

**KINGSBURG CITY COUNCIL
REGULAR MEETING MINUTES
March 17, 2021**

Council Chamber, 1401 Draper Street, Kingsburg, CA 93631 (559) 897-5821 www.cityofkingsburg-ca.gov

HELD VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM THE COUNCIL CHAMBER WAS CLOSED TO THE PUBLIC. PUBLIC HAD THE OPTION TO CALL 1 (425) 436-6335 PASSCODE 5290024 TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS COULD BE SUBMITTED BY MAIL OR EMAIL TO APALSGAARD@CITYOFKINGSBURG-CA.GOV. THE CUT OFF FOR WRITTEN COMMENTS IS 03/16/2021 at 4:30pm. THEY WILL NOT BE READ OUT LOUD.

Invocation was given by Pastoral Minister John Palm, followed by the Pledge of Allegiance led by Mayor Laura North.

6 P.M. REGULAR SESSION MEETING:

Call to Order and Roll Call – Mayor Laura North called the Regular Meeting of the Kingsburg City Council to order at 6:06 P. M.

Council Members Present: Jewel Hurtado, Vince Palomar, Brandon Pursell, Jr. , and Mayor Laura North.

Council Members Absent: Michelle Roman.

Staff Present: City Manager Alexander Henderson, City Attorney Michel Noland, Finance Director Alma Colado, City Engineer Dave Peters, and City Clerk Abigail Palsgaard.

Public Comments: None.

Approve Agenda: A motion was made by Council Member Hurtado, seconded by Council Member Pursell, Jr. , to approve the Agenda, as published. The motion carried by unanimous voice vote of those Council Members present.

Presentations: None.

Consent Calendar: Council Member Pursell, Jr. asked that Item No. 5.3 be pulled.

A motion was made by Council Member Pursell, Jr. to approve Consent Calendar Items No. 5.1-5.2; 5.4-5.8. The motion was seconded by Council Member Palomar and carried by unanimous voice vote of those Council Members present.

5.1 Approval of City Council Minutes: Approve the minutes from the March 3, 2021 Regular City Council Meeting as prepared by City Clerk Abigail Palsgaard.
Sponsor: City Clerk's Office

5.2 Check Register: Ratify/approve payment of bills listed on the check register for the period February 25, 2021 through March 10, 2021 as prepared by Account Clerk II Marsha Alves.
Sponsor: Finance Department

- 5.4 Community Service Commission Appointment-** Accept Mayor North’s appointment of Jenielle Warkentin to the Community Service Commission to a term that is set to expire November 2022.
Sponsor: City Clerk’s Office
- 5.5 Planning Commission Appointment-** Accept Mayor North’s appointment of Jared Ekizian to the Planning Commission to a term that is set to expire November 2023.
Sponsor: City Clerk’s Office
- 5.6 Approve the Kingsburg Professional Police Officers Association Tentative Agreement 2021 -** Staff Report by City Manager Alexander Henderson.
Sponsor: City Manager’s Office
- 5.7 Award the 2021 Streets Project to Don Berry Construction, Inc. in the amount of \$353,841.00 contingent upon concurrence from Fresno County-** Staff report by City Engineer Dave Peters
Sponsor: Engineering Department
- 5.8 Approve the “ISA” Instructional Service Agreement with Fresno City College-** Staff Report by Fire Chief Daniel Perkins
Sponsor: Fire Department

Pulled Consent Calendar Item No. 5.3 - Adopt Resolution 2021-011 Master Fee setting a fee for City video public records request and additional fees for special events that have vendors who do not have a City business license. Staff Report Prepared by City Clerk Abigail Palsgaard.
Sponsor: City Clerk’s Office

Council Member Pursell, Jr. stated that in light of recent case law, he would like to plan for large PRAs and have our Fee Schedule be reflective. He then moved to pull the Camera PRA Fee and to approve Resolution No. 2021-011 as otherwise stated. The motion was seconded by Council Member Palomar and carried by unanimous voice vote of those Council Members present.

REGULAR CALENDAR

Financial Statements for the Year Ended June 30, 2020 – Consider Statements as prepared by Price Paige & Company. Staff report prepared by Finance Director Alma Colado
Sponsor: Finance Department

Presentation by Price Page & Company Managing Partner Fausto Hinojosa – Mr. Fausto stated that this is an unmodified (good) Audit. This is the fourth year the City has prepared a CAFR. Not a lot of small cities prepare the CAFR, and this is feather in your cap.

Council Discussion -No questions

A motion was made by Council Member Hurtado, seconded by Council Member Palomar, to accept the Financial Statements for Year Ended June 30, 2020, as presented. The motion carried by unanimous voice vote of those Council Members present.

Coronavirus Disease 2019 (COVID-19) Update- Staff Report by City Manager Alexander Henderson.
Sponsor: City Manager's Office

City Manager Alexander Henderson stated that the tier system has changed and we are still in the purple tier. Council Member Hurtado asked what will happen if we move to the red tier? Mr. Henderson stated that it would open in-door dining. He stated that we are moving forward with a City vaccination site. With Council's lobbying, the site will be in Kingsburg located at Fire Station 2. Citizens can set appointments through My Turn. Kingsburg Fire Department partnered with the Fresno County Department of Public Health (CDPH) to visit homebound seniors to provide vaccinations. Over 60 Johnson & Johnson vaccinations were given. Some individuals were non-ambulatory or disabled with no ability to travel to a static site. We have an interest list and will probably do mobile vaccinations once a week.

