjourn Kingsburg City Council Regular Meeting. At 8:25 the regular meeting was adjourned.

Submitted by:

Sue Bauch, City Clerk
City of Kingsburg

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
68482	8888	AMANDA ROCHA	12/14/2015	128.27		00	OUTSTANDING	
68483	1496	AMERITAS LIFE INSURANCE CORP.	12/14/2015	4,050.48		00	OUTSTANDING	
68484	359	AT&T	12/14/2015	150.00		00	OUTSTANDING	
68485	970	AT&T MOBILITY	12/14/2015	827.74		00	OUTSTANDING	
68486	56	AUTOMATED OFFICE SYSTEMS	12/14/2015	578.01		00	OUTSTANDING	
68487	510	BACKFLOW APPARATUS & VALVE CO.	12/14/2015	392.59		00	OUTSTANDING	
68488	564	BENETRA	12/14/2015	425.00		00	OUTSTANDING	
68489	166	BERMAN'S FLOWERS	12/14/2015	100.65		00	OUTSTANDING	
68490	8888	BLUE CROSS CALPERS	12/14/2015	101.70		00	OUTSTANDING	
68491	1508	CAL STATE TERMITES AND PEST	12/14/2015	460.00		00	OUTSTANDING	
68492	117	CENTRAL VALLEY SWEEPING, INC.	12/14/2015	11,746.64		00	OUTSTANDING	
68493	163	CHADS AUTO GLASS	12/14/2015	45.00		00	OUTSTANDING	
68494	442	CHEM QUIP	12/14/2015	213.65		00	OUTSTANDING	
68495	1970	COLLINS & SCHOETTLE	12/14/2015	1,822.50		00	OUTSTANDING	
68496	92	COLONIAL LIFE	12/14/2015	20.25		00	OUTSTANDING	
68497	1523	COMCAST	12/14/2015	65.40		00	OUTSTANDING	
68498	2011	COMCAST	12/14/2015	143.67		00	OUTSTANDING	
68499	2061	COMCAST	12/14/2015	128.92		00	OUTSTANDING	
68500	94	COUNTY OF FRESNO	12/14/2015	494.00		00	OUTSTANDING	
68501	312	JAMES DAVIS R	12/14/2015	145.00		00	OUTSTANDING	
68502	118	DEARBORN NATIONAL	12/14/2015	468.25		00	OUTSTANDING	
68503	1777	DOOLEY ENTERPRISES, INC.	12/14/2015	2,627.47		00	OUTSTANDING	
68504	1949	ENER POWER	12/14/2015	347.00		00	OUTSTANDING	
68505	2076	EXELLANCE, INC.	12/14/2015	2,461.37		00	OUTSTANDING	
68506	685	FALCON TIRE & TOWING	12/14/2015	79.00		00	OUTSTANDING	
68507	146	FIRECREST DESIGNS	12/14/2015	119.05		00	OUTSTANDING	
68508	136	FRESNO COUNTY SHERIFF	12/14/2015	234.22		00	OUTSTANDING	
68509	1996	FPOC-CAFE BOC	12/14/2015	235.65		00	OUTSTANDING	
68510	64	FRESNO-MADERA AREA AGENCY ON A	12/14/2015	149.40		00	OUTSTANDING	
68511	962	G & K SERVICES	12/14/2015	718.68		00	OUTSTANDING	
68512	1945	HEALTHWISE SERVICES	12/14/2015	175.00		00	OUTSTANDING	
68513	955	HENRY SCHEIN, INC.	12/14/2015	228.37		00	OUTSTANDING	
68514	2087	HOT SHOT EXPRESS, INC.	12/14/2015	3,875.00		00	OUTSTANDING	
68515	704	INTOXIMETERS, INC.	12/14/2015	162.51		00	OUTSTANDING	
68516	1184	RUSSELL ISAAC	12/14/2015	1,471.25		00	OUTSTANDING	
68517	153	J'S COMMUNICATIONS, INC.	12/14/2015	307.68		00	OUTSTANDING	
68518	8888	JIM SHOEBRIDGE	12/14/2015	500.00		00	OUTSTANDING	
68519	1111	JOB CARE	12/14/2015	1,145.76		00	OUTSTANDING	
68520	131	KAHN, SOARES & CONWAY, LLP	12/14/2015	21,153.63		00	OUTSTANDING	
68521	1134	KAISER FOUNDATION HEALTH PLAN	12/14/2015	8,912.66		00	OUTSTANDING	
68522	72	KMART	12/14/2015	81.62		00	OUTSTANDING	
68523	171	L.N. CURTIS & SONS	12/14/2015	172.69		00	OUTSTANDING	
68524	463	LEE CENTRAL CALIFORNIA NEWSPAP	12/14/2015	812.30		00	OUTSTANDING	
68525	530	LOSS PROTECTION & INVESTIGATI	12/14/2015	45.50		00	OUTSTANDING	
68526	552	LOSS PROTECTION & INVESTIGATIO	12/14/2015	35.00		00	OUTSTANDING	
68527	8888	MARGARET TROLER	12/14/2015	325.00		00	OUTSTANDING	
68528	301	MUNISERVICES, LLC	12/14/2015	450.00		00	OUTSTANDING	
68529	1912	MYCOMMUNITY MOBILE	12/14/2015	99.00		00	OUTSTANDING	
68530	1882	O'REILLY AUTO PARTS	12/14/2015	252.28		00	OUTSTANDING	
68531	186	P G & E	12/14/2015	15,706.95		00	OUTSTANDING	
68532	141	POLYACK MARKETING	12/14/2015	2,519.60		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
68533	1778	PRICE, PAIGE & COMPANY	12/14/2015	3,715.00		00	OUTSTANDING	
68534	1982	PROFESSIONAL PRINT & MAIL, INC	12/14/2015	974.89		00	OUTSTANDING	
68535	2089	R & L GIBBS CONSTRUCTION	12/14/2015	8,298.00		00	OUTSTANDING	
68536	1889	RICOH USA, INC.	12/14/2015	221.90		00	OUTSTANDING	
68537	2050	RISENHOOVER ROOFING	12/14/2015	500.00		00	OUTSTANDING	
68538	1353	ROHL IN POOL SERVICE & REPAIR	12/14/2015	2,450.00		00	OUTSTANDING	
68539	1795	SEAL RITE PAVING	12/14/2015	88,642.60		00	OUTSTANDING	
68540	8888	SIEGER'S ROOFING	12/14/2015	350.00		00	OUTSTANDING	
68541	702	SILVAS OIL COMPANY	12/14/2015	5,539.38		00	OUTSTANDING	
68542	1286	STAPLES BUSINESS ADVANTAGE	12/14/2015	3,130.31		00	OUTSTANDING	
68543	21	STATE OF CALIFORNIA	12/14/2015	81.00		00	OUTSTANDING	
68544	1984	STEVE PATRICK'S A/C & REFRIG.	12/14/2015	225.00		00	OUTSTANDING	
68545	133	TCM INVESTMENTS, LP	12/14/2015	954.32		00	OUTSTANDING	
68546	1255	THE UPS STORE	12/14/2015	.00	12/16/2015	00	VOID	367.95
68547	1468	VERIZONWIRELESS	12/14/2015	1,508.13		00	OUTSTANDING	
68548	248	VILLAGE TIRE SALES	12/14/2015	77.66		00	OUTSTANDING	
68549	115	VISION SERVICE PLAN	12/14/2015	633.28		00	OUTSTANDING	
68550	1313	WALEX TECHNOLOGIES	12/14/2015	112.50		00	OUTSTANDING	
68551	138	WECO SUPPLY COMPANY	12/14/2015	26.10		00	OUTSTANDING	
68552	1180	WILLDAN FINANCIAL SERVICES	12/14/2015	1,376.96		00	OUTSTANDING	
68553	102	AFLAC	12/23/2015	735.68		00	OUTSTANDING	
68554	1805	ANTHEM BLUE CROSS	12/23/2015	2,875.00		00	OUTSTANDING	
68555	428	ASCAP	12/23/2015	337.89		00	OUTSTANDING	
68556	510	BACKFLOW APPARATUS & VALVE CO.	12/23/2015	95.90		00	OUTSTANDING	
68557	346	BAUCH, SUE	12/23/2015	50.00		00	OUTSTANDING	
68558	2049	CARDMEMBER SERVICE	12/23/2015	2,956.09		00	OUTSTANDING	
68559	2077	CATHERINE CURRY MC NALLY	12/23/2015	1,250.00		00	OUTSTANDING	
68560	24	CITY OF KINGSBURG	12/23/2015	650.10		00	OUTSTANDING	
68561	1970	COLLINS & SCHOETTLE	12/23/2015	1,845.00		00	OUTSTANDING	
68562	1904	ALEX HENDERSON	12/23/2015	500.00		00	OUTSTANDING	
68563	79	KINGSBURG CHAMBER OF COMMERCE	12/23/2015	2,400.00		00	OUTSTANDING	
68564	463	LEE CENTRAL CALIFORNIA NEWSPAP	12/23/2015	148.58		00	OUTSTANDING	
68565	623	LIEBERT, CASSIDY, WHITMORE	12/23/2015	60.00		00	OUTSTANDING	
68566	247	ROBERT MCGEE	12/23/2015	100.00		00	OUTSTANDING	
68567	477	NAPA AUTO PARTS	12/23/2015	669.28		00	OUTSTANDING	
68568	104	NELSON'S ACE HARDWARE	12/23/2015	1,343.01		00	OUTSTANDING	
68569	223	SAN JOAQUIN VALLEY AIR	12/23/2015	123.00		00	OUTSTANDING	
68570	470	ASHLEE SCHMAL	12/23/2015	210.00		00	OUTSTANDING	
68571	702	SILVAS OIL COMPANY	12/23/2015	2,572.45		00	OUTSTANDING	
68572	1438	SWRCB ACCOUNTING OFFICE	12/23/2015	6,869.00		00	OUTSTANDING	
68573	93	THE GAS COMPANY	12/23/2015	10,029.44		00	OUTSTANDING	
68574	1941	THE LIFE GUARD STORE	12/23/2015	138.36		00	OUTSTANDING	
68575	82	VIKING CLEANING SERVICE	12/23/2015	3,016.02		00	OUTSTANDING	
68576	2090	WL CONSTRUCTION SUPPLY, LLC	12/23/2015	452.89		00	OUTSTANDING	
68577	81	ANDY & BETTY WONG	12/23/2015	2,292.78		00	OUTSTANDING	

