



## **AGENDA KINGSBURG CITY COUNCIL REGULAR MEETING**

**WEDNESDAY, January 7, 2026 at 6:00pm**

**Meeting held in the Council Chamber, 1401 Draper Street,  
Kingsburg, CA 93631 (559) 897-5821**

[www.cityofkingsburg-ca.gov](http://www.cityofkingsburg-ca.gov)

The Council Chamber is accessible to the physically disabled. Requests for additional accommodations for the disabled should be made 48 hours prior to the meeting by contacting the City Clerk at 559-897-6520.

Any document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Council meeting or hearing, no documents shall be accepted for Council review unless they are first submitted to the City Clerk by the close of business one day prior to said Council meeting/hearing at which the Council will consider the item to which the documents relate.

The meeting will be held in person. Public comment may be made in person or submitted in writing. Members of the public who wish to provide written comments are encouraged to submit their comments to the City Clerk at [apalsgaard@cityofkingsburg-ca.gov](mailto:apalsgaard@cityofkingsburg-ca.gov) by the close of business one day prior to the start of the meeting to ensure that the comments will be available to the City Council. Please indicate the agenda item number to which the comment pertains. Written comments that do not specify a particular agenda item will be marked for the general public comment portion of the meeting. A copy of any written comment will be provided to the City Council at the meeting. Please note that written comments received will not be read aloud during the meeting but will be included with the meeting minutes.

Brandon Pursell, Mayor

Vince Palomar, Mayor Pro Tem  
Laura North, Council Member

Staci Smith, Council Member  
David M. Silva, Council Member

Invocation to be given by Council Member Laura North, followed by the Pledge of Allegiance led by Mayor Brandon Pursell.

### **CALL TO ORDER AND ROLL CALL**

**APPROVE AGENDA** - To better accommodate members of the public or inconvenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code Section 54954.2 (b).

### **PRESENTATIONS AND INFORMATIONAL REPORTS:**

Police Chief Neil Dadian Retirement Presentation

*Sponsor: City Manager's Office*

**PUBLIC COMMENT** - Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu. Speakers should limit their comments to not more than THREE (3) minutes. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the Council as each item is brought up for discussion.

**CONSENT CALENDAR** - Items on the Consent Calendar are considered routine and include a recommended action from Staff and shall be acted on by one motion of the Council. If a Council member requests additional information or would like to pull an item for discussion, that item shall be pulled from the Consent Calendar and acted upon separately. A motion to approve the Consent Calendar is deemed to include a motion to waive the full reading of any ordinance or resolution on the Consent Calendar.

1. Approval of City Council Minutes: Approve the minutes from the December 3, 2025 Regular Council Meeting as prepared by City Clerk Abigail Palsgaard.  
*Sponsor: City Clerk's Office*
2. Kingsburg Community Service Commission Appointment- Accept Mayor Pursell's appointment of Diana Weston Johnson to the Kingsburg Community Service Commission to a term that is set to expire November 2029.  
*Sponsor: City Clerk's Office*
3. Approve the proposed 01/01/2026 Salary Chart. – Staff Report by Assistant City Manager Christina Windover  
*Sponsor: Assistant City Manager's Office*
4. Approve the Reimbursement Agreement between the City of Kingsburg and Century Communities of California, LLC, in the amount of \$50,543.50 for construction of oversize waterline improvements required by the project conditions of approval and authorize the City Manager to sign the agreement on behalf of the City.- Staff Report by City Engineer Dave Peters  
*Sponsor: City Engineer*

5. Adopt Resolution 2026-001 accepting and receiving the Development Impact Fee Report for FY 2024-25.- Staff Report by Finance Director Alma Colado  
*Sponsor: Finance Department*
6. Waive the second reading and adopt Ordinance 2025-06 Amending and Adding Various Chapters and Sections within Said Chapters of Title 15 of the Kingsburg Municipal Code and Adopting the California Code of Regulations, Title 24, 2025 Edition, Parts 1, 2, 2.5, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12 as Amended; Repealing Ordinance 2025-01 and Ordinance 2022-02 with the following recital constituting reading the title of the Ordinance:

“AN ORDINANCE OF THE CITY OF KINGSBURG AMENDING AND ADDING VARIOUS CHAPTERS AND SECTIONS WITHIN SAID CHAPTERS OF TITLE 15 OF THE KINGSBURG MUNICIPAL CODE AND ADOPTING THE CALIFORNIA CODE OF REGULATIONS, TITLE 24, 2025 EDITION, PARTS 1, 2, 2.5, 3, 4, 5, 6, 7, 8, 9, 10, 11, AND 12, AS AMENDED; REPEALING ORDINANCE 2025-01 AND ORDINANCE 2022-02 OF THE CITY OF KINGSBURG”

- Staff report by Building Official AJ O’Connell

*Sponsor: Community Development Department*

## **REGULAR CALENDAR**

7. Consideration of Ballot Measure to Renew/Enact Public Safety Transactions and Use Tax - Staff report by Matthew E. Richardson, Special Counsel  
*Sponsor: City Manager’s Office*  
*Action as Deemed Necessary*

## **FUTURE AGENDA ITEMS**

Council requests for future agenda items. Items require a consensus.

## **CITY MANAGER’S REPORT**

**- GFOA Distinguished Budget Award for FY2026**

## **COUNCIL REPORTS/COUNCIL COMMITTEE REPORTS**

Brief report by Council members on City related functions as authorized by the Brown Act.

## **2026 CITY COUNCIL REORGANIZATION -**

**Call for Nominations for Mayor**

*REFERENCE: CITY CLERK*

**Election of Mayor**

*REFERENCE: CITY CLERK*

**Call for Nominations for Mayor Pro Tem**

*REFERENCE: MAYOR*

**Election of Mayor Pro-Tem**

*REFERENCE: MAYOR*

**ADJOURN REGULAR KINGSBURG CITY COUNCIL MEETING INTO CLOSED SESSION:**

**Public Employment: California Government Code Section 54957**

Title: City Manager

**ADJOURN OUT OF CLOSED SESSION INTO REGULAR KINGSBURG CITY COUNCIL MEETING AND REPORT OUT OF CLOSED SESSION.**

**ADJOURN REGULAR KINGSBURG CITY COUNCIL MEETING**

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2<sup>nd</sup> day of January 2026.

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Abigail Palsgaard, City Clerk



## CITY OF KINGSBURG PROCLAMATION

**WHEREAS**, Chief Neil Dadian has honorably served the City of Kingsburg and the Kingsburg Police Department with dedication, integrity, and professionalism for over eleven years as Police Chief; and

**WHEREAS**, throughout his tenure, Chief Dadian demonstrated steadfast leadership and an unwavering commitment to public safety, community protection, and the men and women of the Kingsburg Police Department; and

**WHEREAS**, Chief Dadian led the Department during some of the most challenging periods in modern law enforcement history, including the COVID-19 pandemic and a time of heightened national scrutiny of policing, while maintaining the trust and support of the Kingsburg community; and

**WHEREAS**, the citizens of Kingsburg consistently stood in support of their Police Department, reflecting a community rooted in respect, care, and appreciation for its protectors—support which Chief Dadian has repeatedly acknowledged as a source of pride and gratitude; and

**WHEREAS**, under Chief Dadian’s leadership, the Kingsburg Police Department achieved sustained reductions in crime, strengthened its commitment to proactive policing, and enhanced its operational effectiveness; and

**WHEREAS**, with the support of the community through Measure E funding, Chief Dadian oversaw significant investments in additional employees, modern technology, crime-fighting tools, safety equipment, vehicles, training, and facility improvements, ensuring the Department was well-equipped to serve the community both now and into the future; and

**WHEREAS**, Chief Dadian has consistently expressed that his greatest pride and accomplishment lies in the devoted, professional, and mission-driven employees of the Kingsburg Police Department, whose daily service embodies the Department’s core values of Courage, Professionalism, Trust, Integrity, Dedication, Respect and Honor; and

**WHEREAS**, Chief Dadian has served with humility and gratitude, recognizing it as an honor to lead and work alongside the dedicated personnel of the Kingsburg Police Department;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Kingsburg does hereby commend and recognize Chief Neil Dadian for his exemplary service, outstanding leadership, and lasting contributions to public safety and community well-being; and

**BE IT FURTHER RESOLVED** that the City of Kingsburg extends its deepest appreciation and best wishes to Chief Neil Dadian upon his retirement, and expresses sincere gratitude for his years of honorable service to the City and its residents.

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Signed this 7<sup>th</sup> day of January, 2026

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**Brandon Pursell, Mayor**  
City of Kingsburg

**Kingsburg City Council  
Regular Meeting Minutes  
December 3, 2025**

Invocation was given by Police Chaplain Cathleen Lawler, followed by the Pledge of Allegiance led by Mayor Brandon Pursell.

**CALL TO ORDER AND ROLL CALL:** Mayor Pursell called the regular meeting of the Kingsburg City Council to order at 6:02pm.

**COUNCIL MEMBERS PRESENT:** David Silva, Vince Palomar, Laura North, Staci Smith and Mayor Brandon Pursell.

**COUNCIL MEMBERS ABSENT:** None.

**APPROVE AGENDA** – A motion was made by Council Member Palomar, seconded by Council Member Silva, to approve the agenda, as published. The motion carried by a unanimous voice vote.

**PRESENTATIONS AND INFORMATIONAL REPORTS:** None.

**PUBLIC COMMENT**

Wyatt Boss, resident, wanted to ask about what is happening with the shootings on 12<sup>th</sup> Avenue.

**CONSENT CALENDAR:** A motion was made by Council Member North, seconded by Council Member Smith, to approve the items appearing on the Consent Calendar. The motion carried by a unanimous voice vote.

1. Approval of City Council Minutes: Approve the minutes from the November 19, 2025 Regular Council Meeting as prepared by City Clerk Abigail Palsgaard.  
*Sponsor: City Clerk's Office*
2. Ratify/approve payment of bills listed on the check register for the period November 11, 2025, through November 24, 2025, as prepared by Accounts Payable Clerk Marsha Alves.  
*Sponsor: Finance Department*
3. Approve the 2026 Master Calendar of City Council and all other committees and commissions.- Staff Report prepared by City Clerk Abigail Palsgaard.  
*Sponsor: City Clerk*
4. Deny the “Application for Leave to Present a Late Claim” received on November 17, 2025 and direct staff to issue Form L: Notice of Board Action on Application for Relief from the Claim Filing Statute. - Staff Report prepared by Assistant City Manager Christina Windover.  
*Sponsor: Assistant City Manager's Office*
5. Kingsburg Downtown Business Improvement District Board Appointment- Accept Mayor Pursell's appointment of Leslie Carpenter to the Kingsburg Downtown Business Improvement District Board to a term that is set to expire November 2026.  
*Sponsor: City Clerk's Office*

6. Kingsburg Downtown Business Improvement District Board Appointment- Accept Mayor Pursell's appointment of Amanda Carrasco to the Kingsburg Downtown Business Improvement District Board to a term that is set to expire November 2026.  
*Sponsor: City Clerk's Office*
7. Kingsburg Downtown Business Improvement District Board Appointment- Accept Mayor Pursell's appointment of Steve Safarjian to the Kingsburg Downtown Business Improvement District Board to a term that is set to expire November 2026.  
*Sponsor: City Clerk's Office*
8. Kingsburg Downtown Business Improvement District Board Appointment- Accept Mayor Pursell's appointment of Michele Buckner to the Kingsburg Downtown Business Improvement District Board to a term that is set to expire November 2026.  
*Sponsor: City Clerk's Office*
9. Kingsburg Downtown Business Improvement District Board Appointment- Accept Mayor Pursell's appointment of Teresa Nino to the Kingsburg Downtown Business Improvement District Board to a term that is set to expire November 2026.  
*Sponsor: City Clerk's Office*
10. Kingsburg Downtown Business Improvement District Board Appointment- Accept Mayor Pursell's appointment of Julianne Williams to the Kingsburg Downtown Business Improvement District Board to a term that is set to expire November 2026.  
*Sponsor: City Clerk's Office*
11. Kingsburg Downtown Business Improvement District Board Appointment- Accept Mayor Pursell's appointment of Penny Kyle to the Kingsburg Downtown Business Improvement District Board to a term that is set to expire November 2026.  
*Sponsor: City Clerk's Office*
12. Adopt Resolution 2025-068 Approving and Adopting Express Findings that Modifications or Changes to the California Building Code and California Fire Code are Reasonably Necessary Due to Local Climatic and Geological Conditions. - Staff report by Building Official AJ O'Connell  
*Sponsor: Community Development Department*
13. Waive the first reading and introducing Ordinance 2025-06 Amending and Adding Various Chapters and Sections within Said Chapters of Title 15 of the Kingsburg Municipal Code and Adopting the California Code of Regulations, Title 24, 2025 Edition, Parts 1, 2, 2.5, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12 as Amended; Repealing Ordinance 2025-01 and Ordinance 2022-02 and pass the Ordinance to a second reading and adoption at the City Council meeting on January 7, 2025, with the following recital constituting reading the title of the Ordinance:

“AN ORDINANCE OF THE CITY OF KINGSBURG AMENDING AND ADDING VARIOUS CHAPTERS AND SECTIONS WITHIN SAID CHAPTERS OF TITLE 15 OF THE KINGSBURG MUNICIPAL CODE AND ADOPTING THE CALIFORNIA CODE OF REGULATIONS, TITLE 24, 2025 EDITION, PARTS 1, 2, 2.5, 3, 4, 5, 6, 7, 8, 9, 10,

11, AND 12, AS AMENDED; REPEALING ORDINANCE 2025-01 AND ORDINANCE 2022-02 OF THE CITY OF KINGSBURG”

- Staff report by Building Official AJ O’Connell  
*Sponsor: Community Development Department*

## **REGULAR CALENDAR**

**PUBLIC HEARING— AWARDING OF COMPETITIVE HOUSING UNIT ALLOCATIONS FOR RESIDENTIAL DEVELOPMENT FOR 2026-** Staff Report prepared by Community Development Director Holly Owen  
*Sponsor: Community Development Department*

City Attorney Michael Noland stated for the record that his firm represents San Joaquin Valley Homes. He noted that the applicant has waived any potential conflict of interest, and that he would be representing the City of Kingsburg in this matter.

Mayor Pursell opened the public hearing at 6:06pm.

Community Development Director Holly Owen provided historical background regarding residential growth in Kingsburg. She explained that during the early 2000s, the City experienced a significant residential growth boom, which generated community concern regarding the pace and impacts of development.

Ms. Owen stated that, in response, a growth management ballot measure (Measure N) was presented to voters in 2004. The goal of the measure was to ensure that future growth aligned with the City’s size, available resources, and service capabilities. Measure N was approved by voters and subsequently codified as the City’s Growth Management Ordinance. Ms. Owen explained the housing allocation process established by the ordinance.

Mayor Pursell opened the city council discussion at 6:24pm. There was none.

Mayor Pursell opened the opened for public comment at 6:24pm.

Dick Peters, representing San Joaquin Valley Homes, spoke in support of the proposed project.

Paul Nelson, a resident of 6th Avenue, expressed concerns regarding the proposed open easement, potential zoning changes, whether his existing uses would be grandfathered in, and issues related to building rights and animal husbandry.

Baldassare Vultaggio (speaker did not sign the meeting sign-in sheet; City Clerk believes this is the correct name), a 6th Street resident, expressed concerns regarding the fencing of the easement, impacts to his livestock, and the safety of his well. He stated that he had not spoken with the project owner, Mr. King, prior to the previous day and indicated that he was not supportive of the project.

Boyce Silva, resident, raised concerns regarding the City Attorney’s representation and expressed broader concerns about the City’s growth.

Mayor Pursell explained the City's conflict-of-interest disclosure process and stated that he had no concerns regarding City Attorney Noland's integrity.

Jeff Reynolds, a 6th Avenue resident, stated that he shared the concerns raised by his neighbors. He reported that he did not receive notice of the project and expressed concerns regarding public safety and proximity to the peach pit area.

Council Member North questioned the accuracy of the property owner list included in the application, noting that Mr. Reynolds, the church, and Mr. Nelson were listed as "yes" or "unknown," despite their stated opposition.

Mayor Pursell asked who prepared the list.

City Manager Henderson stated that the list was submitted by the applicant.

Larry King, project owner, clarified that the list was his own and had been compiled over approximately five years. He stated that it reflected his personal assessment of how individuals might feel about the project.

Robert Bejarano, Kern Street resident, stated that he had never been contacted regarding the project. He raised questions about sewer and water connections, public safety concerns related to homeless activity near his property, and noted that his back fence is located within the easement.

Chris Peterson, resident, expressed opposition to the development's proximity to the peach pit, the lack of alleys, and the condition of 6th Avenue. She stated that she did not support further growth.

John Carrasco, 6th Avenue Drive resident, stated that he had never spoken with Mr. King and that he is opposed to the project. He expressed concerns regarding the fenced easement, water access, and potential requirements to connect to City utilities.

Shanna McDonald, resident, expressed disappointment with the pace of growth and concern that fencing off the easement would create additional issues. She stated that the outreach list presented as "yes," "maybe," and "no" was inaccurate and should be vetted. She criticized the Planning Commission process and urged the Council to pause on further growth to consider impacts to schools and infrastructure.

Council Member North commented on elementary school enrollment, noting that enrollment is currently down and that classrooms have been closed. She stated that additional students can support staffing and facility maintenance.

Shanna McDonald responded that increased enrollment may not resolve broader systemic issues and expressed concern about relying on growth to offset budget challenges.

Mayor Pursell stated that the City is guided by the Growth Management Ordinance and that developments meeting the established criteria move forward based on the allocation system.

City Manager Henderson explained that following voter approval of the growth management measure in 2004, the City adopted an ordinance in 2005 limiting annual housing allocations to 80

single-family units and 35 multi-unit units. He stated that the applicant submitted an application that staff reviewed and determined met ordinance requirements. He noted that Council could later discuss potential changes to the allocation system.

Cameron Hayes, non-resident, stated that the 3% growth figure was a cap, not a goal, and urged the City to slow its growth.

Boyce Silva questioned whether the list included in the application should be withdrawn.

Mayor Pursell closed the public comment at 7:37pm.

Mayor Pursell opened the continued city council discussion at 7:37pm.

Council Member Palomar stated that, if annexation were to occur, he understood residents' concerns regarding livestock and utility hookups.

Ms. Owen stated that she informed the applicant of a previous development where agreements were reached allowing property owners to continue existing uses while providing funding assistance for utility connections.

Council Member North asked about the role of Fresno County LAFCo and county islands. Ms. Owen stated that county islands are not permitted through LAFCo. Council Member North asked whether the developer could bypass the City and go directly to LAFCo.

City Manager Henderson explained that projects reviewed by the County are typically referred to the City by LAFCo and must meet City standards. He stated that development through the County is possible. Council Member North asked whether denying allocations could expose the City to litigation.

City Attorney Noland stated that the Growth Management Ordinance establishes a process allowing developers to apply for allocations and that the City must follow its adopted law. He explained that jurisdictions cannot arbitrarily deny development and that the ordinance represents City law. He noted that the Council may reevaluate the ordinance in the future. He stated that public concerns raised would be addressed through subsequent Planning Commission, City Council, and LAFCo processes, and that annexation would not proceed without sufficient LAFCo approval.

Council Member Smith asked whether additional public comment opportunities would occur. Ms. Owen confirmed that there would be three additional opportunities prior to LAFCo review. Council Member Smith asked about sidewalk improvements on 6th Avenue. Mr. Henderson stated that the developer would be required to make improvements and that discussions with affected property owners would occur. He noted the project is proposed as a gated community with a Community Facilities District (CFD) and Homeowners Association (HOA).

Council Member Palomar stated that he had confidence in City Attorney Noland's integrity. He expressed concern that the applicant did not adequately conduct outreach to impacted residents.

Council Member Silva thanked residents for attending and emphasized the importance of distinguishing perception from reality regarding growth. He stated that the City is not approving

development for financial reasons but is implementing voter-approved growth management policies. He noted that developers must follow established procedures and that many people wish to move to Kingsburg. There are people that want to move here, they are transplants like me. It doesn't mean I love this community any less. There are people that would love to live here, but they can't. He stated that honoring the ordinance respects voter intent, even if it is unpopular, and expressed support for phased development.

Council Member North stated that the applicant returned after February with requested revisions. She stated that, legally, the application meets ordinance requirements. She emphasized the importance of addressing resident safety concerns, access points, groundwater impacts, and the transition from County to City residents.

City Manager Henderson stated that subdivision water would connect to an existing City well and noted that agricultural uses, such as almond orchards, place greater demands on groundwater than residential uses.

Council Member North expressed concern regarding the accuracy of the list and stated that Council expects truthful information in applications. She questioned whether the list affected application scoring and reiterated concerns regarding potential legal exposure if the project were denied.