Council Member Hurtado stated that she is impressed with KFD to be the first team in the Valley to do this. She asked if we will be reimbursed for temp employees. Council Member Palomar spoke about the number of vaccinations and how sometimes there are some leftover and spouses or others can get it. Council Member Pursell, Jr. asked if reimbursement includes overtime. Mr. Henderson stated that we are anticipating that it will be like a wildland fire. Council Member Pursell, Jr. stated that he wants to make sure that if we use other departments, we get reimbursed. He asked if it is only Fresno County residents? Mr. Henderson said that he didn't think so.

Mayor North stated that she knows that the High School has a CAN program and asked if we would like her to reach out? Mr. Henderson said that would be great. Council Member Hurtado asked if it would disrupt Station 2 as a functioning station? Mr. Henderson stated that it is manned at peak hours. They will be able to pivot and do everything from downtown. We might have an ambulance at the site, and they can respond.

Mr. Henderson stated that 2.2 million dollars is estimated in Covid Relief Funds to the City. It can be used to replace revenues. He went over other funding options from the bill including utility funding, rent, and mortgage assistance. Council Member Pursell, Jr. asked if are expecting the first \$1.1 million in July? Mr. Henderson said yes. Council Member Pursell, Jr. asked if we will have a workshop on how the funds will be used. There is not enough information right now. Mayor North stated that she would like to use the funds for a Kingsburg stimulus such as Dala dollars. Council Member Hurtado said that she would like to make sure it includes grocery stores so people can use it for food. Mayor North said that she would like to do a covid hazard pay bonus for City employees. Council Member Pursell, Jr. asked if providing premium pay for essential workers can go back to last year? Mr. Henderson said yes, it can be pro-active. Council Member Palomar asked about rent relief. Council Member Hurtado said that they can go to housingiskey.ca.gov which will help people in California. Mr. Henderson said that we will look into it at the federal level. There is a \$600.00 utility relief for Fresno County right now. Mayor North asked if he could look into childcare for after school rec or summer rec.

Crime Statistics Report for the Month of February 2021 and General Police Department Update- Crime Statistics Report prepared by Kingsburg Police Department Records Supervisor Corina Padilla.

Sponsor: Police Department

Police Chief Neil Dadian said that crime is flat, which is a good thing. We are going to increase traffic enforcement. He wants to make sure we keep a safe community. He talked about hiring 2 new officers and

information on trainings. Council Member Palomar asked about the graffiti on the store by Roosevelt School. Chief Dadian said that it is hard to arrest, but our nightshift people are aware of it. Council Member Hurtado asked about mailbox thefts and if we have seen any more? With stimulus mail coming there could be more. Mayor North discussed how KPD used the first known type of evidence in a court case.

City Engineer's Project Progress Report- Report by City Engineer Dave Peters

Sponsor: Engineering Department

City Engineer Dave Peters reviewed completed and upcoming projects including the Sierra/Bethel roundabout. Mayor North asked about the sidewalks on 18th Avenue and if they will affect properties. Mr. Peters stated that they will. We have been speaking to the property owners and they have been positive. Right-of-way consultants are working with them.

Council Member Hurtado asked where we are on retrofitting of the ADA accessible sidewalks? Mr. Peters said that he can check with Public Works and get back to you on that. Council Member Palomar asked about Dutch Bros Coffee. Mr. Peters said that he is not sure when they will start but probably in a couple of months. Council Member Palomar said that his concern is traffic and asked if there was a traffic study done? Mr. Peters said no, not specifically for that spot but for all three. We had them have a double drive thru and the backup will be in their parking lot. Council Member Palomar asked about the Mehlert Street project and if it will include Tulare County property? Mr. Peters said that he has not gotten a response. The County seems to be a couple years in the future for budgeting. Council Member Palomar said that he would like him to reach out to them. There was brief comment about T-Mobile and the Madsen Bike Trail.

Informational- No Action Necessary

Capital Improvement Plan 2020/2021 Update- Staff Report by City Manager Alexander Henderson

Sponsor: City Manager's Office

Mr. Henderson reviewed projects and the different ways they are funded.

Informational- No Action Necessary

Council Reports and Staff Communications

Community Services Commission – Mayor North reported that it will meet next week.

Public Safety Committee – Council Member Palomar reported that it will meet in May.

Chamber of Commerce – Council Member Pursell, Jr. reported that they are moving forward with the car show.

Economic Development Committee – Council Member North reported that it has not met.

Finance Committee – Council Member Pursell, Jr. reported that it will meet on the 23rd.

Planning Commission – Mayor North reported that it met last week; approved a parcel split and denied PUD 2020-1. City Manager Alexander Henderson stated that it will come before Council on April 7th.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA) – Council Member Hurtado reported that it will meet in March.

Downtown Business Improvement District- Mayor North reported that it will meet next month.

Council of Governments – Mayor North reported that they will meet next Thursday.

Council Member Reports -Council Member Hurtado said that she attended a retirement party for Tony and Bonnie Redfern. It was nice. They have contributed a lot to the City. She said that she zoomed with Congressman Valadao and updated him with what is going on in Kingsburg. Council Member Pursell, Jr. reported that there is \$46 million for sports parks in his district.

Mayor North reported on the new ambulance ceremony. Over the last couple years, The Tri-County Hospital District has given the City over \$2,000,000. She also reported on the Grocery Outlet ribbon cutting ceremony to be held on April 8th at 8:00 A. M.

City Manager's Report – Mr. Henderson reported on new banners for downtown. They were faded at the end of 2019. We took it up with the company and just yesterday they admitted fault and now we can order new banners.

Future Agenda Items: None.

Mayor North Adjourned the Regular Kingsburg City Council Meeting at 7:58 P.M.

Submitted by:

Abigail Palsgaard, City Clerk
City of Kingsburg