

**CITY OF KINGSBURG
FINANCE COMMITTEE MINUTES
MAY 19, 2016**

Call to order: Mayor Bruce Blayney called the Finance Committee meeting to order at 6:13pm.

Members Present: Council Member Sherman Dix (arrived at 6:42pm) City Manager Alexander Henderson, Finance Director Maggie Moreno and Mayor Bruce Blayney.

City Staff Present: City Clerk Abigail Palsgaard.

Public Comments: None.

Approval of Minutes: A motion was made by City Manager Henderson, seconded Mayor Blayney to approve minutes from the April 20, 2016 Joint Meeting with Kingsburg City Council, as prepared by City Clerk Abigail Palsgaard. The motion carried by unanimous voice vote.

Community Facilities District Discussion

Nicholas S. Hasan, Analyst with David Taussig & Associates, Inc., along with two other associates were present to discuss Community Facilities Districts (“CFD”). The committee discussed the time table for an election if the city does decide to proceed with a CFD. Mr. Hasan said if the city went forward with a CFD the election could be held at any time with additional costs, compared to having the election along with the County. Mr. Hasan said it will cost a minimum \$15,000. He said there is a total of three meetings. First a resolution of intention meeting (need a month or 2 in advance). Then 60 days later, a meeting to form the district. Next, from the second meeting 90-120 days to the election (third meeting). He said during that time the city would need to generate public outreach. The committee discussed special districts. Mr. Hasan said the city would get the ballots and count them that night. The CFD would enroll every summer and with property taxes, property owners would pay half in the summer and half in the winter. The commission discussed the possible use of funds that would be used for the enhancement of services and that CFDs have the ability to roll back the amount in case of a recession. The Committee asked Mr. Hasan to prepare a proposal.

Chamber of Commerce Funding Request

The committee discussed the proposed \$7,000 increase request from the Kingsburg Chamber of Commerce. They spoke about funding the band concerts. The committee discussed the budget heading into 2016/2017 Fiscal Year. The committee also discussed about how the chamber is becoming more involved and the Independence Day celebration. The committee decided to add another \$5,000, making the total funding at \$12,000. \$7,000 for the Concert in the park and \$5,000 for their general fund.

2015-2016 Budget Year End Projections

The committee spoke about the cost savings in new software, costs with personnel, capital outlay, savings on fuel, permit fees, and staffing the building and planning department and labor negotiations.

2016/2017 Budget Discussion

The committee decided to continue with Price and Page for the City’s auditing service.

Adjourn: The Finance Committee Meeting was adjourned at 8:32pm.