

**Kingsburg Finance Committee
Regular Meeting Minutes
February 26, 2019**

Call to order: Mayor Michelle Roman called the meeting to order at 6:03pm.

Members present: Michelle Roman, Sherman Dix, Alexander Henderson, and Alma Colado.

Members absent: None.

Staff present: City Clerk Abigail Palsgaard.

Chair Position

Member Roman motioned for Sherman Dix to be Chair of the Finance Committee. The motion was seconded by Member Henderson. The motion passed with a unanimous voice vote.

Meeting Date

Committee decided on meeting on the 4th Tuesday of the month.

Public Comments: None.

Approval of Minutes

Member Henderson motioned to approve the minutes from the October 25, 2018 Finance Committee Meeting as prepared by City Clerk Abigail Palsgaard. The motion was seconded by Chairman Dix. The motion passed with a unanimous voice vote.

2018/2019 Fiscal Budget Review

Member Alma Colado presented the 2018/2019 Fiscal Budget. Chairman Dix asked about the TOT debit. Member Colado stated when we receive it, the timing was off and it was applied to the wrong fiscal year. Chairman Dix asked about upper floor rehab. Member Colado said it was reclassified. Chairman Dix asked about the residual property tax (RDA) that will be put in to a separate fund. Member Henderson said expenditures are tracking as expected, same with revenues. Measure E was discussed. Member Roman asked about ambulance collections. Member Colado said it is going well. Member Dix asked for an analysis for running the second ambulance. Member Henderson stated that Chief Sendelbach is cleaning up the reserve program; 5-0 staffing is the ultimate goal or 6-0 so no one works alone.

2018/2019 Fiscal Budget Amendment Recommendations

Member Alma Colado presented the 2018/2019 fiscal budget amendment recommendations. Chairman Dix asked about amendment to legal fees. Member Henderson said it was the Shenkman settlement for redistricting. Chairman Dix asked about Police Department. Member Colado said it is to track grants better. The information is already in the budget, just new line items. Chairman Dix asked if there is a reduction in the Police Department budget. Member Colado said we will wait to see if they have enough budgeted. Member Roman said we need to review our leases and contracts. Member Colada said that she is working on it with copy machine leases. Member Roman made a motion to recommend approval of the budget amendments to City Council. The motion was seconded by Member Henderson. The motion passed with a unanimous voice vote.

Other Business

Chairman Dix mentioned T-Mobile. Member Henderson said they are looking into going into the Kmart building. It would be 1000 jobs. The committee discussed parking. T-Mobile and Sprint is trying to

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merge so there are a lot of unknowns. Member Roman spoke about the tax revenue. Employees would buy lunch, gas and supplies. Chairman Dix said he thinks the parking can be redesigned to have more parking. The committee wants to make sure when they order stuff/improvements, that the sales tax comes back to Kingsburg.

Member Henderson spoke about a possible new location for city hall. Member Roman wants to make sure it is accessible and visible to residents. Member Henderson said we are running out of room and have no where to expand. Committee would like more info.

Adjourn: The meeting was adjourned to the next regular meeting of the City of Kingsburg Finance Committee at 6:54pm.