



# City of Kingsburg

Community Services Department  
1401 Draper Street, Kingsburg, CA 93631

Chairperson Sarah Chambless

Vice Chairperson  
Seth Brown

Commissioners  
Jenn Guerra  
Diana Weston-Johnson  
Cathleen Lawler  
Kelly Matsuoka

Student Commissioner  
Saneh Kahlon

Community Services Director  
Adam Castaneda

Secretary Mary Colby

## **COMMUNITY SERVICES COMMISSION**

### **REGULAR MEETING**

**MARCH 31, 2021**

**6:30 P.M.**

**VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WILL BE CLOSED TO THE PUBLIC. PUBLIC WILL HAVE THE OPTION TO CALL 1(425)436-6335 PASSCODE 5290024 TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS WILL CONTINUE TO BE SUBMITTED BY MAIL OR EMAIL TO [mecolby@cityofkingsburg-ca.gov](mailto:mecolby@cityofkingsburg-ca.gov). THE CUT OFF FOR WRITTEN COMMENTS IS FEBRUARY 24, 2021 AT 4:30PM. THESE COMMENTS WILL NOT BE READ OUT LOUD.**

1. **Call to order - Reminder for all Commissioners and Staff to speak clearly and loudly into the microphones to ensure that a quality recording is made of tonight's meeting. We ask that all those attending this meeting please turn off pagers and wireless phones.**
2. **APPROVAL** of the February 24, 2021 Community Services Commission meeting minutes as mailed or corrected.
3. **PUBLIC COMMENTS** - Any person may directly address the Commission at this time on any item on the agenda, or on any item that is within the subject matter jurisdiction of the Commission. A maximum of five minutes is allowed for each speaker.
4. **Proposition 68 Grant Per Capita & Round 4 Discussion –**
5. **Tri County Health Care District Grant Application Project Proposals**
  - Athwal Phase 2
  - Senior Center Kitchen
  - Bicycle Playground
6. **Unscheduled Matters for Commission Members - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)**
7. **Adjourn**

**COMMUNITY SERVICES COMMISSION**

**REGULAR MEETING**

**FEBRUARY 24, 2021**

**Call to order** – At 6:30PM the Community Services Commission was called to order.

**Commissioners present** – Weston-Johnson, Matsuoka, Guerra, Brown, Lawler, Chambless

**Commissioners absent** – One vacant seat.

**NOMINATE AND VOTE ON CHAIRPERSON AND VICE CHAIRPERSON**

Chairperson nominations –

Chairperson Weston Johnson nominated Commissioner Chambless for chairperson, the motion was seconded by Commissioner Brown.

Commissioner Matsuoka nominated Commissioner Guerra for chairperson. No second and the motion died on the floor.

The motion to appoint Commissioner Chambless as chairperson carried by the following vote:

Ayes: Weston-Johnson, Matsuoka, Guerra, Brown, Lawler and Chambless  
Noes: None  
Absent: None  
Abstain: None

Nomination for Vice Chair

Commissioner Chambless nominated Commissioner Brown for Vice Chairperson, seconded by Commissioner Weston Johnson.

There were no other nominations and the motion carried by the following vote:

Ayes: Weston-Johnson, Matsuoka, Guerra, Brown, Lawler and Chambless  
Noes: None  
Absent: None  
Abstain: None

**APPROVAL** - Commissioner Weston Johnson made a motion, seconded by Commissioner Brown to approve the minutes of the October 28, 2020 Community Services Commission meeting minutes as presented. The motion carried by the following vote:

Ayes: Weston-Johnson, Matsuoka, Guerra, Brown, Lawler and Chambless  
Noes: None  
Absent: None  
Abstain: None

**PUBLIC COMMENTS** – There were no citizens present who wished to comment at this time.

**Proposition 68 Grant Per Capita & Round 4 Discussion – Report by Community Services Director Adam Castaneda.**

Community Services Director Adam Castaneda updated the Commission on the Prop 68 Grant which funds local parks and improvements. The City submitted four applications in the last round, but no funding was granted. The state is offering the opportunity to reapply so we will resubmit the four applications (Athwal Park, Bicentennial Park, Heritage Park and the Dog Park) from the last round with some minor adjustments to increase the point scale.

The deadline to submit applications is March 12<sup>th</sup>. If funding is received, we should hear the first week in June.

Cities will receive a noncompetitive grant automatically in the amount of \$185,000.00. The commission would like to see these funds used at the Dog Park on Laurel Street. These funds must be spent by 2025.

- Fencing
- Landscaping
- Shade structures
- Lighting
- Irrigation
- Benches

Community Services Director Castaneda, Commissioner Bethel and Wabo Construction discussed the dog park and improvements. They have agreed to complete the irrigation lines to the existing trees. No final decision on the grass area.

Once these ideas are presented to Council Community Services Director Castaneda will bring back an itemized list to the commissioners.

### **Tract 6141 Dog Park Proposal and Feedback**

Part of a future subdivision.

- Shade structures near benches and water fountain
- Workout stations for the humans

Next meeting will provide update on recommendations.

### **Unscheduled Matters for Commission Members - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)**

Commissioner Cathleen Lawler – introduced herself stating that she grew up here. She has been gone 40+ years. Came back and bought a house, is currently the police chaplain and hospice chaplain.

Commissioner Kelly Matsuoka – grew up in bay area. Was a professional ice skate. Married a Kingsburg citizen and moved here, she is currently involved in community service around Kingsburg.

**Adjourn** – Commissioner Weston Johnson made a motion seconded by Commissioner Lawler to adjourn the Community Services Commission meeting. The motion carried by the following vote:

Ayes: Weston-Johnson, Matsuoka, Guerra, Brown, Lawler and Chambless

Noes: None

Absent: None

Abstain: None

Submitted by

Mary Colby