Council Member Smith stated that her primary concern is avoiding litigation and protecting the City fiscally. She suggested reevaluating the ordinance for future projects but stated it was too late to do so for this application. She expressed concern that the tentative map does not reflect Kingsburg's character, particularly regarding easement treatment, lack of alleys, and gated design. We are an open community with walking paths.

Mayor Pursell expressed concerns regarding annexation near the peach pit area. He stated that he is not opposed to growth or development but emphasized that developments must be accurate and well-represented. He is a transplant; he moved here from Reedley. He knows why people want to move here. He stated that Council relies on application materials and expressed concern regarding errors and inaccuracies in the early stages of this proposal.

Council Member North asked whether the list affected application scoring and reiterated concerns regarding LAFCo annexation boundaries.

Ms. Owen stated that outreach is important and that the materials presented reflected what had been shared with LAFCo during initial discussions.

Annexation procedures were further discussed.

City Attorney Noland stated that LAFCo requires both a tentative map and environmental documentation and clarified that any annexation request must first come before the City Council. He stated that staff is following required procedures.

Mayor Pursell closed the public hearing at 8:23pm.

Council Member Silva motioned to adopt Resolution 2025-065, affirming the recommendation of the Planning Commission to award 88 housing unit allocations to San Joaquin Valley Homes

by phasing the award of housing unit allocations according to 16.09.080 of the Kingsburg Growth Management System with awarding 48 units in phase 1 (2026), 40 units in phase 2 (2027).

Motion died with a lack of a second.

Council Member Palomar motioned, seconded by Council Member North, to deny the affirmation of the recommendation of the Planning Commission to award 88 housing unit allocations to San Joaquin Valley Homes by phasing the award of housing unit allocations according to 16.09.080 of the Kingsburg Growth Management System. The motion passed with a roll call vote of 4-1, with Council Member Silva voting no.

**PUBLIC HEARING— PLANNED UNIT DEVELOPMENT 2025-01 AND MITIGATED NEGATIVE DECLARATION FOR 44 SINGLE-FAMILY RESIDENTIAL LOTS IN THE CITY OF KINGSBURG** - Staff Report prepared by Community Development Director Holly Owen

*Sponsor: Community Development Department*

Mayor Pursell opened the public hearing at 8:37pm.

Community Development Director Holly Owen provided an overview of tract maps and planned unit developments (PUDs) and explained the applicable review process. She noted that this project is currently in its fourth stage of public comment and that the property has been annexed into the City for several years. Ms. Owen also outlined the project's development timeline.

Mayor Pursell opened the city council discussion at 8:51pm. There was none.

Mayor Pursell opened the public comment at 8:51pm.

Jospeh Crown, developer, described the proposed semi-custom homes, noting that two of the floor plans are alley-loaded. He stated that he previously lost housing allocations and therefore reapplied for them and expressed his respect for the City's established building and approval process.

Council Member Smith asked about if there will be a park. Mr. Crown said there will be a small green space, and the development connects into Veterans Park.

Council Member North asked about the gated community to the west. Mr. Crown said they are replacing their fences and grading it as we speak.

Mayor Pursell closed the public comment at 8:54pm.

Mayor Pursell opened the continued city council discussion at 8:54pm.

Council Member Palomar said it is a good looking project, he likes alley loaded homes.

Mayor Pursell closed the public hearing at 8:55pm.

Council Member Palomar motioned, seconded by Council Member Silva, to adopt Resolution 2025-066 approving the Initial Study/Mitigated Negative Declaration and the Mitigation Monitoring Program for a 44 lot single-family residential project on APN 394-021-42. Motion passed by a unanimous voice vote.

Council Member North motioned, seconded by Council Member Smith, to adopt Resolution 2025-067 affirming the Planning Commission approval of the Planned Unit Development (PUD 2025-01) for the project, which involves single-family residential uses and associated open space features. Motion passed by a unanimous voice vote.

**FUTURE AGENDA ITEMS:** None.

### **CITY MANAGER'S REPORT**

City Manager Henderson reminded council of the cancellation of the December 17, 2025 City Council Meeting.

### **COUNCIL REPORTS/COUNCIL COMMITTEE REPORTS**

Council Member North shared that the BID partnered with the Chamber to sponsor Santa on Saturdays from 10-2pm.

Council Member Smith stated the next meetings Finance and Community Services meetings will be in 2026.

Council Member Silva attended the Julgransfest, it was well attended. He thanked the police department.

Council Member Palomar shared that the High School boys will be wrestling during the Santa Lucia Festival.

Mayor Pursell discussed that COG met where they discussed Measure C. They did adopt the allocations. It was a split vote, Kingsburg was opposed. He hopes the council members will help inform voters. Kudos to public works, S&S Metal and the fire department for getting the Christmas tree back up for Julgransfest.

**Mayor Pursell adjourned the Regular Kingsburg City Council Meeting into Closed Session at 9:02pm.**

### **Public Employment: California Government Code Section 54957**

Title: City Manager

**Mayor Pursell adjourned out of Closed Session into the Regular Kingsburg City Council Meeting at 9:30pm.**

City Attorney Michael Noland stated there was nothing to report out.

**Mayor Pursell adjourned the Regular Kingsburg City Council Meeting at 9:30pm.**

Submitted by:

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Abigail Palsgaard, City Clerk



# Application For Committees or Commissions

Please fill out the form. Your application will be sent to Kingsburg's City Clerk, Abigail Palsgaard. If you have any questions please e-mail apalsgaard@cityofkingsburg-ca.gov or call City Hall at 559-897-5821.

Full Name\*

Diana Weston Johnson

I Am Applying For \*

Community Service Commissioner

Date

2025-12-02

Address \*

Street Address

[Redacted]

Phone Number \*

[Redacted]

E-mail \*

City, State, and Zip Code

Kingsburg, CA

Years Lived in Kingsburg\*

12 years

Community Involvement

I have been a commissioner with Community Services for a few years and helped with the Dog Park renovation and ribbon cutting ceremony. I look forward to continuing to make an impact and support our community.

Planning and Zoning

[Redacted]

Public Safety

[Redacted]

Finance

[Redacted]

Community Services and Recreation

[Redacted]

Explain your reasons for wanting to be on this committee. \*

I would like to continue the projects we have started as a commissioner on this committee.

List three references along with the best way to contact them. (Ex. Phone number or E-mail) \*

Michelle Roman, Adam Castenada, Sarah Chambliss

I acknowledge that the committee will meet once selected I understand to attend each meeting.\*

I understand

Signature\*

Sign

Comments:

Submit



Meeting Date: 01/07/2026  
Agenda Item: 3

**CITY COUNCIL MEETING STAFF REPORT**

**REPORT TO:** Mayor Pursell & City Council  
**REPORT FROM:** Christina Windover, Assistant City Manager **REVIEWED BY:** AJH  
**AGENDA ITEM:** Salary Chart: January 1, 2026 (Proposed)

**ACTION REQUESTED:**  Ordinance  Resolution  Motion  Receive/File

**EXECUTIVE SUMMARY**

City ordinance and CalPERS require employee wages to be approved by the governing body of the agency. City Council has previously approved wage increases for all represented and unrepresented groups as outlined in the applicable MOUs, Unrepresented Employee Resolution 2022-073 and the City Manager’s contract. Staff has updated the January 1, 2026 City of Kingsburg Salary Chart to reflect the following proposed wage increases:

- Kingsburg Police Officers Association: 4% base wage increase
- Kingsburg Public Service Employees Association: 2% base wage increase
- Unrepresented employees per Resolution No. 2025-039 and the City Manager per contract: 2% base wage increase
- Part-time employees: Minimum wage increase to \$16.90 per hour or a \$0.40 increase per hour for part-time positions with an hourly rate above the California minimum wage.

**RECOMMENDED ACTION BY CITY COUNCIL**

1. Approve the proposed Salary Chart.

**POLICY ALTERNATIVE(S)**

1. Council can direct staff to revise the proposed salary charts and provide alternative direction to staff.

**REASON FOR RECOMMENDATION/KEY METRIC**

1. The Council has oversight on all wages associated with City positions. This is part of our financial stability initiative.

**FINANCIAL INFORMATION**

**FISCAL IMPACT:**

1. Is There A Fiscal Impact?	<u>Yes</u>
2. Is it Currently Budgeted?	<u>Yes</u>
3. If Budgeted, Which Line?	<u>Varies</u>

**BACKGROUND INFORMATION**

See Executive Summary.

**ATTACHED INFORMATION**

1. January 1, 2026 Salary Chart Redline showing proposed changes and clean version.

# Salary Chart as of 1/1/2026

Annual except where noted

	A	B	C	D	E
<b>Administration</b>					
<b>Unrepresented</b>					
City Manager					\$ 226,905.75 \$ 231,443.87
Assit City Manager /Director Admin Srvc	\$ 154,195.82 \$ 157,279.74	\$ 161,905.60 \$ 165,143.71	\$ 170,000.89 \$ 173,400.91	\$ 178,500.93 \$ 182,070.95	\$ 187,425.98 \$ 191,174.50
Fire Chief	\$ 148,071.48 \$ 151,032.91	\$ 155,475.05 \$ 158,584.55	\$ 163,248.80 \$ 166,513.78	\$ 171,411.24 \$ 174,839.46	\$ 179,981.81 \$ 183,581.45
Police Chief	\$ 148,071.48 \$ 151,032.91	\$ 155,475.05 \$ 158,584.55	\$ 163,248.80 \$ 166,513.78	\$ 171,411.24 \$ 174,839.46	\$ 179,981.81 \$ 183,581.45
Community Development Director	\$ 134,190.65 \$ 136,874.46	\$ 140,900.19 \$ 143,718.19	\$ 147,945.20 \$ 150,904.10	\$ 155,342.44 \$ 158,449.29	\$ 163,109.58 \$ 166,371.77
Finance Director	\$ 134,190.65 \$ 136,874.46	\$ 140,900.19 \$ 143,718.19	\$ 147,945.20 \$ 150,904.10	\$ 155,342.44 \$ 158,449.29	\$ 163,109.58 \$ 166,371.77
Public Works Director	\$ 134,190.65 \$ 136,874.46	\$ 140,900.19 \$ 143,718.19	\$ 147,945.20 \$ 150,904.10	\$ 155,342.44 \$ 158,449.29	\$ 163,109.58 \$ 166,371.77
Community Services Director	\$ 114,042.07 \$ 116,322.91	\$ 119,744.17 \$ 122,139.05	\$ 125,731.37 \$ 128,246.00	\$ 132,017.95 \$ 134,658.31	\$ 138,618.84 \$ 141,391.22
Police Lieutenant	\$ 110,723.67 \$ 112,938.14	\$ 116,259.84 \$ 118,585.04	\$ 122,072.84 \$ 124,514.30	\$ 128,176.48 \$ 130,740.01	\$ 134,585.31 \$ 137,277.02
City Clerk	\$ 106,429.00 \$ 108,557.58	\$ 111,750.45 \$ 113,985.46	\$ 117,337.98 \$ 119,684.74	\$ 123,204.88 \$ 125,668.98	\$ 129,365.11 \$ 131,952.41
Building Official	\$ 73,072.75 \$ 74,534.21	\$ 76,721.65 \$ 78,256.08	\$ 80,543.58 \$ 82,154.45	\$ 84,554.24 \$ 86,245.32	\$ 88,800.82 \$ 90,576.84
Public Works Superintendent	\$ 72,802.05 \$ 74,258.09	\$ 76,442.16 \$ 77,971.00	\$ 80,264.26 \$ 81,869.55	\$ 84,277.47 \$ 85,963.02	\$ 88,491.34 \$ 90,261.17
Accountant	\$ 67,782.57 \$ 69,138.22	\$ 71,171.70 \$ 72,595.13	\$ 74,730.29 \$ 76,224.90	\$ 78,466.57 \$ 80,035.90	\$ 82,389.95 \$ 84,037.75
Fire Adm Analyst (NEW)	\$ 59,958.45 \$ 61,157.62	\$ 62,956.37 \$ 64,215.50	\$ 66,104.18 \$ 67,426.26	\$ 69,409.38 \$ 70,797.57	\$ 72,879.84 \$ 74,337.44
Police Admin Assistant	\$ 57,103.29 \$ 58,245.36	\$ 59,960.86 \$ 61,160.08	\$ 62,946.11 \$ 64,205.03	\$ 66,106.98 \$ 67,429.12	\$ 69,411.53 \$ 70,799.76
Fire Adm Assistant	\$ 57,103.29 \$ 58,245.36	\$ 59,960.86 \$ 61,160.08	\$ 62,946.11 \$ 64,205.03	\$ 66,106.98 \$ 67,429.12	\$ 69,387.56 \$ 70,799.76
Payroll Specialist	\$ 56,273.07 \$ 57,398.53	\$ 59,086.73 \$ 60,268.46	\$ 62,041.06 \$ 63,281.88	\$ 65,143.12 \$ 66,445.98	\$ 68,400.28 \$ 69,768.29
Councilmember-Mayor Monthly Stipend					\$ 700.00
Management Assistant	\$ 51,864.34 \$ 52,901.63	\$ 54,472.92 \$ 55,562.38	\$ 57,188.87 \$ 58,332.65	\$ 60,042.96 \$ 61,243.82	\$ 63,065.83 \$ 64,327.15
<b>Represented (KPSEA)</b>					
Bld. Ins/ Code Enforc I	\$ 48,049.32 \$ 49,010.31	\$ 50,455.74 \$ 51,464.85	\$ 52,956.48 \$ 54,015.61	\$ 55,614.53 \$ 56,726.82	\$ 58,382.69 \$ 59,550.34

Bld. Ins.Code Enforc II	\$ 57,627.73	\$ 60,505.97	\$ 63,541.50	\$ 66,734.30	\$ 70,068.65
	\$ 58,780.28	\$ 61,716.09	\$ 64,812.33	\$ 68,068.98	\$ 71,470.03
Community Dev Admin Asst II w/Plan Com	\$ 51,965.64	\$ 54,560.76	\$ 57,281.73	\$ 60,144.24	\$ 63,148.30
	\$ 53,004.95	\$ 55,651.98	\$ 58,427.36	\$ 61,347.12	\$ 64,411.27
Neighborhood Improvement Officer/ Hourly	\$ 22.75				
	\$ 23.15				
PT Account Clerk 1/ Hourly	\$ 20.24	\$ 21.26	\$ 22.32	\$ 23.43	\$ 24.61
	\$ 20.64	\$ 21.66	\$ 22.72	\$ 23.83	\$ 25.01
Account Clerk 1	\$ 42,119.84	\$ 44,225.83	\$ 46,437.12	\$ 48,758.97	\$ 51,196.91
	\$ 42,962.24	\$ 45,110.35	\$ 47,365.86	\$ 49,734.15	\$ 52,220.85
Account Clerk II	\$ 46,437.12	\$ 48,758.97	\$ 51,196.91	\$ 53,756.75	\$ 56,444.58
	\$ 47,365.86	\$ 49,734.15	\$ 52,220.85	\$ 54,831.89	\$ 57,573.47
Account Clerk II W/AP	\$ 48,758.97	\$ 51,196.91	\$ 53,756.75	\$ 56,444.58	\$ 59,266.80
	\$ 49,734.15	\$ 52,220.85	\$ 54,831.89	\$ 57,573.47	\$ 60,452.14
Account Clerk III	\$ 51,196.91	\$ 53,756.75	\$ 56,444.58	\$ 59,266.80	\$ 62,230.14
	\$ 52,220.85	\$ 54,831.89	\$ 57,573.47	\$ 60,452.14	\$ 63,474.74
Management Intern/ Hourly	\$ 16.50				
	\$ 16.90				

#### Fire (KPFA)

Fire Captain EMT	\$ 79,940.02	\$ 83,932.56	\$ 88,157.16	\$ 92,555.37	\$ 97,204.35
Fire Captain Paramedic	\$ 84,233.49	\$ 88,459.19	\$ 92,874.56	\$ 97,517.34	\$ 102,349.63
Fire Engineer/EMT (NEW)	\$ 65,760.35	\$ 69,048.37	\$ 72,500.79	\$ 76,125.83	\$ 79,932.12
Fire Engineer/Paramedic	\$ 72,544.48	\$ 76,178.12	\$ 79,972.57	\$ 83,976.01	\$ 88,172.40
Firefighter/EMT	\$ 62,845.57	\$ 65,991.76	\$ 69,278.83	\$ 72,753.74	\$ 76,385.15
Firefighter/Paramedic	\$ 69,081.87	\$ 72,517.60	\$ 76,100.28	\$ 79,995.32	\$ 83,982.24
Part-time Firefighter EMT	\$ 20.46				
	\$ 20.86				
Non-Safety Paramedic/ Hourly	\$ 25.67				
	\$ 26.07				
PT FF/Medic	\$ 25.66				
	\$ 26.07				

#### Police (KPOA)

Police Sergeant Classic	\$ 90,664.86	\$ 95,198.11	\$ 99,958.01	\$ 104,955.92	\$ 110,203.71
	\$ 94,291.45	\$ 99,006.03	\$ 103,956.33	\$ 109,154.16	\$ 114,611.86
Police Sergeant hired+ 1/1/15	\$ 88,901.56	\$ 93,346.63	\$ 98,013.97	\$ 102,914.67	\$ 108,060.40
	\$ 92,457.62	\$ 97,080.50	\$ 101,934.53	\$ 107,031.26	\$ 112,382.82
Police Officer	\$ 69,372.38	\$ 72,839.40	\$ 76,467.65	\$ 80,289.42	\$ 84,336.95
	\$ 72,147.28	\$ 75,752.98	\$ 79,526.36	\$ 83,501.00	\$ 87,710.43
Police Officer hired+ 1/1/15	\$ 68,017.84	\$ 71,420.35	\$ 74,967.97	\$ 78,709.10	\$ 82,676.02
	\$ 70,738.55	\$ 74,277.16	\$ 77,966.69	\$ 81,857.46	\$ 85,983.06
Police Recruit / Hourly	\$ 22.50				

	\$	22.90								
Police Service Technician	\$	49,774.97	\$	52,250.43	\$	54,875.40	\$	57,633.31	\$	60,490.85
	\$	51,765.97	\$	54,340.45	\$	57,070.42	\$	59,938.64	\$	62,910.48
Police Services Supervisor Classic	\$	73,847.09	\$	77,733.78	\$	81,825.03	\$	86,131.61	\$	90,664.86
	\$	76,800.97	\$	80,843.13	\$	85,098.03	\$	89,576.87	\$	94,291.45
Police Services Supervisor hired +1/1/2015	\$	72,410.88	\$	76,221.98	\$	80,233.66	\$	84,456.48	\$	88,901.56
	\$	75,307.32	\$	79,270.86	\$	83,443.01	\$	87,834.74	\$	92,457.62

### Community Services

Pool Manager/ Hourly	\$	17.75
	\$	18.15
Aqua Aerobics Instructor/ Hourly	\$	19.50
	\$	19.90
Lead Aqua Aerobics Instructor/ Hourly	\$	21.00
	\$	21.40
Lead Guard/ Hourly	\$	17.50
	\$	17.90
Lifeguard/ Hourly	\$	16.50
	\$	16.90
Return Lifeguard/ Hourly	\$	17.25
	\$	17.65
Nutrition Coordinator/ Hourly	\$	20.50
	\$	20.90

### Public Works (KPSEA)

Maintenance Worker I	\$	43,787.01	\$	45,957.50	\$	48,253.80	\$	50,660.20	\$	53,192.40
	\$	44,662.75	\$	46,876.65	\$	49,218.88	\$	51,673.40	\$	54,256.25
Maintenance Worker II	\$	45,768.76	\$	48,049.32	\$	50,455.74	\$	52,956.48	\$	55,614.53
	\$	46,684.14	\$	49,010.31	\$	51,464.85	\$	54,015.61	\$	56,726.82
Maintenance Worker III	\$	54,214.74	\$	56,935.72	\$	59,798.21	\$	62,770.82	\$	65,916.45
	\$	55,229.03	\$	58,074.43	\$	60,994.17	\$	64,026.24	\$	67,234.78
Trolley Driver/ Hourly	\$	31.00		Holiday 51.00						
	\$	31.40	\$	51.40						
Water Operator I	\$	47,750.49	\$	50,141.17	\$	52,641.94	\$	55,284.25	\$	58,020.96
	\$	48,705.50	\$	51,143.99	\$	53,694.78	\$	56,389.94	\$	59,181.38
Water Operator II	\$	56,416.68	\$	59,232.00	\$	62,204.63	\$	65,318.78	\$	68,574.49
	\$	57,545.01	\$	60,416.64	\$	63,448.72	\$	66,625.16	\$	69,945.98
Water Operator III	\$	68,432.94	\$	71,861.68	\$	75,447.66	\$	79,238.14	\$	83,201.62
	\$	69,801.60	\$	73,298.91	\$	76,956.61	\$	80,822.90	\$	84,865.65

