



City of Kingsburg

Community Services Department
1401 Draper Street, Kingsburg, CA 93631

Chairperson
Sarah Chambless
Vice Chairperson
Seth Brown

Commissioners
Jenn Guerra
Diana Weston Johnson
Cathleen Lawler
Jenielle Warkentine
Kelly Matsuoka

Community Services Director
Adam Castaneda
Secretary
Karyl Bartel

COMMUNITY SERVICES COMMISSION **REGULAR MEETING**

September 27, 2023

5:30 P.M.

AGENDA

1. **Call to order - Reminder for all Commissioners and Staff to speak clearly and loudly into the microphones to ensure that a quality recording is made of tonight's meeting. We ask that all those attending this meeting please turn off pagers and wireless phones.**
2. **APPROVAL** of the August 23, 2023 Community Services Commission meeting minutes as mailed or corrected.
3. **PUBLIC COMMENTS** - Any person may directly address the Commission at this time on any item not on the agenda, or on any item that is within the subject matter jurisdiction of the Commission. A maximum of five minutes is allowed for each speaker.
4. **Kingsburg Health Care District Grant Cycle 2023 Update**
5. **Dog Park Discussion. Report by Community Services Director Adam Castaneda & Presentation by Dog Park Sub-Committee**
6. **Athwal Park Restroom Project Ribbon Cutting Update**
7. **Unscheduled Matters for Commission Members - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)**
8. **Adjourn**

Any writings or documents provided to a majority of the Governing Body regarding any item on this agenda will be made available for public inspection at City Hall, in the Community Development office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofkingsburg-ca.gov

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the office of the Community Development (559) 897-5328. Notification 48 hours prior to a meeting will enable the City to make reasonable arrangements to ensure accessibility to that meeting [28 CFR 35 .102.35.104 ADA Title II].

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.
Dated this 20th day of September 2023.

Karyl Bartel, Community Development Administrative Assistant

**KINGSBURG COMMUNITY SERVICES COMMISSION
MEETING MINUTES
AUGUST 23, 2023**

THE COUNCIL CHAMBER IS OPEN TO THE PUBLIC AT 100% CAPACITY.

1. **Call to Order:** At 5:38 pm the Kingsburg Community Services Commission Meeting was called to order by Chairperson Chambless.

Community Service Commissioners present: Lawler, Warkentine, Matsuoka, and Chairperson Chambless.

Planning Commissioners absent: Brown, Guerra and Weston Johnson.

2. **Approve Agenda:** A motion was made by Commissioner Warkentine, seconded by Commissioner Matsuoka to approve the agendas as published. The motion was carried by unanimous voice vote.
3. **Public Comments: None.**
4. **Tri-County Health Care District Grant Cycle 2023 Discussion/Update.**

Director Castaneda reminded the commissioner with a recap of the application and the grant cycle that was submitted to Tri-County. The City was looking into the funding, where the original grant was around \$72,000.00 and they came in at a 50% match. This was brought up at the last council meeting and they approved the additional match of the other 50%. The project will then go forward and direct it to the engineering department.

5. **Dog Park Discussion and Design Update.**

Director Castaneda gave the commissioners an update of the design of the dog park. He mentioned the plan was discussed and reviewed by the dog park subcommittee. He explained that the intent of this meeting was to get the commissioners' consent of approval to go and move forward with certain aspects of the design to start the process of getting the cost of the project.

City Engineer, Dave Peters, discussed what has been done regarding the park, including field surveys and working with a landscape architect, Patrick Boyd. He described what the project is, what the improvements are and discussed what was mentioned at the subcommittee meeting.

Public Comments:

Laurel Finnerty, resident, expressed concern about the middle part of the park. It was explained to her that it is all about the grading and drainage in this particular park. Mrs. Finnerty also asked if there will be dog waste bags available to the public. Mr. Peters said there will be.

Theresa Lipschitz, resident, expressed her concern about how the oleander bushes is poisonous to dogs and children. She also expressed concern that the sand area will end up having cats in there. Mr. Peters assured her that it is the natural sandy soil that is in there and public works will be take care of the upkeep of the area. Mrs. Lipschitz also expressed concern about the slope of the grade is too steep for

certain people. Mr. Peters said that we share the contract with Caltrans and so we must keep the grade, but he will talk to the architect about having a solution to this.

Approved Dog Park Design: A motion was made by Commissioner Warkentine, seconded by Commissioner Lawler to approve the dog park design, as published. The motion carried by a unanimous vote of those members present.

6. Athwal Park Restroom Project Update.

Director Castaneda gave the commissioners an update of the Athwal Park. The prefabricated restroom structure has been delivered to the park and installation work is being done. Mr. Peters also mentioned that they received the bids to the water and sewer hook-up and that will start soon. They also awarded a contract to an electrical contractor.

7. Unscheduled Matters for Commission Members.

None.

Adjourn Kingsburg Planning Commission Meeting: At 6:06 pm, Chairperson Chambless adjourned the meeting.

Submitted by:

Karyl Bartel, Community Development Administrative Assistant