

**KINGSBURG CITY COUNCIL
REGULAR MEETING
April 18, 2018**

6 P.M. REGULAR SESSION MEETING:

Invocation was given by Pastor PJ of The Well Kingsburg, followed by the Pledge of Allegiance led by Mayor Michelle Roman.

Call to Order and Roll Call: At 6:01 P. M. Mayor Roman called the Regular Meeting of the Kingsburg City Council to order.

Council Members present: Laura North, Staci Smith, and Mayor Michelle Roman.

Council Members absent: Bruce Blayney and Sherman Dix

Staff present: City Manager Alexander Henderson, City Attorney Michael Noland, Finance Director Alma Colada, City Engineer Dave Peters, and Planning Secretary Mary Colby.

Public Comments: Steve Grusis reported on the bike race last Saturday. He said that they have hosted many bike races, and this was the most challenging. He thanked Sun Maid Raisins, Deli Casa, Firecrest Design, KRC, and Mid Valley Disposal for their sponsorships. He stated that all replies from participants were positive with positive comments about the City. He has made some contacts for next year.

Approve Agenda: A motion was made by Council Member Smith, seconded by Council Member North, to approve the Agenda, as published. The motion carried by unanimous voice vote of those Council Members present.

Consent Calendar: Council Member North made a motion, seconded by Council Member Smith, to approve the Consent Calendar as presented. The motion carried by unanimous voice vote of those Council Members present.

- 4.1 Approval of City Council Minutes:** Approve the minutes from the April 4, 2018 Regular City Council Meeting as prepared by City Clerk Abigail Palsgaard.
- 4.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period March 28, 2018 through April 11, 2018 as prepared by Accounts Payable Clerk Grace Reyna.
- 4.3 Adopt Resolution 2018-031 Prohibiting Dogs at the 2018 Car Show as requested by the Kingsburg Chamber of Commerce.**
- 4.4 Claim Rejection-** Reject Jose Manuel Gutierrez's claim against the City filed on March 14, 2018- Staff Report prepared by City Clerk Abigail Palsgaard
- 4.5 Approve Proposed Wage Schedule-** Staff Report prepared by Director of Administrative Services Christina Windover.
- 4.6 Reject All Bids for 18th Ave & Kern Street Lighted Crosswalk – Federal Project No. CML 5170 (054)-** Staff Report prepared by City Engineer Dave Peters
- 4.7 Adopt Resolution 2018-032- 2018 CMAQ Call for Projects-** Staff Report prepared by City Engineer Dave Peters.

4.8 Adopt Resolution 2018-034- Relinquishment of Waterline Easement and Acceptance of Waterline Easement Site Plan Review 17-05 – 2539 Simpson Street-Staff Report prepared by City Engineer Dave Peters

4.9 Review the proposed SB 1 Project List and approve Resolution 2018-036- Staff Report prepared by City Manager Alexander Henderson

b. Pulled Consent Items: None

Regular Calendar

PUBLIC HEARING- To receive public input regarding the maps submitted to the City identifying boundaries for election districts for a district based electoral system for City Council elections. - Staff Report prepared by City Clerk Abigail Palsgaard

Open Public Hearing - 6:08 PM

City Attorney Michael Noland stated that this is the first of two public hearings with the City Council to review draft maps for districting of Council elections. A total of 15 maps were submitted to the City Council which include 12 maps submitted by members of the public and three maps submitted by National Demographics Corporation, the City's demographer, with comments from consultant. Doug Johnson from National Demographics Corporation was on the phone to answer questions. The adoption of the ordinance is scheduled for the second meeting in May.

Doug Johnson gave a brief background on how districting maps are created.

Council Discussion - No comments or questions.

Open Public Comment - 6:31 PM – None

Close Public Comment - 6:32 PM

Continued Council Discussion – It was pointed out that the public can provide input at any of the meetings. It is the City's intent that the map will be confirmed at first meeting in May then adopted by ordinance at the second meeting in May.

Reopen Public Comment - 6:33 PM. City Attorney Michael Noland asked if the Council preferred any of the maps over others. Council Member North stated that she prefers the NDC Orange. City Manager Alex Henderson stated that a week from today is the deadline for submitting a modified map. He said that it sounds like the NDC Orange Map is the one the Council is considering

Close Public Hearing - 6:37 PM

City Attorney Michael Noland stated that as we are reviewing the maps, there are issues dealing with county islands in the City and how they affect creation of districts. He said that the Resolution before you is supplemental to guide establishment of districts.

Council Member North made a motion, seconded by Council Member Smith, to adopt Resolution 2018-035 approving electoral district criteria to address unincorporated islands within or

unincorporated peninsulas protruding into the boundaries of the City. The motion carried by unanimous voice vote of those Council Members present.

Award 21st Avenue Reconstruction Project- Staff Report prepared by City Engineer Dave Peters

City Engineer Dave Peters, by Power Point, briefly reviewed the background leading up to the final design for this project. He said that he is requesting that the Council award the contract tonight to the lowest bidder, Mac General Engineering. He stated that we have worked with this company before.

Council Discussion – Council Member North asked if any consideration was given regarding the proposed new development. Mr. Peters stated that there was a traffic study completed with no problems seen.

Council Member Smith made a motion, seconded by Council Member North, to award the 21st Avenue Reconstruction Project to Mac General Engineering. The motion carried by unanimous voice vote of those Council Members present.