## Salary Chart as of 1/1/2026

Annual except where noted

	A	B	C	D	E
<b>Administration</b>					
<b>Unrepresented</b>					
City Manager					\$ 231,443.87
Assit City Manager /Director Admin Srvc	\$ 157,279.74	\$ 165,143.71	\$ 173,400.91	\$ 182,070.95	\$ 191,174.50
Fire Chief	\$ 151,032.91	\$ 158,584.55	\$ 166,513.78	\$ 174,839.46	\$ 183,581.45
Police Chief	\$ 151,032.91	\$ 158,584.55	\$ 166,513.78	\$ 174,839.46	\$ 183,581.45
Community Development Director	\$ 136,874.46	\$ 143,718.19	\$ 150,904.10	\$ 158,449.29	\$ 166,371.77
Finance Director	\$ 136,874.46	\$ 143,718.19	\$ 150,904.10	\$ 158,449.29	\$ 166,371.77
Public Works Director	\$ 136,874.46	\$ 143,718.19	\$ 150,904.10	\$ 158,449.29	\$ 166,371.77
Community Services Director	\$ 116,322.91	\$ 122,139.05	\$ 128,246.00	\$ 134,658.31	\$ 141,391.22
Police Lieutenant	\$ 112,938.14	\$ 118,585.04	\$ 124,514.30	\$ 130,740.01	\$ 137,277.02
City Clerk	\$ 108,557.58	\$ 113,985.46	\$ 119,684.74	\$ 125,668.98	\$ 131,952.41
Building Official	\$ 74,534.21	\$ 78,256.08	\$ 82,154.45	\$ 86,245.32	\$ 90,576.84
Public Works Superintendent	\$ 74,258.09	\$ 77,971.00	\$ 81,869.55	\$ 85,963.02	\$ 90,261.17
Accountant	\$ 69,138.22	\$ 72,595.13	\$ 76,224.90	\$ 80,035.90	\$ 84,037.75
Fire Adm Analyst (NEW)	\$ 61,157.62	\$ 64,215.50	\$ 67,426.26	\$ 70,797.57	\$ 74,337.44
Police Admin Assistant	\$ 58,245.36	\$ 61,160.08	\$ 64,205.03	\$ 67,429.12	\$ 70,799.76
Fire Adm Assistant	\$ 58,245.36	\$ 61,160.08	\$ 64,205.03	\$ 67,429.12	\$ 70,799.76
Payroll Specialist	\$ 57,398.53	\$ 60,268.46	\$ 63,281.88	\$ 66,445.98	\$ 69,768.29
Councilmember-Mayor Monthly Stipend					\$ 700.00
Management Assistant	\$ 52,901.63	\$ 55,562.38	\$ 58,332.65	\$ 61,243.82	\$ 64,327.15
<b>Represented (KPSEA)</b>					
Bld. Ins/ Code Enforc I	\$ 49,010.31	\$ 51,464.85	\$ 54,015.61	\$ 56,726.82	\$ 59,550.34

Bld. Ins.Code Enforc II	\$	58,780.28	\$	61,716.09	\$	64,812.33	\$	68,068.98	\$	71,470.03
Community Dev Admin Asst II w/Plan Com	\$	53,004.95	\$	55,651.98	\$	58,427.36	\$	61,347.12	\$	64,411.27
Neighborhood Improvement Officer/ Hourly	\$	23.15								
PT Account Clerk 1/ Hourly	\$	20.64	\$	21.66	\$	22.72	\$	23.83	\$	25.01
Account Clerk 1	\$	42,962.24	\$	45,110.35	\$	47,365.86	\$	49,734.15	\$	52,220.85
Account Clerk II	\$	47,365.86	\$	49,734.15	\$	52,220.85	\$	54,831.89	\$	57,573.47
Account Clerk II W/AP	\$	49,734.15	\$	52,220.85	\$	54,831.89	\$	57,573.47	\$	60,452.14
Account Clerk III	\$	52,220.85	\$	54,831.89	\$	57,573.47	\$	60,452.14	\$	63,474.74
Management Intern/ Hourly	\$	16.90								

#### Fire (KPFA)

Fire Captain EMT	\$	79,940.02	\$	83,932.56	\$	88,157.16	\$	92,555.37	\$	97,204.35
Fire Captain Paramedic	\$	84,233.49	\$	88,459.19	\$	92,874.56	\$	97,517.34	\$	102,349.63
Fire Engineer/EMT (NEW)	\$	65,760.35	\$	69,048.37	\$	72,500.79	\$	76,125.83	\$	79,932.12
Fire Engineer/Paramedic	\$	72,544.48	\$	76,178.12	\$	79,972.57	\$	83,976.01	\$	88,172.40
Firefighter/EMT	\$	62,845.57	\$	65,991.76	\$	69,278.83	\$	72,753.74	\$	76,385.15
Firefighter/Paramedic	\$	69,081.87	\$	72,517.60	\$	76,100.28	\$	79,995.32	\$	83,982.24
Part-time Firefighter EMT	\$	20.86								
Non-Safety Paramedic/ Hourly	\$	26.07								
PT FF/Medic	\$	26.07								

#### Police (KPOA)

Police Sergeant Classic	\$	94,291.45	\$	99,006.03	\$	103,956.33	\$	109,154.16	\$	114,611.86
Police Sergeant hired+ 1/1/15	\$	92,457.62	\$	97,080.50	\$	101,934.53	\$	107,031.26	\$	112,382.82
Police Officer	\$	72,147.28	\$	75,752.98	\$	79,526.36	\$	83,501.00	\$	87,710.43
Police Officer hired+ 1/1/15	\$	70,738.55	\$	74,277.16	\$	77,966.69	\$	81,857.46	\$	85,983.06
Police Recruit / Hourly	\$	22.90								

Police Service Technician	\$	51,765.97	\$	54,340.45	\$	57,070.42	\$	59,938.64	\$	62,910.48
Police Services Supervisor Classic	\$	76,800.97	\$	80,843.13	\$	85,098.03	\$	89,576.87	\$	94,291.45
Police Services Supervisor hired +1/1/2015	\$	75,307.32	\$	79,270.86	\$	83,443.01	\$	87,834.74	\$	92,457.62

### Community Services

Pool Manager/ Hourly	\$	18.15
Aqua Aerobics Instructor/ Hourly	\$	19.90
Lead Aqua Aerobics Instructor/ Hourly	\$	21.40
Lead Guard/ Hourly	\$	17.90
Lifeguard/ Hourly	\$	16.90
Return Lifeguard/ Hourly	\$	17.65
Nutrition Coordinator/ Hourly	\$	20.90

### Public Works (KPSEA)

Maintenance Worker I	\$	44,662.75	\$	46,876.65	\$	49,218.88	\$	51,673.40	\$	54,256.25
Maintenance Worker II	\$	46,684.14	\$	49,010.31	\$	51,464.85	\$	54,015.61	\$	56,726.82
Maintenance Worker III	\$	55,229.03	\$	58,074.43	\$	60,994.17	\$	64,026.24	\$	67,234.78
Trolley Driver/ Hourly	\$	31.40	Holiday	\$51.40						
Water Operator I	\$	48,705.50	\$	51,143.99	\$	53,694.78	\$	56,389.94	\$	59,181.38
Water Operator II	\$	57,545.01	\$	60,416.64	\$	63,448.72	\$	66,625.16	\$	69,945.98
Water Operator III	\$	69,801.60	\$	73,298.91	\$	76,956.61	\$	80,822.90	\$	84,865.65



Meeting Date: 01/07/2026  
Agenda Item: 4

**CITY COUNCIL MEETING STAFF REPORT**

**REPORT TO:** Mayor Pursell & City Council

**REPORT FROM:** David Peters, City Engineer **REVIEWED BY:** AP

**AGENDA ITEM:** Tract 6151 Reimbursement Agreement

**ACTION REQUESTED:**  Ordinance  Resolution  Motion  Receive/File

**EXECUTIVE SUMMARY**

As a condition of development of Tract 6151, the developer, Century Communities of California, LLC, was required to construct oversize waterline improvements within the subdivision. Oversized waterline improvements constructed by developers are reimbursable in the form of impact fee credit or payment if water impact fees have already been paid. Regarding Tract 6151, water impact fees were paid when building permits were issued so the reimbursement would be a direct payment to the developer.

A reimbursement agreement has been prepared between the City of Kingsburg and Century Communities of California, LLC, detailing the work performed and reimbursement due to the developer by the City. The agreement has been executed by the developer.

**RECOMMENDED ACTION BY CITY COUNCIL**

Approve the Reimbursement Agreement between the City of Kingsburg and Century Communities of California, LLC, in the amount of \$50,543.50 for construction of oversize waterline improvements required by the project conditions of approval and authorize the City Manager to sign the agreement on behalf of the City.

**POLICY ALTERNATIVE(S)**

The Council could choose to not approve the reimbursement agreement.

**REASON FOR RECOMMENDATION/KEY METRIC**

- 1. Financial Stability

**FINANCIAL INFORMATION**

**FISCAL IMPACT:**

1. Is There A Fiscal Impact?	Yes
2. Is it Currently Budgeted?	<u>Yes</u>
3. If Budgeted, Which Line?	<u>N/A</u>

**FINANCIAL SUMMARY**

Reimbursements will be made from the development impact fee account.

**ATTACHMENTS**

- 1. Reimbursement Agreement

## **AGREEMENT FOR REIMBURSEMENT**

### **WATERLINE IMPROVEMENTS AT TRACT 6151**

THIS AGREEMENT made and entered into on the \_\_\_\_\_ day of January 2026, by and between the CITY OF KINGSBURG, a municipal corporation, hereinafter referred to as CITY, and Century Communities of California, LLC, a Delaware limited liability company, hereinafter referred to as DEVELOPER, on the following recitals, terms and conditions.

#### **RECITALS**

1. DEVELOPER has constructed and installed waterline improvements associated with Tract 6151, in the City of Kingsburg, California and as described in Exhibit "A" which is attached hereto and made a part hereof (collectively "Improvements").

#### **WITNESSETH**

The parties hereby mutually agree as follows:

1. The Improvements, in part, benefit other lands within the CITY by providing various public services to those lands (collectively "Benefited Lands"). In accordance with the provisions of City of Kingsburg Ordinance No. 99-05, Developer is entitled to receive reimbursement for the construction and installation of the Improvements, pursuant to the calculations identified in Exhibit "A", in the total amount of \$50,543.50 ("Reimbursement Amount") and as shown in Exhibit "B" ("Master Utility Plan").

2. DEVELOPER warrants and represents it has incurred costs and expended moneys for the construction and installation of the Improvements and the Improvements have been dedicated to the City (if required), and accepted by the City, as applicable, and will be maintained by the City, as applicable.

3. CITY agrees to collect various facility fees, development fees and other fees established by the City from the developed Benefited Lands and maintain same in separate CITY accounts for reimbursement purposes ("Reimbursement Accounts").

4. On or before September 1 of each year following the execution of this agreement, the CITY will reimburse DEVELOPER its share of the funds available in the Reimbursement Accounts.

5. This Agreement is solely for the purpose of identifying the reimbursement procedure between the parties for reimbursement of the Reimbursement Amount as set forth

in this Agreement and CITY assumes no liability or responsibility with regard to the construction or installation of the Improvements or any easements or deeds associated therewith.

6. It is the responsibility of DEVELOPER to provide CITY with the name, address, and telephone number of the proper recipient of the Reimbursement Amounts.

7. DEVELOPER agrees to indemnify, defend, and hold the CITY, its elective and appointive officers, agents and employees harmless for any action, proceeding, loss, costs, claims or damages in any way related to CITY's reimbursement of the Reimbursement Amount to DEVELOPER under this Agreement. The provisions of this paragraph 8 shall survive the termination of this Agreement.

8. DEVELOPER agrees that no interest will be paid by CITY to DEVELOPER on the Reimbursement Amount.

9. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the matters set forth herein and contains all of the covenants and agreements between the parties regarding said matters.

10. The covenants and agreements contained in this Agreement shall be binding upon and shall inure to the benefit of the heirs, successors and assigns of the parties hereto. This Agreement shall not be assigned by DEVELOPER without the express written consent of CITY.

11. No change, amendment or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto.

12. This Agreement shall be construed and governed pursuant to the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective on the day and year set forth above.

ATTACHED: Exhibit "A"  
Exhibit "B"

DEVELOPER

CITY OF KINGSBURG

By  \_\_\_\_\_

By \_\_\_\_\_

W. Allen Bennett  
Vice President

Alexander J. Henderson  
City Manager

ATTEST:

By \_\_\_\_\_

Abigail Palsgaard, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_

\_\_\_\_\_

Michael Noland, City Attorney

David Peters, City Engineer

**EXHIBIT "A"**

**To Reimbursement Agreement for  
Waterline Improvements at Tract 6151**

<b>Item</b>	<b>Cost</b>
Oversize Waterline (12") (1,665 LF)	\$50,543.50
<b>Total =</b>	<b>\$50,543.50</b>



# CALIFORNIA CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of FRESNO )

On 12/09/2025 before me, E. DOYLE, NOTARY PUBLIC  
(here insert name and title of the officer)

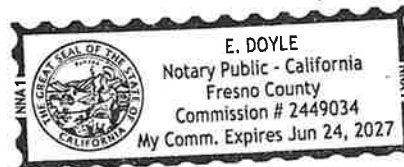
personally appeared - W. Allen Bennett -

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_



(Seal)

## Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.

### Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of \_\_\_\_\_

containing \_\_\_\_\_ pages, and dated \_\_\_\_\_

The signer(s) capacity or authority is/are as:

- Individual(s)
- Attorney-in-Fact
- Corporate Officer(s) \_\_\_\_\_  
Title(s)

- Guardian/Conservator
- Partner - Limited/General
- Trustee(s)
- Other: \_\_\_\_\_

representing: \_\_\_\_\_  
Name(s) of Person(s) or Entity(ies) Signer Is Representing

Additional Information	
<b>Method of Signer Identification</b>	
Proved to me on the basis of satisfactory evidence:	
<input type="radio"/> form(s) of identification <input type="radio"/> credible witness(es)	
Notarial event is detailed in notary journal on:	
Page # _____	Entry # _____
Notary contact: _____	
Other	
<input type="checkbox"/> Additional Signer(s)	<input type="checkbox"/> Signer(s) Thumbprint(s)
<input type="checkbox"/> _____	



Meeting Date: 01/07/2026  
Agenda Item:

**CITY COUNCIL MEETING STAFF REPORT**

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**REPORT TO:** Mayor Pursell & City Council  
**REPORT FROM:** Alma Colado, Finance Director **REVIEWED BY:** AJH  
**AGENDA ITEM:** Development Impact Fee Report for FY 2024-25  
**ACTION REQUESTED:**  Ordinance  Resolution  Motion  Receive/File

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**EXECUTIVE SUMMARY**

The Mitigation Fee Act (Government Code Section 66006 et. seq.) requires local agencies to submit an annual report detailing the status of development impact fees. The annual report must be made available to the public 180 days after the close of the fiscal year and must be presented to the City Council at least 15 days after it is made available to the public. The Development Impact Fee Annual Report for Fiscal Year ending June 30, 2025, is enclosed as Attachment "A".

With the passage of Proposition 13 in 1978 and the resulting decline in local government revenues, local governments have increasingly relied on impact fees to mitigate the impacts created by new development. Development impact fees are collected to finance the design, construction and acquisition of facilities and equipment necessary to accommodate future development.

In response to the growing use of impact fees, the state Legislature passed AB 1600 in 1987, the California Mitigation Fee Act, setting forth standards and procedures for how impact fees are imposed, collected and expended. The Mitigation Fee Act requires local governments to segregate and place development impact fees collected in special funds. Those funds are held to finance the construction of the specific facilities for which the fee was imposed. The Mitigation Fee Act also requires local governments to prepare annual reports detailing the status of development impact fees until the funds collected are expended.

AB 1600 requires the City to annually prepare a report for the preceding fiscal year concerning the activity of the City's Development Impact Fees (Gov. Code Section 66006 (b) (1) and (2)). AB 1600 was enacted to regulate the establishment of any new development fee or fee increase after January 1, 1989. The primary purpose of the annual report is to show the necessity of continued imposition of development impact fees. AB 1600 requires the annual report to be reviewed by the City Council at least 15 days after the report is made available for public review.

To be in full compliance with the State law the City must either (1) spend or commit DIF within five years of collection; or (2) adopt a resolution that makes the findings as required by Government Code section 66001(d), every five years.

**Annual Compliance Reporting for all Development Impact Fees**

The enclosed Development Impact Fees Annual Report provides information on the amount of development impact fees collected and expended, and the interest earned on unexpended funds from July 1, 2024, through June 30, 2025. The City of Kingsburg has nine types of development impact fees.

They are:

**Water System Development Fee:**

Funds the water supply, treatment, and distribution facilities needed to provide potable domestic water and to meet fire flow requirements for new development.

**Traffic Capital Facility Fee:**

Funds transportation improvements that include arterial streets, intersections, and traffic signals to accommodate new development.

**Public Safety Fee:**

Funds the acquisition of land for Police and Fire facilities, the upgrade of existing facilities, and the purchase of vehicles and equipment to accommodate new development.

**Specialized Recreation Fee:**

Funds the acquisition of land and building for playing fields, open spaces, corridor development, and facility improvements to accommodate new development.

**General Government Fee:**

Fund the acquisition of land for City Hall, Public Works yard and Library facilities, and the upgrade of existing facilities to accommodate new development.

**Sewer Connection Systems Fee:**

Funds the connection systems required to provide sanitary sewer service to new development.

**Storm Drain System Systems Fee:**

Funds drainage facilities for flood control and water management to accommodate new development.

**Traffic Impact Zone Fee:**

Funds improvements to streets, signals, and ramps due to the development in the K-Mart benefit area.

**Park & Recreation**

- **Neighborhood Park**

- **Community**

Funds new facilities for park and recreation activities to serve development.

The annual report provides the public with the requisite information as to the status and use of impact fees collected for the fiscal year ending June 30, 2025, in compliance with the Mitigation Fee Act.

**Five Year SB 1693 Findings for Development Impact Fees**

Effective January 1, 1997, the California State Legislature made certain changes to the previous AB 1600 reporting rules with the adoption of SB 1693. If the money in those Development Impact Fee funds has not been spent, then SB 1693 requires the City to make required findings regardless of whether those moneys are committed or uncommitted. Those findings need to be made only once every five years.

Government Code Section 66001(d)(1)(2)(3)(4) sets forth the five-year findings requirements as:

(d) For the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, the local agency shall make all the following findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

(1) Identify the purpose to which the fee is to be put. [Provide] A brief description of the type of fee in the account or fund.

(2) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

(3) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in paragraph (2) of subdivision (a).

(4) Designate the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited into the appropriate account or fund.

When findings are required, the City must also make them in connection with an annual compliance report. (Government Code Section 66001 (a)). This report complies with both the annual and five-year findings required by AB 1600 and SB 1693.

**DISCUSSION:**

Development Impact Funds were established for the City of Kingsburg with the adoption of Title 4 – Development Fees as part of the City’s Municipal Code for the purpose of “mitigating the impacts caused by new development throughout the City” and that “development bears a proportionate share of the cost of public facilities and service improvements necessary to accommodate such development.”

This report will keep the City in compliance with all aspects of AB 1600 and SB 1693. It is the staff intending to report on this timely every year, despite variations in the legislation mandating annual and/or five-year reporting so that the Council and the public will have the best information available to them and there will never be doubt about whether the City is compliant or not.

This report is required by AB 1600 to be reviewed by City Council at least 15 days after the report is made available for public review. The reports were originally posted on our website on 12/16/2025.

**RECOMMENDED ACTION BY CITY COUNCIL**

1. Adopt Resolution 2026-001 accepting and receiving the Development Impact Fee Report for FY 2024-25.

**POLICY ALTERNATIVE(S)**

N/A

**FINANCIAL INFORMATION**

Tracking of the fund activities, summarizing the activity for this report, and preparation of the report requires resources of the Finance Department. No funds were expended to comply with this unfunded State mandate. This is a required compliance reporting per the California Government Code and failure to report on activity and account balances per regulations in AB 1600 or SB 1693 could allow a successful challenge to the collection of the related fees in the future.

