



Kingsburg Downtown Business Improvement District Advisory Board REGULAR MEETING AGENDA

TUESDAY, March 3, 2026 at 8:00am

**Meeting held in the Council Chamber, 1401 Draper Street, Kingsburg, CA
93631 (559)897-5821
www.cityofkingsburg-ca.gov**

The Council Chamber is accessible to the physically disabled. Requests for additional accommodations for the disabled should be made 48 hours prior to the meeting by contacting the City Clerk at 559-897-6520.

Any document that is a public record and provided to a majority of the Board regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Board meeting or hearing, no documents shall be accepted for Board review unless they are first submitted to the City Clerk by the close of business one day prior to said Board meeting/hearing at which the Board will consider the item to which the documents relate.

The meeting will be held in person. Public comment may be made in person or submitted in writing. Members of the public who wish to provide written comments are encouraged to submit their comments to the City Clerk at apalsgaard@cityofkingsburg-ca.gov by the close of business one day prior to the start of the meeting to ensure that the comments will be available to the Board. Please indicate the agenda item number to which the comment pertains. Written comments that do not specify a particular agenda item will be marked for the general public comment portion of the meeting. A copy of any written comment will be provided to the Board at the meeting. Please note that written comments received will not be read aloud during the meeting but will be included with the meeting minutes.

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Leslie Carpenter, Chairman

Michelle Buckner, Member
Teresa Nino, Member
Steve Safarjian, Member

Amanda Carrasco, Member
Penny Kyle, Member
Julianne Williams, Member

CALL TO ORDER

APPROVE AGENDA - To better accommodate members of the public or inconvenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code Section 54954.2 (b).

PUBLIC COMMENT – None.

REGULAR CALENDAR

1. Approve the Minutes from the 2/3/2026 Meeting as presented by City Clerk Abigail Palsgaard
Sponsor: City Clerk's Office
Recommendation: Approve

2. Spring Stroll
Sponsor: Member Carrasco
Recommendation: Possible Action

3. Draper Street Corner Improvements
Sponsor: Chairman Carpenter
Recommendation: Possible Action

4. Mircro-Grant Application for the Swedish Phone Booth
Sponsor: City Clerk Palsgaard
Recommendation: Possible Action

FUTURE AGENDA ITEMS

BOARD MEMBER REPORTS

ADJOURN REGULAR BID MEETING

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30th day of January 2026.

Abigail Palsgaard, City Clerk

**Kingsburg Downtown Business Improvement District Advisory Board
Regular Meeting Minutes
February 3, 2026**

1401 Draper Street, Kingsburg, CA 93631

Call to Order: Chairman Leslie Carpenter called the meeting to order at 8:00am.

Members Present: Penny Kyle, Michelle Buckner, Amanda Carraco, Julianne Williams, Steve Safarjian, Teresa Nino, and Chairman Leslie Carpenter.

Members Absent: None.

APPROVE AGENDA:

Member Carrasco motioned, seconded by Member Kyle, to approve the agenda as presented. The motion passed by a unanimous voice vote.

PUBLIC COMMENT: None.

REGULAR CALENDAR

Approve the Minutes from the 11/4/2025; 11/7/2025, 12/2/2025 and 1/6/2026 Meetings as presented by City Clerk Abigail Palsgaard

Sponsor: City Clerk's Office

Member Williams motioned, seconded by Member Carrasco, to approve the minutes from the 11/4/2025; 11/7/2025, 12/2/2025 and 1/6/2026 Meetings as presented by City Clerk Abigail Palsgaard. The motion passed by a unanimous voice vote.

Micro-Grant Application for the Swedish Phone Booth

Sponsor: Member Kyle

Cindy Rieger expressed uncertainty on next steps. She noted that if maintenance is the primary concern, the project could proceed without the Swedish message.

Discussion followed regarding the phone itself, its expected longevity, and whether Public Works would manage it.

Public Works Director Daniel Galvez stated that an MOU would be established to define maintenance responsibilities. Cindy Rieger added that the frame is primarily metal with some wood in the walls. The location in front of Fugazzi's as ideal, with an alternative by Model Drug.

Member Safarjian expressed support for BID participation with partial funding but noted that the BID may not have sufficient funds. Chair Carpenter stated that full funding would require using reserves and emphasized that the project is primarily a community benefit. Shared funding with other service groups was encouraged.

Member Carrasco suggested establishing a budget allocation specifically for community betterment projects.

The Board discussed potential locations. Member Kyle motioned, seconded by Member Buckner, to place the first phone booth in front of Fugazzi's and the second near Model Drug. The motion passed unanimously.

Member Safarjian supported allocating \$2,000 and offered to raise an additional \$1,000. He recommended against plaques for individual donations, citing concerns about aesthetics.

Member Carpenter motioned, seconded by Member Kyle to apply for the microgrant for \$3,000. The motion passed by a unanimous voice vote.

Member Safarjian and Carrasco will meet with Public Works Director Daniel Galvez to secure the exact location for the microgrant application.

Spring Events

Sponsor: Chairman Carpenter

Member Carrasco reported that last year's Ladies Night Out was very successful for her shop.

Member Buckner suggested holding a spring event in early April to take advantage of favorable weather. The Board discussed possible dates.

Chair Carpenter proposed April 23, noting it falls after Tax Day, after the Car Show, and on Shakespeare's birthday. Member Safarjian suggested renaming the event "Spring Stroll" to be more inclusive, as Ladies Night Out excludes half the population. The Board also discussed using a punch card with big drawings.

The event was scheduled for April 23, 2026, from 5:00–8:00 p.m. The Event Subcommittee will include Members Carrasco, Williams, and Buckner.

Chair Carpenter inquired about including local artists. Member Carrasco noted that in SLO, they had a window competition featuring flowers.

Website Partnership Update

Sponsor: Member Williams

Member Williams met with a teacher at the continuation school. They have a really cool graphic design program. They also have a 3D laser. She has also been speaking to the IT coordinator at the high school. They may be able to assist. She wanted to let the community know about the great programs both schools have.

Oat & Oak Presentation- Quinn Hurt

Social Media Manager Hurt provided an update, reporting that Instagram gained 2,000 followers and Facebook gained 426 followers in 2025. Audience demographics remain consistent with previous years, primarily females aged 25–55.

Mr. Hurt expressed a goal of reaching 10,000 followers and increasing service-related interactions.

The Board discussed outreach to businesses, noting that social media coverage is included as part of their BID fees.

FUTURE AGENDA ITEMS

Chair Carpenter would like to reach out to corner/alleys volunteers to have a workshop, maybe invest funds to make them more colorful and uniform.

Member Carrasco would like to include the Spring Stroll.

BOARD MEMBER REPORTS

Member Safarjian notified the BID Board that library will be closed this spring for a remodel.

Adjourn: The meeting was adjourned to next meeting at 8:58am.

Submitted by:

Abigail Palsgaard, City Clerk