



City of Kingsburg

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Holly Owen
Community Development
Director

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Building Official

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City Manager

PERMIT EXTENSION REQUEST FORM For Building Permit Applications and Issued Building Permits

Job Address: _____ Building Permit #: _____

Owner/Contractor/Applicant Information:

Name: _____ Date: _____

Address: _____

Phone Number: _____ Email Address: _____

BUILDING PERMIT APPLICATION TIME EXTENSION: (Permits prior to being issued)

Building permit applications will expire 180 days after the application date. Upon request made prior to the application expiration, the building official may grant an extension not to exceed 180 days.

Please explain in detail below the reason for the application delay:

BUILDING PERMIT TIME EXTENSION: (Issued permits)

Building Permits will expire 12-months after the issued date or 180 days after the date of the last recorded and approved inspection. Upon request made prior to the building permit expiration, the building official may grant an extension not to exceed 180 days.

Please explain in detail below the reason for the project delay:

Owner/Contractor/Applicant Signature: _____ Date: _____

Office Use Only

Time extension approved: YES NO If "NO", reason: _____

Permit expiration date: _____ New expiration date: _____

Building Official Signature: _____ Date: _____