**FISCAL IMPACT:**

- |                              |               |
|------------------------------|---------------|
| 1. Is There a Fiscal Impact? | <u>Yes</u>    |
| 2. Is it Currently Budgeted? | <u>Yes</u>    |
| 3. If Budgeted, Which Line?  | <u>Varies</u> |

**ATTACHED INFORMATION**

1. 2025 Annual Development Impact Fee Report.
2. Five-Year AB 1600 reports for Fiscal Year 2024-25
3. Resolution 2026-001

**CITY OF KINGSBURG  
DEVELOPMENT IMPACT FEE REPORT  
FISCAL YEAR 2024-25**

**TRAFFIC CAPITAL FACILITY FEE  
FUND 210-9601**

<b>Beginning Fund Balance, July 1, 2024</b>	\$	2,155,057
adjustment to beg fund bal	\$	-
		<u>\$ 2,155,057</u>
 <b>Revenues:</b>		
Interest Earnings	\$	71,155
Development Impact Fees	\$	71,167
Total Revenue	\$	<u>142,322</u>
 <b>Expenditures:</b>		
Professional Services	\$	4,500
Transfer to Other Funds	\$	-
Capital Expenses-Road repair Ave 396	\$	158,579
Update ADA Transition Plan	\$	-
Total Expenditures	\$	<u>163,079</u>
 <b>Ending Fund Balance, June 30, 2025</b>		
	\$	<u>2,134,300</u>

**CITY OF KINGSBURG  
DEVELOPMENT IMPACT FEE REPORT  
FISCAL YEAR 2024-25**

<b>PUBLIC SAFETY FUND 210-9609</b>
--

<b>Beginning Fund Balance, July 1, 2024</b>	\$	(477,034)
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**Revenues:**

Interest Earnings	\$	-
Development Impact Fees	\$	95,862
<b>Total Revenue</b>	<b>\$</b>	<b>95,862</b>

**Expenditures:**

Interest Payable	\$	-
Transfer to Other Funds	\$	-
Capital Expenses	\$	-
<b>Total Expenditures</b>	<b>\$</b>	<b>-</b>

<b>Ending Fund Balance, June 30, 2025</b>	<b>\$</b>	<b>(381,172)</b>
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New development growth impact on Police and Fire services.



Exhibit A

**CITY OF KINGSBURG  
DEVELOPMENT IMPACT FEE REPORT  
FISCAL YEAR 2024-25**

<b>WATER SYSTEM FUND 210-9608</b>
---------------------------------------

<b>Beginning Fund Balance, July 1, 2024</b>	\$ 1,529,911
adjustment to beg fund bal	\$ -
	<u>\$ 1,529,911</u>
<b>Revenues:</b>	
Interest Earnings	\$ 60,149
Development Impact Fees	\$ 88,303
Total Revenue	<u>\$ 148,452</u>
<b>Expenditures:</b>	
Professional Services	\$ 59,775
Transfer to Other Funds	\$ -
Capital Expenses-Ave 396 reimb	\$ -
Total Expenditures	<u>\$ 59,775</u>
<b>Ending Fund Balance, June 30, 2025</b>	<u><u>\$ 1,618,589</u></u>

Water Rate Study & Waterline replacement

Exhibit A

**CITY OF KINGSBURG  
DEVELOPMENT IMPACT FEE REPORT  
FISCAL YEAR 2024-25**

<b>GENERAL GOVERNMENT FUND 210-9691</b>
---

<b>Beginning Fund Balance, July 1, 2024</b>	\$ 1,485,531
adjustment to beg fund bal	\$ -
	<u>\$ 1,485,531</u>

**Revenues:**

Interest Earnings	\$ 51,003
Development Impact Fees	\$ 130,126
Total Revenue	<u>\$ 181,129</u>

**Expenditures:**

Professional Services	\$ -
Transfer to Other Funds	\$ -
Municipal Service Fees	\$ -
Capital Expenses	\$ -
Total Expenditures	<u>\$ -</u>

<b>Ending Fund Balance, June 30, 2025</b>	<u>\$ 1,666,660</u>
---	---------------------

Exhibit A

**CITY OF KINGSBURG  
DEVELOPMENT IMPACT FEE REPORT  
FISCAL YEAR 2024-25**

<b>SEWER CONNECTION SYSTEMS FUND 211-9100</b>
---

<b>Beginning Fund Balance, July 1, 2024</b>	\$ 1,716,740
adjustment to beg fund bal	\$ -
	<u>\$ 1,716,740</u>
 <b>Revenues:</b>	
Interest Earnings	\$ 70,567
Development Impact Fees	\$ 53,627
Total Revenue	<u>\$ 124,194</u>
 <b>Expenditures:</b>	
Servicing Fees	\$ -
Transfer to Other Funds	\$ -
Capital Expenses	\$ -
Total Expenditures	<u>\$ -</u>
 <b>Ending Fund Balance, June 30, 2025</b>	 <u><u>\$ 1,840,934</u></u>

**CITY OF KINGSBURG  
DEVELOPMENT IMPACT FEE REPORT  
FISCAL YEAR 2024-25**

<b>STORM DRAIN SYSTEMS FUND 212-9100</b>
--

<b>Beginning Fund Balance, July 1, 2024</b>	\$ 213,231
adjustment to beg fund bal	\$ -
	<u>\$ 213,231</u>
<b>Revenues:</b>	
Interest Earnings	\$ 8,426
Development Impact Fees	\$ -
Total Revenue	<u>\$ 8,426</u>
<b>Expenditures:</b>	
Servicing Fees	\$ -
Interest	\$ -
Capital Expenses	\$ -
Total Expenditures	<u>\$ -</u>
<b>Ending Fund Balance, June 30, 2025</b>	<u>\$ 221,657</u>

Drainage Fee for 2020 & 2021

**CITY OF KINGSBURG  
DEVELOPMENT IMPACT FEE REPORT  
FISCAL YEAR 2024-25**

<p><b>TRAFFIC IMPACT ZONE FUND 216-9100</b></p>
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<b>Beginning Fund Balance, July 1, 2024</b>	\$14,032
adjustment to beg fund bal	\$0
	\$14,032
<b>Revenues:</b>	
Interest Earnings	\$559
Development Impact Fees	
Total Revenue	\$559
<b>Expenditures:</b>	
Servicing Fees	\$0
Capital Expenses	\$0
Total Expenditures	\$0
<b>Ending Fund Balance, June 30, 2025</b>	\$14,591

New development impact for the expansion of streets, signals and ramps.

**CITY OF KINGSBURG  
DEVELOPMENT IMPACT FEE REPORT  
FISCAL YEAR 2024-25**

<b>PARK &amp; RECREATION FUND</b>
<b>NEIGHBORHOOD PARK 214-8100</b>
<b>COMMUNITY 214-8200</b>

<b>Beginning Fund Balance, July 1, 2024</b>	\$712,208
adjustment to beg fund bal	\$0
	\$712,208

<b>Revenues:</b>	
Interest Earnings	\$29,680
Development Impact Fees	\$67,116
Total Revenue	\$96,796

<b>Expenditures:</b>	
Servicing Fees	\$0
Capital Expenses	\$0
Total Expenditures	\$0

<b>Ending Fund Balance, June 30, 2025</b>	<b>\$809,004</b>
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## Development Fee Account Summary

TRAFFIC CAPITAL FACILITIES					
Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ 373,816	\$ 380,981	\$ 29,586	\$ 228,043	\$ 71,167
Interest	\$ 6,487	\$ 6,201	\$ 52,608	\$ 77,458	\$ 71,155
<b>Total Revenues</b>	<b>\$ 380,303</b>	<b>\$ 387,182</b>	<b>\$ 82,194</b>	<b>\$ 305,501</b>	<b>\$ 142,322</b>
<b>EXPENDITURES</b>					
Expense	\$ -	\$ 212,000	\$ -	\$ 40,500	\$ 163,079
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 212,000</b>	<b>\$ -</b>	<b>\$ 40,500</b>	<b>\$ 163,079</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 380,303</b>	<b>\$ 175,182</b>	<b>\$ 82,194</b>	<b>\$ 265,001</b>	<b>\$ (20,758)</b>
Fund Balance, Beginning of Year	1,252,378	1,632,681	1,807,862	1,890,056	2,155,057
Fund Balance, End of Year	1,632,681	1,807,862	1,890,056	2,155,057	2,134,300
PUBLIC SAFETY					
Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ 198,411	\$ 310,903	\$ 77,174	\$ 82,182	\$ 95,862
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 198,411</b>	<b>\$ 310,903</b>	<b>\$ 77,174</b>	<b>\$ 82,182</b>	<b>\$ 95,862</b>
<b>EXPENDITURES</b>					
Expense	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 198,411</b>	<b>\$ 310,903</b>	<b>\$ 77,174</b>	<b>\$ 82,182</b>	<b>\$ 95,862</b>
Fund Balance, Beginning of Year	\$ (1,145,704)	\$ (947,293)	\$ (636,389)	\$ (559,216)	\$ (477,034)
Fund Balance, End of Year	\$ (947,293)	\$ (636,389)	\$ (559,216)	\$ (477,034)	\$ (381,172)
SPECIALIZED RECREATION					
Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ 72,675	\$ 184,374	\$ 87,210	\$ 101,149	\$ 136,353
Interest	\$ 4,974	\$ 4,727	\$ 28,779	\$ 59,050	\$ 54,245
<b>Total Revenues</b>	<b>\$ 77,649</b>	<b>\$ 189,101</b>	<b>\$ 115,989</b>	<b>\$ 160,199</b>	<b>\$ 190,598</b>
<b>EXPENDITURES</b>					
Expense	\$ 3,626	\$ 32,064	\$ 286,572	\$ 24,223	\$ 383,888
<b>Total Expenditures</b>	<b>\$ 3,626</b>	<b>\$ 32,064</b>	<b>\$ 286,572</b>	<b>\$ 24,223</b>	<b>\$ 383,888</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 74,023</b>	<b>\$ 157,037</b>	<b>\$ (170,583)</b>	<b>\$ 135,976</b>	<b>\$ (193,290)</b>
Fund Balance, Beginning of Year	\$ 757,919	\$ 831,942	\$ 988,978	\$ 818,395	\$ 954,372
Fund Balance, End of Year	\$ 831,942	\$ 988,978	\$ 818,395	\$ 954,372	\$ 761,082

**WATER SYSTEM**

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ 173,029	\$ 260,651	\$ 73,038	\$ 69,333	\$ 88,303
Interest	\$ 5,406	\$ 5,242	\$ 38,971	\$ 65,477	\$ 60,149
<b>Total Revenues</b>	<b>\$ 178,435</b>	<b>\$ 265,893</b>	<b>\$ 112,009</b>	<b>\$ 134,810</b>	<b>\$ 148,452</b>
<b>EXPENDITURES</b>					
Expense	\$ -	\$ 20,840	\$ 11,140	\$ 45,000	\$ 59,775
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 20,840</b>	<b>\$ 11,140</b>	<b>\$ 45,000</b>	<b>\$ 59,775</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 178,435</b>	<b>\$ 245,053</b>	<b>\$ 100,869</b>	<b>\$ 89,810</b>	<b>\$ 88,678</b>
Fund Balance, Beginning of Year	\$ 915,744	\$ 1,094,179	\$ 1,339,232	\$ 1,440,100	\$ 1,529,911
Fund Balance, End of Year	\$ 1,094,179	\$ 1,339,232	\$ 1,440,100	\$ 1,529,911	\$ 1,618,589

**GENERAL GOVERNMENT**

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ 116,526	\$ 316,021	\$ 99,948	\$ 111,013	\$ 130,126
Interest	\$ 4,757	\$ 4,445	\$ 35,139	\$ 55,521	\$ 51,003
<b>Total Revenues</b>	<b>\$ 121,283</b>	<b>\$ 320,466</b>	<b>\$ 135,087</b>	<b>\$ 166,534</b>	<b>\$ 181,129</b>
<b>EXPENDITURES</b>					
Expense	\$ 43,945	\$ 13,750	\$ 22,500	\$ 1,148	\$ -
<b>Total Expenditures</b>	<b>\$ 43,945</b>	<b>\$ 13,750</b>	<b>\$ 22,500</b>	<b>\$ 1,148</b>	<b>\$ -</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 77,338</b>	<b>\$ 306,716</b>	<b>\$ 112,587</b>	<b>\$ 165,386</b>	<b>\$ 181,129</b>
Fund Balance, Beginning of Year	\$ 823,504	\$ 900,842	\$ 1,207,558	\$ 1,320,145	\$ 1,485,531
Fund Balance, End of Year	\$ 900,842	\$ 1,207,558	\$ 1,320,145	\$ 1,485,531	\$ 1,666,660

**SEWER CONNECTION SYSTEMS**

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ 112,959	\$ 164,304	\$ 47,922	\$ 39,935	\$ 53,627
Interest	\$ 7,211	\$ 5,396	\$ 41,625	\$ 75,371	\$ 70,567
<b>Total Revenues</b>	<b>\$ 120,170</b>	<b>\$ 169,700</b>	<b>\$ 89,547</b>	<b>\$ 115,306</b>	<b>\$ 124,194</b>
<b>EXPENDITURES</b>					
Expense	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 120,170</b>	<b>\$ 169,700</b>	<b>\$ 89,547</b>	<b>\$ 115,306</b>	<b>\$ 124,194</b>
Fund Balance, Beginning of Year	\$ 1,222,017	\$ 1,342,187	\$ 1,511,887	\$ 1,601,434	\$ 1,716,740
Fund Balance, End of Year	\$ 1,342,187	\$ 1,511,887	\$ 1,601,434	\$ 1,716,740	\$ 1,840,935

**STORM DRAIN SYSTEMS**

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ 110,250	\$ 81,706	\$ 16,598	\$ 3,865	\$ -
Interest	\$ 1,419	\$ 968	\$ 6,208	\$ 9,389	\$ 8,426
<b>Total Revenues</b>	<b>\$ 111,669</b>	<b>\$ 82,674</b>	<b>\$ 22,806</b>	<b>\$ 13,255</b>	<b>\$ 8,426</b>
<b>EXPENDITURES</b>					
Expense	\$ 2,190	\$ 184,254	\$ 23,100	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 2,190</b>	<b>\$ 184,254</b>	<b>\$ 23,100</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 109,479</b>	<b>\$ (101,580)</b>	<b>\$ (294)</b>	<b>\$ 13,255</b>	<b>\$ 8,426</b>
Fund Balance, Beginning of Year	\$ 192,370	\$ 301,849	\$ 200,270	\$ 199,976	\$ 213,231
Fund Balance, End of Year	\$ 301,849	\$ 200,270	\$ 199,976	\$ 213,231	\$ 221,656

**TRAFFIC IMPACT ZONE**

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ 618	\$ 559
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 618</b>	<b>\$ 559</b>
<b>EXPENDITURES</b>					
Expense	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 618</b>	<b>\$ 559</b>
Fund Balance, Beginning of Year	\$ 13,414	\$ 13,414	\$ 13,414	\$ 13,414	\$ 14,032
Fund Balance, End of Year	\$ 13,414	\$ 13,414	\$ 13,414	\$ 14,032	\$ 14,591

**PARK & RECREATION FUND (NEIGHBORHOOD PARK & COMMUNITY)**

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>REVENUES</b>					
Fees	\$ 57,926	\$ 135,740	\$ 55,742	\$ 49,215	\$ 67,116
Interest	\$ 1,942	\$ 1,837	\$ 15,929	\$ 30,533	\$ 29,680
<b>Total Revenues</b>	<b>\$ 59,868</b>	<b>\$ 137,577</b>	<b>\$ 71,671</b>	<b>\$ 79,748</b>	<b>\$ 96,796</b>
<b>EXPENDITURES</b>					
Expense	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ 59,868</b>	<b>\$ 137,577</b>	<b>\$ 71,671</b>	<b>\$ 79,748</b>	<b>\$ 96,796</b>
Fund Balance, Beginning of Year	\$ 363,344	\$ 423,212	\$ 560,789	\$ 632,460	\$ 712,208
Fund Balance, End of Year	\$ 423,212	\$ 560,789	\$ 632,460	\$ 712,208	\$ 809,004

## RESOLUTION 2026-001

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG PROVING THE ANNUAL AND FIVE-YEAR AB 1600 REPORTS FOR FISCAL YEAR 2024-25 AND MAKING THE FINDINGS REQUIRED BY GOVERNMENT CODE SECTION 66001(D)

**WHEREAS**, Government Code section 66000 et seq. (AB 1600) authorizes local agencies to adopt and impose development impact fees on new development within the jurisdiction of the local agency; and

**WHEREAS**, the City of Kingsburg has adopted several development impact fees in accordance with AB 1600; and

**WHEREAS**, AB 1600 requires the City of Kingsburg to make certain information available regarding the development impact fees collected and expended within 180 days of the close of each fiscal year (Government Code section 66006(b)), and to make certain findings every five years with respect to any unexpended fund balances of development impact fee funds (California Government Code Section 66001(d)); and

**WHEREAS**, documents reflecting the balance of each development impact fee fund or account, accrued interest in said fund or account and the amount of expenditure by public facility for the fiscal year have been made available for public review as required by Government Code Section 66006.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Kingsburg, California, as follows:

That the following findings are made as required under the Government Code Section 66001(d):

- A. The purpose to which each development impact fee is to be put has been identified.
- B. There is a continued need for the improvements and that there is a reasonable relationship between the fee and the impacts for development for which the fees are collected.
- C. The sources and amounts of funding anticipated to complete the financing of capital projects have been identified and will be deposited into the appropriate account upon receipt or during the normal budget cycle.
- D. The approximate dates on which the funding referred to in subparagraph (C) is expected to be deposited into the appropriate account or fund have been identified.

These findings are based on information provided in the AB 1600 Annual and Five-Year Reports for Fiscal Year 2024-25 attached hereto as Exhibit "A."

\*\*\*\*\*

I, Abigail Palsgaard, City Clerk for the City of Kingsburg, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the Kingsburg City Council held on the 7th day of January 2026, by the following vote:

Ayes: Councilmember(s):  
Noes: Councilmember(s):  
Absent: Councilmember(s):  
Abstain: Councilmember(s):

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Abigail Palsgaard, City Clerk  
City of Kingsburg



Meeting Date: 01/07/2026  
Agenda Item: 6

## CITY COUNCIL MEETING STAFF REPORT

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**REPORT TO:** Mayor Pursell & City Council

**REPORT FROM:** AJ O'Connell, MCP, CBO, CCEA – Building Official  
Rodnie Roberts, MS, CFO – Fire Chief  
Sean Kopas – Fire Inspector

**REVIEWED BY:** AJH

**AGENDA ITEM:** 2<sup>nd</sup> Reading - Adoption of 2025 California Building Codes, Title 24

**ACTION REQUESTED:**  Ordinance  Resolution  Motion  Receive/File

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### **EXECUTIVE SUMMARY**

On January 1, 2026, the California Code of Regulations (CCR) Title 24 will take effect statewide. The Title 24 regulations govern the thirteen (13) parts of the California Building Codes. These codes are as follows: *2025 California Administrative Code, 2025 California Building Code, 2025 California Residential Code, 2025 California Electrical Code, 2025 California Mechanical Code, 2025 California Plumbing Code, 2025 California Energy Code, 2025 California Wildland-Urban Interface Code, 2025 California Historical Building Code, 2025 California Existing Building Code, 2025 California Green Building Standards Code, and 2025 California Referenced Standards Code*. Per California Health and Safety Code Sections 17922, 17958, and 18941.5, the latest edition of the Title 24 codes must apply to new construction 180 days after publication. The City of Kingsburg will be required by State Law to enforce these standards at that time.

Generally, Building Codes are defined as sets of minimum requirements for the design, construction, alteration, maintenance, and use of buildings. The purpose of these requirements is to safeguard building occupants' health, safety, and welfare.

The 2025 Title 24 California codes are the product of a nearly five-year extensive process involving both national and state level organizations and hearings. The Title 24 California codes are updated every three years.

Beginning in early 2021, the International Code Council (ICC) opened the 2024 model Building Codes for public comment and change proposals. Any person or organization can submit a proposal for any of the Model Codes. Throughout 2021 and 2022, the ICC heard public testimony in front of the Code Development committees in virtual format and at the ICC Annual Conference in Richmond, VA. Governmental Bodies - of which the City of Kingsburg is a member - voted on the final proposed changes in November 2021 and November 2022. After tabulation of the votes, clarification of errata, and publishing, the 2024 model Building Codes were published in Fall 2023.

Starting in February 2024, the California Building Standards Commission (BSC) began the state level process of adopting the 2024 ICC Model Codes into state law. Due to the unique climatic, geographical, topographical, geological, and environmental challenges within the State of California, the BSC formulates state-specific amendments that tend to be more restrictive than the Model Codes. This is best reflected in the state's more restrictive Energy Code and various seismic and Wildland-Urban Interface requirements.