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
95							
OUTSTANDING CHECKS:			248,448.86				
RECONCILED CHECKS:			.00				
VOID CHECKS:			.00				
							367.95

PREPARED 12/28/2015,11:22:22
 PROGRAM: GMI72L
 CITY OF KINGSBURG
 BANK: 00 *****

ALL CHECKS REGISTER
 SELECTED BY CHECK DATE
 FROM: 12/11/2015 TO: 12/28/2015

PAGE 4
 ACCOUNTING PERIOD 05/2016
 REPORT NUMBER 19

 CHECK NO VENDOR NAME CHECK DATE CHECK AMOUNT DATE CLEARED BANK CODE STATUS ORIGINAL AMOUNT

NO. OF CHECKS: 96 TOTAL CHECKS 248,816.81 ***
 OUTSTANDING CHECKS: 95 RECONCILED CHECKS: .00 VOID CHECKS: 1
 248,448.86 .00 367.95

CITY OF KINGSBURG MONTHLY FINANCIAL SUMMARIES November 30, 2015

Prepared by:

A handwritten signature in cursive script that reads "Maggie Moreno".

Maggie Moreno
Finance Director

This report is only a summary. Detailed information is on file in the Finance Office.

City of Kingsburg Treasurer's Report
Pooled Cash Investments and Cash
Period Ending November 30, 2015

Pooled Investments

Interest Rate

Petty Cash/Change Fund	\$1,450.00	N/A
WestAmerica Payroll A/C	\$24,055.18	N/A
WestAmerica Bank General Operating	\$1,232,703.12	N/A
WestAmerica Finance Authority A/C	\$423,479.15	N/A
Local Agency Investment Fund-City	\$2,833,732.01	0.374%
Total	<u>\$4,515,419.46</u>	

General Fund	1,133,523.49
Pool	(84,194.27)
Senior Center	(7,670.08)
CDBG	(5,379.36)
COPS	34,618.25
CML Grants***	(55,156.35)
Sierra St Signal Synchro***	(1,841.51)
Sierra St Trnsit Stop***	(2,080.00)
14th Ave Bikelines***	(45,449.68)
Sierra St Side Linc to El***	(1,424.18)
Lincoln St Reconstruct***	(17,475.96)
Sierra St Recon Raf to 99***	(1,336.50)
10th and Union Lighted Cr***	(1,968.00)
Sierra St Lighted Crosswalk***	(1,888.00)
Earl St Reconstruct***	(8,024.51)
Sierra St Sidewalk 16-18***	(19,592.72)
6th St Reconstruct***	(360.00)
Historic Depot Project***	(171,792.64)
18th ave sidewalk	9,123.22
10TH Ave Reconstruction***	(13,226.14)
18/Kern Lighted Crosswalk	(618.00)
Gas Tax	410,740.76
LTF 3	48,361.85
LTF 8	1,489,385.68
Measure C	705,469.77
Abandoned Vehicle	14,869.73
Capital Facilites	629,402.75
Sewer	950,495.77
Storm Drain	24,269.88
Par & Rec	157,134.10
Traffic Impact	13,403.06
Equipment Reserve	25,432.30
Water	2,045,983.12
Solid Waste	73,646.93
Ambulance	(2,123,802.73)
RDA Cap Proj Successor Agency	(54,830.60)
RDA Low/Mod Successor Agency	(81,134.39)
Finance Authority	(594,012.45)
Spec Assess 91-1 Agency	(115,651.74)
Spec Assess 91-1 Supp Agency	3,928.38
Spec Assess 92-1 Agency	86,635.76
Spec Assess 92-2 Agency	67,350.53
Landscaping & Lighting	553.94
	<u>\$4,515,419.46</u>
	\$0.00

***These are reimbursable Grant Funds that will be received in the future



CITY OF KINGSBURG
APPLICATION FOR APPOINTMENT
TO THE
PLANNING COMMISSION

NAME: Paynor Jason Joseph
(last) (first) (middle)
ADDRESS: 2522 21st Ave. Kingsburg
TELEPHONE: (559) 410-5291 (559) 897-4999
(home) (business)

OCCUPATION: Owner / JP Solutions Web Design
ARE YOU A RESIDENT OF THE CITY OF KINGSBURG? YES NO
FOR HOW LONG 1 YEARS

PLEASE STATE YOUR EDUCATIONAL BACKGROUND:
AA in Human Resources, AA in Ecological Control,
Honor Grad Air Force Recruiting School,
Distinguished Grad Airman Leadership School

LIST ANY ORGANIZATIONS OF WHICH YOU ARE A MEMBER WHICH MAY BE USEFUL IN YOUR ROLE AS COMMISSIONER. ALSO LIST ANY OFFICES YOU HAVE HELD IN THOSE ORGANIZATIONS.
Air Force Honor Guard Team Leader,
Dormitory Management Council, Air Force
Sergeants Association, Airman Against
Drunk Driving

LIST ANY APPOINTED PUBLIC BOARDS OR COMMISSIONS ON WHICH YOU HAVE SERVED, DATE OF SERVICE AND ANY OFFICE HELD.

