



City of Kingsburg

Community Services Department
1401 Draper Street, Kingsburg, CA 93631

Chairperson
Sarah Chambless
Vice Chairperson
Seth Brown

Commissioners
Jenn Guerra
Diana Weston Johnson
Cathleen Lawler
Jenielle Warkentine
Kelly Matsuoka

Community Services Director
Adam Castaneda
Secretary
Karyl Bartel

COMMUNITY SERVICES COMMISSION **REGULAR MEETING**

April 26, 2023

5:30 P.M.

AGENDA

1. **Call to order - Reminder for all Commissioners and Staff to speak clearly and loudly into the microphones to ensure that a quality recording is made of tonight's meeting. We ask that all those attending this meeting please turn off pagers and wireless phones.**
2. **APPROVAL** of the February 22, 2023 Community Services Commission meeting minutes as mailed or corrected.
3. **PUBLIC COMMENTS** - Any person may directly address the Commission at this time on any item not on the agenda, or on any item that is within the subject matter jurisdiction of the Commission. A maximum of five minutes is allowed for each speaker.
4. **Dog Park Discussion and Update. Report by Community Services Director Adam Castaneda & Dog Park Sub-Committee**
5. **Commissioners Report on Park Analysis (Heritage, Downtown, Memorial)**
6. **Tri-County Health Care District Grant Cycle 2023 Discussion**
7. **Unscheduled Matters for Commission Members - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)**
8. **Adjourn**

Any writings or documents provided to a majority of the Governing Body regarding any item on this agenda will be made available for public inspection at City Hall, in the Community Development office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofkingsburg-ca.gov

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the office of the Community Development (559) 897-5328. Notification 48 hours prior to a meeting will enable the City to make reasonable arrangements to ensure accessibility to that meeting [28 CFR 35 .102.35.104 ADA Title II].

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.
Dated this 9th day of March 2023.

Karyl Bartel, Community Development Administrative Assistant

**KINGSBURG COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
FEBRUARY 22, 2023**

THE COUNCIL CHAMBER IS OPEN TO THE PUBLIC AT 100% CAPACITY.

Call to Order: At 5:32 pm the Kingsburg Community Services Commission meeting was called to order by Chairperson Chambless.

Community Service Commissioners present: Lawler, Warkentine, Matsuoka (arrived at 5:38 pm) and Chairperson Chambless.

Community Service Commissioners absent: Brown, Guerra and Weston Johnson

Approval of minutes: A motion was made by Commissioner Warkentine, seconded by Commissioner Lawler, to approve the agendas, as published.

Public Comments: None.

Dog Park Discussion and Update.

Director Castaneda updated the commissioners saying that the design should be ready by this Friday. They are still waiting for the cost estimate from the surveyors. When this is done, the commissioners can then review the design and move forward.

Kingsburg Senior Citizen Resource Fair Discussion.

Director Castaneda said that there will be some displays and help, as an in-person approach for the seniors. This will be on May 5th, from 9am to 12pm. There will potentially be food and raffle. Director Castaneda asked the Commissioners if they want to volunteer during this event. They are also looking for a volunteer to take over the lunch partnership, they are looking for an organization that will provide some free for the seniors.

Commissioners Report on Park Analysis.

None.

Tri-County Health Care District Grant Cycle 2023 Discussion.

Director Castaneda explained that the City continues to receive grants from Tri-County since 2017. There are two ideas for a grant request that came up from the last meeting. One, is the shade structure. The estimated cost for this structure at Heritage park is \$130,000.00. Assuming, this will be a close estimate for the other parks. The second idea is the pour and play for Memorial Park and the Downtown Park. This is estimated to cost \$72,000.00 for both parks. Director Castaneda explained that whatever they choose tonight, will go to Council. The Commissioners discussed and came to a conclusion. The Community Service Commissioners are asking for both ideas to be granted, with a priority for the pour and play at the Downtown and Memorial Park. A motion was made by Commissioner Warkentine, seconded by Commissioner Lawler, to approve the request.

Unscheduled Matters for Commission Members

Booth discussion shall be added to the agenda for the next meeting.

Adjourn Kingsburg Community Services Commission Meeting: At 5:57 P. M. The next meeting will be March 22, 2023 at 5:30pm.

Submitted by:

Karyl Bartel
Community Development Administrative Assistant