

**KINGSBURG CITY COUNCIL
REGULAR MEETING
JULY 18, 2018 – 6:00 P. M.**

Invocation was given by Pastor Douglas Schoelles of the Kingsburg Concordia Lutheran Church, followed by the Pledge of Allegiance led by Mayor Michelle Roman.

Call to Order and Roll Call - At 6:02 P. M. Mayor Michelle Roman called the Regular Meeting of the Kingsburg Council to order.

Council Members present – Laura North, Staci Smith, Bruce Blayney, Sherman Dix, and Mayor Michelle Roman.

Staff present: City Manager Alexander Henderson, City Attorney Michael Noland, Police Chief Neil Dadian, and City Clerk Abigail Palsgaard.

Public Comments: Mark Jones, citizen, called to Council’s attention that the downtown area is overrun with cats.

Approve Agenda: A motion was made by Council Member Dix, seconded by Council Member Smith, to approve the Agenda as published. The motion carried by unanimous voice vote.

Consent Calendar: A motion was made by Council Member Blayney, seconded by Council Member North, to approve the items appearing on the Consent Calendar. The motion carried by unanimous voice vote.

1. **Approval of City Council Minutes:** Approve the minutes from the June 20, 2018 Regular City Council Meeting as prepared by Mary Colby, Planning Secretary.
2. **Check Register:** Ratify/approve payment of bills listed on the check register for the period June 14, 2018 through July 11, 2018 as prepared by Accounts Payable Clerk Grace Reyna.
4. **League of California Cities 2018 Voter Designation-** Designate Mayor Michelle Roman as the City’s Voting Delegate and Council Members Staci Smith and Sherman Dix as the City’s Alternates, for the 2018 League of California Cities Annual Conference

REGULAR CALENDAR

Kingsburg Fire Department Swearing-in and Pinning Ceremony

The following new Kingsburg Fire Department employees were presented by Fire Chief Tim Ray, followed by swearing-in by City Clerk Abigail Palsgaard and pinning of badges by family members:

FF/Medic Jason Andaya, FF/EMT Sergio Gonzales, FF/Medic William Olivo, FF/EMT Diego Rodriguez, FF/EMT Dominic Smith and FF/EMT Jonathan Sardisco.

The new personnel were congratulated by the City Council.

Development Projects Update - Staff Report prepared by City Manager Alexander Henderson

Presentation by Economic Development Consultant Jolene Polyack. Ms. Polyack stated that the economy is good and there is a lot of interest and inquires with the City of Kingsburg. She stated that planners have really helped with our vision. The Business Park is starting to be developed and infill projects. She stated that she appreciates the incentives that the City has for the investors.

Council Member Dix asked if there is anything else the City can do to be more competitive and Ms. Polyack responded that developers appreciate the incentives the City has. Council thanked Ms. Polyack.

Informational- No Action Necessary

Crime Statistics Report for the Month of June 2018 and General Police Department Update-
Crime Statistics Report prepared by Kingsburg Police Department Records Supervisor Corina Padilla.

Presentation by Police Chief Neil Dadian – Chief Dadian stated that there has been an increase in auto thefts and vehicle burglary. Lots of victims left wallets and credit cards in their vehicles. We have had two robberies in an apartment complex. A crew out of Parlier, Detective Forlines, went out there and spoke to the residents. We have been working with MAGIC and ACT team. POST is reimbursing more for training. Council Member North asked about the upswing in rapes and if it is something we can be proactive about. Chief Dadian said that he is going to look into the cases.

Informational- No Action Necessary

Measure E Full Time Police Officer Hiring Update- Presentation by Police Chief Neil Dadian

Chief Dadian stated that we hired two officers full time. They were reserve officers whom we trained while they volunteered their time. We wanted to reward them. He then introduced them to Council.

Measure E Oversight Committee Formation- Staff Report prepared by City Attorney Michael Noland

Presentation by City Attorney Michael Noland - This committee will have 5 members, one from each district, and will be appointed after the November election. The purpose of the committee is to ensure the expenditures are in accordance with the City Council Public Safety Objectives.