BRIEFLY STATE WHY YOU WISH TO SERVE ON THE CITY OF KINGSBURG PLANNING COMMISSION.

I honorably served in the U.S. Air Force for 13 years and now I would like to fulfill my civil responsibilities by serving this great city.

WHAT IS YOUR VISION FOR THE FUTURE OF KINGSBURG?

To keep the integrity of this town intact while growing our local businesses and attracting new visitors.

IF YOU WISH, YOU MAY LIST REFERENCES IN THE SPACE PROVIDED BELOW.

Russ Zakarian
Jeff Spomer
Steve Satarjian

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES _____ NO
IF YES, PLEASE EXPLAIN _____


Signature

Date

e-mail address: Jason.Popner@gmail.com

CITY OF KINGSBURG



ROSTER OF CITY COUNCIL APPOINTMENTS

December 17, 2015

TABLE OF CONTENTS

I. ROSTERS

A. Citizen Committees – Standing Committees

1.	Community Services Commission	1
2.	Public Safety Committee	2
3.	Economic Development Committee.....	3
4.	Finance Committee	4
5.	Planning Commission.....	5

B. Inter-Governmental Agency Representatives

1.	Consolidated Mosquito Abatement District.....	6
2.	Five Cities Economic Development	6
3.	Fresno County Council of Governments (COG)	6
4.	Fresno County Rural Transit Agency (FCRTA).....	6
5.	San Joaquin Valley Air Pollution Control	7
7.	Selma-Kingsburg-Fowler County Sanitation District....	7
8.	San Joaquin Valley Citizens for a Healthy Environment	7
8.	Southeast Regional Solid Waste JPA	7
9.	The Association for the Beautification of Highway 99.7	

C. Liaisons to Community Organizations

1.	Fresno County Office of Tourism	8
2.	Kingsburg Chamber of Commerce	8
3.	Kingsburg Senior Inc.	8

II. SOURCE DOCUMENTS

1.	Community Services Commission	9
2.	Public Safety Committee	13
3.	Economic Development Committee	16
4.	Finance Committee	17
5.	Planning Commission	19
6.	Consolidated Mosquito Abatement District.....	22
7.	Five Cities Economic Development Authority	24
8.	Fresno County Council of Governments (COG)	41
9.	Fresno County Rural Transit Agency (FCRTA).....	43
10.	San Joaquin Valley – Air Pollution Control	44
11.	Selma-Kingsburg-Fowler County Sanitation District.....	47
12.	San Joaquin Valley Citizens for a Healthy Environment	52

13. Southeast Regional Solid Waste JPA 68
14. The Association for the Beautification of Highway 99 73

III. OTHER AGENCIES WITH CITY REPRESENTATION

Other Agencies with City Representation..... 75

I

ROSTERS

For

CITIZENS COMMITTEES

INTER-GOVERNMENTAL AGENCY

REPRESENTATIVES

LIAISONS TO COMMUNITY ORGANIZATIONS

ROSTER

Committee: Community Services Commission
Appointed by: City Council
Source Documents: Ordinance No. 2007-03

<u>Appointee</u>	<u>Term Expires</u>
Melissa Bethel, Chair	November 2016
Ed Moreno, Vice Chair	November 2018
Catherine Hambleton	November 2018
Sarah Chambless	November 2018
Tamara Norris	November 2016
Seth Brown	November 2016
Vacant	November 2018

Staff Member Community Services Coordinator Ashlee Schmal

**Council Liaison – Mayor Pro Tem Michelle Roman
Alternate – Council Member Ben Creighton**

ROSTER

Committee: Public Safety Committee
Appointed by: City Council
Source Documents: Resolution No. 2012-45

Chair - Council Member Creighton

Police Dept. Representative – Lennis Scheline

Fire Dept. Representative – Wayne Osborne

Kingsburg High School Representative – Thom Sembritzki

Kingsburg Elementary School Representative – Wesley Sever

Kingsburg Chamber of Commerce Representative – Adam Castaneda

Resident of the City – Mark Bray 2016

Resident of the City – Judy Pagel 2016

Resident of the City – Conni Delinger 2016

Alternate – Council Member Staci Smith

ROSTER

Committee: Economical Development Committee
Appointed by: City Council
Source Documents: Resolution 2002-26

Appointee

Steve Safarjian - Chair

Adam Castaneda

Kingsburg Economic Development Coordinator Jolene Polyack

Council Liaisons –

Mayor Pro Tem Michelle Roman
Council Member Sherman Dix

Staff Member – City Manager Alex Henderson

ROSTER

Committee: Finance Committee
Appointed by: City Council
Source Documents: Resolution No. 2006-31

Committee Members

Mayor Bruce Blayney – Chairperson

Council Member Sherman Dix

City Manager Alex Henderson

Finance Director Maggie Moreno

ROSTER

STANDING COMMITTEE

Commission: Planning Commission
Appointed by: City Council
Source Documents: Municipal Code - Title 2 – Chapter 2.28
City of Kingsburg Charter – Section 4.07

<u>Appointee</u>	<u>Term Expires</u>
Thomas Henslee – Chair	November 2018
Robert Johnson - Vice Chair	November 2018
Vacant	November 2018
Jeremy Kinney	November 2016
Jason Rountree	November 2016
Vacant	November 2018
Paul Kruper	November 2019

Staff Member – Planning Consultant Holly Owen

Council Liaison – Mayor Bruce Blayney
Alternate – Council Member Sherman Dix

INTER-GOVERNMENTAL AGENCY
REPRESENTATIVES

Committee: Consolidated Mosquito Abatement District
Representative Appointed by: City Council
Source Document: Senate Bill No. 1574

Appointee
Tokuo R. Fukuda (Appointed by Council)

.....

Committee: Five Cities Economic Development
Representative Appointed by: City Council
Source Document: Joint Powers Agreement

Appointee
Members – Council Member Staci Smith
Alternate – Mayor Pro Tem Michelle Roman

Staff – City Manager

.....

Committee: Fresno County Council of Governments (COG)
Representative Appointed by: City Council
Source Document: Letter from Acting Executive Director dated
May 16, 1994

Appointee
Member – Mayor Bruce Blayney
Alternate – Mayor Pro Tem Michelle Roman

.....

Committee: Fresno County Rural Transit Agency (FCRTA)
Representative Appointed by: City Council
Source Document: Joint Powers Agreement – July 17, 1980

Appointee
Member - Mayor Bruce Blayney
Alternate – Mayor Pro Tem Michelle Roman

INTER-GOVERNMENTAL AGENCY REPRESENTATIVES- CONT.

Committee: San Joaquin Valley Air Pollution Control – City Selection
Committee

Representatives Appointed by: City Council

Source Document: Health and Safety Code Section 40600.5

Appointee

Member – Mayor Bruce Blayney

Alternate – Council Member Ben Creighton

.....

Committee: Selma-Kingsburg-Fowler County Sanitation Dist.

Representative Appointed by: City Council

Source Document: State Statute

Appointee

Member - Mayor Pro Tem Roman

Alternate - Council Member Ben Creighton

.....

