

**KINGSBURG CITY COUNCIL  
REGULAR MEETING MINUTES  
May 4, 2022**

**Council Chamber, 1401 Draper Street, Kingsburg, CA 93631 (559) 897-5821 [www.cityofkingsburg-ca.gov](http://www.cityofkingsburg-ca.gov)**

**THE COUNCIL CHAMBER WAS OPEN TO THE PUBLIC AT 100% CAPACITY.**

The invocation was given by Pastor Tim Boynton, Kingsburg Covenant Church, followed by the Pledge of Allegiance led by Mayor Laura North.

**6 P.M. REGULAR SESSION MEETING:**

**Call to Order and Roll Call** – Mayor Laura North called the regular meeting of the Kingsburg City Council to order at 6:02 pm.

**Council Members Present:** Jewel Hurtado, Vince Palomar, Brandon Pursell, Jr., and Mayor Laura North.

**Council Members Absent:** Michelle Roman.

**Staff Present:** City Manager Alexander Henderson, City Attorney Michael Noland, Finance Director Alma Colado, City Engineer Dave Peters, and City Clerk Abigail Palsgaard.

**Approve Agenda:** A motion was made by Council Member Pursell, Jr., seconded by Council Member Hurtado, to approve the agenda, as published. The motion carried by unanimous voice vote of those Council Members present.

**Presentations:** None.

**Public Comments:**

June Hess, resident and business owner, would like incentives to encourage restaurants and retail to come on to Draper and relocated offices off of Draper.

**Consent Calendar:** Items considered routine in nature are to be placed on the Consent Calendar. They will be considered as one item and voted upon in one vote unless individual consideration is requested. Each vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Approval of the Consent Calendar items include recitals reading ordinance(s) by titles(s) only and adoption of recommended action(s) contained in Staff Reports. A motion was made by Council Member Palomar, seconded by Council Member Hurtado, to approve the items appearing on the Consent Calendar. The motion carried by unanimous voice vote of those Council Members present.

- 5.1 Approval of City Council Minutes:** Approve the minutes from the January 13, 2022 Joint Workshop, March 9, 2022 Workshop and the April 20, 2022 Regular City Council Meeting as prepared by City Clerk Abigail Palsgaard.

*Sponsor: City Clerk's Office*

- 5.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period April 12, 2022 through April 25, 2022 as prepared by Accounts Payable Clerk Marsha Alves.  
*Sponsor: Finance Department*
- 5.3 Adopt Resolution 2022-024 authorizing the Community Services Director to execute contract(s) with FMAAA for the fiscal year beginning July 1, 2022 to June 30 2024, including any subsequent amendments and all necessary supporting documents..** - Staff Report by Community Services Director Adam Castaneda  
*Sponsor: Community Services Department*
- 5.4 Accept the Madsen Avenue Rehabilitation project completed by Don Berry Construction, Inc. and authorize the City Engineer to file the Notice of Completion.** – Staff Report by City Engineer Dave Peters  
*Sponsor: City Engineer’s Office*
- 5.5 Approve the Easement Purchase Agreement with Wigh Properties, LLC, authorize the Mayor to sign the Agreement and accept the Grant of Easement from Wigh Properties, LLC.**- Staff Report by City Attorney Michael Noland  
*Sponsor: City Attorney’s Office*
- 5.6 Approve the City of Kingsburg Educational Assistance Program-** Staff Report by Administrative Services Director Christina Windover.  
*Sponsor: Administrative Services*
- 5.7 Approve the Salary Chart Effective May 4, 2022-** Staff Report by Administrative Services Director Christina Windover.  
*Sponsor: Administrative Services*

## Regular Calendar

**Resolution 2022-025 Establishing 2022 Fresno County Homelessness Priorities-** Staff Report by City Clerk Abigail Palsgaard  
*Sponsor: City Manager’s Office via request from Fresno County*

Sonia M. De La Rosa, Program Administrator- Homeless Liaison, Fresno County presented regarding homelessness stats for Fresno County. There are about 3 homeless in Kingsburg. Fresno County and incorporated cities set priorities in 2019, then covid hit. Fresno County received state funding and was able to have more beds. Recently there has been a new location, including Selma where you can advise people to go to for resources. She spoke about All Youth partnership in the schools for mental help. Fresno County Board of Supervisors updated priorities to help people through the process and not have them just stay in the emergency. Spoke about partnerships. They are here tonight requesting council adopt a resolution supporting Fresno County’s homelessness priorities.

