

**Kingsburg Finance Committee
Regular Meeting Minutes
February 4, 2021**

HELD VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM THE COUNCIL CHAMBER WAS CLOSED TO THE PUBLIC. PUBLIC WILL HAVE THE OPTION TO CALL 1 (425) 436-6335 PASSCODE 5290024 TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS COULD BE SUBMITTED BY MAIL OR EMAIL TO APALSGAARD@CITYOFKINGSBURG-CA.GOV. THE CUT OFF FOR WRITTEN COMMENTS WAS 02/4/2021 at 4:30pm. THEY WERE NOT READ OUT LOUD.

Call to order: Chairman Brandon Pursell, Jr. called the meeting to order at 6:05pm.

Members present: Alma Colado, Alexander Henderson, Laura North and Chairman Brandon Pursell, Jr.

Member absent: None.

Staff present: City Clerk Abigail Palsgaard.

Public Comments: None.

Approval of Minutes: Member Henderson motioned, seconded by Member North, to approve the minutes from the October 27, 2020 Finance Committee Meeting as prepared by City Clerk Abigail Palsgaard. The motion passed with an unanimous voice vote.

2020-2021 Mid-year Budget Amendments

Finance Director Alma Colado presented that this discussion is a part of the 6 month review of the budget. There are 20 line items for review. They are mostly COVID related. The proposed budget amendments are in the general fund, special revenue, enterprise funds, Measure E and community facility district. Member North asked about aqua aerobics, did we extend it? Member Colado said yes. The Committee discussed Measure E purchases for the fire truck and HVAC.

Member North motioned, seconded by Chairman Pursell, Jr., to recommend amendments to City Council. The motion passed with a unanimous voice vote.

Solid Waste and Street Sweeping Proposition 218 Discussion

Public Works Director Daniel Galvez said we began discussing this late 2019, before the pandemic. The last rate increase was 2009. In 2014 the City entered into agreement with Mid Valley Disposal. After two years our cost has gone up and to raise the rates, we will need to have a Prop 218. The Committee went over the Prop 218 process. Chairman Pursell, Jr. asked what would the total cost increase be? Public Works Director Galvez said it is unknown at this time, we will get numbers once we get approval to move forward. Chairman Pursell, Jr. asked about the fund. Member Henderson explained the budget, Mid Valley, plus staff costs. Ending budget is (\$385,849). Member Henderson said we did a cost analysis of front counter time use. In the past we expensed the staff time at 50% water 50% solid waste, which wasn't a true representation. It will be now more water, less solid waste and that should help in the future. Member North said that she knows we have to do this, but it would be difficult to raise rates during a pandemic when people are already struggling. Member Henderson said it could be a phased process, like we did with water. Chairman Pursell, Jr. clarified that we haven't rate increase since 2009. Member Henderson said yes. Chairman Pursell, Jr. asked about people not paying. Member Henderson said we usually budget \$35,000 in late fees, but we are not charging late fees right now. He spoke about County

grants to help with utility payments. Chairman Pursell Jr. motioned, seconded by Member North to move forward with researching Solid Waste and Street Sweeping Proposition 218. The motion passed with a unanimous voice vote.

Public Works Director Daniel Galvez said our current street sweeping company is offering a 5 year lock rate. The City could go out to RFP to see if we can find a lower rate. Chairman Pursell Jr. said he wouldn't want to go away from alley cleaning. He also doesn't see an issue keeping the company. Chairman Pursell Jr. motioned, seconded by Member North to recommend to Council to enter a contract with the 5 year lock rate with the existing street sweeping company.

Other Business: None.

Adjourn: The meeting was adjourned to the next regular meeting at 6:36pm.