Committee: San Joaquin Valley Citizens for a Healthy Environment

Representatives Appointed by: City Council

Appointee

Member – Mayor Bruce Blayney

Alternate - Council Member Ben Creighton

.....

Committee: Southeast Regional Solid Waste Commission

Representative Appointed by: City Council

Source Document: Joint Powers Agreement

Appointee

Member - Mayor Bruce Blayney

Alternate – Council Member Sherman Dix

.....

INTER-GOVERNMENTAL AGENCY REPRESENTATIVES- CONT.

Committee: The Association for the Beautification of Highway 99

Representative Appointed by: City Council

Source Document: Resolution No. 98-55

Appointee

Member – Council Member Staci Smith

Alternate – Mayor Pro Tem Michelle Roman

LIAISONS TO COMMUNITY ORGANIZATIONS

Community Organization: Fresno County Office of Tourism
Appointed by: City Council
Source Document: No written source document

Appointee

Liaison – Council Member Staci Smith
Alternate - Mayor Pro Tem Roman

.....

Community Organization: Kingsburg Chamber of Commerce
Appointed by: City Council
Source Document: No written source document

Appointee

Liaison – Council Member Staci Smith
Alternate – Council Member Sherman Dix
Staff Member – City Manager Alex Henderson

.....

Community Organization: Kingsburg Senior Inc.
Appointed by: City Council
Source Document: No written source document

Appointee

Staff Liaison – Ashlee Schmal
Staff Member – City Manager Alex Henderson

RESOLUTION NO. 2016 -

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF KINGSBURG
AUTHORIZING THE CITY MANAGER
TO DECLARE UNUSED VEHICLES AS SURPLUS**

WHEREAS, the City of Kingsburg has vehicles that are no longer in use identified as follows:

- 2000 Chevrolet Blazer – License #1226533 – Vin #1GNCS13W8Y2187007
- 2000 Ford Crown Victoria – License #1060961 – Vin #2FAFP71W9YX152752
- 2003 Ford Crown Victoria – License #1378430 – Vin #2FAHP71W33X151727
- 2003 Ford Crown Victoria – License #1378431 – Vin #2FAHP71W33X151730
- 2007 Ford Crown Victoria – License #1277058 – Vin #2FAHP71WX7X117161

WHEREAS, these vehicles will no longer be needed by the respective City Departments in the day-to-day operation of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Kingsburg hereby authorizes the City Manager to declare these vehicles as surplus and to dispose of them as deemed appropriate.

I, Sue Bauch, City Clerk of the City of Kingsburg, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the Kingsburg City Council held on the 6th day of January 2016, by the following vote:

Ayes: Council Member(s):
Noes: Council Member(s):
Absent: Council Member(s):
Abstain: Council Member(s):

Sue Bauch, City Clerk
City of Kingsburg



City of Kingsburg

1401 Draper Street, Kingsburg, CA 93631-1908
(559)897-5821 (559)897-5568

Bruce Blayney
Mayor

Michelle Roman
Mayor Pro Tem

COUNCIL MEMBERS

Ben Creighton
Staci Smith
Sherman Dix

Alexander J. Henderson
City Manager

December 11, 2015

Abigail Palsgaard
864 Roosevelt Street
Kingsburg, CA 93654

Dear Abigail,

Thank you for applying for the City of Kingsburg's City Clerk position. It has been determined that you would be the best fit for the City of Kingsburg. This offer is conditioned on you successfully completing, at City expense, a physical examination, drug test, background check, and TB test. Please contact Christina Windover at City Hall (559) 897-5821 to set up your appointment.

Assuming successful completion of this evaluation, the City is offering you the position of City Clerk under the following terms:

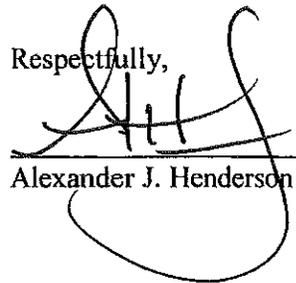
- City Clerk is considered a key management employee and an at-will confidential position exempt from the Fair Labor Standards Act.
- \$4,779 A Step monthly salary (\$2,205/Pay Period). You will be eligible for an increase to B Step 6 months from your hire date and to C Step 12 months from your hire date based on performance evaluations.
- Health, dental, vision coverage. Employees currently pay \$60 per biweekly pay period pre-tax. Incentives are available to opt out of health insurance.
- 12 vacation days per year for the first 5 years of service, increasing one day per year from years 6-13, and a maximum of 25 days per year after 20 years of service.
- 40 hours of administrative leave per year.
- 15 days of sick leave.
- 13 ½ paid holidays per year and 1 paid floating birthday holiday per year.
- \$15,000 life insurance coverage.
- City paid employer contributions for FICA and PERS retirement.
- Pursuant to Public Employees' Pension Reform Act of 2013, safety employees considered new employees without reciprocity effective January 1, 2013 are covered under the 2.7% at 57 plan and contribute 11.5% of reportable income through payroll deductions.

- 12 month probationary period.

We are very excited about you becoming part of our team.

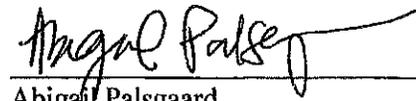
For our records, I would appreciate if you would acknowledge acceptance of the terms of your employment and return a signed copy of this letter to Christina Windover, Management Assistant.

Respectfully,



Alexander J. Henderson

Accepted:



Abigail Palsgaard

12/11/2015

Date



Meeting Date: 1/6/2016
Agenda Item: V 2

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council
REPORT FROM: Alex Henderson, City Manager
AGENDA ITEM: Government Finance Officer Association Distinguished Budget Award
ACTION REQUESTED: Ordinance Resolution Motion Receive/File

REVIEWED BY: 

12-29-15

EXECUTIVE SUMMARY

The City was recently honored to learn we were presented the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Award for the FY2015-16 budget.

The award reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the award, the document must satisfy nationally recognized guidelines for effective budget presentation, including:

- A policy document
- A financial plan
- An operations guide
- A communications device

The document is rated by three separate independent judges who are experienced in governmental finance. In order to receive the award, the document must be rated "proficient" or higher in all of the categories above, including fourteen mandatory criteria.

While several individuals help to create our annual document, special recognition should be given to Finance Director, Maggie Moreno for her hard work, long hours and dedication to the budget process.

RECOMMENDED ACTION BY CITY COUNCIL

No action. Informational only.

POLICY ALTERNATIVE(S)

1. NA

REASON FOR RECOMMENDATION/KEY METRIC

This award reflects the Council's strategic initiative aimed at financial stability.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? *N/A*
2. Is it Currently Budgeted? *N/A*
3. If Budgeted, Which Line? *N/A*

PRIOR ACTION/REVIEW

N/A

BACKGROUND INFORMATION

See executive summary.

ATTACHED INFORMATION

1. GFOA Press Release
2. Distinguished Budget Award Certificate



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

December 1, 2015

PRESS RELEASE

For Further Information Contact
Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **City of Kingsburg, California** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Alexander J. Henderson, City Manager**

For budgets beginning in 2014, 1,491 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a major professional association servicing the needs of 18,300 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Kingsburg
California**

For the Fiscal Year Beginning

July 1, 2015

Executive Director



Meeting Date: 1/6/2016
Agenda Item: V 3

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council
REPORT FROM: Alex Henderson, City Manager
AGENDA ITEM: Economic Development Brochure

REVIEWED BY: 
12-29-15

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

As part of the City's continuing effort to promote ourselves economically, we recently engaged a professional designer to help create a document that can be used for marketing, education, attraction and retention.