Following roughly the same process as above, the BSC accepted public comment on the proposed Model Codes with specific amendments for the State of California. Between December 2024 and February 2025, the California Secretary of State formally codified and adopted the formal recommendations from the Building Standards Commission into law. On July 1, 2025, the formal 2025 California Building Codes were released with implementation occurring six months later on January 1, 2026. The local adoption by Authorities Having Jurisdictions (AHJ) of the 2025 California Codes represents the final step of the process.

As an AHJ, the City of Kingsburg is afforded the option to adopt the Title 24 codes by ordinance into the Municipal Code. Adoptions may include amendments, additions, or alterations to the Title 24 codes. However, amendments, additions, or alterations cannot waive any provisions and may only further restrict the Code with respect to geographical, climatic, topographical, and environmental considerations. These changes must be supported by findings of fact by the governing body. City Staff is recommending a complete adoption of the 2025 Title 24 codes and are proposing to retain several previously adopted amendments.

The most significant change to the statewide 2025 Title 24 codes is the new addition of a Part 7, the formal adoption of the *California Wildland-Urban Interface Code*. Derived from the model code process, the “WUI” Code applies to new construction and maintenance within assigned High-Fire Sensitivity Zones, as designated by the California State Fire Marshal. While this particular Code is not applicable here in Kingsburg due to our City having no defined High-Fire Areas, it is important to note that this incorporation is a direct result of proposed changes in light of the devastating Eaton and Palisades Fires from early 2025.

While the 2025 Title 24 codes have thousands of technical changes from the current 2022 codes, there are some notable alterations that may affect new construction within the City of Kingsburg.

The most noteworthy of these changes in the 2025 codes are in the *Energy Code*. Most prominent are the continuing regulation for the elimination of natural gas and propane appliances, specifically for all new construction and additions in single-family residential. Under the previous 2022 edition, only provisions for future electrical readiness were required to be enforced. This represents a more restrictive requirement. Attached to this Staff Report is a more detailed summary of significant changes to the *Energy Code* from Energy Code Ace, a program funded by the California Public Utilities Commission, that goes into more detail into some of these and other proposed changes.

Further noteworthy changes include such items as:

- Clarification that fences acting as either pool enclosures or barriers are *not* exempt from permitting requirements.
- Expansion of higher hazard occupancy classifications to include Energy Storage System (ESS) facilities.
- Altering the required frequency of fire alarms in apartments and hotel/motels to be more effective in waking hearing-impaired or alcohol impaired residents and/or guests.
- Requiring operational permits for certain types of Indoor Plant Cultivation.
- Establishment of standards for the use of Inflatable Amusement Devices in commercial settings.

As part of the adoption, Staff is proposing various appendices in the *Building, Residential, Plumbing, Mechanical, and Fire Codes* be included with the enacting Ordinance. These appendices are not necessarily considered amendments and provide additional standards for code compliance on a variety of different construction subjects. They are only enforceable if the City specifically adopts them as part of the Ordinance. Notable proposed appendices include:

- Board of Appeals
- Standards for Patio Covers
- Hempcrete Construction
- Replicable and 3D Buildings
- Emergency Housing
- Fire Apparatus Roads

As part of the adoption process, City Staff is proposing that the majority of the previously approved and existing local amendments to the Title 24 standards be retained. These amendments reference scoping for fire sprinklers, cost recovery for Fire Department response, dimensions for fire apparatus roads, expanded requirements for premises identification, movement and relocation of buildings, and specific requirements for Pet Boarding facilities. The justification for these amendments remains as previously adopted via a Findings of Fact resolution.

The previously approved amendment for the requiring of fall protection anchors on elevated surfaces is not being proposed to be retained as part of this adoption.

### Assembly Bill 130

On June 30, 2025, Governor Newsom signed two separate budget trailer bills into law that included numerous and significant changes to California's housing laws. One of the two measures signed by the Governor, AB 130, limits a local jurisdiction's ability to enact modifications to building codes, amongst other items. Further, AB 130 essentially freezes building standards related to residential dwelling units until 2031.

Further information regarding the two assembly bills from the City's legislative advocacy group, Townsend Public Affairs, is attached to this Staff Report.

AB 130, via AB 306, was authored by Assemblyman Nick Schultz and co-sponsored by Assembly Speaker Robert Rivas as a measure designed for wildfire recovery efforts. Due to the strong bipartisan political backing of the measure, and intense pro-lobbying from various trade groups, it was fast tracked through the most recent legislative session in both houses of the legislature. Principal opposition to the measure came from code official organizations and environmental advocacy groups.

In guidance presented to Building Departments across the State of California, BSC interpreted the implementation of AB 130 as follows:

- 1) The 2025 California Building Standards Code ***will*** take effect as originally stated in the adopting statute.
- 2) Local amendments that were adopted and filed with the Commission in effect prior to September 30, 2025 are eligible to be retained in whole or in a substantially equivalent form in the 2025 Codes.

A copy of the Information Bulletin from BSC is attached to this Staff Report.

The proposed amendments and adoption of the 2025 Codes as presented do meet these requirements as they were previously filed with the BSC in April 2025. The proposed recommended action of adoption conforms with this guidance from the BSC and the intention of AB 130.

It remains to be seen whether the triennial Code adoption process will continue in 2028 with this new statute. As the law does not specifically define residential dwelling units, the freeze on standards could possibly affect construction on not only single-family dwellings, but also multi-family, hotels/motels, certain institutional occupancies, etc. The Building Division will continue to monitor how various State agencies interpret this legislation and receive their direction.

### **RECOMMENDED ACTION BY CITY COUNCIL**

1. *Staff recommends approving Ordinance 2025-06 Amending and Adding Various Chapters and Sections within Said Chapters of Title 15 of the Kingsburg Municipal Code and Adopting the California Code of Regulations, Title 24, 2025 Edition, Parts 1, 2, 2.5, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12 as Amended; Repealing Ordinance 2025-01 and Ordinance 2022-02.*

### **POLICY ALTERNATIVE(S)**

1. Council could choose not to adopt the Ordinance and accept California Codes prescribed by California Code of Regulations with no appendices.
2. Council could direct staff to present amendments based on climatic, geographic, topographic, and/or environmental considerations supported through Findings of Fact.

### **STRATEGIC GOAL(S) MET:**

1. Improve Public Safety
2. Improve Community Communication
3. Promote Sustainable Growth

### **FINANCIAL INFORMATION**

**FISCAL IMPACT:**

- 1. Is There A Fiscal Impact? Yes
- 2. Is it Currently Budgeted? Yes
- 3. If Budgeted, Which Line? Acct #'s 2300-519-5201, 2600; 519-5270, 2600-519-5291, 2600-519-5292.

Fiscal impacts are currently budgeted for the current fiscal year. These items include code books and reference information within City Hall, training for staff for code updates, and continuing dues to code enforcement agencies such as California Building Officials Association and International Code Council.

**PRIOR ACTION/REVIEW**

The Mayor and City Council adopted the entire 2022 Title 24 California Building Standards Code on November 2, 2022. Further amendments to the Building Standards Code were adopted on February 5, 2025.

The Mayor and City Council waived the first reading of Ordinance 2025-06 and introduced Ordinance 2025-06 at the December 3, 2025 meeting.

**BACKGROUND INFORMATION**

Adoption of Building Codes by jurisdictions and municipalities has many benefits, both in terms of public safety and in economic development. Multiple academic studies have shown that communities that adopt modern Building Codes fare better during and after natural disasters. According to FEMA, cities and counties in the United States that have adopted modern Building Codes have avoided an estimated \$32 billion in losses over the last twenty years from natural disasters. The data also estimates that over the next forty years, those cost savings could accumulate to \$132 billion. In 2019, the National Institute of Building Sciences published the *Natural Hazard Mitigation Saves Study* showing key cost/benefit analysis for adoption of Building Codes. The key findings from the study are shown in the table below:

**Costs and benefits associated with constructing new buildings to meet the 2018 IRC and IBC  
(in \$ billions).**

<i>Mitigation Category</i>	<i>Cost</i>	<i>Benefit</i>	<i>Benefit-Cost Ratio</i>
Riverine Flood	\$0.09	\$0.55	6:1
Hurricane Flood	\$0.53	\$5.55	10:1
Earthquake	\$0.58	\$6.90	12:1
<b>Total for adopting 2018 I-Codes</b>	<b>\$1.20</b>	<b>\$13.00</b>	<b>11:1</b>

To further support the above findings, FEMA commissioned a Mitigation Team Assessment Report in the aftermath of Hurricane Harvey in 2017. The report concluded that buildings that had been elevated, as required by the various Building Codes, had 95% fewer flood insurance claims than structures that were not in compliance with the Building Codes.

While these studies covered only the model *International* codes, the Title 24 codes are derived from them and are widely regarded as more restrictive and specific for the hazards within the state.

**ATTACHED INFORMATION**

- 1. Ordinance 2025-06



1 B. Code of ordinances of City of Kingsburg may be referred to as “municipal code”, “ordinance”  
2 “the ordinance” or “this ordinance”, all meaning this title as adopted by ordinance of the City  
3 Council of the City of Kingsburg.

4 **Section 3.** Title 15 of the Kingsburg Municipal Code is hereby amended as follows:

5 Section 15.06.010 is amended to read:

6 15.06.010 – CALIFORNIA CODE OF REGULATIONS TITLE 24 ADOPTED.

7 A. The California Code of Regulations, Title 24, 2025 Edition, Parts 1, 2, 2.5, 3, 4, 5, 6, 7, 8, 9, 10, 11,  
8 and 12, as approved by the California Building Standards Commission, are hereby adopted by  
9 reference as if set forth in full, except as amended herein. Copies are on file in the office of the  
10 Building Division.

11 B. California Building Code, 2025 Edition.

12 1. The following appendix chapters to the California Building Code, 2022 Edition, are hereby adopted  
13 by reference as if set forth in full. Copies are on file in the office of the Building Division.

- 14 a) Appendix B Board of Appeals
- 15 b) Appendix H Patio Signs.
- 16 c) Appendix I Patio Covers.
- 17 d) Appendix N Replicable Buildings.
- 18 e) Appendix P Emergency Housing.

19 2. CBC Section 101.1 is amended to read:

20 101.1 Title. These regulations shall be known as the Building Code of the City of Kingsburg, hereinafter  
21 referred to as “this code.”

22 3. CBC Section 103.1 is amended to read:

23 103.1 Creation of enforcement agency. The Building Division is hereby created and the official in  
24 charge thereof shall be known as the building official. The function of the agency shall be the  
25 implementation, administration and enforcement of the provisions of this code.

26 4. CBC 113.1 is amended to read:

27 113.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the  
28 *building official* relative to the application and interpretation of this code, the governing body of the  
City of Kingsburg may establish a local appeals board to serve this purpose. Where no such appeals  
board has been established, the governing body of the City of Kingsburg shall serve as the local appeals  
board.

5. CBC 113.4 is amended to read:

113.4 Administration. The administration for the board shall be in accordance with Appendix B.

6. Add new definition to CBC Chapter 2:

PET BOARDING

1 Use of a Group B or Group M Occupancy to house a cumulative total of 10 or more dogs or cats for  
2 more than 12 hours per day that are available for sale or housed inside of a building as a service to the  
3 dog or cat owner.

4 7. CBC 502.1 is amended to read:

5 502.1 Address identification. New and existing buildings shall have approved address numbers,  
6 building numbers or approved building identification placed in a position that is plainly legible and  
7 visible from the street or road fronting the property. These numbers shall contrast with their  
8 background. Where required by the fire code official, address numbers shall be provided in additional  
9 approved locations to facilitate emergency response. Address numbers shall be Arabic numbers or  
10 alphabetical letters. Numbers shall not be spelled out. Each character shall be a minimum of 4 inches  
11 high with a minimum stroke width of 0.5 inch for single family homes, a minimum of 5 inches high  
12 with a minimum stroke width of 0.5 inch for multi-family residential buildings, and a minimum of 12  
13 inches high with a minimum stroke width of 1.5 inch for commercial buildings. Where access is by  
14 means of a private road and the building cannot be viewed from the public way, a monument, pole or  
15 other sign or means shall be used to identify the structure. Address numbers shall be maintained.

16 8. CBC 903.2 is amended to read:

17 903.2 Where required. Approved automatic sprinkler systems in new buildings and structures shall be  
18 provided in the locations described in this section and in Sections 903.2.1 through 903.2.21.  
19 Notwithstanding any other provisions of Sections 903.2.1 through 903.2.21, an approved fire sprinkler  
20 system shall be provided throughout all newly constructed buildings of any occupancy group when the  
21 gross floor area is equal to or exceeds 5,000 square feet (465 m<sup>2</sup>), regardless of the presence of fire  
22 barrier and fire partition walls.

23 Exceptions:

- 24 1. Detached Group U occupancies accessory to a Group R-3, one- or two-family dwelling.
- 25 2. In existing buildings, other than Group R-3 and Group U occupancies accessory to Group R-3  
26 occupancies, not equipped with an automatic fire sprinkler system, the following shall apply:
  - 27 a) When an addition causes the building to exceed 5,000 square feet (465 m<sup>2</sup>) in gross floor area  
28 and such addition is equal to or greater than 50% of the existing square footage, the entire  
building shall be provided with an automatic sprinkler system. The 50% threshold for the  
installation of fire sprinklers shall be cumulative over the life of the building.
  - b) For existing buildings larger than 5,000 square feet (465 m<sup>2</sup>) in gross floor area, when a change  
of use occurs that, in the opinion of the Building Official, increases the risk of fire, or increases  
the danger to occupants in a fire, the entire building shall be provided with an automatic  
sprinkler system.
3. Spaces or areas in telecommunications buildings used exclusively for telecommunications  
equipment, associated electrical power distribution equipment, batteries and standby engines,  
provided that those spaces or areas are equipped throughout with an automatic smoke detection  
system in accordance with Section 907.2 and are separated from the remainder of the building by  
not less than 1-hour fire barriers constructed in accordance with Section 707 or not less than 2-hour  
horizontal assemblies constructed in accordance with Section 711, or both.

9. CBC 903.2.7.4 is added:

1 903.2.7.4 Pet boarding. An automatic sprinkler system shall be installed in fire areas containing pet  
2 boarding.

3 10. CBC 903.2.22 is added:

4 903.2.22 Pet boarding. An automatic sprinkler system shall be installed in fire areas containing pet  
5 boarding in Group B occupancies

6 11. CBC Table 906.1 is amended to read:

7 **TABLE 906.1 ADDITIONAL REQUIRED PORTABLE FIRE EXTINGUISHERS**

8 Portions of table not shown remain unchanged.

Section	Subject
4204.1	Pet Boarding

9  
10  
11 12. CBC 907.2.2.4 is added:

12 907.2.2.4 Pet boarding. Smoke Detection shall be installed pet boarding facilities in the locations  
13 specified in Section 4204.2 of the *California Fire Code*. Carbon Monoxide detection shall be installed  
14 in pet boarding facilities in the locations specified in Section 4204.3 of the *California Fire Code*.

15 13. CBC 907.2.7.3 is added:

16 907.2.7.3 Pet boarding. Smoke Detection shall be installed pet boarding facilities in the locations  
17 specified in Section 4204.2 of the *California Fire Code*. Carbon Monoxide detection shall be installed  
18 in pet boarding facilities in the locations specified in Section 4204.3 of the *California Fire Code*.

19 14. CBC B101.1 is amended to read:

20 B101.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the  
21 *building official* relative to the application and interpretation of this code, the governing body of the  
22 City of Kingsburg may establish a local appeals board to serve this purpose. Where no such appeals  
23 board has been established, the governing body of the City of Kingsburg shall serve as the local appeals  
24 board.

25 15. CBC B102.1 is amended to read:

26 B102.1 Application for appeal. Any person shall have the right to appeal a decision of the building  
27 official to the board. An application for appeal shall be based on a claim that the intent of this code  
28 or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code  
do not fully apply or an equally good or better form of construction is proposed. The application shall  
be filed on a form obtained from the building official within 20 days after the notice was served.

C. California Residential Code, 2025 Edition.

1. The following appendix chapters to the California Residential Code, 2022 Edition, are hereby  
adopted by reference as if set forth in full. Copies are on file in the office of the Building Division.

- 1) Appendix BB Tiny Houses.
- 2) Appendix BF Patio Covers.
- 3) Appendix BG Sound Transmission.

- 4) Appendix BH Automatic Vehicular Gates.
- 5) Appendix BI Light Straw-Clay Construction.
- 6) Appendix BJ Strawbale Construction.
- 7) Appendix BK Cob Construction (Monolithic Adobe).
- 8) Appendix BL Hemp-Lime (Hemcrete) Construction.
- 9) Appendix BM 3D-Printed Building Construction.
- 10) Appendix BN Extended Plate Wall Construction.
- 11) Appendix CI Swimming Pool Safety Act.
- 12) Appendix CJ Emergency Housing.

2. CRC R101.1 is amended to read:  
R101.1 Title. These provisions shall be known as the *Residential Code for One- and Two-family Dwellings* of the City of Kingsburg, and shall be cited as such and will be referred to herein as “this code.”

3. CRC R103.1 is amended to read:  
R103.1 Creation of agency. The Building Division is hereby created and the official in charge thereof shall be known as the building official. The function of the agency shall be the implementation, administration and enforcement of the provisions of this code.

4. CRC R112.1 is amended to read:  
R112.1 General. All appeals shall be in accordance with Section 113 of the *California Building Code*.

5. CRC R112.2, R112.3, and R112.4 are deleted.

D. California Mechanical Code, 2025 Edition.

1. The following appendix chapters to the California Mechanical Code, 2025 edition, are hereby adopted by reference as if set forth in full. Copies are on file in the office of the Building Division.

- a) Appendix B Procedures to be Followed to Place Gas Equipment in Operation.

2. CMC 107.1 is amended to read:  
107.1 General. All appeals shall be in accordance with Section 113 of the *California Building Code*.

E. California Plumbing Code, 2022 Edition.

1. The following appendix chapters to the California Plumbing Code, 2022 Edition, are hereby adopted by reference as if set forth in full. Copies are on file in the office of the Building Division.

- a) Appendix A Recommended Rules for Sizing the Water Supply System.
- b) Appendix B Explanatory Notes on Combination Waste and Vent Systems.
- c) Appendix F Firefighter Breathing Air Replenishment Systems.
- d) Appendix I Installation Standards.
- e) Appendix J Combination of Indoor and Outdoor Combustion and Ventilation Opening Design.
- f) Appendix R Tiny Houses.

2. CPC 107.1 is amended to read:  
107.1 General. All appeals shall be in accordance with Section 113 of the *California Building Code*.

1 F. California Fire Code, 2025 Edition.

2 1. The following appendix chapters to the California Fire Code, 2025 Edition, are hereby adopted by  
3 reference as if set forth in full. Copies are on file in the office of the Building Division.

- 4 a) Appendix B Fire-Flow Requirements for Buildings.
- 5 b) Appendix C Fire Hydrant Locations and Distribution.
- 6 c) Appendix D Fire Apparatus Access Roads.
- 7 d) Appendix E Hazard Categories.

8 2. CFC 101.1 is amended to read:

9 101.1 Title. This code shall be known as the Kingsburg Fire Code, may be cited as such and shall be referred to herein as “this code” when used here, “CFC” means the 2025 California Fire Code, with such amendments as adopted by the State of California and the 2024 International Fire Code, including appendix Chapters B,C,D, and E, as adopted and amended in this article.

10 3. CFC 103.1 is amended to read:

11 103.1 Creation of agency. The Fire Prevention Division is hereby created and the official in charge thereof shall be known as the fire code official. The function of the agency shall be the implementation, administration and enforcement of the provisions of this code.

12 4. CFC 105.5 is amended to read:

13 105.5 Required Operational Permits. The fire code official is authorized to issue operational permits for the operations set forth in Sections 105.5.2 through 105.5.54. Permits required by these sections will be issued only for those operations that have an associated fee that has been adopted in the City of Kingsburg Master Fee Schedule.

14 5. CFC 105.5.15 is amended to read:

15 105.5.15 Exhibits, special events and trade shows. An operational permit is required to operate exhibits, special events, and trade shows.

16 6. CFC 105.5.60 is added:

17 105.5.41 et boarding. An operational permit is required for pet boarding.

18 7. CFC Section 112.1 is amended to read:

19 Section 112.1 Board of appeals established. In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the governing body and shall hold office at its pleasure. The fire code official shall serve as clerk to the board.

20 8. CFC Section 112.3 is amended to read:

21 Section 112.3 Membership and qualifications. The board of appeals shall consist of three members who are qualified by experience and training to pass on matters pertaining to hazards of fire, explosions, hazardous conditions or fire protection systems, and are not employees of the city.

22 9. CFC Section 112.4 is amended to read:

1 Section 112.4 Administration. The board of appeals shall follow the procedures for the conduct of  
2 appeals set forth in the City of Kingsburg, Abatement, Appeals, and Administrative Hearings, of the  
3 Municipal Code.

