

**Kingsburg City Council  
Regular Meeting Minutes  
September 5, 2018 – 6:00 P. M.**

Invocation was given by Pastor Douglas Schoelles of the Concordia Lutheran Church, followed by the Pledge of Allegiance led by Mayor Michelle Roman.

**Call to Order and Roll Call** – At 6:00 P. M. Mayor Michelle Roman called the regular meeting of the Kingsburg City Council to order.

**Council Members present:** Laura North, Staci Smith, Sherman Dix, Bruce Blayney, and Mayor Michelle Roman.

**Staff present:** City Manager Alexander Henderson, City Attorney Michael Noland, City Finance Director Alma Colado, and City Clerk Abigail Palsgaard.

**Public Comments:** Jerry Haribidain spoke about the bike lane by Walgreens being dangerous and areas of the City that are missing the bike lane.

**Approve Agenda:** A motion was made by Council Member Smith, seconded by Council Member Blayney to approve the Agenda as published. The motion carried by unanimous voice vote.

**Consent Calendar:** A motion was made by Council Member North, seconded by Council Member Dix, to approve the items appearing on the Consent Calendar. The motion carried by unanimous voice vote.

- 1. Approval of City Council Minutes:** Approve the minutes from the August 15, 2018 Regular City Council Meeting and August 21, 2018 Special City Council Meeting as prepared by City Clerk Abigail Palsgaard.
- 2. Check Register:** Ratify/approve payment of bills listed on the check register for the period August 9, 2018 through August 31, 2018 as prepared by Accounts Payable Clerk Grace Reyna.
- 3. Adopt Resolution 2018-056-** A Resolution of the City Council of the City of Kingsburg Concerning Local Transportation Purpose Funds Extension (Measure “C” Extension). Staff Report prepared by Finance Director Alma Colado.
- 4. Adopt Resolution 2018-057** A Resolution of The City Council of The City of Kingsburg for the TDA Funding Claim for the Local Transportation Fund, and State Transit Assistance Fund of Fresno County continuing from fiscal year 2018-2019.

**Regular Calendar**

**Successor AB 939 Memorandum of Understanding Between the County and the City of Kingsburg-** Staff Report prepared by City Clerk Abigail Palsgaard - Presentation by City Manager Alexander Henderson and Ivette Rodriguez, Director of Recycling Department, Mid Valley Disposal

Mr. Henderson briefly reviewed the history of the MOU stating that it began in 1993. Ivette attends the monthly meetings representing the City of Kingsburg. He said that the Successor MOU will continue current services. The surcharge fees help fund the waste drop offs in Kingsburg. All the programs Mid Valley Disposal does are implemented through this MOU.

A motion was made by Council Member Blayney, seconded by Council Member Dix, to Approve and authorize the Mayor to execute a Successor Memorandum of Understanding (Successor MOU) between the County and the City of Kingsburg to allow for the continued implementation/funding of

county-wide AB 939 education, public information, and household hazardous waste (HHW) management programs and the development of new HHW facilities. The motion carried by unanimous voice vote.

**Acceptance of Four of the Kingsburg Health Care District Grant Agreements-** Staff Report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson stated that in July staff was verbally notified that several grant applications submitted to the Kingsburg Tri- County Health Care District were successful. The Finance Committee is unanimously recommending four for Council approval. Council thanked the Healthcare District. A motion was made by Council Member Blayney, seconded by Council Member North, to approve and authorize the Mayor to execute the following Grant Agreements:

1. Individual First Aid Kits for Officers - \$2,329.80
2. Narcan Nasal Spray - \$1,875
3. Patrol Vehicle First Aid Kits - \$1,802.90
4. Remainder of Autoload Cots and Replacement ECG Monitors - \$126,505

The motion carried by unanimous voice vote.

