

**Kingsburg City Council
Regular Meeting
January 6, 2015**

5:30 P.M. CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING ITEM:

- 1. Public Employee Evaluation** – Government Code Section 54957
Title: City Manager

Council Members present: Ben Creighton, Staci Smith and Michelle Roman.

Council Members absent: Sherman Dix and Bruce Blayney.

Staff Present: City Manager Alex Henderson

Invocation was given by Ed Ezaki from the Kingsburg Community Church, followed by the Pledge of Allegiance led by Mayor Pro Tem Michelle Roman.

Adjourn Kingsburg City Council Closed Session Meeting. At 6:00pm the closed session meeting was adjourned.

6:00 P.M. REGULAR MEETING

Call to Order and Roll Call – Mayor Pro Tem Michelle Roman called the regular meeting of the Kingsburg City Council to order at 6:05pm.

Council Members present: Ben Creighton, Staci Smith and Michelle Roman.

Council Members not present: Sherman Dix and Bruce Blayney.

Staff Present: City Manager Alex Henderson, City Attorney Michael Noland, Finance Director Margarita Moreno, Police Chief Neil Dadian, Fire Chief Tim Ray, Public Works Director Darren Hayes, Community Services/Senior Citizens Coordinator Ashlee Schmal, City Clerk Abigail Palsgaard, and retiring City Clerk Sue Bauch.

Public Comments –

Sandi Harbottle, 5015 Kamm Ave., thanked City Council for having her here tonight. She stated that since 2013 she has been a Volunteer Community Service Officer and has helped Kingsburg's lost, abandoned and stray dogs. During that time Ms. Harbottle has helped over 150 dogs, reunited 62 dogs with their families and has facilitated adoption for over 78 dogs. She stated that she has educated citizens on spaying and neutering, and the importance of microchips in case their dogs ever became lost. She has provided for, many times at her own expense, spaying and neutering and microchips. She has driven stray dogs as far as San Francisco and the Central Coast to be reunited or to help rescue dogs to a new home. She has provided this volunteer service because she is passionate about dogs and this community. She stated that unfortunately she is here tonight to resign her position. She is saddened to do so but believes that the City of Kingsburg leaves her no choice.

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She stated that Kingsburg is the only, or one of the only cities in the Central Valley, that does not have an animal service program. She stated that this is a vital and important service. In 2013 she partnered with the City to run a program to rescue and reunite stray dogs. At the time the interim Police Chief Drew Bessinger saw the value of her work and allowed and encouraged his officers to assist her. She believes the police department is in a unique situation because people call them when they report stray dogs, also they can safely transport dogs due to the design of their cars. Lastly police officers are driving around in the community and come across stray dogs without citizens having to call in. Unlike his predecessor, Police Chief Dadian has decided to have his officers focus on safety and law enforcement instead of animal control. Ms. Harbottle stated officers should absolutely put people first but should not refuse to help the community in this way if they can. Without the assistance with the police Ms. Harbottle believes she cannot effectively do her job. Currently when someone calls the police department to report a lost dog they take a description but there is no formal process to reunite the lost dog with their owner. Worst, if someone finds a lost dog they are told to keep it or let it go. She said for these reasons, she must resign. She asks that the Council carefully examine the reason for her resignation and to consider dedicating funds for a robust animal control program our community desperately needs.

Kathy Shire, 2602 17th Avenue, stated that she is here to acknowledge Sandi's work with pound dogs and that it is beyond all expectations. She stated that she would bet most people have heard the expression 'I wish we had someone who got the job done.' Well, Ms. Shire stated, that is true of Sandi. She worked at being able to tap into people and resources, all to help the dogs. She stated Sandi contacted her to help her clean up three long haired dogs so they would have a better chance of being rescued. No fuss was made, no payment was involved, the job got done. Ms. Shire stated that Sandi was the driving force, but she is quitting because of the lack of support, no dogs are being picked and being helped. Ms. Shire stated that she has never been to Caruthers but she has been told that packs of stray dogs roam that town. Johnny Thompson and Bob Stuckey had helped a lot with impounded dogs with the City, but we have lost these men and now our fantastic volunteer Sandi. Ms. Shire asked, what does our future look like? Caruthers maybe? When we need her will there be a Sandi Harbottle available to aid the dogs in the future?