The enclosed ED Brochure provides:

- Demographics
- Employment information
- Incentives (impact fees and grant funding)
- Business Park emphasis
- Community highlights

Many of our business related efforts have been geared toward improving the City's cooperative image. This brochure provides an inviting and informational way to help market our community. The brochure is able to provide a single source of information to identify the benefits of locating in Kingsburg, incentives available, locate available resources and answer questions to help guide the applicant process.

In addition, the design work was funded in large part through a grant with the Five Cities Economic Development Office.

RECOMMENDED ACTION BY CITY COUNCIL

No action. Informational only.

POLICY ALTERNATIVE(S)

1. NA

REASON FOR RECOMMENDATION/KEY METRIC

This document reflects the Council's desire for improved marketing and economic growth.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact?	N/A
2. Is it Currently Budgeted?	N/A
3. If Budgeted, Which Line?	N/A

PRIOR ACTION/REVIEW

N/A

BACKGROUND INFORMATION

See executive summary.

ATTACHED INFORMATION

1. Economic Overview



City of
KINGSBURG

Central California's
SWEDISH VILLAGE

ECONOMIC OVERVIEW

CLICK
TO RETURN TO THIS
PAGE AT ANY TIME

TABLE *of* CONTENTS



Welcome to our community!
Take a look around and find
out what we have to offer.

KINGSBURG HISTORY

LOCATION

DEMOGRAPHICS

BUSINESS FRIENDLY

INCENTIVES

SMALL BUSINESS

BUSINESS PARK

SUCSESSES

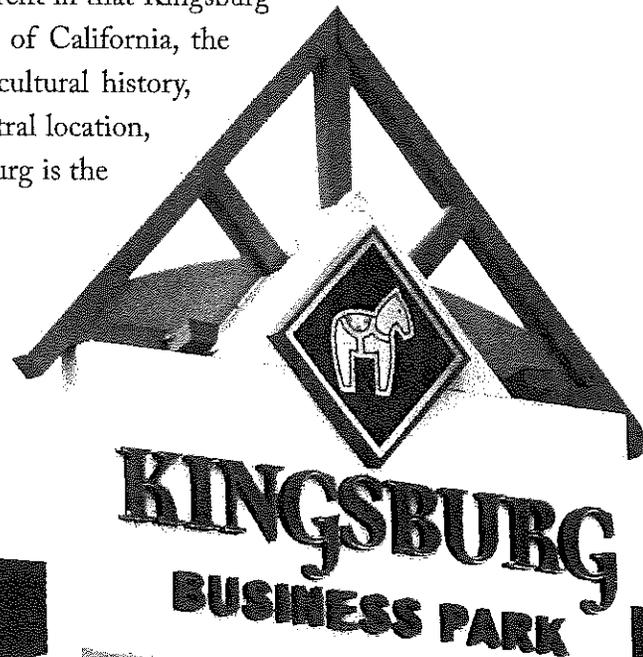
LOCAL EVENTS

CONTACT INFORMATION

*The City of Kingsburg is
a Charter City nestled
approximately halfway between
Los Angeles and San Francisco.*



KIn 1873 the City of Kingsburg, a small railroad town on the Valley Line of the Central Pacific Railroad, was established. During this time, Swedish natives settled in this new town called "Kings River Switch" a flag stop on the Central Pacific Railroad. In 1894, the spelling of the City changed to Kingsburg, and in 1908 Kingsburg was officially recognized as a town. By the year 1921 the Swedish-American population was up to ninety-four percent within a three mile radius, because of this the community became known as "Little Sweden". In order to keep with its Swedish heritage the City continues to design many of the buildings with a Swedish architecture. For much of Kingsburg's history the vineyards, that mainly supplied raisins and table grapes, have been an essential part of the City's economy. This is especially apparent in that Kingsburg is the headquarters of Sun-Maid Growers of California, the largest employer in the City. With a rich cultural history, skilled and educated workforce, essential central location, and committed development leaders, Kingsburg is the place for your next business venture.



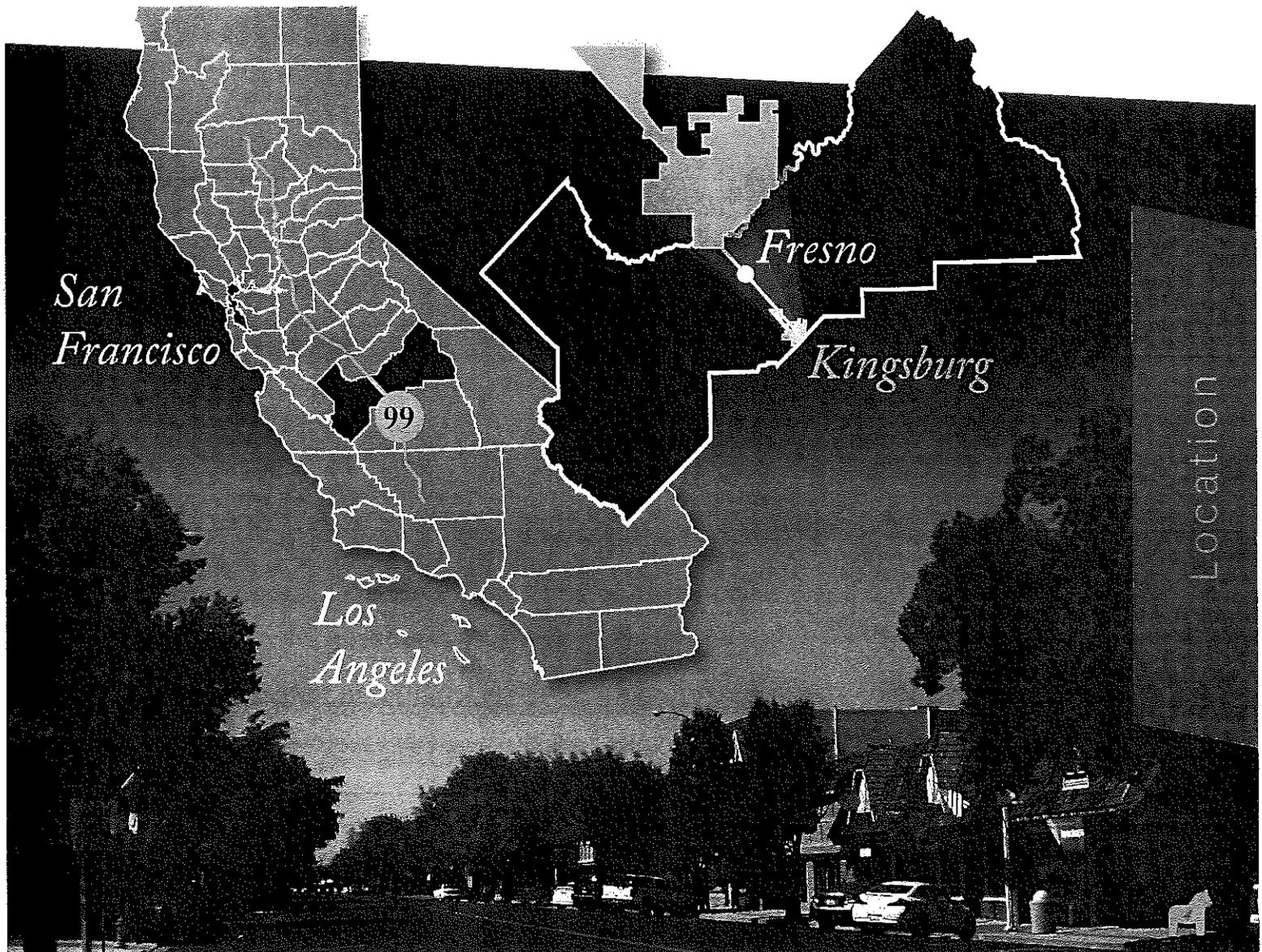
Kingsburg History



LOCATION & COMMUNITY

- Kingsburg is located midway between Los Angeles and San Francisco.
- It is 30 miles south of Fresno.
- Highway 99 runs through the city and allows for easy access by motorists.
- There are 57 cumulative, shovel-ready acres within the city limits with access and visibility to Highway 99.*
- Kingsburg has a "Swedish Village" theme in its upscale, clean, low crime, low cost of living, Midwestern values, family orientated community.