**Athwal Park Grant Update-** Staff Report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson stated that this item is particularly related to the Athwal Park Grant application which has also been approved by the Kingsburg Tri-County Health Care District in the amount of \$600,000. This funding is for Active Recreation Facility at Athwal Park. Mr. Henderson said that if there were not enough funds for the total project after we go to bid, we would ask the Healthcare District to be flexible. In informal conversation with the District Board they have indicated that they would add language that would protect the City if project bids come in high. Mr. Henderson stated that staff is looking for direction for phasing, so we can put it together for a bid package. It was pointed out that the language in the agreement is confusing. One condition says 180 days, the other 1 year to spend the funds. Mr. Henderson said that the Board has said they understand and as long as there is progress the Board would be flexible.

Mayor Roman said that the Community Service Commission combined two play structures into one to save money. They would like for the full project to go to bid, and then develop in phases if need be. Their priorities are skate park, fitness court, playground equipment, splash pad, and then bathrooms.

Mr. Henderson said that if we do 3 projects right now, we will need to know when other things will be put in to make sure we have all the plumbing and electrical needed in place so we are not tearing up what has already been done. He said that restrooms are not covered in the grant. If we need them, we need to include it in the bid package, or add it at another time.

In ensuing Council discussion, Council Member Dix spoke about how there is not a bid for the splash pad. Council Member North stated, in her option, a splash pad would be a low priority. However, when going door to door with Council Member Smith, the residents in the area were excited. Council Member Smith spoke about citizens having shown concern for having a bathroom. Council Member Blayney said that a bathroom is a number one priority. Council agreed that if people are coming to the park, they would expect a bathroom.

Council mentioned a shade structure and how the fitness equipment will work in regard to a bid. City Attorney Michael Noland advised that it couldn't be in the public bid. Mr. Henderson said that staff is working for a priority for the projects so we can put out a bid. Council Member Dix said that the \$75,000 could be used for the bathroom. Mayor Roman suggested we could use the \$40,000 for land acquisition for the park.

Council Member Blayney said that construction costs are going up. Mayor Roman said that if you have one project, one bid, it will be lower. Council asked for clarification if the numbers are separate bid estimates or one project broken up. Council asked how much it would cost for the detailed drawings. Council Member Dix said that his priority is the bathroom. Council Member North said that she would put bathrooms as #2 under the skate park. Mr. Henderson said that if we accept the funds from the Hospital Board, you can have the skate park, fitness park and playground equipment. Council Member Dix said that it would be \$700,000 for those 3 projects. Council Member Blayney said that we would have to stick with our plan, even if this project takes 5 to 7 years.

Discussion continued about the bid process. Council Member North asked if we want to ask for the base bid and then have the other 2 as add-ons. She said that she would like the bathrooms, but we need to look for funds to build them. Council Member Dix said that he thinks bathrooms are health related. We can ask for the funds. Mayor Roman stated that the Hospital Board said bathrooms are not health related. Council Member Dix said that he would like to get a doctor's opinion. Council Member Smith said that we have been paying into Impact Fees. Can we utilize these funds?

Melissa Bethel, Chair of the Kingsburg Community Service Commission, said that we would like to see the project out to bid as a whole. Further discussion ensued concerning financing the project. Council Member Blayney said that we are looking at a million-dollar project. We are going to put in \$400,000 from the City's General Fund and we can fund as much as we can from the \$600,000 grant. Mr. Henderson stated that we can go to the Hospital Board and ask them for flexibility. I don't want them to expect us to do all 5 projects if the financials show that we cannot do it. Council Member Blayney said that you can go to the Board and tell them it is our intent to do as much as we can, we will put \$400k out of our budget. Council Member North stated that we are not asking for restrictions, but it is not going to cover these items. Mayor Roman stated that the more we go back to grantor, they may pull the grant. Council Member Dix said that being financially prudent is our duty as City Council. He said that he will not vote to accept the \$600,000 the way the agreement is right now. Mayor Roman stated that we can make this full project happen. We will just have to move forward and figure out ways to do it.