4 10. CFC Section 113.4 is amended to read:

5 113.4 Violation penalties. Persons who shall violate a provision of this Code shall fail to comply with  
6 any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the  
7 approved construction documents or directive of the Fire Code Official, or of a permit or certificate  
8 used under provisions of this Code, shall be guilty of a misdemeanor. Each day that a violation  
9 continues shall be deemed a separate offense. The Fire Code Official or his/her designee may  
10 commence any or all of the following proceedings in accordance with the Kingsburg Municipal Code:

- 11 1. Issue an administrative citation in accordance with the provisions of the Kingsburg  
12 Municipal Code and related written policies.
- 13 2. Request the City Attorney to institute legal action
- 14 3. Entering your property to remove the violation, at your expense.

15 11. CFC Section 113.5 is Added:

16 112.5 Cost Recovery. The fire code official may seek cost recovery as outlined in this section for the cost  
17 of providing service from the Kingsburg Fire Department and any other public agencies deemed necessary  
18 to mitigate a hazard. The fire code official may seek cost recovery for hazardous materials response, fire  
19 suppression, and protection of the public from fire and life safety hazards.

20 The recovery of such cost is authorized in the following statutes:

21 Health and Safety Code Sections 13007-13009.1  
22 Government Code Section 53150

23 1. Any person who causes or allows the existence of a hazard, as defined by this Code, shall be  
24 liable for all costs associated with mitigation as determined to have been caused by such hazard, or  
25 is a major contributor of said hazard, and such expense shall be a charge against the person. Cost  
26 Recovery shall be in accordance with the Kingsburg Municipal Code and City policy.

27 2. Any person who is under the influence of an alcoholic beverage or any drug, whose negligent  
28 actions caused by that influence proximately causes any incident resulting in an appropriate  
emergency response, and any person whose intentionally wrongful conduct proximately causes any  
incident resulting in an appropriate emergency response, is liable for the expense of an emergency  
response by a public agency to the incident. Cost Recovery shall be in accordance with the  
Kingsburg Municipal Code and City policy.

3. Any person that is involved in an action that requires the police department to utilize the fire  
department in response to illegal activities is liable for the expense by the fire department response  
to the incident. Cost Recovery shall be in accordance with the Kingsburg Municipal Code and City  
policy.

1 4. Utility company's equipment or distribution network which causes an emergency response from  
2 a public agency for an incident is liable for the expense of an emergency response by a public  
3 agency to the incident. Cost Recovery shall be in accordance with the Kingsburg Municipal Code  
4 and City policy.

5 5. Any person who causes a fire, sets a fire, allows a fire to be set, or allows a fire kindled or  
6 attended by him or her to escape onto any public or private property is liable for the expense of an  
7 emergency response by a public agency to the incident. Cost Recovery shall be in accordance with  
8 the Kingsburg Municipal Code and City policy.

9 6. Any person who releases a hazardous material, allows a hazardous material to be released,  
10 causes, or allows a hazardous material attended by him or her to escape onto any public or private  
11 property, is liable for the expense of an emergency response by a public agency to the incident.  
12 Cost Recovery shall be in accordance with the Kingsburg Municipal Code and City policy.

13 7. After responding to three (3) false alarms at the same facility in any consecutive twelve (12)  
14 month period, the Fire Code Official is authorized to charge the property owner for the cost of  
15 response. The cost of response will be billed at a minimum rate of one-half hour for all responding  
16 apparatus and personnel, or actual time spent on the alarm event, whichever is greater.

17 12. Add new definitions in CFC Chapter 2 as follows:

18 BIOSAFETY LABORATORY ("BSL")

19 A facility designed to handle biological agents at designated safety levels (BSL-1 through BSL-4).

20 Level 1 - The lowest level of biosafety, suitable for work with well-characterized agents that pose  
21 minimal potential risk to laboratory personnel and the environment.

- 22 1. Examples of agents: Non-pathogenic strains of bacteria like E. coli K-12.
- 23 2. Minimal personal protective equipment (PPE), such as gloves and lab coats.

24 Level 2 – Designed for work with moderate risk agents that can cause human disease but are not easily  
25 transmissible.

- 26 1. Examples of agents: *Staphylococcus aureus*, Hepatitis B virus.
- 27 2. Access to lab is restricted during experiments.
- 28 3. Biological safety cabinets (BSCs) are used for procedures that might generate aerosols.
3. Enhanced PPE, including face shields and lab coats.

Level 3 – Intended for work with agents that may cause serious or potentially lethal diseases through  
inhalation.

1. Examples of agents: *Mycobacterium tuberculosis*, SARS-CoV-2.
2. Controlled access to laboratory.
3. Work conducted in BSCs or specialized containment equipment.
4. Respiratory protection and negative air pressure to prevent containment.

Level 4 – The highest level of biosafety, used for handling high-risk agents that causes severe or fatal  
diseases and have no known treatment or vaccines.

1. Examples of agents: Ebola virus, Marburg virus.
2. Completely isolated facility with airlocks and specialized ventilation.
3. Personnel wear full body, air-supplied positive-pressure suits.
4. All materials decontaminated before leaving the lab.

1  
2 PET BOARDING.

3 Use of a Group B or Group M Occupancy to house a cumulative total of 10 or more dogs or cats for  
4 more than 12 hours per day that are available for sale or housed inside of a building as a service to the  
5 dog or cat owner.

6  
7 PRIMARY CONTAINMENT SYSTEMS

8 Safety devices such as biological safety cabinets designed to contain hazardous agents.

9  
10 13. CFC Section 503.2.1 is amended to read:

11 503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of 20 feet (6096  
12 mm) measured from the edge of concrete to edge of concrete, exclusive of shoulders, and an  
13 unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

14  
15 14. CFC Section 505.1 is amended to read:

16 505.1 Address identification. New and existing buildings shall have approved address numbers,  
17 building numbers or approved building identification placed in a position that is plainly legible and  
18 visible from the street or road fronting the property. These numbers shall contrast with their  
19 background. Where required by the fire code official, address numbers shall be provided in additional  
20 approved locations to facilitate emergency response. Address numbers shall be Arabic numbers or  
21 alphabetical letters. Numbers shall not be spelled out. Each character shall be a minimum of 4 inches  
22 high with a minimum stroke width of 0.5 inch for single family homes, a minimum of 5 inches high  
23 with a minimum stroke width of 0.5 inch for multi-family residential buildings, and a minimum of 12  
24 inches high with a minimum stroke width of 1.5 inch for commercial buildings. Where access is by  
25 means of a private road and the building cannot be viewed from the public way, a monument, pole or  
26 other sign or means shall be used to identify the structure. Address numbers shall be maintained.

27  
28 15. CFC 903.2 is amended to read:

903.2 Where required. Approved automatic sprinkler systems in new buildings and structures shall be  
provided in the locations described in this section and in Sections 903.2.1 through 903.2.21.  
Notwithstanding any other provisions of Sections 903.2.1 through 903.2.21, an approved fire sprinkler  
system shall be provided throughout all newly constructed buildings of any occupancy group when the  
gross floor area is equal to or exceeds 5,000 square feet (465 m<sup>2</sup>), regardless of the presence of fire  
barrier and fire partition walls.

Exceptions:

1. Detached Group U occupancies accessory to a Group R-3, one- or two-family dwelling.
2. In existing buildings, other than Group R-3 and Group U occupancies accessory to Group R-3 occupancies, not equipped with an automatic fire sprinkler system, the following shall apply:
  - a) When an addition causes the building to exceed 5,000 square feet (465 m<sup>2</sup>) in gross floor area and such addition is equal to or greater than 50% of the existing square footage, the entire building shall be provided with an automatic sprinkler system. The 50% threshold for the installation of fire sprinklers shall be cumulative over the life of the building.
  - b) For existing buildings larger than 5,000 square feet (465 m<sup>2</sup>) in gross floor area, when a change of use occurs that, in the opinion of the Building Official, increases the risk of fire, or increases

1 the danger to occupants in a fire, the entire building shall be provided with an automatic  
2 sprinkler system.

3 3. Spaces or areas in telecommunications buildings used exclusively for telecommunications  
4 equipment, associated electrical power distribution equipment, batteries and standby engines,  
5 provided that those spaces or areas are equipped throughout with an automatic smoke detection  
6 system in accordance with Section 907.2 and are separated from the remainder of the building by  
7 not less than 1-hour fire barriers constructed in accordance with Section 707 or not less than 2-hour  
8 horizontal assemblies constructed in accordance with Section 711, or both.

9 16. CFC 903.2.7.4 is added:

10 903.2.7.3 Pet boarding. An automatic sprinkler system shall be installed in fire areas containing pet  
11 boarding.

12 17. CFC 903.2.22 is added:

13 903.2.21 Pet boarding. An automatic sprinkler system shall be installed in fire areas containing pet  
14 boarding in Group B occupancies.

15 18. CFC Table 906.1 is amended to read:

16 **TABLE 906.1 ADDITIONAL REQUIRED PORTABLE FIRE EXTINGUISHERS**

17 Portions of table not shown remain unchanged.

Section	Subject
4204.1	Pet Boarding

18 (2025-01, 2/5/2025)

19 19. CFC 907.2.2.4 is added:

20 907.2.2.3 Pet boarding. A manual fire alarm system shall be installed in fire areas containing pet  
21 boarding. Smoke Detection shall be installed pet boarding facilities in the locations specified in Section  
22 4204.2. Carbon Monoxide detection shall be installed in pet boarding facilities in the locations specified  
23 in Section 4204.3.

24 20. CFC 907.2.7.3 is added:

25 907.2.7.2 Pet boarding. A manual fire alarm system shall be installed in fire areas containing pet  
26 boarding.

27 21. CFC 1103.8.6 is added:

28 1103.8.6 Smoke detection in existing Group B and Group M pet boarding facilities. Smoke detection  
shall be installed in the locations specified in Section 4204.2.

1103.9.2 is added:

Carbon monoxide detection in existing Group B and Group M pet boarding facilities. Carbon  
monoxide detection shall be installed in the locations specified in Section 4204.3.

1  
2 23. CFC Chapter 42 is Added:

3 CHAPTER 42 PET BOARDING

4 SECTION 4201  
5 GENERAL

6 4201.1 Scope. Occupancies containing pet boarding shall comply with this chapter.

7 4201.2 Permit. A permit shall be required for pet boarding as set forth in Section 105.5.

8 SECTION 4202  
9 DEFINITIONS

10 4202.1 Definitions. The following terms are defined in Chapter 2:  
11 PET BOARDING.

12 SECTION 4203  
13 FIRE SAFETY PRECAUTIONS

14 4203.1 Fire safety plan. An approved fire safety and evacuation plan in accordance with Section 404  
15 shall be prepared and maintained for pet boarding.

16 4203.1.1 Fire safety plan additions. In addition to the requirements of Section 404.2.2, fire safety plans  
17 for pet boarding shall include all of the following:

- 18 1. Sequence of procedures to be followed in the event of a fire.
- 19 2. Procedures for evacuating pets, including the location of any special keys or tools required to  
20 evacuate pets.
- 21 3. Items to be inspected when conducting daily safety inspections.
- 22 4. Procedures for training employees to know the locations of portable fire extinguishers and how to  
23 properly use them.
- 24 5. Procedures for maintaining proper clearances between combustibles and ignition sources in a pet  
25 boarding area in accordance with Section 305.
- 26 6. Procedures to ensure that there are no open flames in a pet boarding area.
- 27 7. Procedures to ensure that cooking and heating in a pet boarding area are conducted in accordance  
28 with Chapter 41.
8. Procedures to ensure that use of current taps, relocatable power taps and extension cords in a pet  
boarding area is done in a safe manner and complies with Sections 603.5 and 603.6.
9. Procedures for ensuring that trash and other combustible waste are removed from pet boarding areas  
not less than once per day.
10. Procedures for ensuring that clothes dryer vents are kept clear of lint accumulation in accordance  
with Section 610.1.2.
11. Procedures for maintaining a staffing plan that specifies hours of operation, minimum staffing, staff  
names, and staff contact information.

1 4203.1.2 Posting of fire safety plan. The sequence of procedures to be followed in the event of a fire  
2 shall be prominently posted next to each egress door or opening leading out of the pet boarding area.

3 4203.2 Removal of combustible waste. Trash and other combustible waste shall be removed from pet  
4 boarding areas not less than once per day.

5 4203.3 Staffing. Staffing for pet boarding shall comply with Sections 4203.3.1 and 4203.3.2.

6 4203.3.1 Staffing plan. A staffing plan shall be prepared and maintained that includes current hours of  
7 operation, minimum staffing, staff names, and staff contact information.

8 4203.3.2 Minimum staffing. At least one staff member shall be responsible for boarded pets, remaining  
9 in or immediately adjacent to pet boarding areas and awake at all times when a cumulative total of 10  
10 or more dogs and cats are present, including overnight, for pet boarding in a fire area that is not equipped  
with an automatic sprinkler system in accordance with Section 4204.4.

11 4203.4 Safety inspections. Safety inspections specified in the approved fire safety plan shall be  
12 conducted at least once per day. A record of such safety inspection shall be maintained on the premises  
13 to document the date and time of each inspection and shall include the name of the individual who  
conducted the inspection.

14 4203.5 Sources of ignition. Sources of ignition in pet boarding areas shall comply with Sections  
15 4203.5.1 through 4203.5.3.

16 4203.5.1 Cooking and heating. Cooking and heating in pet boarding areas shall comply with Chapter  
17 41. Heating pads used for warming animals shall be listed and labeled by a nationally recognized testing  
18 laboratory.

19 4203.5.2 Open flames. Open flames shall be prohibited in pet boarding areas.

20 4203.5.3 Smoking. Smoking shall be prohibited in occupancies containing a pet boarding area. “No  
21 Smoking” signs shall be provided in accordance with Section 310.

22 SECTION 4204  
23 FIRE PROTECTION AND LIFE SAFETY SYSTEMS

24 4204.1 Portable fire extinguishers. Portable fire extinguishers rated 2-A:10-B:C and mounted in  
25 accordance with Section 906.9 shall be placed adjacent to each egress door or opening leading out of a  
26 pet boarding area, with additional extinguishers provided as necessary so that the travel distance to an  
extinguisher from anywhere in a fire area containing a pet boarding area does not exceed 50 feet (15240  
mm).

27 4204.2 Smoke detection system. An automatic smoke detection system that activates occupant  
28 notification in accordance with Section 907.5 and is monitored in accordance with Section 907.6.6 shall  
be installed in new and existing fire areas containing pet boarding. In locations where ambient

1 conditions are incompatible with smoke detectors, heat detectors with a response time index of 50 (m×s)  
2 shall be permitted.

3 Exception: An automatic smoke detection system is not required in fire areas equipped with an  
4 automatic sprinkler system complying with Section 4204.4.

5 4204.3 Carbon monoxide detection. In addition to the requirements in Section 915, carbon monoxide  
6 detection shall be provided in new and existing pet boarding areas where a carbon monoxide source is  
7 present.

8 4204.4 Automatic sprinkler system. An automatic sprinkler system with quick-response sprinklers  
9 complying with Section 903.3.1 or a limited area automatic sprinkler system complying with Section  
10 903.3.8 with quick-response sprinklers shall be installed in fire areas containing pet boarding.

11 24. CFC Chapter 43 is Added:

12 CHAPTER 43 BIOSAFETY LEVEL LABORATORIES

13 SECTION 4301

14 GENERAL

15 4301.1 Scope and Purpose. Establish fire safety requirements specific to Biosafety Level Laboratories  
16 (BSL) to ensure the protection of life, property, and the environment. The requirements apply to all  
17 existing and newly constructed BSL-1, BSL-2, BSL-3, and BSL-4 laboratories within the jurisdiction.

18 Exception: Existing BSL-1 facilities.

19 4301.1 Permits. An operational permit will be required for all BSL.

20 SECTION 4302

21 DEFINITIONS

22 The following terms are defined in Chapter 2:

23 BIOSAFETY LABORATORY

24 HAZARDOUS MATERIALS

25 PRIMARY CONTAINMENT SYSTEMS

26 SECTION 4303

27 FIRE SAFETY PRECAUTIONS

28 4303.1 Emergency Preparedness. Laboratories must conduct fire drills at least semi-annually,  
including scenarios involving biological hazards.

4303.2 Hazardous materials storage. Flammable and combustible materials must be stored in fire-  
resistant cabinets approved for hazardous materials. Biological agents must be stored in secure  
containment systems to prevent accidental release during a fire. All storage areas must include spill  
containment measures and comply with NFPA 45 standards.

1  
2 SECTION 4304  
3 FIRE PROTECTION AND LIFE SAFETY SYSTEMS

4 4304.1 Fire Detection and Suppression Systems: All biosafety laboratories shall have the following:

- 5 1. Automatic fire detection with smoke detection. Exception: Heat detection may be used in  
6 environments not suitable for smoke detection.  
7 2. Sprinkler systems designed to operate effectively in environments containing hazardous biological  
8 agents.  
9 3. A manual and automatic fire alarm system that activates the occupant notification system in  
10 accordance with 2022 CFC section 907.5.  
11 4. A suppression systems using clean agents must be installed in areas housing sensitive equipment  
12 or biological containment systems.

13 G. California Existing Building Code, 2025 Edition.

- 14 1. CECB 101.1 is amended to read as follows:  
15 101.1 Title. These regulations shall be known as the *Existing Building Code* of the City of Kingsburg,  
16 hereinafter referred to as “this code.”  
17 2. CEBC 103.1 is amended to read as follows:  
18 103.1 Creation of agency. The Building Division is hereby created, and the official in charge thereof  
19 shall be known as the Building Official. The function of the agency shall be the implementation,  
20 administration and enforcement of the provisions of this code.

21 **Section 4.** Chapter 15.11 Moving Buildings is added to Title 15 of the Kingsburg Municipal Code and  
22 the following sections are added.

- 23 1. Chapter 15.11.010 Relocation permit required is added:  
24 15.11.010 - Relocation permit required.  
25 Any person, firm or corporation, desiring to move any building in the city shall first obtain a relocation  
26 permit issued by the chief building official. The moving of any building shall include all buildings  
27 moved from one site to another within the city, from outside the city into the city, from a storage lot to  
28 another location within the city but shall not include buildings moved from the city to a site outside the  
city or to storage lots. No permit for the moving of any building or structure shall be issued until the  
chief building official has first issued to the owner of the premises to which the building is to be moved  
a permit to relocate the particular building upon those premises.  
2. Chapter 15.11.020 Application for relocation permit is added:  
15.11.020 - Application for relocation permit.  
Every application for a relocation permit shall be in writing and shall include or be accompanied by the  
following information:  
a) The existing location of the building;  
b) The proposed location and intended use or occupancy of the building;

- c) A plot plan, and building plan, if required by the chief building official, of the building as it is proposed to be located upon the new site;
- d) A plan and/or a statement of the remodeling, repairs and reconstruction proposed for the building;
- e) A statement of a licensed structural pest control contractor stating the condition of the building as to the decay and pest infestation;
- f) A photograph of the building, if required by the chief building official; and such other information as the chief building official may require.

3. Chapter 15.11.030 Inspection and processing fees is added:

15.11.030 - Inspection and processing fees.

An application fee shall be paid to the city before any application for a relocation permit is accepted. The fee shall be as established by the city council. The fee shall be in addition to all other fees required by the *California Building Code* or other ordinances of the city and shall not be refunded regardless of whether or not the relocation is approved.

4. Chapter 15.11.040 Posting is added:

15.11.040 - Posting.

When a relocation permit application is filed and the relocation permit fee paid to the city, a public notice shall be given of the proposed building relocation by posting in front of the property under consideration and adjacent thereto as hereinafter defined, notice of intention to move, printed in plain type with letters of not less than one inch in height and followed by a statement in six or eight point type. The notice shall: set forth the fact that a relocation permit has been applied for a building to be moved to the subject property; state the present location of the building to be moved thereto; and indicate the closing date by which protests must be filed with the chief building official in writing by adjacent property owners, if they desire to protest the relocation and have the planning commission hold a hearing thereon. The moving notice shall also be posted on the front of the building or structure to be moved, and notices shall be posted not more than one hundred (100) feet apart upon the street which said property fronts for a distance of not less than three hundred (300) feet in each direction from said property. The time of posting shall be seven continuous days, within which period protests may be filed.

5. Chapter 15.11.050 Protest procedure is added:

15.11.050 - Protest procedure.

Protests against the moving of said building or structure shall be signed by two or more individual property owners on the surrounding area and filed with the chief building official within the dates prescribed by this chapter and indicated on the notice of intention to move.