**for more information regarding Kingsburg Business Park go to www.kingsburgbusinesspark.com.
There are several other sites throughout Kingsburg that may suit your business's needs.
Contact our Economic Development Coordinator to find the site that's right for you.
Or check out the Economic Development section at cityofkingsburg-ca.gov.*





POPULATION:
11,711
2015 CA DOF

Extended Trade Area Population 10 MILE:
116,681

DISTANCE TO MAJOR CITIES

- FRESNO - 23.5 MILES
- YOSEMITE NATIONAL PARK - 84 MILES
- CENTRAL COAST - 133 MILES
- SAN JOSE - 171 MILES
- SACRAMENTO - 191 MILES
- LOS ANGELES - 200 MILES
- SAN FRANCISCO - 208 MILES



INCOME
Median Household:
\$58,565

Extended Trade Area Median Income 10 MILE:
\$53,639

HIGHER EDUCATION *(Fresno County Continued Education)*

- FRESNO PACIFIC UNIVERSITY
- CALIFORNIA CHRISTIAN COLLEGE
- FRESNO CITY COLLEGE
- CALIFORNIA STATE UNIVERSITY-FRESNO
- INSTITUTE OF TECHNOLOGY INC
- ITT TECHNICAL INSTITUTE-CLOVIS
- KAPLAN COLLEGE-FRESNO
- SAN JOAQUIN COLLEGE OF LAW
- REEDLEY COLLEGE
- WEST HILLS COLLEGE-COALINGA
- CLOVIS COMMUNITY COLLEGE
- CALIFORNIA HEALTH SCIENCES UNIVERSITY
- UNIVERSITY OF CALIFORNIA SAN FRANCISCO - FRESNO



59,000
AVERAGES Highway 99
Cars Per Day



67%
HOUSING
Owner Occupied



3.5%
DROP IN UNEMPLOYMENT
Rate Since 2013

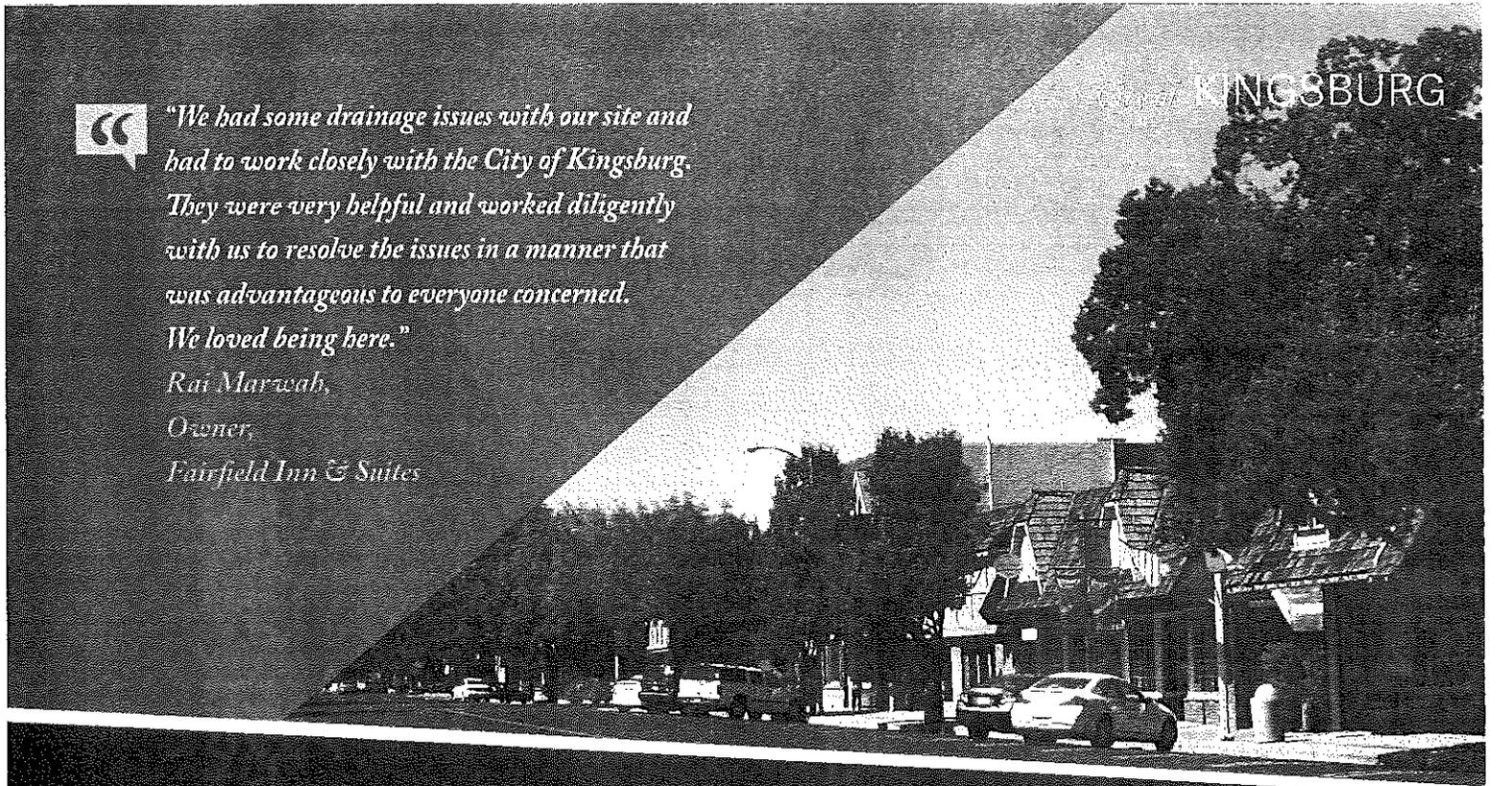
Demographics





"We had some drainage issues with our site and had to work closely with the City of Kingsburg. They were very helpful and worked diligently with us to resolve the issues in a manner that was advantageous to everyone concerned. We loved being here."

*Rai Marwah,
Owner,
Fairfield Inn & Suites*



MAJOR RETAILERS IN KINGSBURG

- CVS Pharmacy, Auto Zone, Denny's, Big Kmart, Save Mart Supermarket, Fairfield Inn & Suites, Sonic, Subway, Walgreens, McDonald's, Taco Bell, Starbucks, O'Reilly Auto Parts, Ace Hardware, Family Dollar, Dollar Tree.

MAJOR EMPLOYERS IN KINGSBURG

- **Sun-Maid Raisins** – corporate headquarters of one of the largest raisin cooperatives in the world.
700 Employees
- **Guardian Glass** – a world leader in the manufacturing of glass, auto parts & building products.
297 Employees
- **Kingsburg Elementary School District**
268 Employees
- **Sacramento Container Company** – corrugated packaging manufacturer.
121 Employees
- **Central CA Sheets**
65 Employees

Business Friendly



"We've been building in Kingsburg for years and we continue to have success with both our commercial and residential projects. Businesses tend to appreciate the Highway 99 access, visibility and central location within the Central Valley."