Yvette Quiroga, Fresno County, discussed HOME funding. The City of Kingsburg is a part of the JPA for CDBG and HOME funds. Recently they received funds for homelessness for the first time. They received \$4.2 million, can be used as housing vouchers, support services, can serve homeless, almost homeless, domestic violence, sexual violence, and veteran housing. With the funds, they might be able to build a

small complex. Council Member Pursell, Jr. asked for a priority schedule. Are they trying to sustain or trying to get homeless people to be able to be self-sufficient? Ms. Quiroga said the priority schedule depends on who the partners are, and what their survey completed by the homeless tells them. They won't implement something that isn't substantiable. Council Member Pursell, Jr. would like an educated element where they can use the time to build themselves up, pass through, help someone when they need it, but not become a crutch. Mayor North said maybe with ties to adult school. Council Members Hurtado said people are unhoused for many reasons, like domestic violence. She asked about when people are apply for SSI or state health care- how do they do it if they are homeless and they do not have electronics or an address. Ms. De La Rosa said that they assist them in applying for services and right now at triage it is 90 days, we have a treatment plan of evolving. They discussed that some people do not want to be helped.

Council Member Pursell, Jr. appreciates that they do, he doesn't think Kingsburg is a good site for a homeless complex. His constituents have made that clear. Mayor North asked if there is a way to use some money for a room for the counselors for All Youth after school is closed in the summer and breaks. Lots of kids use All Youth. Ms. Quiroga spoke about community rooms in Marion Villas and Linnaea Villas. Ms. De La Rosa will reach out to housing authority to see if they can share resources.

Council Member Hurtado asked about citizens who are at risk of becoming homeless, what does that support look like? Ms. Quiroga said there is a process, they have to confirm there is over crowding for at risk and then they can be subsidized. Council Member Hurtado thanked them, and said she knows there are more than 3 homeless people. Council Member Palomar said he prefers services for mental health and substance abuse help. Council Members asked about disabled people, seniors. She would like to have resources at the senior center, city hall and on the website. Mayor North is interested in what the homeless say what their priorities are in the survey.

Council Member Hurtado motioned, seconded by Council Member Palomar, to adopt Resolution 2022-025, a resolution in support of the County of Fresno Board of Supervisors Resolution regarding homelessness priorities. The motion passed by an unanimous voice vote of all members present.

**Award of the Madsen Avenue Bike Trail project to Don Berry Construction, Inc. in the amount of \$137,460.00**– Staff Report by City Engineer Dave Peters  
*Sponsor: City Engineer's Office*

City Engineer Dave Peters presented regarding the Madsen Avenue Bike Trail. The first phase of bike path is from Sierra to Stroud. Escrow has been cleared for the right-a-way. The project would start at the end of May and will finished in June. Mayor North asked if the road will be closed. City Engineer Peters said no, just the trail. Council is excited to see it start. Staff is working on a flashing cross walk at Madsen and Sierra, bike trail continues south to the Summerlyn development.

Council Member Pursell Jr. motioned, seconded by Council Member Palomar, to the award of the Madsen Avenue Bike Trail project to Don Berry Construction, Inc. in the amount of \$137,460.00. The motion passed by an unanimous voice vote of all members present.

**DRAFT FY2022-2023 Capital Improvement Projects**- Staff Report by City Manager Alexander Henderson.  
*Sponsor: City Manager's Office*

City Manager Alexander Henderson presented the draft 2022/2023 CIP plan as a part of the budget process. Staff is looking for public and council input. For the 2022/2023 CIP plan there are 59 projects, \$9.1 million, including grants. Last year 54 projects totaling \$5.8 million. They discussed big projects, including a 5 year strategic plan, the housing element, and updating the emergency operations plan. Council Member Palomar asked about the price of street striping. City Manager Henderson said the goal is to get all of the schools and bike lanes painted. The prices have gone up. Council Member Palomar said there is a need for a shade cover over the playground at Heritage Park, there are no trees for shade.

**Council Reports and Staff Communications**

**Community Services Commission-** Mayor North said they have not met.

**Public Safety Committee-** Council Member Palomar said we have not met.

**Chamber of Commerce-** Council Member Pursell, Jr. said they will meet next week.

**Economic Development-** City Manager Henderson said they have not met.

**Finance Committee-** Council Member Pursell Jr. said we have not met.

**Planning Commission-** Mayor North said they have not met.

**South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA)-** Council Hurtado said she has nothing to report.

**Downtown Business Improvement District-** Council Hurtado said they discussed the photography for the website.

**Council of Governments-** City Manager Henderson said the policy board approved the housing element. Official approval for the transit-oriented grant for \$400,000 for the downtown strategic plan, staff will bring it back for further discussions.

**Council Member Reports-** none.

**City Manager's Report-** Linnaea Villas grand opening will be 5/25, staff is waiting for the final details. Measure E is meeting next Tuesday at 4pm. Swedish festival is coming up.

**Future Agenda Items-** None.

**The Regular Kingsburg City Council Meeting was adjourned at 7:20pm.**

Submitted by:

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Abigail Palsgaard, City Clerk