Upon filing of a protest, the planning commission shall conduct a hearing within thirty (30) days upon receipt herein at which time the applicants for relocation and the protestants against such regulation shall be heard. The planning commission shall approve or deny such relocation and if approved, shall establish conditions as hereinafter enumerated. The chief building official shall thereafter issue or deny a relocation permit in accordance with the conditions set forth by the planning commission.

6. Chapter 15.11.060 Alternate procedure is added:

15.11.060 - Alternate procedure.

1 If no written protests are filed, the chief building official is authorized to approve or deny the relocation  
2 permit upon the conditions enumerated in this article, and/or to establish such conditions for the  
3 relocation permit, in accordance with the intent of this article, as are necessary to assure compliance  
4 herewith.

5 If the applicant for the relocation permit feels that denial of a permit or conditions imposed thereon by  
6 the chief building official are not in accordance with the intent of this article, he/she may appeal the  
7 chief building official's decision to the planning commission who will consider the matter at a public  
8 hearing, notice of which is given by posting as provided in Chapter 2.04.040.

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7. Chapter 15.11.070 Relocation permit faithful performance bond is added:

15.11.070 – Relocation permit faithful performance bond.

A faithful performance bond shall be filed in the office of the chief building official before any  
relocation permit shall be issued. The bond shall be in an amount at least ten percent more than the  
chief building official's estimated cost of the work required under terms and conditions imposed upon  
the relocation permit. Said bond shall guarantee that the required work shall be completed within ninety  
(90) days of the date on which said building is moved to its new location; provided, however, that such  
time may be extended by the chief building official upon written application showing good cause  
therefore. In lieu of said faithful performance bond, a cash deposit in the required amount may be made  
with the chief building official.

8. Chapter 15.11.080 Safety factors is added:

15.11.080 - Safety factors.

No permit shall be issued to relocate a building or structure, if the building or structure has any of the  
following deficiencies or characteristics:

- a) Constructed or in such a condition to be dangerous and unsanitary;
- b) Unfit for human habitation;
- c) Dilapidated, defective, unsightly, or in such condition of deterioration or disrepair that its  
relocation at the proposed site would cause appreciable harm to or be materially detrimental to  
the property or improvements in the district within a radius of one thousand (1,000) feet from  
the proposed site;
- d) Prohibited in the zone in which it is to be relocated; or
- e) Prohibited at the proposed location by any fire district ordinance, or any other law or ordinance.

If, in the judgment of the chief building official or planning commission, the structure admits the  
practical and effective repair, a relocation permit may be issued upon such conditions as the chief  
building official and planning commission may deem reasonable and proper. The conditions required  
prior to issuance of a relocation permit may include changes, alterations, additions or repairs to be made  
to the building or structure so that the relocation will not be materially detrimental or injurious to public  
health, safety or welfare, or to the surrounding property and improvements in the district to which it is  
to be moved.

The conditions upon which each permit is granted shall be written upon the permit or appended in  
writing thereto.

9. Chapter 15.11.090 Utilities is added:

15.11.090 - Utilities.

1 Each person making application for a moving permit must make separate arrangements with public  
2 utilities for necessary utility relocations and for payment of all costs associated herewith. The city  
3 assumes no liability for route approval with respect to utility relocation.

4 Signatures shall be required from all applicable utility providers acknowledging that all services have  
5 been disconnected from the structure to be moved.

6 10. Chapter 15.11.100 Denial of permit is added:

7 15.11.100 - Denial of permit.

8 A relocation permit shall be denied, if the unlawful, dangerous or defective condition of the building  
9 or structure proposed to be relocated is such that remedy or correction cannot practicably and effectively  
10 be made, or it is found that the structure will be materially detrimental to surrounding property.

11 11. Chapter 15.11.110 Moving Structures Upon City Streets is added:

12 15.11.110 – Moving Structures Upon City Streets.

13 It is unlawful for any person, firm or corporation to move any building, structure or portion of any  
14 building or structure on any street in the city without first filing a written application for a moving  
15 permit and securing a permit therefore from the city engineer in the manner provided by this article.  
16 The permit must be in the possession of the movers during the move and must be shown if requested  
17 by a police officer along the route.

18 12. Chapter 15.11.120 Deposit and fees is added:

19 15.11.120 - Deposit and fees.

- 20 a) Each moving permit application shall be accompanied by a deposit. The amount of the deposit  
21 shall be based upon the size of the project and the amount of cleanup involved.
- 22 b) A basic fee shall be charged for each permit for any structure to be moved.
- 23 c) In addition to the basic fee, the city engineer shall determine when the interests of the city  
24 require that moving of the structure requires inspection by the city and assess a fee for each  
25 hour for such inspection.
- 26 d) The chief of police of the city shall determine when public interest, in terms of traffic hazard  
27 abatement, require convoy by police of the structure being moved. The charge for such a  
28 convoy shall be based on the hourly rate for the personnel and equipment used.
- e) The schedule of fees shall be those amounts established by resolution of the council adopted  
prior to the effective date of the ordinance codified in this chapter and shall remain in effect  
until otherwise changed by the council. Effective July 1, 2025, and each succeeding July 1st  
thereafter, said schedule of fees shall be adjusted in accordance with the formula used by the  
city council to establish the expenditure control budget. If, in the determination of the city  
engineer, the adjustment of the schedule of fees produced by the above procedure is not  
representative of the actual change in costs of issuing the building relocation permit, the city  
engineer may, in lieu of the procedures set forth in this section, compute a new schedule of fees  
for adoption by resolution of the council. In the event of the adoption of a new schedule of fees  
by resolution of the council, such new schedule of fees shall become effective on adoption  
thereof by the council. The adjustment of such new schedule of fees shall begin the July 1st  
next occurring after adoption of the new schedule.
- f) The foregoing fees, including the basic fee, shall be deducted from the deposit, and the balance  
remaining, if any, after completion of the moving of the structure to the new site, shall be

1 returned to the permittee. If the total of such fees is greater than the deposit, the permittee shall  
2 pay all such fees.

- 3 g) No deposit shall be returned until all debris and litter has been removed and all utilities and  
4 sewers disconnected and/or capped to the satisfaction of the city engineer and chief building  
5 official. If such removal, disconnection and/or capping is not performed to his/her satisfaction  
6 within fifteen (15) days, he/she shall proceed without notice to remove, disconnect or cap as  
7 required, deducting the cost of same from the deposit.

8 13. Chapter 15.11.130 Moving permit application is added:

9 15.11.130 - Moving permit application.

10 At least three days prior to the date of the actual move a completed application form shall be submitted  
11 to the city engineer on an approved application form. The following information shall be included on  
12 the application:

- 13 a) The kind of structure to be moved;  
14 b) The street location or other identifying description of the site to which the structure is to be  
15 moved;  
16 c) The route over, along, across, and upon which such structure is to be moved;  
17 d) The time it is proposed to move the structure and within which removal will be completed;  
18 e) Signatures from the following utility companies acknowledging that they have seen and  
19 approved the proposed route over which the structure is to be moved;  
20 1. Southern California Edison,  
21 2. Pacific Bell,  
22 3. Continental Cablevision;  
23 f) The loaded height;  
24 g) The loaded length;  
25 h) The loaded weight;  
26 i) The type and number of wheels of the truck or dolly;  
27 j) Other information as required by the city engineer to review the application.

28 14. Chapter 15.11.140 Moving permit faithful performance bond is added:

15.11.140 - Moving permit faithful performance bond.

- 29 a) Each application for a moving permit shall be accompanied by a faithful performance bond, in  
30 an amount specified by the city engineer not to exceed the sum of one thousand dollars  
31 (\$1,000.00), guaranteeing completion of the moving work within the time specified in the  
32 moving permit. Said bond shall guarantee completion of the moving and the repair or costs of  
33 repair for damage to curbs, gutters, sidewalks, driveways, pavements, signs, trees, poles,  
34 signals and other facilities belonging to the city.  
35 b) Faithful performance bond for moving shall not be required for residential garages. When both  
36 a relocation and moving faithful performance bond are required, they may be combined as one  
37 bond. A continuing faithful performance bond in the minimum amount of one thousand dollars  
38 (\$1,000.00) for moving only may be maintained on file with the city engineer by persons  
39 engaged in the business of house moving.

40 15. Chapter 15.11.150 Certificate of insurance is added:

1404.5 Certificate of insurance.

- 1 a) Every person, firm, company, corporation, or organization applying for a permit shall file with  
2 the engineering department a policy, true copy thereof, or certificate of insurance, accompanied  
3 by an endorsement signed by the underwriter or an authorized representative, as evidence that  
4 the applicant has obtained and maintains the following insurance requirements:  
5 1. Comprehensive general liability coverage with limits of not less than one million dollars  
6 (\$1,000,000.00) combined single limit per occurrence for bodily injury, personal injury,  
7 and property damage;  
8 2. Automobile liability coverage with limits of not less than one million dollars  
9 (\$1,000,000.00) combined single limit for occurrence for bodily injury, personal injury and  
10 property damage;  
11 3. Worker's compensation coverage with limits as required by the Labor Code of the state of  
12 California and employers liability coverage with limits of not less than one million dollars  
13 (\$1,000,000.00) per accident.  
14 b) The city, its officers, agents and employees are to be named as additional insured with respect  
15 to the contractor's general liability. The contractor's insurance shall be considered primary with  
16 respect to any insurance or self-insurance programs maintained by the city. The contractor shall  
17 also agree to hold the city, its officers, agents and employees harmless from any and all causes  
18 of action, penalties, liabilities or loss resulting from claims or court actions arising out of any  
19 accidents, loss or damage to persons or property occurring as a result of any work performed  
20 by the contractor or his subcontractors. Franchised public utilities operating under the  
21 jurisdiction of the California Public Utilities Commission are exempt from the provisions of  
22 this article for work performed by their own forces.

15 16. Chapter 15.11.160 Moving permit regulations is added:

16 15.11.160 - Permit regulations.

17 House moving permits shall be conditional upon such requirements as may be established by the city  
18 engineer subject to the following regulations:

- 18 a) Any truck with metal tires used for moving buildings shall not exceed six hundred (600) pounds  
19 per inch of tire surface width while loaded.  
20 b) If rollers are used to move a building, planks shall be placed under the rollers of such width  
21 and in such a manner as to protect the surface of the street.  
22 c) Buildings shall be moved upon rollers or upon a truck or dolly having wheels equipped with  
23 pneumatic, solid rubber, or metal tires.  
24 d) Buildings shall be allowed to remain stationary on a street only where they will not obstruct an  
25 intersection or obstruct access to any fire hydrant, standpipe or other fire fighting equipment,  
26 located upon or adjacent to such street.  
27 e) Structures shall not be allowed to be moved on the public right-of-way between the hours of  
28 thirty (30) minutes after sunset to thirty (30) minutes before sunrise.  
f) The fire, police, and engineering departments of the city shall be notified of the exact location  
of the building being moved twice each twenty-four (24) hours while the building is being  
moved. One time shall be between six p.m. and midnight of each twenty-four (24) hours.  
g) Provision shall be made for the protection of any tree, shrub or plant located in, or on any street,  
park boulevard, alley or public place in the city.  
h) Buildings shall not be moved upon any street at any other time, to any other destination or in  
any other manner than as stated in a valid permit.

- i) The local utilities shall be notified of the time and place where the moving operations will be carried on.
- j) Preparation work on the structure to be moved will not be allowed prior to the issuance of the moving permit.
- k) The city engineer may require such additional regulations as he/she may deem necessary to protect the public health and safety.

**Section 5.** That Ordinance 2025-001 and Ordinance 2022-02 of the City of Kingsburg and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 6.** That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Kingsburg hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid by a court of competent jurisdiction.

**Section 7.** That nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed by this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 8.** That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force thirty (30) days from and after its adoption.

**Section 9.** This ordinance shall take effect thirty (30) days after its passage and shall be posted in three public places in the City of Kingsburg within fifteen (15) days after its passage.

Passed and adopted by a regular meeting of the City Council of the City of Kingsburg, duly called and held on the \_\_\_\_\_ day of December, 2025, by the following vote:

Ayes: Council Member(s):  
Noes: Council Member(s):  
Absent: Council Member(s):  
Abstain: Council Member(s):

APPROVED:

\_\_\_\_\_  
Brandon Pursell Jr., Mayor

ATTEST: \_\_\_\_\_  
Abigail Palsgaard, City Clerk





Meeting Date: 01/07/2026  
Agenda Item: 7

## CITY COUNCIL MEETING STAFF REPORT

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**REPORT TO:** Mayor Pursell, & City Council

**REPORT FROM:** Matthew E. Richardson, Special Counsel **REVIEWED BY:** AJH

**AGENDA ITEM:** Consideration of Ballot Measure to Renew/Enact Public Safety Transactions and Use Tax

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### EXECUTIVE SUMMARY

On June 5, 2018, Kingsburg voters approved Measure E, a one percent (1%) Public Safety Sales Tax, with 72 percent voter support. The measure became effective on October 1, 2018, for a ten-year term, as specified in the original ballot language. Unless renewed by the voters, Measure E is scheduled to expire on September 30, 2028.

At its regular meetings of November 5 and November 19, 2025, the City Council discussed the potential renewal of Measure E and directed staff to proceed with the actions necessary to place a renewal measure before the voters at the June 2, 2026 statewide primary election.

Two actions are required to place the measure on the ballot. First, the City Council must adopt a resolution calling a special election to be held and consolidated with the statewide primary election on June 2, 2026. Second, the Council must adopt a resolution proposing and placing the measure on the ballot. This resolution also establishes the deadlines for the preparation of the City Attorney's impartial analysis and the submission of primary and rebuttal ballot arguments.

### RECOMMENDED ACTION BY CITY COUNCIL

1. *ADOPT RESOLUTION 2026-002 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG, CALIFORNIA, CALLING AND GIVING NOTICE OF HOLDING A SPECIAL MUNICIPAL ELECTION TO BE HELD ON JUNE 2, 2026, CALLING FOR THE PLACEMENT OF A MEASURE TO ENACT A SPECIAL TRANSACTIONS AND USE TAX AT THE RATE OF ONE PERCENT (1%) AS REQUIRED BY PROVISION OF THE LAWS OF STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND REQUESTING THE BOARD OF SUPERVISORS CONSOLIDATE THE SPECIAL ELECTION WITH THE STATEWIDE GENERAL PRIMARY ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE;*
2. *ADOPT RESOLUTION 2026-003 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG, CALIFORNIA CALLING FOR THE PLACEMENT OF A SPECIAL TAX MEASURE ON THE BALLOT FOR THE JUNE 2, 2026 SPECIAL MUNICIPAL ELECTION FOR THE SUBMISSION TO THE QUALIFIED VOTERS OF AN ORDINANCE TO ENACT A SPECIAL TRANSACTIONS AND USE TAX AT THE RATE OF ONE PERCENT (1%)*

### POLICY ALTERNATIVE(S)

1. Council could choose to not adopt the Resolutions and direct staff accordingly.

### STRATEGIC GOAL(S) MET:

1. Community Safety
2. Preserving the Kingsburg Experience
3. Financial Stability

**FINANCIAL INFORMATION:**

**FISCAL IMPACT:**

- |                              |            |
|------------------------------|------------|
| 1. Is There a Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>N/A</u> |
| 3. If Budgeted, Which Line?  | <u>N/A</u> |

The original ballot measure included ~\$10,000 in election expenses for Fresno County to conduct. The Fresno County Clerk has provided an initial estimate of \$20,000-\$25,000 for a 2026 measure but has said it will ultimately depend on the total number of entries on the ballot.

**BACKGROUND INFORMATION**

Measure E is considered a transaction and use tax, which are allocated to the jurisdiction where the taxed product is received or registered (as in the case of a motor vehicle purchase). Initially, conservative estimates forecasted that Measure E would generate ~\$1,000,000 annually. According to City records, receipts have exceeded those estimates by more than double since the first full year of inception. For FY25, revenues are expected to be ~\$2.6mm. Since inception, the City has received over ~\$14mm in cash receipts.

Consistent with the Measure's initial intent, Measure E revenue has been used solely for activities related to public safety. Further information was provided to the Council in the November 19, 2026 Agenda Packet. That agenda report is attached for Council's review.

**ATTACHED INFORMATION**

1. *Resolution 2026-002* Resolution Calling a Special Election for June 2, 2026
2. *Resolution 2026-003* Resolution Placing the Public Safety Transactions and Use Tax measure on the June 2, 2026 Special Election ballot
3. November 19, 2026 Agenda Report

**RESOLUTION NO. 2026-002**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG, CALIFORNIA, CALLING AND GIVING NOTICE OF HOLDING A SPECIAL MUNICIPAL ELECTION TO BE HELD ON JUNE 2, 2026, CALLING FOR THE PLACEMENT OF A MEASURE TO ENACT A SPECIAL TRANSACTIONS AND USE TAX AT THE RATE OF ONE PERCENT (1%) AS REQUIRED BY PROVISION OF THE LAWS OF STATE OF CALIFORNIA RELATING TO CHARTER CITIES AND REQUESTING THE BOARD OF SUPERVISORS CONSOLIDATE THE SPECIAL ELECTION WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE**

**WHEREAS**, pursuant to the requirements of the laws of the State of California relating to charter cities, the City Council of the City of Kingsburg requests that a Special Municipal Election shall be held on June 2, 2026, to submit to the voters at the election a question relating to a public safety special transactions and use tax; and

**WHEREAS**, it is desirable that the Special Municipal Election be consolidated with the Statewide Primary Election to be held on the same date and that within the city the precincts, polling places, and election officers of the two elections be the same, and that the Registrar of Voters of the County of Fresno canvass the returns of the Special Municipal Election and that the election be held in all respects as if there were only one election.

**NOW, THEREFORE**, THE CITY COUNCIL OF THE CITY OF KINGSBURG, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**SECTION 1.** Pursuant to the requirements of the laws of the State of California relating to charter cities, there is called and ordered to be held in the City of Kingsburg, California, on Tuesday, June 2, 2026, a Special Municipal Election for the purpose of a ballot measure to be placed on the Statewide Primary Election ballot to adopt a special Public Safety Transactions and Use Tax; and does hereby submit to the voters at the Special Municipal Election the following question:

	Yes	No
“To renew funding to be used only for public safety services to prevent drastic reductions of police officers/firefighters/paramedics, including a second 24/7 ambulance, support School Resource Officers, maintain safety equipment, and enhance 911 emergency response; shall the measure extending the expiring public safety tax until repealed by voters, without increasing the voter-approved one-cent rate, raising \$2.6 million annually with citizen oversight, keeping 100% of funds local for Kingsburg residents, be adopted?”		

**SECTION 2.** Pursuant to Revenue and Taxation Code §7285.91, the vote requirement for the measure to pass is two-thirds (2/3).

**SECTION 3.** The City Council, pursuant to the requirements of Section 10403 of the Elections Code, hereby requests the Board of Supervisors of the County of Fresno to consent and agree to the consolidation of a Special Municipal Election with the Statewide Primary Election on Tuesday, June 2, 2026, for the purpose of ordering a ballot measure to be placed on the Statewide Primary Election ballot for the election to be held in the City of Kingsburg, to enact a special transactions and use tax at the rate of one percent (1%).

**SECTION 4.** The Fresno County Clerk/Registrar of Voters is authorized to canvass the returns of the Special Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

**SECTION 5.** The Board of Supervisors is requested to issue instructions to the Fresno County Registrar of Voters to take any and all steps necessary for the holding of the consolidated election.

**SECTION 6.** The City of Kingsburg recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

**SECTION 7.** The ballots to be used at the election shall be in form and content as required by law.

**SECTION 8.** The Fresno County Clerk/Registrar of Voters is authorized and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

**SECTION 9.** The Ballot Drop Boxes and Vote Centers for the election shall be open according to the schedule established by the Fresno County Clerk/Registrar of Voters, pursuant to Election Code § 10242, except as provided in §§ 14212, 14401 of the Elections Code of the State of California.

**SECTION 10.** In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**SECTION 11.** Notice of the time and place of holding the election is hereby given and the Fresno County Clerk/Registrar of Voters is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law on behalf of the City Clerk.