Dave Crinklaw, Developer

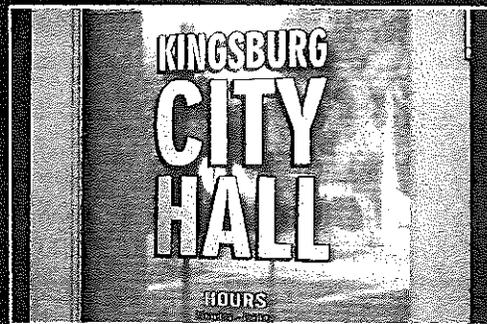
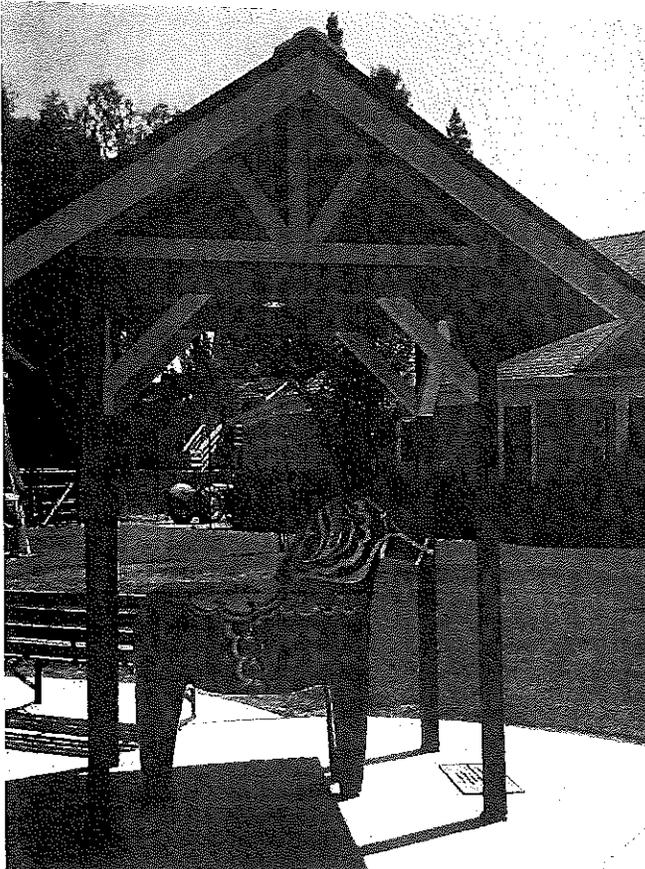


5 incentives for **NEW** developments

*The City of Kingsburg works
with you to meet the demands of
businesses large and small.*

*Kingsburg is promoting a new Economic Incentive Program to encourage new businesses to locate
or expand in our town. Some of the reasons we think you'll enjoy doing business in Kingsburg:*

- 01 25% reduction in the City's Capital Facilities Fees
- 02 50% rebate of the City's portion of real estate property taxes for three years
- 03 50% rebate of the City's portion of sales taxes for three years
- 04 21 day administrative approval for permitting
- 05 Further reduction or elimination of City fees under certain criteria



Incentives



“

By moving my businesses to Kingsburg, I've substantially increased my labor pool. I have over 40 employees coming from Hanford, Visalia, Fresno and Clovis. Being right on Highway 99 has greatly improved the quantity and quality of my employment candidates.”

*Alc. Wiche,
owner K Corporate Center,
CENCAL CNC,
A2Design, Inc.*

City of **KINGSBURG**

\$33.6 million
IN CAPITAL COMMERCIAL
INVESTMENT

16 New
BUSINESSES OPENED
IN LAST
12 Months

9 New
SMALL BUSINESSES
OPENED IN LAST
12 Months

588
JOBS CREATED
IN LAST
24 months



Small **BUSINESS** Focus

Kingsburg differentiates itself from other communities by embracing small businesses. We have many that sell items shoppers can't find anywhere else. In addition to unique items for sale, we offer over 35 locally owned and operated restaurants. Kingsburg is a destination shopping and dining location along Highway 99 in Central California.

Small **BUSINESS** Programs

Façade Grants - Kingsburg offers matching funds for small businesses looking to enhance their storefronts. See the city's web site for more information and to download an application.

Dedicated Economic Development – The City of Kingsburg has infrastructure set up to specifically shepherd businesses through the tasks needed to prepare business plans and locate suitable locations.

Launching Pad Contest – Biannual contest allows start-up hopefuls the chance to compete for over \$25,000 in goods and services to launch their small business in Kingsburg. To date, three businesses have successfully opened their doors thanks to the program.

Small Business





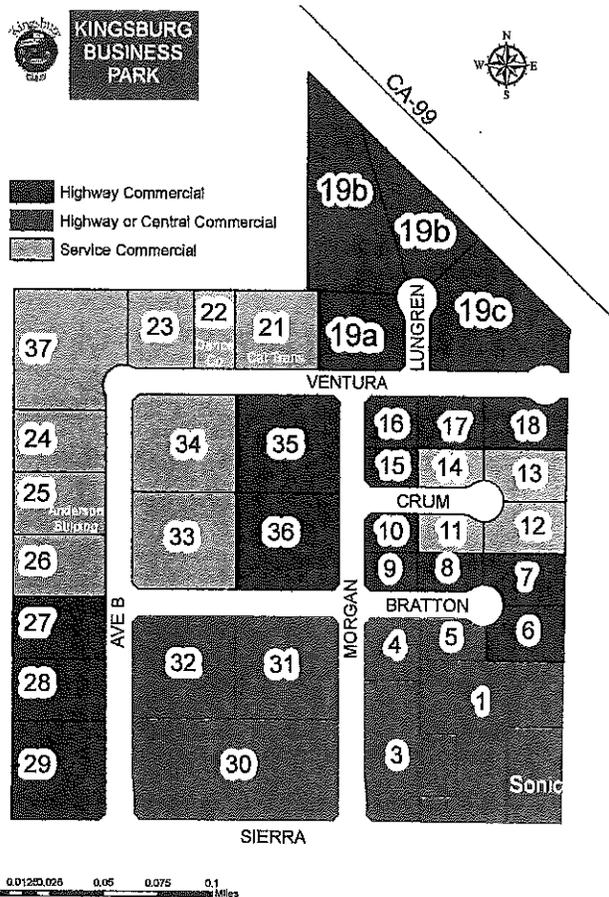
"Our vacancies in Kingsburg fill quickly. It's a good location for retail due to its close proximity to Highway 99 and neighboring towns. The City is very willing to work with both ourselves and tenants in order to move deals along without delay."

Scott Neget, General Partner,
Sonic Investor

Caltrans estimates that there are nearly **60,000 vehicles** on **Highway 99** through Kingsburg each day.

BUSINESS PARK

With over forty acres of shovel-ready lots right on Highway 99 in the center of California the Kingsburg Business Park is poised for growth. Zoning ranges from light industrial to highway commercial, depending on the location of the parcel. Our low crime and low unemployment rates coupled with our business-friendly City Council make this location perfect for many businesses looking to start, expand or relocate. Check out our dedicated website for information on availability and zoning at www.kingsburgbusinesspark.com



Business Park



SUCCESSSES

Commercial

During the past two years over 588 jobs have been created within the Kingsburg city limits. There are plenty more to come as additional new businesses make their way through the planning process. Existing new businesses include:

- Sacramento Container Company
- Central California Sheets
- Ace Hardware
- DiCicco's
- O'Reilly Auto Parts
- Family Dollar
- Common Ground Coffee Shop
- Sports Fan Barber Shop
- Dollar Tree
- Lejon Barber Shop
- White Lily Day Spa
- Jiminez Taco Shop
- El Burrito House
- RJ's Collections
- Malan's Delicious Food & Distinctive Gifts
- Mitt I Dalen



Residential

As of October 2015 there are 379 housing starts newly completed or proposed within Kingsburg.

