



City of Kingsburg

1401 Draper Street, Kingsburg, CA 93631-1908
(559) 897-5328

Holly Owen
Community Development
Director

AJ O'Connell
Building Official

Alexander J. Henderson
City Manager

CODE ENFORCEMENT APPEAL HEARING REQUEST FORM

Please note that under the City's Master Fee Schedule, any appeal relating to the issuance of an order, citation, decision or determination by the City's Code Enforcement Officer is subject to an administrative fee of Three Hundred Dollars (\$300.00). This fee is due with the submittal of this application.

Name: _____

Citation Date: _____

Mailing Address:

Address-of-Violation:

Phone No.:(____) _____

Email: _____

Please include a copy of the specific citation being appealed.

Description of your legal interest in the property identified in the citation (Are you the property owner, business owner, tenant, other?)

Brief description of the specific citation being appealed (What are you appealing?)

Statement of relief sought (What are you requesting?)

Reasons and facts why such relief should be granted (Why should your request be granted and the facts that support the relief you are seeking at the appeal hearing?)

Will you need an interpreter at the appeal hearing? For what language?

Estimate of the amount of time you will need to present your argument at the appeal hearing.

I declare under penalty of perjury that the facts stated in this Appeal Hearing Form are true of my own knowledge, except as to matters which are not within my knowledge and are not of public record, and as to those matters, I believe the facts stated to be true.

APPELLANT

Print Name: _____