Council Member Dix stated that he would like to not have districts represented. Mr. Noland said that we looked at other cities and followed their structure. Council Member Dix stated that he doesn't want to be forced to appoint someone. Council Member North said that public safety is for the whole community. Mayor Roman stated that we should be looking at diverse appointments. Council Member Blayne stated that each Council Member can appoint one person, so they have buy-in for the committee. Council Member Smith agreed and said that they should appoint the best qualified since they will be reviewing the purchases.

It was Council consensus that all applications come to the Council and they will review and appoint by majority vote. City Attorney Michael Noland said that staff will make the changes and bring the resolution back.

Adopt Measure E California Department of Tax Resolutions- Staff Report prepared by City Clerk Abigail Palsgaard

City Manager Alexander Henderson stated that these resolutions are required by the state.

A motion was made by Council Member Dix, seconded by Council Member Blayney, to adopt Resolution 2018-049- A Resolution of The City Council of The City of Kingsburg Authorizing the City Manager to Execute Agreements with The California Department of Tax and Fee Administration for Implementation of a Local Transactions and Use Tax.

The motion carried by unanimous voice vote.

A motion was made by Council Member Blayney, seconded by Council Member Smith, to adopt Resolution 2018-050- A Resolution Authorizing the Examination of Transactions (Sales) and Use Tax Records.

The motion carried by unanimous voice vote.

General Fund Balance Reserve- Staff Report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson explained that any surplus above 20% the City Council can set policy as to how to deposit into holding funds. Staff recommends 70% for CalPERS unfunded liability, 15% for Economic Stabilization Fund if budgets go down, and Equipment Reserve Fund at 15% as a drop account to fund larger capital equipment.

A motion was made by Council Member Dix, seconded by Council Member Smith, to adopt Resolution 2018-052 setting a policy for the General Fund Balance Reserve. The motion carried by unanimous voice vote.

Council Reports and Staff Communications

- 1. Community Services Commission-** Mayor Roman reported that we got the Grant from Tri County Healthcare District for Athwal Park for \$600,000; 200,000 for the next 3 years. Council Member Blayney asked if we don't have the funds for the infrastructure, can we defer the projects? Council Member Dix asked if the projects come in higher do we have to build all parts? Mayor Roman stated that there will have to be a discussion with the District Board.
- 2. Public Safety Committee-** Will meet in August
- 3. Chamber of Commerce-** Council Member North reported that it was a successful July 3rd show. Farmers Market is on Thursday evening. They are looking to change the time after the concerts are over. Ladies night out is November 1.
- 4. Economic Development –** City Manager Alexander Henderson referred to the report presented earlier tonight.
- 5. Finance Committee –** Council Member Blayney reported that they meet tomorrow at 6:00 P. M.

6. **Planning Commission-** Council Member Blayney reported that they did not meet.
7. **South Kings Groundwater Sustainability Agency Joint Powers Authority-** Council Member Blayney reported that they met on July 11. They are in negotiation with CID to purchase water. The basin must be neutral.
8. **City Manager's Report-** Mr. Henderson reported on grants received by the Police and Fire Departments.

Other Business that may come properly before the City Council

1. **Council Member Photos** – The group picture on the City's website and gift card thanking Ben Creighton was acknowledged.
2. **Meeting Schedule for Next Year** – Council Member North stated that the first Wednesday in June always falls on the night of the 8th grade promotion. She said that she would like to consider changing the day. City Attorney Michael Noland stated that we can schedule it as a special meeting.

Future Agenda Items

1. **Consideration of City-wide Grant Policy**
City Manager Alexander Henderson stated that as we put together several grants for the Healthcare District, it came up that different departments were applying. We need to put together some guidelines. Several suggestions were made. Staff was directed to put it on a future agenda.

Adjourn Kingsburg City Council Regular Meeting into Closed Session at 7:56 P. M. to discuss the following item:

- (1) **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property: Fresno County APNs: 394-390-05 and 394-390-06
Agency Negotiator: Alexander Henderson
Under Negotiation: Sale, lease, easement or license of property.

Council Member Dix recused himself due to a conflict of interest.

Adjourn out of Closed Session at 8:17 P. M. into the Regular Kingsburg City Council Meeting and report out of Closed Session.

Nothing to report.

Adjourn - Mayor Roman adjourned the Regular Kingsburg City Council Meeting at 8:17 P. M.

Submitted by:

Abigail Palsgaard, City Clerk