Conni Delinger, 1360 19th Avenue, stated that she was concerned with the possibility of moving dispatch from Kingsburg. She said there are untold dollars and hours spent educating people to call 911. Ms. Delinger continued with that there are two types of calls; emergent and there are urgent. Emergent calls are blood, smoke, asthma, chest pains, violence or potential violence. Urgent are non-injury accidents, burglary, welfare checks. The urgent calls can't always be rolled over to Monday through Friday 8-5. She has placed all of these kinds of calls and stated that in the 35 year she has lived here she has probably had a handful of real 911 calls. She believes that urgent calls are still important. As she understands it, Ms. Delinger stated that the proposal advocates those calls be rolled over to a recording to be handled the next day or the next week for Monday through Friday by someone who comes in and follows up on it from the Kingsburg Police Department. Ms. Delinger then related her recent experience with a 911 call. She asked that City Council weigh the gains and losses, the loss of local jobs, sense of security, feeling of safety we have in this small town. If we need to raise the money there is the option of a safety tax or a per capita fee added to our City

bill for public safety. She said we advertise being a small town, and we need to keep our dispatch local.

Approve Agenda – A motion was made by Council Member Creighton, seconded by Council Member Smith, to approve the Agenda, as published. The motion carried by unanimous voice vote of those Council Members present.

Consent Calendar – A motion was made by Council Member Smith, seconded by Council Member Creighton, to approve the Consent Calendar. The motion carried by unanimous voice vote of those Council Members present.

1. **Approval of City Council Minutes** – Approve the minutes from the City Council Workshop and the regular meeting held on December 16, 2015 as prepared by Assistant City Manager/City Clerk Sue Bauch.
2. **Check Register**– Ratify/approve payment of bills listed on the check register for the period December 11, 2015 through December 28, 2015 as prepared by Finance Director Maggie Moreno.
3. **Financial Summaries** – Approve Financial Summaries for the month of November 2015 as prepared by Finance Director Maggie Moreno.
4. **Appointment to the Kingsburg Planning Commission** – Affirm Mayor Blayney’s appointment of Jason Poyner to the Kingsburg Planning Commission for the remainder of a four year term to expire in November 2018. Application is included.
5. **Affirm the Roster of City Council Appointments** – Affirm the appointments of City Council Members as liaisons to various Committees and Commissions by Mayor Blayney. Roster prepared by Assistant City Manager/City Clerk Sue Bauch.
6. **Vehicle Surplus Resolution** – Adopt Resolution No. 2016-001 approving the surplus of vehicles that are no longer in use and to dispose of them as deemed appropriate. Resolution prepared by Assistant City Manager/City Clerk Sue Bauch.
7. **City Clerk Employment Offer** – Approve the completed City Clerk Employment Offer between the City of Kingsburg and Abigail Palsgaard. Employment Offer is included.
8. **Appointments to the Oversight Board** – Affirm the appointment of City Manager Alexander Henderson as the Board Member representing the City, replacing Board Member Sue Bauch who is retiring.

9. Kingsburg Chamber of Commerce Annual Dinner Awards:

- * Citizen of the Year Award – Adopt Resolution No. 2016-002 recognizing and honoring _____ as the Citizen of the Year.
- * Citizen of the Year Award – Adopt Resolution No. 2016-003 recognizing and honoring _____ as the Citizen of the Year.
- * Junior Citizen of the Year Award – Adopt Resolution No. 2016-004 recognizing and honoring _____ as the Junior Citizen of the Year.
- * Educator of the Year Award – Adopt Resolution No. 2016-005 recognizing and honoring _____ as the Educator of the Year.
- * Gold Seal Award – Adopt Resolution No. 2016-006 recognizing and honoring _____ as a Gold Seal Award winner.
- * Gold Seal Award – Adopt Resolution No. 2016-007 recognizing and honoring _____ as a Gold Seal Award winner.
- * Safety/Emergency Services Award – Adopt Resolution No. 2016-008 recognizing and honoring _____ as the Safety/Emergency Services Award winner.
- * Business of the Year Award – Adopt Resolution No. 2016-009 recognizing and honoring _____ as the Business of the Year.

***Note: Resolutions are not included in order to maintain anonymity until awards are presented at the Chamber Dinner on January 28, 2016.**

Pulled Consent Calendar Items: None

REGULAR CALENDAR

Introduction and Swearing In of City Clerk Abigail Palsgaard

City Manager Alexander Henderson introduced the new City Clerk Abigail Palsgaard to the Council. Retiring City Clerk Sue Bauch administered the Oath of Office and took a seat in the audience.

Government Finance Officer Association Award –Prepared by City Manager Alexander Henderson.

City Manager Alexander Henderson spoke about the Distinguished Budget Presentation Award for the 2015/2016 fiscal year budget the City of Kingsburg was awarded from the Government Finance Officer Association of the United States and Canada. The award reflected the commitment of the governing body and staff to meet the highest principles of governing budgeting. City Manager Alexander Henderson stated that it is a nice honor to be recognized nationally for the work that was put in for the budget. He said that he wanted to recognize and thank Margarita Moreno, the Finance Director, for all of her hard work and dedication. He said he would also like to recognize all City staff and the City Council for their input and that the City will work towards keeping the same standards for the future budgets.