Council Member Blayney stated that we should direct staff go to the Board meeting next Wednesday and bring up the City's concerns. Council Member North said that she doesn't want to sign the agreement and then have a bid that is too high. She would like the Board to have an agreement with flexibility. She asked if we can table it until we have the bid. Council Member Dix said that we need to revise Exhibit A. As it is written, the project is even less funded. We would also like to see specifics of what could be funded. City Attorney Michael Noland said that we would go to the Hospital Board telling them that we accept the grant with the condition that we receive an acceptable bid and the City has the funds available as a contingency of the agreement. Council Member Blayney asked if we can add that we might only be able to fund 3 projects. The City Attorney said that this is something that we would bring back to the District after we got the bids and either they agree and fund the projects we can do or both sides agree to cancel the grant. Council Member North moved that we conditionally accept this agreement as long as the bids come in to the City's approval and the Hospital Board agrees to the conditions. The motion was seconded by Council Member Blayney and carried by unanimous voice vote.

**Community Development Block Grant (CDBG) Discussion-** Staff Report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson explained that this is an update from previous discussions. The Finance Committee asked staff to work with Fresno County for the funds to be used for the senior center. Council discussed solar grid and the possibility of a solar parking shade. Council Member Dix spoke about the slight blight and Council Member North asked about the social program, like "Adopt a Grandparent". Mr. Henderson said that these were a part of the discussion, but we do not have enough time this year. Council agreed.

**Government Finance Officers Association Award for Comprehensive Annual Financial Report**  
- Staff report prepared by Finance Director Alma Colado

Finance Director Alma Colado explained that this Certificate of Achievement is the highest award from the Government Finance Officers Association (GFOA) for the budget. This is our third GFOA award. Our goal is to continue to submit for this award.

**Council Reports and Staff Communications:**

**Community Services Commission-** Mayor Roman reported that our update was the Athwal Park discussion.

**Public Safety Committee** – Council Member Dix reported that it has not met.

**Chamber of Commerce-** Council Member North reported that it has not met.

**Economic Development-** City Manager Alexander Henderson reported that it meets on Friday.

**Finance Committee** – Council Member Blayney reported that it met and discussed Athwal Park and the CDBG Project.

**Planning Commission-** Council Member Blayney reported that they met and discussed a tentative subdivision map and lot split.

**South Kings Groundwater Sustainability Agency Joint Powers Authority-** Council Member Blayney reported that they have not met.

**City Manager's Report-** City Manager Alexander Henderson talked about pictures of the 21<sup>st</sup> Street improvements.

**Other Business that may come properly before the City Council**

Mayor Roman stated she will be attending the Rotary's 50<sup>th</sup> Anniversary and we will be giving them a certificate.

Mayor Roman reported that the KYBA Certificates were a big hit. Also signing the baseball that will be in the Council Chambers. She said that it was great to be able to honor them and thanked staff. Mayor Roman also reported that we have had 3<sup>rd</sup> graders coming through for mock council meetings. It has been great.

**Future Agenda Items:**

**Mobile Food Vendors**-City Manager Alexander Henderson stated that we would like to look at what other cities do. We don't have anything in the code. We have had interest by brick and mortar companies that would like to have food trucks.

**Mayor Roman adjourned the Kingsburg City Council Regular Meeting into Closed Session at 8:07 P.M.** to discuss the following item(s).

- 1. CONFERENCE WITH LABOR NEGOTIATORS**  
**California Government Code Section 54957.6**  
City Designated Representative: Alexander Henderson  
Employee Organization: Kingsburg Professional Firefighters Association (KPFA)

**Mayor Roman Adjourned out of Closed Session into the Regular Kingsburg City Council Meeting and report out of Closed Session at 8:23 P. M.**

City Attorney Michael Noland said that there is nothing to report out.

**At 8:23 P. M. Mayor Roman Adjourned the Regular Kingsburg City Council Meeting.**

Submitted by:

---

Abigail Palsgaard, City Clerk