

**KINGSBURG CITY COUNCIL
REGULAR MEETING MINUTES
August 2, 2023**

Council Chamber, 1401 Draper Street, Kingsburg, CA 93631

Invocation was given by Pastor Alex Brumley, The Refinery Church, followed by the Pledge of Allegiance led by Mayor Vince Palomar.

6 P.M. REGULAR SESSION MEETING:

Call to Order and Roll Call: Mayor Palomar called the regular meeting of the Kingsburg City Council to order at 6:01pm.

Council Members Present: David M. Silva, Staci Smith, Brandon Pursell, Jr., Mayor Vince Palomar.

Council Member Absent: Laura North.

Approve Agenda: A motion was made by Council Member Pursell, Jr., seconded by Council Member Smith to approve the items appearing on the Consent Calendar. The motion carried by an unanimous voice vote of those members present.

Presentations: None.

Public Comments: None.

Consent Calendar: A motion was made by Council Member Silva, seconded by Council Member Smith, to approve the items appearing on the Consent Calendar. The motion carried by an unanimous voice vote of those members present.

- 5.1 Approval of City Council Minutes:** Approve the minutes from the July 19, 2023, Regular Council Meeting as prepared by City Clerk Abigail Palsgaard.
Sponsor: City Clerk's Office
- 5.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period July 11, 2023, through July 25, 2023, as prepared by Accounts Payable Clerk Marsha Alves.
Sponsor: Finance Department

Regular Calendar

Program Year 2024-25 Community Development Block Grant Project Update– Staff Report by City Engineer Dave Peters
Sponsor: Engineering Department

Continuing the discussion from the previous City Council meeting, City Engineer Dave Peters discussed using the bathrooms at Memorial Park for the Community Development Block Grant (“CDBG”). Acknowledging Council was concerned about the timeframe, Engineer Peters explained using the CDBG grant would only speed up the project by 6 months. Engineer Peters notified Fresno County that we will be deferring our funds for future years. Accelerated timelines with alternative fundings were presented to the Council and will be discussed later with the Finance committee. Future options will be brought to the Council at a later date.

Informational- No Action Needed.

Growth Management System Ordinance Update- Staff Report by City Manager Alexander Henderson
Sponsor: City Manager's Officer

City Manager Alexander Henderson presented the proposed changes in ordinance 2023-001 that came from a joint meeting in January 2023 between the Planning Commission and the Council along with staff direction.

The proposed changes address the following issues:

1. After allocations are given, applicant has 2 years to get all entitlements (final map) or allocations will expire. Language identifies the final entitlement as the final map, which starts a 2-year process for constructing improvements.
2. Language that clarifies that applications will only be considered during the designated times (not rolling), regardless of the number of allocations available. Specify that if allocations remain unissued after the required allocation meeting in December, the City Council may but is not required to conduct an additional allocation meeting before the next required allocation meeting in May.
3. No changes to rolling 3-year option.
4. New language that indicates that if an applicant requires a modification of the original allocation amount (higher only) that they must receive approval from the City Council.
5. The application process itself requires the submittal of a tentative tract map (need not be an approved map).

Council member Silva asked for clarity over the 3 year rollover. Specifying that if there were no allocations given in the first year, will it roll over into the second year. City Manager Alex Henderson explained that our ordinance, Council will have the discretion to roll over allocations.

Mayor Palomar asked for any public comment.

Dave Crinklaw, West Star Construction, acknowledged that this ordinance serves its purpose. Mr. Crinklaw asked for clarification if allocations stay with the lot, or if they stay with the applicant. Council Member Pursell Jr. asked to get back to Crinklaw to further research for the best possible answer.

Council Member Pursell, Jr. asked to have more discussions about the 3-year rolling options. Concerning that the conversation surrounding the 3-year rolling options is distinct from the ordinance changes, he would like to discuss the 3-year option in mid-October 2023.

Council Member Smith motioned, seconded by Council Member Silva, to waive the first reading and introduce Ordinance No. 2023-001, An Ordinance of The City of Kingsburg Amending Chapter 16.09 Of Title 6 Of the Kingsburg Municipal Code Regarding the Growth Management System and pass the Ordinance to a second reading and adoption at the City Council meeting on August 16, 2023 with the following recital constituting reading the title of the Ordinance:

“An Ordinance Of The City Of Kingsburg Amending Chapter 16.09 Of Title 6 Of The Kingsburg Municipal Code Regarding The Growth Management System.”

The motion carried by an unanimous voice vote of those members present.

Laurel Street Dog Park Update- Staff Report by Community Services Director Adam Castaneda
Sponsor: Community Services Department

Community Services Director Adam Castaneda discussed the project and the current timeline. Project is under review with the community services commission and staff. He will bring the final design to council in November and hopes to start construction in the spring of 2024.

Council Member Silva asked various questions pertaining to the dog park’s design, the number of trees and what kind they would be (native species or drought tolerant), and the safety measures that will be installed for the drainage pipe.

Both Director Castaneda and City Engineer Dave Peters answered each of Council Member Silva’s questions. Any designs to the park were not final as we have not submitted the grant yet. However, some items like the walking paths, bathrooms, and landscaping are mandatory. For the trees, Mr. Peters explained there is a list of native and non-invasive trees that they are working with to ensure the correct trees are planted. Regarding the drainage pipes, they will have bars to ensure the safety of humans and pets.

Mayor Palomar inquired about the bathroom designs, and they will more than likely be the same as the Athwal Park restrooms.

The public will be able to comment on the dog park later this month during the Community Services meeting, August 23, 2023, at 5:30pm at the Council Chambers. Where the public can give their input.

Informational- No Action Needed

Council Reports and Staff Communications

Community Services Commission- Nothing to report.

Public Safety Committee- Met July 24th, 2023, where they discussed the funds that were received in early July 2023. Will be continuing the discussion in later meetings.

Chamber of Commerce – Have not met.

Economic Development – Two items in plan check that are progressing. New designs for Sinclair and a 76 gas station that is going in by the Dollar Store.

Finance Committee- Will meet August 14th, 2023.

Planning Commission- Nothing to report.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA) - Nothing to report.

Downtown Business Improvement District- Discussed new Christmas trees with lighting and beautifying downtown year-round.

Council of Governments- Nothing to report.

Council Member Reports – Council Member Silva attended the Kingsburg Heath Care District meeting. Reported on verbal reports they have given to grant recipients. Changed the agreement wording to be reimbursement grants. Mayor Palomar attended South San Joaquin Valley with Council Member Silva where they discussed elected officials’ safety, it was a good reminder to be aware of your surroundings.

City Manager’s Report – Strategic planning update. Reminded Council of the two community meetings set Thursday, August 10th, 2023.

Future Agenda Items: None.

Adjourn Regular Kingsburg City Council Meeting: At 6:35 P. M. Mayor Palomar adjourned the meeting.

Submitted by:

Abigail Palsgaard, City Clerk