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Mayor Pro Tem Roman thanked and congratulated Finance Director Margarita Moreno, City Manager Alexander Henderson, and all the department heads for their long hours putting together the budget.

Economic Development Brochure – Prepared by City Manager Alexander Henderson.

City Manager Alexander Henderson began that part of City Councils strategic plan was marketing and with that guidance this Economic Development Brochure was made. The brochure is helpful to builders and businesses interested in coming to Kingsburg by providing information in a new visually appealing media. He noted that the brochure was paid for by a PG&E grant and it covers the demographics, employment information, incentives, business park emphasis and community highlights. The City Manager Alexander Henderson continued that it is an interactive PDF when it is accessed on the City website. He said it is another piece of literature to help market the City of Kingsburg. Both current and potential business owners and residents can find the information useful. The City Manager Alexander Henderson said that hopefully this is something that can be expanded upon.

Council Member Creighton stated that the interactive PDF is really interesting, and that the photos used were are really good. Council Member Smith asked if there were any printed brochures that we could send out. City Manager Alexander Henderson said yes, that the brochure has been posted to social media and can be distributed that way. Mayor Pro Tem Roman asked if there were any printed copies at the Council Meeting. City Manager Alexander Henderson said yes, there are several copies for the public. Mayor Pro Tem Roman asked if the brochure was on the Economic Development website and the City Manager Alexander Henderson stated that it is. Mayor Pro Tem Roman said that on the website the brochure looks really nice, and that it stands out if you are planning on moving here or opening a business here.

Recognition of Retiring Employee Sue Bauch – Presentation of a Proclamation by Mayor Pro Tem Roman.

Mayor Pro Tem Roman said that she has a proclamation tonight to present to retiring City Clerk/Assistant City Manager Sue Bauch, and that Mayor Blayney would have loved to be here tonight to present it. Mayor Pro Tem Roman stated that Sue Bauch, current City Clerk/Assistant City Manager, has announced her retirement from the City after 28 years of loyal service. She is known for her historical knowledge of all things Kingsburg, and provides invaluable guidance to fellow co-workers and residents. Sue is known as the “face” of City Hall, and has helped guide Kingsburg through both good times and difficult, providing great team input, an extraordinary commitment to citizen service, all the while wearing a smile on her face. Mayor Pro Tem Roman then presented Sue Bauch with a gift card.

Retired Sheriff John Anderson, representing State Senator Anthony Cannella, presented Sue Bauch with a Proclamation thanking her for her public service.

Recognition of Retiring Employee Robert Stucky – Presentation of a Proclamation by Mayor Pro Tem Roman.

Mayor Pro Tem Roman presented Robert ‘Bob’ Stucky, current Water Operator II, with a proclamation thanking him for his 27 years of loyal service. Bob has provided valuable insight and effort in keeping the City’s water supply clean, safe, and reliable. Bob is also known for his care and compassion of animals, helping to care for dogs brought to the City’s kennel by feeding, cleaning and assisting with finding them a permanent home. Mayor Pro Tem Roman then presented Bob Stucky with a gift card.

Retired Sheriff John Anderson, representing State Senator Anthony Cannella, presented Bob Stucky with a Proclamation thanking him for his public service.

Police Chief Dadian and Sergeant Pendley presented both Sue Bauch and Bob Stuckey with plaques of appreciation for helping the members of the Kingsburg Police Department and the citizens of Kingsburg.

Council Reports and Staff Communications

- a. Community Services Commission – Community Services/Senior Citizens Coordinator Ashlee Schmal working on scheduling the next meeting.
- b. Public Safety Committee – Council Member Creighton stated that there is a meeting on 1/12/2016, the agenda has been published and that it is public meeting, everyone is welcome to attend. The meeting is at 4pm in the City Council Chambers.
- c. Chamber of Commerce – Council Member Smith said they will be meeting next Tuesday.
- d. Economic Development – Mayor Pro Tem Roman stated that they will be meeting January 28th at 9am.
- e. Finance Committee – City Manager Alexander Henderson stated they will be meeting January 28th at 6pm.
- f. Planning Commission – City Manager Alexander Henderson stated they will meet next Thursday 6pm.
- g. City Manager’s Report – City Manager Alexander Henderson confirmed we will have a free shredding event for the community on either January 23rd or January 30th. It will allow residents to drop off documents and e-waste for free. The City is working on securing the parking lot at the High School.

Other Business as May Properly Come Before the City Council – None

Adjourn Kingsburg City Council Regular Meeting. At 6:38pm the regular meeting was adjourned.