- Marion Villas – 46 unit mixed-use apartment complex (100% occupancy prior to construction completion)
- Kingsburg Crossings – 46 SFR homes in a gated community
- Lennar Homes – 34 SFR homes
- Hash (proposed) – 199 SFR homes
- Nelson property (proposed) – 60 SFR homes

SUCCESSSES



Annual Car Show

Concerts Under the Stars

Swedish Festival

Julgranfest

Santa Lucia Celebration

Harvest Moon Music Festival

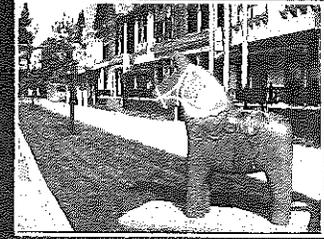


Farmers Market

Kingsburg Farmer's Market has moved! Going on now until August 28th, come out to Memorial Park in Kingsburg every Thursday from 5pm to 8pm.

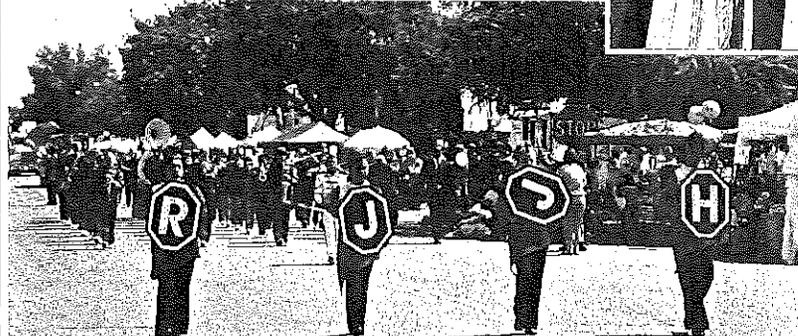
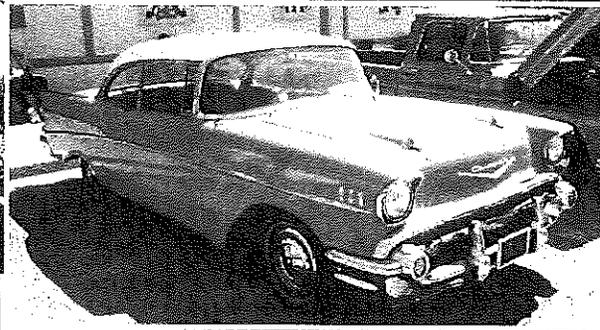
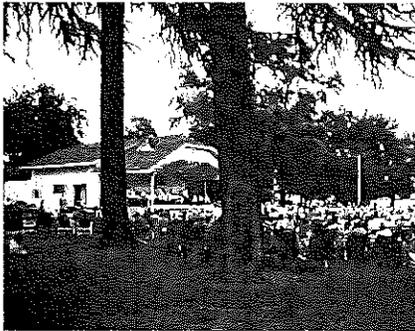
There will be plenty of fresh veggies, blueberries, cherries, honey, Jack Fruit, shaved ice, locally made salad dressing, eggs, kettle corn, and much more.

Please spread the word. The more people we can get out there, the more great vendors we can attract.



Swedish Village

The Swedish Village is filled with specialty shops, there you can also see more of the Swedish Culture in the Swedish Cultural Village on Draper Street and discover many food, craft booths and entertainment.



KINGSBURG FARMERS MARKET
 Memorial Park Thursdays 5 to 8pm



Local Events



"As a property owner, I appreciate the time Kingsburg City Officials give to me when I'm in the area. They are always readily available to meet with me, answer my questions and provide information to increase the success of my tenants."

Matt Epstein, Prudential California Realty



“I’ve been blessed to have been able to build custom homes in Kingsburg for 25 years. Over this time period I have experienced a wonderful, close community who care for one another. I believe this is a huge factor that has contributed to the success of the homes I have built.”

Jeff Kreiter,
G.J. Gardner Homes

CONTACT CITY HALL

HOURS 8:00AM - 5:00PM: M-F

1401 DRAPER STREET

KINGSBURG, CA 93631

PHONE: (559) 897-5821

FAX: (559) 897-5568 FAX

Contact City of Kingsburg's Economic Development Coordinator Jolene Polyack at Jolene@polyack.com or (559) 284-2421 for details.

Visit www.cityofkingsburg-ca.gov
or Kingsburg Economic Development on facebook.

Contact





CITY OF KINGSBURG PROCLAMATION

WHEREAS, Sue Bauch, current City Clerk/Assistant City Manager, has announced her retirement from the City after 28 years of loyal service; and

WHEREAS, Sue began working for the City on January 28, 1988 as a part-time Utilities Clerk, and was then hired on full time exactly one year later, on January 28, 1989 where she served in a number of positions, including Business License Clerk, Building Secretary, Planning Secretary, Deputy City Clerk; and

WHEREAS, In 1998 she was promoted to City Clerk, a position she has held ever since, while also serving in the role of Acting City Manager in July, 2013, and then finally as City Clerk/Assistant City Manager in 2014; and

WHEREAS, Sue has served the Kingsburg community loyally and responsibly in each of her twenty-eight years of service. She is known for her historical knowledge of all things Kingsburg, and provides invaluable guidance to fellow co-workers and residents; and

WHEREAS, Sue is known as the “face” of City Hall, and has helped guide Kingsburg through both good times and difficult, providing great team input, an extraordinary commitment to citizen service, all while wearing a smile on her face; and

WHEREAS, the City Council wishes to commend Sue Bauch for the professionalism and effort for which she has completed her duties for the past 28 years.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Kingsburg hereby expresses heartfelt appreciation and gratitude for SUE BAUCH’s selfless commitment, example, and high standard of excellence for the betterment of the Kingsburg Community.

Signed this 6th day of January, 2016

Bruce Blayney, Mayor
City of Kingsburg



CITY OF KINGSBURG PROCLAMATION

WHEREAS, Robert 'Bob' Stucky, current Water Operator II, has announced his retirement from the City after 27 years of loyal service; and

WHEREAS, Bob began working for the City on August 15, 1988 as a Maintenance Worker II with the Public Works Department; and

WHEREAS, Bob has served in a number of capacities in the Public Work's Department, including Water Specialists and Water Operator II; and

WHEREAS, Bob has served the Kingsburg community loyally and responsibly in each of his twenty-seven years of service. He has provided valuable insight and effort in keeping the City's water supply clean, safe, and reliable; and

WHEREAS, Bob is also known for his care and compassion of animals, helping to care for dogs brought to the City's kennel by feeding, cleaning and assisting with finding them a permanent home; and

WHEREAS, the City Council wishes to commend Robert 'Bob' Stucky for the professionalism and effort for which he has completed his duties for the past 27 years.

NOW, THISFORE, BE IT PROCLAIMED that the City Council of the City of Kingsburg hereby expresses heartfelt appreciation and gratitude for **ROBERT STUCKY's selfless commitment, example, and high standard of excellence for the betterment of the Kingsburg Community.**

Signed this 6th day of January, 2016

**Bruce Blayney, Mayor
City of Kingsburg**