**SECTION 12.** The City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar of Voters of the County of Fresno.

**SECTION 13.** The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Kingsburg on the 7th of January, 2026

\_\_\_\_\_  
Brandon Pursell, Mayor

ATTEST:

\_\_\_\_\_  
Abigail Palsgaard  
City Clerk

STATE OF CALIFORNIA        )  
COUNTY OF FRESNO        ) SS  
CITY OF KINGSBURG         )

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, California, DO HEREBY CERTIFY that the foregoing Resolution was adopted by the City Council of said City at a regular meeting of said City Council held on the 7<sup>th</sup> day of January, 2026, and that it was so adopted by called vote as follows:

AYES:

NOES:

\_\_\_\_\_  
Abigail Palsgaard  
City Clerk

## RESOLUTION NO. 2026-003

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG, CALIFORNIA CALLING FOR THE PLACEMENT OF A SPECIAL TAX MEASURE ON THE BALLOT FOR THE JUNE 2, 2026 SPECIAL MUNICIPAL ELECTION FOR THE SUBMISSION TO THE QUALIFIED VOTERS OF AN ORDINANCE TO ENACT A SPECIAL TRANSACTIONS AND USE TAX AT THE RATE OF ONE PERCENT (1%)**

**WHEREAS**, the City Council of the City of Kingsburg ("City") is authorized to levy a Transactions and Use Tax ("TUT") for special purposes pursuant to California Revenue and Taxation Code §7285.91, subject to approval by a two-thirds (2/3) vote of the electorate pursuant to Article XIII C, §2 of the California Constitution ("Proposition 218"); and

**WHEREAS**, pursuant to California Elections Code §9222, the City Council has authority to place local measures on the ballot to be considered at a Municipal Election; and

**WHEREAS**, Resolution No. 2026-002 calling a special municipal election to be held on Tuesday, June 2, 2026 was adopted by the City Council on January 7, 2026; and

**WHEREAS**, by adoption of Resolution No. 2026-002, the City requested that the County of Fresno Board of Supervisors consolidate Kingsburg's election with the statewide gubernatorial primary election and permit the Registrar of Voters to perform certain services in conjunction with the City's election; and

**WHEREAS**, the City Council would like to submit to the voters at the June 2, 2026 Special Municipal Election a measure enacting a special TUT at a rate of one percent (1%) on the sale and/or use of all tangible personal property sold at retail in the City until it is ended by voters, as more specifically set forth in the attached proposed ordinance adding Chapter 3.15 to Title 3 of the City's Municipal Code; and

**WHEREAS**, the 1% TUT is a special tax, the revenue of which will be used to pay for important public safety City services; and

**WHEREAS**, on November 6, 1996, the voters of the State of California approved Proposition 218, an amendment to the State Constitution which requires that all taxes which are imposed, extended or increased must be submitted to the electorate and approved by a majority vote of the qualified electors voting in the election; and

**WHEREAS**, pursuant to Proposition 218 (California Constitution Article XIII C, §2(b)), the general rule is that any local election for the approval of an increase to a special tax may be placed on a special election ballot; and

**WHEREAS**, the City Council has called a special election to be held on June 2, 2026; and

**WHEREAS**, pursuant to Government Code §53724 ("Proposition 62") and Revenue and Taxation Code §7285.91, a two-thirds (2/3) vote of all members of the City Council is required to place the Measure on the June 2, 2026 ballot; and

**WHEREAS**, the ordinance to be considered by the qualified voters and the terms of approval, collection and use of the special TUT are described and provided for in the ordinance/measure attached hereto as Exhibit “A” (the “Measure”) and by this reference made an operative part hereof, in accordance with all applicable laws.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KINGSBURG:**

**SECTION 1.** Incorporation of Recitals. The foregoing recitals are true and correct and are hereby incorporated and made an operative part of this Resolution.

**SECTION 2.** Submission of Ballot Measure. Pursuant to California Elections Code §9222, Government Code §53724, Revenue and Taxation Code §7285.91 and any other applicable requirements of the laws of the State of California relating to the City, the City Council, **by a two-thirds (2/3) vote of all members**, hereby orders the Measure to be submitted to the voters of the City at the Special Municipal Election to be held on **Tuesday, June 2, 2026.**

**SECTION 3.** The City Council, pursuant to California Elections Code §9222, hereby orders that the Measure shall be presented and printed upon the ballot submitted to the qualified voters in the manner and form set forth in this Section 3. On the ballot to be submitted to the qualified voters at the Special Municipal Election to be held on Tuesday, June 2, 2026, in addition to any other matters required by law, there shall be printed substantially the following ballot question:

“To renew funding to be used only for public safety services to prevent drastic reductions of police officers/firefighters/paramedics, including a second 24/7 ambulance, support School Resource Officers, maintain safety equipment, and enhance 911 emergency response; shall the measure extending the expiring public safety tax until repealed by voters, without increasing the voter-approved one-cent rate, raising \$2.6 million annually with citizen oversight, keeping 100% of funds local for Kingsburg residents, be adopted?”	<b>YES</b>
	<b>NO</b>

**SECTION 4.** Conduct of Election. The Fresno County Clerk/Registrar of Voters is hereby authorized and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election. The City Council further authorizes the City Clerk to work with the Fresno County Clerk/Registrar of Voters to approve minor, non-substantive or clerical changes to the resolution, if necessary.

**SECTION 5.** The City Attorney shall cause the preparation of an impartial analysis of the measure, which shall be due by January 21, 2026 in the City Clerk’s office during regular business hours, and the 10-day public review period for the impartial analysis will be January 21, 2026 to February 2, 2026.

The impartial analysis shall include a statement indicating whether the Measure was placed on the ballot by the City Council. In the event the entire text of the Measure is not printed on the ballot, nor in the voter information portion of the sample ballot, there shall be printed immediately below the impartial analysis, in no less than 10-font bold type, the following: "The above statement is an impartial analysis of Ordinance or Measure \_\_\_\_\_. If you desire a copy of the ordinance or measure, please call the Office of the City Clerk at [insert phone number] and a copy will be mailed at no cost to you."

**SECTION 6.** Synopsis of Measure. The Synopsis of the Measure to be published at least one time not later than one week before the election in a newspaper of general circulation in the City pursuant to Elections Code section 12111 shall read as follows:

#### Kingsburg Public Safety Sales Tax Renewal Measure

"This measure provides dedicated funding for core public safety services including police, fire protection, emergency medical response, and critical equipment. This is not a new tax. It is an extension of the existing, 2018 voter-approved measure (Measure E) that adds .01¢ to each \$1.00 spent locally. The City estimates that Measure \_\_\_ will generate approximately \$2.6 million annually. The current measure has supported the hiring of 18 new positions in police and fire, along with new safety vehicles, training, and equipment. Necessities like groceries and prescription drugs will not be taxed. Visitors to Kingsburg will pay their fair share, supporting local public safety efforts. All funds stay in Kingsburg and are used solely to support local public safety needs, with a citizen oversight committee, transparent budgeting, and annual audits. By law, all revenues raised by Measure \_\_\_ will belong to the City of Kingsburg and cannot be taken by or shared with the State of California or any other agency.

A YES vote will authorize the renewal of a 1 cent transactions and use (sales) tax to be used to support law enforcement efforts to increase crime suppression and prevention; maintain increased firefighter and paramedic staffing levels and 911 emergency services; and restore and replace out-of-date equipment.

A NO vote will not allow the renewal of a 1 cent transactions and use (sales) tax to be used to support law enforcement efforts to increase crime suppression and prevention; maintain increased firefighter and paramedic staffing levels and 911 emergency services; and restore and replace out-of-date equipment."

The Fresno County Clerk/Registrar of Voters is directed and authorized to prepare and publish said notice and synopsis.

**SECTION 7.** The City Council hereby acknowledges its authority, pursuant to California Elections Code section 9282, to submit a written argument not to exceed 300 words in length and authorizes \_\_\_\_\_ as the City Council's designee(s) to submit arguments in favor of the measure on behalf of the City Council.

The submittal of primary written argument(s) in favor of or against the measure not exceeding 300 words, accompanied by the printed name(s) and signature(s) of the author(s) submitting it, in accordance with Article 4, Chapter 3, Division 9 of the Elections

Code of the State of California, shall be filed at the date and time established by the Fresno County Clerk/Registrar of Voters. The arguments may be changed or withdrawn until and including the date established by the Fresno County Clerk/Registrar of Voters, after which no arguments for or against the City measure may be submitted to the City Clerk.

The arguments shall be filed with the City Clerk, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. The arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument,

**SECTION 8.** Rebuttal arguments will be allowed in accordance with Elections Code section 9285. Rebuttal arguments may not exceed 250 words. Rebuttal arguments shall be due at the date and time established by the Fresno County Clerk/Registrar of Voters.

**SECTION 9.** Filing with County. The City Clerk shall, not later than the 88th day prior to the Special Municipal Election to be held on Tuesday June 2, 2026, file with the Board of Supervisors and the County Clerk – Registrar of Voters of the County of Fresno, State of California, a certified copy of this Resolution.

**SECTION 10.** Public Examination. Pursuant to California Elections Code §9295, this Measure will be available for public examination for no fewer than ten (10) calendar days prior to being submitted for printing in the voter information guide. The City Clerk shall post notice in the Clerk’s office of the specific dates that the examination period will run.

**SECTION 11.** Request for Measure Letter. The City Council respectfully requests assignment of the letter “E” as the Measure identifier, preserving continuity with the 2018 Measure E initially establishing a Public Safety Transactions and Use Tax.

**SECTION 12.** The City Council hereby finds and determines that the Measure relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act (“CEQA”) and the State CEQA Guidelines, section 15378(b)(5).

**SECTION 13.** Severability. The provisions of this Resolution are severable and if any provision of this Resolution is held invalid, that provision shall be severed from the Resolution and the remainder of this Resolution shall continue in full force and effect, and not be affected by such invalidity.

**SECTION 14.** This Resolution shall become effective upon its adoption.

**SECTION 15.** The City Clerk shall certify to the adoption of this Resolution by a vote of two-thirds (2/3) of Council Members.

**PASSED AND ADOPTED** by the City Council of the City of Kingsburg this 7<sup>th</sup> day of January, 2026, by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:

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Brandon Pursell, Mayor  
City of Kingsburg

ATTEST:

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Abigail Palsgaard, City Clerk  
City of Kingsburg

STATE OF CALIFORNIA )  
COUNTY OF FRESNO )  
CITY OF KINGSBURG )

I, Abigail Palsgaard, City Clerk of the City of Kingsburg do hereby certify that the foregoing Resolution was duly passed and adopted at a regular meeting of said City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

DATED: , 2026  
Abigail Palsgaard, City Clerk

Exhibit "A"  
Transactions and Use Tax Ordinance

[attached behind this page]

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE PEOPLE OF THE CITY OF KINGSBURG, CALIFORNIA, ADDING CHAPTER 3.15 OF TITLE 3 OF THE KINGSBURG MUNICIPAL CODE TO ENACT A ONE PERCENT (1%) SPECIAL PUBLIC SAFETY TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION**

**WHEREAS**, pursuant to California Revenue and Taxation Code Section 7285.91 the City of Kingsburg (“City”) is authorized to levy a Transactions and Use Tax for special purposes, subject to 66.6% voter approval; and

**WHEREAS**, the People of the City desire to levy a Transactions and Use Tax for special purposes to fund important public safety City services, at a rate of one percent (1%); and

**WHEREAS**, if approved by the City Council and Kingsburg voters, the Transactions and Use Tax ordinance will be incorporated into Chapter 3.15 of Title 3 of the Kingsburg Municipal Code.

**NOW, THEREFORE, THE PEOPLE OF THE CITY OF KINGSBURG DO HEREBY ORDAIN AS FOLLOWS:**

**Section 1. Title and Text.** This Ordinance shall be known as the Kingsburg Public Safety Transactions and Use Tax Ordinance, the full text of which is set forth in Attachment “1”, attached hereto and incorporated herein by reference.

**Section 2. Approval by the City Council.** Pursuant to California Government Code Section 53724 and Revenue and Taxation Code Section 7285.91, this Ordinance was duly approved for placement on the ballot by a minimum two-thirds (2/3) supermajority of all members of the City Council on January 7, 2026.

**Section 3. Approval by the Voters.** Pursuant to California Elections Code Section 9217, this Ordinance shall be deemed adopted and take effect only if approved by 66.6% of the eligible voters of the City of Kingsburg voting at the Special Municipal Election of June 2, 2026. It shall be deemed adopted when the City Council has certified the results of that election by resolution and shall take effect ten (10) days thereafter.

**Section 4. Operative Date.** “Operative Date” for the Transactions and Use Tax means the first day of the first calendar quarter commencing more than 110 days after the date this Ordinance is adopted, as set forth in Section 3 above.

**Section 5. Severability.** If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

I hereby certify that the Kingsburg Public Safety Transactions and Use Tax Ordinance was **PASSED, APPROVED, AND ADOPTED** by the People of the City of Kingsburg on the 2<sup>nd</sup> day of June, 2026.

\_\_\_\_\_  
Brandon Pursell, Mayor  
City of Kingsburg

ATTEST:

\_\_\_\_\_  
Abigail Palsgaard, City Clerk  
City of Kingsburg

# ATTACHMENT 1

## Title 3 - Transactions and Use Tax

Chapter 3.15 is hereby added to the Municipal Code as follows:

**Sections:**

- 3.15.010 – Title.**
- 3.15.020 – Operative Date.**
- 3.15.025 – Repeal Of Prior Tax.**
- 3.15.030 – Purpose.**
- 3.15.040 – Contract With State.**
- 3.15.050 – Transactions Tax Rate.**
- 3.15.060 – Place of Sale.**
- 3.15.070 – Use Tax Rate.**
- 3.15.080 – Adoption of Provisions of State Law.**
- 3.15.090 – Limitations on Adoption of State Law and Collection of Use Taxes.**
- 3.15.100 – Permit Not Required.**
- 3.15.110 – Exemptions and Exclusions.**
- 3.15.120 – Amendments.**
- 3.15.130 – Enjoining Collection Forbidden.**
- 3.15.140 – Citizens Oversight Committee.**
- 3.15.150 – Annual Reporting.**

**Sections:**

**3.15.010 – Title.**

This Ordinance shall be known as the Kingsburg Public Safety Transactions and Use Tax Ordinance. The City of Kingsburg hereinafter shall be called "City." This ordinance shall be applicable in the incorporated territory of the City.

**3.15.020 – Operative Date.**

"Operative date" means the first day of the first calendar quarter commencing more than one hundred ten (110) days after the adoption of the ordinance from which this chapter is derived. The operative date of this chapter shall be October 1, 2026.

**3.15.025 – Repeal Of Prior Tax.**

Chapter 3.14 of the Kingsburg Municipal Code is hereby repealed effective the Operative date of this ordinance.

**3.15.030 – Purpose.**

This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

- A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.91 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if 66.6% of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.
- C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.
- D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

### **3.15.040 – Contract With State.**

Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

### **3.15.050 – Transactions Tax Rate.**

In addition to the tax set forth in Chapter 3.12 of this Title, for the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of one percent (1%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

### **3.15.060 – Place of Sale.**

For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery

charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

### **3.15.070 – Use Tax Rate.**

In addition to the tax set forth in Chapter 3.12 of this Title, an excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of one percent (1%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

### **3.15.080 – Adoption of Provisions of State Law.**

Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

### **3.15.090 – Limitations on Adoption of State Law and Collection of Use Taxes.**

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:
1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Control, California Department of Tax and Fee Administration, State Treasury, or the Constitution of the State of California;
  2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.
  3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
    - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;



Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

- b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.
3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
  4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.
  5. For the purposes of subparagraphs (3) and (4) of this subsection, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
- C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:
1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.
  2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.
  3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
  4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this subsection, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
  6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.
  7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.
- D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

### **3.15.120 - Amendments.**

All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

### **3.15.130 - Enjoining Collection Forbidden.**

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.



Meeting Date: 11/19/2025  
Agenda Item: 4

**CITY COUNCIL MEETING STAFF REPORT**

**REPORT TO:** Mayor Pursell & City Council

**REPORT FROM:** Alexander J. Henderson, ICMA-CM

**REVIEWED BY:** CW

**AGENDA ITEM:** Measure E Renewal – Ballot Language Discussion

**ACTION REQUESTED:**  Ordinance  Resolution  Motion  Receive/File

**EXECUTIVE SUMMARY**

On June 5, 2018, Kingsburg voters enacted Measure E, a 1% Public Safety Sales Tax that supports ongoing allowed efforts. The Measure passed after receiving 72% support. The Measure went into effect on October 1, 2018 for a period of ten (10) years, as outlined in the original ballot language. Unless it is extended, Measure E will expire on September 30, 2028.

During the November 5 regular meeting, Council discussed ballot language options and the potential inclusion of sunset language. Staff has researched recent ballot information and compiled some data for review. Staff is seeking direction from the Council this evening on proposed ballot language that will be brought back at the January 7, 2026 meeting for formal adoption.

**RECOMMENDED ACTION BY CITY COUNCIL**

1. Provide direction regarding preferred proposed ballot language.

**POLICY ALTERNATIVE(S)**

1. N/A

**REASON FOR RECOMMENDATION/KEY METRIC**

1. Community Safety
2. Preserving the Kingsburg Experience
3. Financial Stability

**FINANCIAL INFORMATION**

**FISCAL IMPACT:**  
1. Is There A Fiscal Impact? Yes  
2. Is it Currently Budgeted? Yes  
3. If Budgeted, Which Line? 106 – Measure E

The original ballot measure included ~\$10,000 in election expenses for Fresno County to conduct. The Fresno County Clerk has provided an initial estimate of \$20,000-\$25,000 for a 2026 measure but has said it will ultimately depend upon the number of other entities on the ballot and length of our measure.

## **PRIOR ACTION/REVIEW**

The Finance Committee began discussing the renewal efforts for Measure E on February 24, 2025, and recommended continuing this discussion with the Council to establish a team that will assist with the renewal effort. This allowed us to establish a timeline for deliverables, community input and education, as well as a budget that coincides with the FY2026 budget.

The Finance Committee & Council subsequently made the following recommendations:

- Preferred Election date of June 2, 2026
- Directed staff to get quotes for both legal and marketing/education consultants to assist in the effort.
- Asked for input from the existing Measure E Oversight Committee.
- Provided input on the renewal guidelines, including keeping some form of a sunset clause.
- Discussion of impacts to both departments if the Measure is not extended.

Staff sought additional council input during the March 5, 2025 Council Meeting. Council supported a renewal effort for the June 2, 2026 election with mixed feedback on the sunset clause. Council also discussed polling but noted how costly it can be; we can add it to the proposals if needed. Mayor Pursell discussed the Council and the labor groups responsibility to reach out to citizens.

Council directed staff to enter into a legal agreement with BBK during their April 2, 2025 regular meeting.

## **BACKGROUND INFORMATION**

Measure E is considered a transaction and use tax, which are allocated to the jurisdiction where the taxed product is received or registered (as in the case of a motor vehicle purchase). Because of this, Measure E revenue collections are higher than the 1% local jurisdiction place of sale or use. For example, if a consumer purchases a new motor vehicle and registers it in Kingsburg (place of residence), the city receives the 1% sales tax for that vehicle for the purposes of Measure E. The same theory applies with destination-based purchases, which is especially relevant for online activity, which saw a sharp increase during the pandemic. It has sensed regressed in each of the last two fiscal years as federal stimulus funding has subsided.

Initially, conservative estimates forecasted that Measure E would generate ~\$1,000,000 annually. Fortunately, receipts have exceeded those estimates by more than double since the first full year of inception. For FY25, revenues are expected to be ~\$2.6mm. Since inception, the City has received over ~\$14mm in cash receipts (attachment #1).

The impact Measure E has had on our Police and Fire Departments is significant. Consistent with the Measure's initial intent, Measure E revenue has been used solely for activities related to public safety. Below is a non-exhaustive list of examples of expenditures intended to illustrate the use of funding since inception.

### **Updating Police & Fire Equipment**

- Funding for two (2) new Fire Engines
- KFD Radio Communication Upgrades
- KFD Personal Protection Equipment (PPE)
- KFD Hose Replacement
- KFD Command Vehicle Replacements
- KFD Cover of Care and Strategic Plan Update
- Ladder Truck Repairs
- KFD Station #1/#2 Maintenance & Repairs
- KPD New Patrol Vehicles (14)
- KPD Dual Band Radios
- KPD Body Worn Camera Infrastructure
- KPD Tasers & Additional Patrol Vehicle Outfitting
- KPD Station Enhancements to Support Additional Personnel
- KPD Pistol Replacement & PPE updates

### **Police & Fire New Personnel (Wages/Benefits)**

KPD Staffing:

Professional staff

1 Police Services Technician

.5 Account Clerk (split)

17% of Accountant (split between KFD, KPD and PW)



GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

12/23/2025

**For more information, contact:**  
**Technical Services Center**  
**Phone: (312) 977-9700**  
**Email: [budgetaward@gfoa.org](mailto:budgetaward@gfoa.org)**

(Chicago, Illinois)—Government Finance Officers Association is pleased to announce that **City of Kingsburg, California** received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

There are over 1,900 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 25,000 members and the communities they serve.*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Kingsburg  
California**

For the Fiscal Year Beginning

**July 01, 2025**

*Christopher P. Morill*

Executive Director