Consider the Agreement for Donation of Real Property of Approximately Three and One-Half (3.5) Acres (+/-), APN: 028-140-018 to be Executed by the City Manager - Staff Report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson stated that this is related to the proposed Hash Subdivision. Mr. Hash desires to see recreational opportunities in his new subdivision. He is therefore donating approximately 3.5 acres of real property for a park and a baseball field.

Council Member North made a motion, seconded by Council Member Smith, to approve the Agreement for Donation of Real Property of Approximately Three and One-Half (3.5) Acres (+/-), APN: 028-140-018, to be executed by the City Manager with terms and conditions thereof. The motion carried by unanimous voice vote of those Council Members present.

Amended Memorandum of Understanding with The County of Tulare and a Specific Plan for Hash Residential Subdivision and Development Project- Staff Report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson stated that this item is an update based upon comments related to this MOU at a prior meeting. This amended MOU contains items discussed at that meeting.

Council Member Smith made a motion, seconded by Council Member North, to approve the amended Memorandum of Understanding with The County of Tulare and a Specific Plan for Hash Residential Subdivision and Development Project.

The motion carried by unanimous vote of those Council Members present.

Financial Statements for the Year Ended June 30, 2017 – Consider Statements as prepared by Price Paige & Company. Staff report prepared by Finance Director Alma Colado

Price Page & Company Managing Partner, Fausto Hinojosa, did a Power Point presentation with background on the Firm and Audit Report.

Council Member North made a motion, seconded by Council Member Smith, to accept Financial Statements for Year Ended June 30, 2017. The motion carried by unanimous voice vote of those Council Members present.

Crime Statistics Report for the Month of March 2018 and General Police Department Update – Crime Statistics Report prepared by Kingsburg Police Department Records Supervisor Corina Padilla.

Records Supervisor Corina Padilla briefly reviewed the March 2018 report and updated Council on events around the City.

Informational- No Action Necessary

Countywide Oversight Board for the Successor Agencies to the Redevelopment Agencies in Fresno County - Staff Report prepared by City Clerk Abigail Palsgaard

City Manager Alexander Henderson explained that all Successor Agencies will be combined and overseen by a County-wide Board. Each community in Fresno County has an opportunity to provide a Board Member. The new Oversight Board will begin in July. A decision on a Board Member must be made by July 15th.

Council Member North made a motion, seconded by Smith, to continue this item to the next regular City Council meeting. The motion carried by unanimous voice vote of those Council Members present.

City Hall and Council Chambers Rental Agreement- Staff Report prepared by City Clerk Abigail Palsgaard

City Manager Alexander Henderson stated that the City's Lease Agreement expired in August 2017. We reached out to the owners and have received their proposal regarding new lease.

During discussion it was pointed out that in the past the owners have not been interested in selling. Mr. Henderson stated that we will approach the owners with a proposal.

Council Member Smith made a motion, seconded by Council Member North, to approve the second amendment to the City Hall and Council Chambers Rental Agreement for a 10-year period, as presented. The motion carried by unanimous voice vote of those Council Members present.

Adopt Resolution 2018-033 Authorizing Submission of An Application to The Fresno Council of Governments for Funding Under the Measure C Transit Oriented Development (TOD) Grant; The Execution of a Standard Agreement If Selected for Such Funding; And Any Related Documents Necessary to Participate in The Fresno County Measure C Transit Oriented Development (TOD) Program -Staff Report prepared by City Engineer Dave Peters

City Manager Alexander Henderson stated that the City Engineer is asking that the resolution be passed to submit the Grant Application and enter into the Agreement. The Grant will help develop a plan to tackle the downtown parking and long-term solutions. Also, traveling in the downtown area by means other than a personal vehicle.

Council Member North made a motion, seconded by Council Member Smith, to adopt Resolution 2018-033 Authorizing Submission of An Application to The Fresno Council of Governments for Funding Under the Measure C Transit Oriented Development (TOD) Grant; The Execution of a Standard Agreement If Selected for Such Funding; And Any Related Documents Necessary to Participate in The Fresno County Measure C Transit Oriented Development (TOD) Program.

The motion carried by unanimous voice vote of those Council Members present.

Council Reports and Staff Communications

- 6.1. Community Services Commission** – Mayor Roman reported that it has not met. The Youth Council had an e-mail meeting last night, trying to get mobile mural going.
 - 6.2. Public Safety Committee** – Has not met.
 - 6.3. Chamber of Commerce** – Council Member Smith reported that the Board talked about the Car Show coming up. The Downtown Business Association (DBA) was discussed. There are some concerns and questions such as, making sure the Chamber and DBA are not competing but complementing each other; Business License increase; it would be a mandatory fee, Chamber Fee would be optional.
 - 6.4. Economic Development Committee** – Met and discussed supporting private business owners; looking for USDA grant. Also discussed Downtown Merchants Association.
 - 6.5. Finance Committee** – Meets 1 week from tonight.
 - 6.6. Planning Commission** - Meets in May
 - 6.7 South Kings Groundwater Sustainability Agency Joint Powers Authority** - has not met.
 - 6.8. City Manager’s Report** – No report
- 7. Other Business that may come properly before the City Council –**
- 7.1** Set time to take new photos of the Council Members
 - 7.2** Reach out to Tom Sembrinski to honor the girls’ soccer team at the next meeting.

Adjourn – At 7:40 PM the Kingsburg City Council Regular Meeting was adjourned.

Submitted by,

Abigail Palsgaard,
City Clerk